



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, March 7, 2016 at 6:00 pm

AT

The Donnelly Community Center

MINUTES

Roll Call: 6:00p.m. Chair Larry Mangum in attendance along with Commissioners Sally Gilbert, Gene Tyler, Maggie Bryant and George Dorris arrived at 6:08 pm. Quorum exists. Clerk Cami Hedges and Administrator Delta James were present.

PREVIOUS MINUTES:

Motion by Gilbert, 2nd by Tyler, to approve the P&Z Minutes as corrected from February 1, 2016. Motion carried.

STAFF UPDATES:

- City Clerk – There may be a joint work session in the near future to discuss the sign ordinance.
- Administrator – No formal report
- Commission Tyler indicated he will be leaving town on April 15th until July 15th. He would like to conference in during the time he is absent. Clerk will look into a phone solution to call in.

GENERAL BUSINESS:

1. Northwest Passages Apartment Workshop

They presented a new site plan for discussion. They will also submit a drainage plan that has a solid concept for the City Engineer to review initially. They are planning to have a Community Discussion in regards to the development and what the community would like to see on March 14th.

Andrea Stayton requested to address the Commission to express some of her concerns.

Administrator asked Commission if it would be possible to have the Design Review in conjunction with the Development Agreement. However it could possibly delay the approval process of the Design Review. It was determined to continue with the Design Review and then review the Development Agreement at the public hearing.

Clerk discussed the Public Hearing process with the City Attorney. He stated that both bodies will need to hold a public hearing.

2. Speed Check Sign

Clerk indicated that the Speed Check sign request will come from the City Council when they are ready to budget for another sign. It is not something that this body will need to recommend.

3. **Comprehensive Plan**

Clerk requested that the City look for grant opportunities to assist the City with updating the Comprehensive plan. The plan is current and is a living document that will need to be revisited within the next 4 years anyway. It is adopted by the City and currently being used.

Some questions to ask the community and impact area in the Comprehensive plan is what are the objections with the current plan, what is your preferred direction of growth, residential, commercial, etc and that we should respect current land use.

Motion by Gilbert, 2nd by Bryant to look into grant opportunities to update the Comprehensive Plan. Tyler was also in favor, Dorris objected. Motion carried.

ADJOURN

Motion by Gilbert, 2nd by Bryant to adjourn until the next regular scheduled meeting at 6:00 p.m. Motion carried.

Adjourned: 7:16 p.m.