



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615

Telephone (208) 325-8859 Fax (208) 325-4091

### **CITY OF DONNELLY PLANNING & ZONING COMMISSION'S**

**Monday June 6, 2011 at  
6:00 pm**

**At the  
DONNELLY COMMUNITY CENTER  
Agenda**

#### **PREVIOUS MINUTES:**

- P&Z meeting minutes dated May 2, 2011

#### **NEW BUSINESS**

- Swear-in Judy Stanton as a new P&Z commissioner

#### **STAFF REPORTS:**

Clerk, Commissioners, P&Z Administrator

#### **OLD BUSINESS:**

- Draft 2011 - Donnelly Comprehensive Plan – Review of Final Document from Sage Community Resources
- Proposed Donnelly Zoning Text Amendments Signs proposed amendment on internally lit signs 9.2.9.10 and 9.2.11 (b) - (tabled from 10/21/10, 11/1/10, 2/16/11, 3/14/11, & 5/2/11)
- Donnelly Zoning Ordinance - future text amendments

#### **NEW BUSINESS continued:**

- Fletchers Donnelly Club Sign Permit 11-01SD

#### **ADJOURN:**



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### Planning & Zoning Commission Meeting

**Monday June 6, 2011 at 6:00 pm**

**AT**

**THE DONNELLY COMMUNITY CENTER**

## MINUTES

### ROLL CALL:

Call to order 6:02pm. Chair Gilbert present, Commissioners Jahn, and Mangum present. Commissioner Smith absent. Quorum Exists.

Staff members present were: Clerk Linman and P&Z Administrator Joel Chaudoir. Commissioner Smith arrived later during the Clerk report.

### PREVIOUS MINUTES

Motion by Mangum, 2<sup>nd</sup> by Jahn to approve the previous minutes dated May 2, 2011 as amended. Motion Carried.

### STAFF REPORTS

Clerk reported on:

1. **Donnelly Clean Up Day** – was a success, we had Donnelly Elementary's Dierdre Bingaman's 5<sup>th</sup> Grade Class go through town along with the Donnelly Snowmobile Club on a separate day. 75 LDS kids assisted Bruce in Public Works to clean up the Donnelly Campgrounds off Dawn Drive. Councilman Stayton was able to get 200 tree seedlings donated to the City from the Shilo Bible Camp to have the kids plant them in the campgrounds that were wiped out after last years windstorm.
2. **Kiosk/Rest Area** next to the tennis courts by Hwy 55 at the end of the Donnelly Elementary School property. Slash pile scheduled for a Fire Department practice burn this week. City has received complaints on the condition of the Kiosk/Rest area with construction debris piles, old outhouse, and piled slash. Good news the blue outhouse is now gone!
3. **Drinking Water Protection Plan** – Idaho Rural Water came up and assisted the City in updating this plan. We revised the potential contamination source points map that was previously really hard to see.
4. **Alley ways** – City received a complaint on blocking the alley way with City equipment we must keep the alleys open.
5. **Settler's Mill** – Chair Gilbert said we will add that to the agenda under new business.
6. **Legal Interpretation on prior City Developments status** – The City needs to get legal opinions and or have them relayed to P&Z on the current status of the following previous developments:

Main Street Plaza  
Coach Crossing – one year extension thru November 2011  
The Glen  
West Mountain Resort Village

Donnelly 80  
Buffalo Basin  
East Lake Meadows – expired at the County level

P&Z Administrator reported on:

- **CDBG Downtown Revitalization Project:** is ahead of schedule. Trees are available to put in once the irrigation system is installed. Heads for light poles will be on by June 14th
- **Future Donnelly Zoning Ordinance Text Amendments** - Joel suggested we table this issue until September.
- **Sign Enforcement** – Joel said he is not doing much until Council approves a task order to move forward on enforcement.
- **ADA Parking** – in front of Sandy's Seconds on the SW corner of Hwy 55 and State Street in not legal in the ITD right-of-way which was a parallel parking spot on the Hwy. Joel said we can not designate that as ADA.
- **Pump Park** – Joel wanted to discuss but Chair Gilbert asked to wait until later in the meeting

## **NEW BUSINESS**

### **Swear-in Judy Stanton as a new P&Z commissioner**

Judy Stanton was not present at the meeting for a second month.

## **OLD BUSINESS**

### **Draft 2011 Comprehensive Plan – Review of Final Document from Sage Community Resources**

Chair Gilbert and the Commission went through the draft Comp Plan from Sage dated 6/6/11 page by page for a second time and listed needed edits. Clerk is to get those edits to Sage for a final revision of the document.

### **Proposed Donnelly Zoning Text Amendments – Signs (proposed amendment on internally lit signs 9.2.9.10 and 9.2.11(b)- tabled from 10/21/10 and 11/1/10, 2/16/11, 3/14/11, & 5/2/11)**

No formal action taken by commission as noted in P&Z administrator's staff report, he requested the Commission table this until September 2011.

### **Donnelly Zoning Ordinance – Future Text Amendments**

No formal action taken by commission as noted in P&Z administrator's staff report, he requested the Commission table this until September 2011.

## **NEW BUSINESS continued**

### **Fletchers Donnelly Club Sign Permit 11-01SD**

The Commission went over the Sign Permit Application in the packets for a Donnelly Club Parking sign proposed to be added to their non-conforming free standing sign. The Commission discussed triggers that make non-conforming signs come into compliance as per the way the zoning ordinance is currently written:

- 1) changing the purpose of the business
- 2) changing ownership of the business and
- 3) changing the footprint of the existing building
- 4) materially changing the structure of the non-conforming sign

Commissioner Smith stated that old signs are good sometimes from an antique/historical perspective and also from a business perspective.

Discussion ensued about the proposed 3'x8' parking sign to be added to the non-conforming sign and the commission discussed how it might be more visible from a high location on the south-side of the Donnelly Club building which is currently covered with wood siding and nothing on it, but being a 2 story building, it is very visible as you travel north on Hwy 55.

Chair Gilbert suggested that the Commission approve the 3'x8' Parking sign on the South-side of the Donnelly Club building attached to the building if it meets the square footage allowable by the business as per ordinance. Then the Commission noted 9.2.10. 1 (b) in the zoning ordinance that states that:

“total sign area permitted for all wall, window, or other surface mounted signs shall not exceed a total of ten percent (10%) of the façade to which they are attached.”

Motion by Smith, 2<sup>nd</sup> by Mangum to allow Fletcher's Donnelly Club Parking sign on south facing part of building as a directional sign; or protruding from the front as long as the aggregated square footage of all signs conform to the ordinance as per 9.2.10.1 and 9.2.9.6 Motion Carried.

### **Settler's Mill**

The City just received a notice from the County about a June 9<sup>th</sup> public hearing on this development in the County. Commission discussed how Copper Canyon was once the developer of this 32 acre site, but now it is currently owned by Knife River Construction [due to development loses?]

Settler's Mill South is asking for a 5 year extension, for the 64 units total comprised of 50 single family homes and 14 Condos. The Clerk reiterated that when the development first came through the County, Donnelly P&Z requested each unit not have a wood burning fireplace but wood burners in the Common areas and propane for the higher density residential units. The County currently stated to the City Clerk that the development's CCR's only has wording regarding wood burning. The County Clerk reiterated to the City an issue with BMPs and broken silt fences when the City Clerk asked about noxious weeds.

The Commission asked to have the Clerk relay to the County that an extension be given for only 1 year on this development rather than the requested 5 year extension the developer asked for, due to all the numerous variables involved with the project/economy etc. it did not seem wise to extend it for so long.

Motion by Smith, 2<sup>nd</sup> by Jahn to adjourn until the next specially scheduled meeting on July 11, 2011 due to the holiday. Motion Carried

**Meeting adjourned at 8:47 pm**