



City of Donnelly

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Planning & Zoning Commission Meeting

Monday, October 6, 2014 at 7:00 pm

AT

The Donnelly Community Center

MINUTES

Roll Call at 6:00 p.m. with Chair Sally Gilbert in attendance along with Commissioners, Bryant, and Mangum, commissioner Dorris entered at 6:10 p.m. Quorum exists. Clerk and Administrator were present.

PUBLIC HEARING:

City of Donnelly Comprehensive Plan

Chair Gilbert Opened Public Hearing at 6:02 p.m. Asked for public comment, no one present to make comment, none received in writing.

Chair Gilbert Recommended to close Public Hearing at 6:03 p.m.

Motion by Bryant, 2nd by Mangum to close Public Hearing. Roll call vote: Bryant (yes), Mangum (yes), Gilbert (yes)

City of Donnelly Comprehensive Plan is now sent to City Council for the recommendation of Adoption at the next City Council Meeting to be held October 20, 2014.

NEW BUISNESS:

Design Review – Norm Kamp at 270 North Main was present to talk about his design. Chair Gilbert stated that she did not feel that the proposed parking sizes were going to work, and that only 2 parking spaces depending on measurements would work. Also the 9' garage door on the SE corner from post to end of building will be 8'7" and asked if this would be feasible. Mr. Kamp stated that he could remove the rock from the post if needed to gain the 9' access. He also stated that there is Main Street parking available as well as other parking in the rear parking area of the Donnelly Club. Chair Gilbert recommends that there be a written agreement between Mr. Kamp and the Donnelly Club to use their parking for employees. Administrator Kirk is okay with the feasibility and to scale as the drawing indicates and parking that is allotted. Commissioner Dorris is worried about the water/sewer capacity for commercial washers. Mr. Kamp stated that he is looking into this. Clerk to ask Public Works to mark and locate meter.

Mr. Kamp indicated that the Idaho Resort Rental's sign will not changes and will just be moved from one location to another. Administrator Kirk confirmed that the design was approved and will still have additional space for signage on the building. Kirk will also look at the landscaping and drainage plan.

Motion by Mangum, 2nd by Bryant to approve the design review at 270 North Main, Norm Kamp with the following recommendations -- Secure 50sq feet of snow removal storage, parking agreement with Donnelly Club, review of landscape, drainage plan and master sign plan.

Mangum made a recommendation to Commission to add August minutes to Agenda.

PREVIOUS MINUTES:

Motion by Mangum, 2nd by Bryant to approve the September 8, 2014 P&Z Commission Meeting minutes. Motion carried.

Motion by Bryant, 2nd by Mangum to approve the August 4, 2014 P&Z Commission Meeting minutes. Motion carried.

STAFF UPDATE:

Chair:

- Would like to recommend that the bus stop bench and pad be built before winter. Clerk Hedges explained that the City Council would like the bus stop be moved to the concrete pad where the grainery is located, but that will take some time. Chair requested that we move forward since there is no cost to the city and that if it needs to be moved at a later date it can be. Clerk will discuss with City Council.
- Brundage Realty out of compliance for the drive up ramp on the Southside of Roseberry. It looks as though they have installed gravel as the ramp. Commissioner Dorris asked what is happening and why are they always doing things backwards? Is there something that the commission can do to rectify? Currently ask Kirk has stated they have parking issues on the front. At one time they were going to go ahead with the angled front parking with blocks. The 60 degree could work. It was asked if the county could ticket the cars parking if they were on the sidewalk, bumper etc. Should we send a letter to ask them to comply? Kirk will look into the P&Z files to see what the discussion was and what is to be enforced.

P&Z Administrator:

- Glen Annexation is a good movement and has been approved by the City Council. The financial impact to the City is so that the City will no fail and will stay ahead even if the development falls through.
- There will be a possible Variance Request from Ava Williams to build a garage with apartment above. Currently the rear yard is out of compliance, side yard set-back. Maybe the North side is in compliance but not sure yet. The garage would be attached and looks much like the existing home with the gable on the garage side.

Clerk:

- It was asked to have the motor home on Halferty to be vacated and moved. It is against our Ordinances to have someone live in a recreational vehicle. Also a letter was sent to Tom Bonamino to clean up the junk cars and personal property.
- Tentative agenda items will include the AOI agreement and Comprehensive plan to be sent to county for public hearing and approval. Bundage compliance, zoning amendments summary, AOI agreement new and bus stop new.

Motion by Mangum, 2nd by Dorris to adjourn until regularly scheduled meeting on Monday, November 3 at 6:00 p.m.

Adjourned at 7:08 p.m.