



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, January 4, 2016 at 6:00 pm

AT

The Donnelly Community Center

MINUTES

Roll Call: 6:00p.m. Chair Larry Mangum in attendance along with Commissioners George Dorris, Maggie Bryant, Gene Tyler and Sally Gilbert. Quorum exists. Clerk and Administrator were present.

PUBLIC HEARING:

To consider the adoption of Article 18, Donnelly City Zoning Ordinance, that will replace the current City of Donnelly Zoning Ordinance.

Open at 6:04 p.m.

For: None

Against: None

Neutral: None

Closed at 6:05 p.m.

PREVIOUS MINUTES:

Motion by Dorris, 2nd by Gilbert, to approve the P&Z Minutes from November 2, 2015. Motion carried.

Motion by Dorris, 2nd by Gilbert, to approve minutes from November 9, 2015 with the addition of the year in the date. Motion carried.

Motion by Gilbert, 2nd by Bryant to approve minutes from December 7, 2015. Motion carried.

STAFF UPDATES:

- City Clerk – in packet
- Administrator – in packet
- Commission Gilbert asked Clerk to look into if the P&Z Commission received any Lot Award for the Fiscal Year 2016.

GENERAL BUSINESS:

1. Bylaws – Adoption

During discussion, Gilbert recommended that oath of office be placed in the document.

Administrator explained that the Bylaws were only to provide guidance for the Planning and Zoning Commission and describes the basics of the Commission. Dorris suggested that the State Code be referenced in the number of meetings that the Commission conducts; he also said the verbiage could change to make it more explainable. The Commission agreed to change the word “the” instead of “each” in the section that states how many meetings will be held each year.

Motion by Gilbert, 2nd by Tyler to adopt the presented Bylaws with the minor change discussed above. Motion carried.

2. Planning & Zoning Meeting Dates for 2016

Two months of the year the meeting will need to be changed due to conflict with Holidays. July's meeting will be held July 11, 2016, and September's meeting will be held September 12, 2016.

3. Zoning Ordinance Recommendation

After Public Hearing the Commission recommends the Zoning Ordinance to City Council pending the Legal review and approval.

Motion by Gilbert, 2nd Bryant to recommend the Zoning Ordinance Article 18 to City Council for public hearing upon approval and review by legal counsel. Motion carried.

4. Comprehensive Plan Workshop

Continued to discuss what items are important to survey the residents on the comprehensive plan update. Mangum brought up five categories to survey: Land Use, Housing, Transportation, Economic Development, Public Service & Utility. Each Commissioner will bring back a few questions for each item to send out in a survey.

ADJOURN

Motion by Bryant, 2nd by Gilbert to adjourn until the February 1, 2016 regular scheduled meeting at 6:00 p.m. Motion carried.

Adjourned: 7:14 p.m.