CITY OF DONNELLY
PLANNING & ZONING COMMISSION
Regular Meeting
Monday February 7, 2011 was rescheduled to

Monday March 14, 2011 at 6:00 pm
At the
DONNELLY COMMUNITY CENTER
Agenda

ROLL CALL

PREVIOUS MINUTES:
• P&Z meeting minutes dated February 16, 2011

STAFF REPORTS:
Clerk, Commissioners, P&Z Administrator

OLD BUSINESS:
• Draft 2011 - Donnelly Comprehensive Plan Review – (tabled from 2/16/11)

• Proposed Donnelly Zoning Text Amendments Signs proposed amendment on internally lit signs 9.2.9.10 and 9.2.11 (b) - (tabled from 10/21/10, 11/1/10 & 2/16/11)

NEW BUSINESS

ADJOURN:
Planning & Zoning Commission Meeting

Monday March 14, 2011 at 6:00 pm
AT
THE DONNELLY COMMUNITY CENTER

MINUTES

ROLL CALL:
Call to order 6:05pm. Chair Gilbert present, Commissioners Jahn, and Mangum present. Commissioners Smith and Kangas-Hanes absent. Quorum Exists.

Staff members present were: Clerk Linman and P&Z Administrator Joel Chaudoir.

PREVIOUS MINUTES

Motion by Mangum, 2nd by Jahn to approve the previous minutes date February 16, 2011 as amended. Motion Carried.

STAFF REPORTS

Clerk stated that the downtown revitalization construction bid award would be taking place at the special City Council meeting on March 16, 2011. The apparent low bidder was Richard Jordan Construction.

The Council also appointed to the P&Z commission, contingent upon a letter of resignation from Commissioner Krystal Kangas-Hanes, a new P&Z commissioner to serve named Judy Stanton who live out by Ireland Tracts in the Impact Area off of W. Roseberry Road.

OLD BUSINESS

Draft 2011 Comprehensive Plan – Review (tabled from 2/16/11)

The Commission reviewed the Draft Comp Plan one page at a time and made edits:
1. Front page – change date to 2011
2. pg i – why do some header categories have goals and other do not
3. pg 1 – typo on “western border”
4. pg 2 – History – Roseberry was established in 1905, horses to pull bank, missing Finnish heritage
5. pg 5 – Local Land Use Act – is the definition verbatim from the act, and was there an update from the 1972 act to add to the statement?
6. pg 5 – 1) – should mobile home parks be in there
7. pg 6 – 10) – add critical habitat
8. pg 6 – “including the design “of the built” in second para. Does not make sense
9. pg 8 – Objective paragraph – delete single space
10. pg 10 – check airport elevation (airport is 4998?), (maybe add grass species)
11. pg 11 – delete town hall change to city, add city parks, Donnelly airport, and DDC
12. pg 11 – Table 1 – should the Cities show a percentage of ownership?
13. pg 13 – Figure 5 – 60 to 75k reflects outside City limits
14. pg 14 – Figure 6 – switch legend to match color order on graphs, and move graph between para.s
15. pg 16 – Table 4 – clarify Valley Co. data – is that both an increase and decrease of jobs
16. pg 19 – insert “and enhances” 7th line up from bottom of page
17. pg 20 – 1st para. Caps on City; comma after illustrate; insert “both City and County officials who have joint jurisdiction” on last sentence 1st para.
18. pg 21 – Figure 9 – fix airport city line limit
   pg 23 – SR – Tier 1 – “ranchette” define as single family style homes typified by generous set backs and family friendly yards and gardens.
   AG – Tier II – typo on meant; insert verbiage: “sustainable farming practices are encouraged in this area in an attempt to reclaim the historical water quality of Donnelly’s watershed.
19. pg 24 – RT – add “living Museum” to definition
20. pg 25 – insert para. break at start of “To the West…”
21. pg 24 – Table 6 – add “within City limits” to table title
22. pg 26 – Figure 10 – fix airport delineation on map and add to legend – Airport City Property
23. pg 27 – Figure 11 – fix airport boundary line
24. pg 28 – Figure 12 – add code definitions and change campground and boatdocks to OS
25. pg 29 – Table 6 – Unclear what agriculture data point means – is this the correct definition?
26. pg 30 – Policy 2 – Change the word Council to Officials
   Policy 5 – public hearing (s) – and delete mobile home parks verbiage and insert wording pertaining to RV parks?
27. pg 31 – Policy 6 – add “pre-fab homes” and change should to shall
   Policy 7 & 8 – change should to shall
   Policy 10 & 11 – partial sentence and unclear – should it say City instead of cottage industries?
28. pg 32 – Policy 15 – explain
   Policy 19 – add comma after feasible
29. pg 33 – add “within CBD between history and building on second sentence
   Pioneer Victorian change word to “1800’s”
30. pg 34 – lower case palladian and delete Spanish Colonial all together
31. pg 36 – Policy 1 “within CBD”
   Policy 2 add encourage “within CBD”
   Policy 6 – there is not Tall Building Ordinance only a height restriction which may need to be changed in the Zoning Ordinance
32. pg 40 – first line – there are only 66 households in the City
33. pg 41 – Figure 13 is inaccurate
34. pg 46 – Figure 14 – map for City Streets is missing Eld Lane, Gestrin Lane and a question about the A1 storage street north of State Street on private property should that be designated a “City Street?”
35. pg 47 – Figure 15 – airport boundary line is not same as city limits line
36. pg 50 – Policy 2 – reword “be situated to in the Central”
   Policy 6 – add it and put “Encourage local business to pave off street parking and ingress and egress approaches.”
37. pg 54 – Policy’s 1 thru 4 numbering is out of sequence? [is the policy numbering through each goal to be sequential all throughout the goal’s objective’s numbering? – thus maintain consistency throughout the document]
   Also potentially add a Goal – City shall develop a comprehensive storm water management and treatment system
38. pg 55 – Policy 12 – change to Sign height will conform to City’s sign ordinance
39. pg 56 – Add Gold Fork Hot Springs
40. pg 60 – Reword State and Local Stake holders and government 4th line down in 2nd para
41. pg 61 – Analysis – 2nd line – “registered “ where?
42. pg 62 – Figure 19 – fix the key colors to follow graph colors
43. pg 64 – Number out of sequence
   Objective 1 – add a policy “ Restrict Franchise to encourage local businesses”
44. pg 66 – Water – North Lake does not provide water to City residents
   Last line – NL’s rapid infiltration site is outside City limits
45. pg 67 – Emergency Services – delete “which is a volunteer [Fire] department”
   Change word to ambulance
   Add St Lukes – McCall Memorial Hospital

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Delete “through Cascade medical center” add out of McCall
Storm water section – change “will be” to were installed on last line of section
46. pg 69 - Figure 21. Locations are wrong
47. pg 70 - Policy 3 – delete and NL sewer district
   Objective 11 – add “as needed” after upgraded – for wastewater capacity
48. pg 72 – Policy 19 delete entire policy regarding City police
49. pg 75 – Figure 22 buildings are in wrong place and Library is not historic
50. pg 77 – add a Policy 7 “Create multi-use pathway connecting old historic townsite to new townsite”
51. pg 83 – add caps to Zoning Ordinance 4th line up from bottom of pg
52. pg 84 – first line add “joint” before City jurisdiction, and
   last line of para delete “county” and add “jointly between city and county”
53. pg 85 – delete for now entire tall building guidelines... [if we change the ht in zoning ordinance to
   allow 50ft buildings do we want to add it back in?]
54. pg 87 – Community Design – delete Action II – junk cars
   Action IV – delete Tall Building guidelines
   Action VI – add – pre fabricated after manufactured and delete trailers
55. pg 89 - Natural Environment – delete Action IV – height limits on signs
   Economic Development – Action 1 – delete grocery and add commodity
56. pg 90 – Action IV – add “storm” in front of water
57. pg 91 – Hazards – Action I - fix typo “residents”
   Fix numbering on Actions
   Action VI – US Corps of Engineers – what is that?

Proposed Donnelly Zoning Text Amendments – Signs
(proposed amendment on internally lit signs 9.2.9.10 and 9.2.11(b)- tabled from 10/21/10 and 11/1/10)
The Commission did not discuss.

NEW BUSINESS

Motion by Jahn, 2nd by Mangum to adjourn until the next regularly scheduled meeting on Monday April 4, 2011 at 6pm. Motion Carried.

Meeting adjourned at 7:50 pm