



City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615

Telephone (208) 325-8859 Fax (208) 325-4091

**CITY OF DONNELLY  
PLANNING & ZONING COMMISSION  
Regular Meeting  
Monday February 7, 2011 was  
rescheduled to**

**Monday March 14, 2011 at  
6:00 pm**

**At the  
DONNELLY COMMUNITY CENTER  
Agenda**

**ROLL CALL**

**PREVIOUS MINUTES:**

- P&Z meeting minutes dated February 16, 2011

**STAFF REPORTS:**

Clerk, Commissioners, P&Z Administrator

**OLD BUSINESS:**

- Draft 2011 - Donnelly Comprehensive Plan Review – (tabled from 2/16/11)
- Proposed Donnelly Zoning Text Amendments Signs proposed amendment on internally lit signs 9.2.9.10 and 9.2.11 (b) - (tabled from 10/21/10, 11/1/10 & 2/16/11)

**NEW BUSINESS**

**ADJOURN:**



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### Planning & Zoning Commission Meeting

**Monday March 14, 2011 at 6:00 pm**

**AT**

**THE DONNELLY COMMUNITY CENTER**

## MINUTES

### ROLL CALL:

Call to order 6:05pm. Chair Gilbert present, Commissioners Jahn, and Mangum present. Commissioners Smith and Kangas-Hanes absent. Quorum Exists.

Staff members present were: Clerk Linman and P&Z Administrator Joel Chaudoir.

### PREVIOUS MINUTES

Motion by Mangum, 2<sup>nd</sup> by Jahn to approve the previous minutes date February 16, 2011 as amended. Motion Carried.

### STAFF REPORTS

Clerk stated that the downtown revitalization construction bid award would be taking place at the special City Council meeting on March 16, 2011. The apparent low bidder was Richard Jordan Construction.

The Council also appointed to the P&Z commission, contingent upon a letter of resignation from Commissioner Krystal Kangas-Hanes, a new P&Z commissioner to serve named Judy Stanton who live out by Ireland Tracts in the Impact Area off of W. Roseberry Road.

### OLD BUSINESS

#### **Draft 2011 Comprehensive Plan – Review (tabled from 2/16/11)**

The Commission reviewed the Draft Comp Plan one page at a time and made edits:

1. Front page – change date to 2011
2. pg i – why do some header categories have goals and other do not
3. pg 1 – typo on “ western border”
4. pg 2 – History – Roseberry was established in 1905, horses to pull bank, missing Finnish heritage
5. pg 5 – Local Land Use Act – is the definition verbatim from the act, and was there an update from the 1972 act to add to the statement?
6. pg 5 – 1) – should mobile home parks be in there
7. pg 6 – 10) –add critical habitat
8. pg 6 – “including the design “of the built” in second para. Does not make sense
9. pg 8 - Objective paragraph – delete single space
10. pg 10 – check airport elevation (airport is 4998?), (maybe add grass species)
11. pg 11- delete town hall change to city, add city parks, Donnelly airport, and DDC
12. pg 11 – Table 1 – should the Cities show a percentage of ownership?
13. pg 13 – Figure 5 – 60 to 75k reflects outside City limits

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14. pg 14 – Figure 6 – switch legend to match color order on graphs, and move graph between para.s
15. pg 16 – Table 4 – clarify Valley Co. data – is that both an increase and decrease of jobs
16. pg 19 – insert “and enhances” 7<sup>th</sup> line up from bottom of page
17. pg 20 – 1<sup>st</sup> para. Caps on City; comma after illustrate; insert “both City and County officials who have joint jurisdiction” on last sentence 1<sup>st</sup> para.
18. pg 21 – Figure 9 – fix airport city limit line  
 pg 23 – SR – Tier 1 – “ranchette” define as single family style homes typified by generous set backs and family friendly yards and gardens.  
 AG – Tier II – typo on meant; insert verbiage: “sustainable farming practices are encouraged in this area in an attempt to reclaim the historical water quality of Donnelly’s watershed.
19. pg 24 – RT – add “living Museum” to definition
20. pg 25 – insert para. break at start of “To the West...”
21. pg 24 – Table 6 – add “within City limits” to table title
22. pg 26 – Figure 10 – fix airport delineation on map and add to legend – Airport City Property
23. pg 27 – Figure 11 – fix airport boundary line
24. pg 28 – Figure 12 – add code definitions and change campground and boatdocks to OS
25. pg 29 – Table 8 – Unclear what agriculture data point means – is this the correct definition?
26. pg 30 – Policy 2 – Change the word Council to Officials  
 Policy 5 – public hearing (s) – and delete mobile home parks verbiage and insert wording pertaining to RV parks?
27. pg 31 – Policy 6 – add “pre-fab homes” and change should to shall  
 Policy 7 & 8 – change should to shall  
 Policy 10 & 11 – partial sentence and unclear – should it say City instead of cottage industries?
28. pg 32 – Policy 15 – explain  
 Policy 19 – add comma after feasible
29. pg 33 – add “within CBD between history and building on second sentence  
 Pioneer Victorian change word to “1800’s”
30. pg 34 – lower case palladian and delete Spanish Colonial all together
31. pg 36 – Policy 1 add “within CBD”  
 Policy 2 add encourage , and “within CBD”  
 Policy 6 – there is not Tall Building Ordinance only a height restriction which may need to be changed in the Zoning Ordinance
32. pg 40 – first line – there are only 66 households in the City
33. pg 41 - Figure 13 is inaccurate
34. pg 46 – Figure 14 – map for City Streets is missing Eld Lane, Gestrin Lane and a question about the A1 storage street north of State Street on private property should that be designated a “City Street?”
35. pg 47 – Figure 15 – airport boundary line is not same as city limits line
36. pg 50 – Policy 2 – reword “be situated to in the Central”  
 Policy 6 – add it and put “Encourage local business to pave off street parking and ingress and egress approaches.”
37. pg 54 – Policy’s 1 thru 4 numbering is out of sequence? [is the policy numbering through each goal to be sequential all throughout the goal's objective's numbering? – thus maintain consistency throughout the document]  
 Also potentially add a Goal – City shall develop a comprehensive storm water management and treatment system
38. pg 55 – Policy 12 – change to Sign height will conform to City’s sign ordinance
39. pg 56 – Add Gold Fork Hot Springs
40. pg 60 – Reword State and Local Stake holders and government 4<sup>th</sup> line down in 2<sup>nd</sup> para
41. pg 61 – Analysis – 2<sup>nd</sup> line – “registered “ where?
42. pg 62 – Figure 19 – fix the key colors to follow graph colors
43. pg 64 – Number out of sequence  
 Objective 1 – add a policy “ Restrict Franchise to encourage local businesses”
44. pg 66 – Water – North Lake does not provide water to City residents  
 Last line – NL’s rapid infiltration site is outside City limits
45. pg 67 – Emergency Services – delete “which is a volunteer [Fire] department”  
 Change word to ambulance  
 Add St Lukes – McCall Memorial Hospital

- Delete "through Cascade medical center" add out of McCall  
Storm water section – change "will be" to were installed on last line of section
46. pg 69 - Figure 21. Locations are wrong
  47. pg 70 - Policy 3 – delete and NL sewer district  
Objective 11 – add "as needed" after upgraded – for wastewater capacity
  48. pg 72 – Policy 19 delete entire policy regarding City police
  49. pg 75 – Figure 22 buildings are in wrong place and Library is not historic
  50. pg 77 – add a Policy 7 "Create multi-use pathway connecting old historic townsite to new townsite"
  51. pg 83 – add caps to Zoning Ordinance 4<sup>th</sup> line up from bottom of pg
  52. pg 84 – first line add "joint" before City jurisdiction, and  
last line of para delete "county" and add "jointly between city and county"
  53. pg 85 – delete for now entire tall building guidelines... [ if we change the ht in zoning ordinance to allow 50ft buildings do we want to add it back in?]
  54. pg 87 – Community Design – delete Action II – junk cars  
Action IV – delete Tall Building guidelines  
Action VI – add – pre fabricated after manufactured and delete trailers
  55. pg 89 - Natural Environment – delete Action IV – height limits on signs  
Economic Development – Action 1 – delete grocery and add commodity
  56. pg 90 – Action IV – add "storm" in front of water
  57. pg 91 – Hazards – Action I - fix typo "residents"  
Fix numbering on Actions  
Action VI – US Corps of Engineers – what is that?

**Proposed Donnelly Zoning Text Amendments – Signs**  
**(proposed amendment on internally lit signs 9.2.9.10 and 9.2.11(b)- tabled from 10/21/10 and 11/1/10)**

The Commission did not discuss.

## **NEW BUSINESS**

Motion by Jahn, 2<sup>nd</sup> by Mangum to adjourn until the next regularly scheduled meeting on Monday April 4, 2011 at 6pm. Motion Carried.

**Meeting adjourned at 7:50 pm**