



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, October 2, 2017 at 6:00 pm

AT

Donnelly Community Center
MINUTES

Roll Call: 6:00 p.m. Sally Gilbert, George Dorris, Gene Tyler, Maggie Bryant and Larry Mangum were present. Quorum exists. Clerk Cami Hedges and Administrator Delta James were present.

Previous Minutes – June 5, 2017

Tyler did not agree with the minutes as written as he did not feel that the entire story was represented in the minutes.

Motion by Dorris, 2nd by Bryant to amend the minutes to in the Donnelly Sign Code 18.95 Recommendation to “Tyler had a concern that the Commission did not sufficiently address the community concerns and would like the P&Z Commission to revisit sign code 18.95 to address the concerns of off-premise signage and animated signs.” and accept the minutes from June 5, 2017 with this amendment. Motion carried.

Previous Minutes – September 11, 2017

Motion by Gilbert, 2nd by Dorris to accept the Minutes from September 11, 2017 as corrected. Motion carried.

GENERAL BUSINESS:

Design Review – DR17-01 Nancy Moudy (Continued)

Administrator revisited the staff report from the September 11, 2017 meeting and the applicant’s requirement. Applicant responded with a site plan and moved the shed to the rear of existing building. Even though the applicant did not provide a site plan drawn to scale it is sufficient for moving. The building however still has uncertainty of meeting commercial building code for public safety.

Applicant moved the shed, and has been cautioned of not using the building as retail use but as a storage only. Problems can arise from this type of use. How does the Commission want to proceed? Approval only if accessory storage uses only. Applicant can apply for commercial use through a building permit.

Administrator suggested the application to be approved with conditions. 1. Storage Shed placed as shown on provided site plan. 2. Accessory storage use only and not to be used for the sale of goods to the public, unless applicant can demonstrate that it meets commercial building code for public access.

Motion by Dorris to approve DR17-01 Nancy Moudy with the conditions recommended by Administrator. Mangum wanted it to be noted that if applicant can demonstrate meeting commercial building code than she can be approved. **Bryant seconded the motion.** Motion carried.

Staff Updates:

City Clerk announced that Coach Crossing has withdrawn their CUP application.

Administrator updated Commission on the status of the Design Review & Sign Code amendments. Design Review was approved by Council and Ordinance has been adopted. Sign Code amendments were also approved with some clarifications on off-premise signage and animated signage. Dorris asked if an off-premise sign was on private property would it be allowed. Administrator stated that not in a scenic byway, no off-premise signage is allowed unless it is permitted through the Idaho Department of Transportation. ITD does allow the blue and brown informational signage. If the City wanted way-finding signs the City may go through the application process and it may be allowed.

Tyler attended the Economic Summit in McCall. One of the biggest concerns for the area was affordable workforce housing. He explained what he was told on the criteria for residents at Northwest Passage Apartments. He said he learned it was median income and the apartments would be subject to quarterly inspections by management.

Tyler also asked staff and Commission what the City's responsibility was on a closed business for sale that was a public hazard. He had been told that Buffalo Gal had a significant mold issue and if the mold spores were to be exposed it could be a public health hazard. Comments were addressed and others indicated that the Realtor is required to disclose and if the buyer was concerned they would have an inspection etc. It would be up to the Central District Health department to approve or deny operations.

Mangum will not be at the next meeting unless a quorum would not be available he could call in.

ADJOURN

Motion by Gilbert, 2nd by Dorris to adjourn until the next regular scheduled meeting at 6:00 p.m. November 6, 2017. Motion carried.

Adjourned: 6:55 p.m.

Approved: November 6, 2017