



City of Donnelly

169 Halferty Street
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Planning & Zoning Commission Meeting

Monday, July 11, 2016 at 6:00 pm

AT

Donnelly Community Center
MINUTES

Roll Call: 6:04p.m. Commissioners Sally Gilbert, Maggie Bryant, George Dorris, Chairman Larry Mangum were present. Commissioner Gene Tyler was absent. Quorum exists. Clerk Cami Hedges.

Visitors: Mark & Janet Weir

Previous Minutes:

Gilbert had requested that changes be made prior to the meeting to City Clerk. What was given to the Commission did not reflect these changes. Dorris would like to have the minutes as one topic each paragraph instead of them running together. By having it divided out, the minutes will make sense for those who are reading them at a later date.

Motion by Gilbert, 2nd by Dorris to table the minutes until the next meeting. Motion carried.

General Business:

Design Review – Weir Home – Janet & Mark Weir (Samara, LLC):

Administrator provided a staff report on the design review application for Samara LLC, Janet and Mark Weir single resident home.

Conditions of approval from Administrator is as follows:

1. Prior to issuance of building permit, the City Engineer shall approve the drainage and grading plans.
2. Prior to issuance of building permit, the City Engineer and Public Works Department shall approve the utilities plan.
3. The existing or any subsequent property owners shall, upon construction of contiguous sidewalk or other pedestrian pathway, construct the same along the property frontage.

Dorris agrees with the above conditions and would like to add:

4. Prior to issuance of building permit, the City Engineer shall approve the Sediment and Erosion control plan.
5. Power service shall be placed underground from the existing pole to the structure.

Gilbert added that in the Design Review (CBD) siding material and color pallet should also be submitted.

6. Prior to issuance of building permit, Applicant shall provide color scheme and siding material to Staff for Staff approval.

Motion by Gilbert, 2nd by Dorris to approve the Design Review for the Weir Home with the following conditions, motion carried.

1. Prior to issuance of building permit, the City Engineer shall approve the drainage and grading plans.
2. Prior to issuance of building permit, the City Engineer and Public Works Department shall approve the utilities plan.
3. The existing or any subsequent property owners shall, upon construction of contiguous sidewalk or other pedestrian pathway, construct the same along the property frontage.
4. Prior to issuance of building permit, the City Engineer shall approve the Sediment and Erosion control plan.
5. Power service shall be placed underground from the existing pole to the structure.
6. Prior to issuance of building permit, Applicant shall provide color scheme and siding material to Staff for Staff approval.

Speed Check Sign

Clerk received new information on a different type of Solar Powered Speed check sign. The sign allows for additional data to be obtained of the number of vehicles traveling in either direction. Clerk will contact the vendor and make sure that it works well in cold climate (winter).

Staff Updates:

Clerk – A bus kiosk will be built by the ABC team. This will be located at the current bus stop and will be ADA accessible. There will be a new restaurant opening in the Roseberry Plaza, a new furniture shop will open in the old red school building.

Gilbert – stated that the Buffalo Gal will be opening to the public and catering soon. No indication of who will be the owners. Last month the food bank needed to address their parking problems at the new location. They would like to be on the August agenda where they would present a fix. Once the information is received we will forward to the fire department for their opinion. Stinker Station will need to be on the September agenda because their time should be up for the sign permit compliance. Sally requested that there be a dead end sign at the end of Payette Street. There are many cars going to the end and turning around.

Motion by Gilbert, 2nd by Bryant to adjourn until our next regularly scheduled meeting.

Adjourned 7:15 p.m.