



CITY OF DONNELLY
City Council Meeting
Monday, May 16, 2016 at 6:00 pm
Donnelly Community Center
AGENDA

ARBOR DAY CELEBRATIOIN (OUTSIDE COMMUNITY CENTER)

PLEDGE OF ALLEGEANCE

ROLL CALL

CONSENT AGENDA:

Vouchers April 18, 2016 through May 12, 2016
City Council Meeting Minutes – April 18, 2016

BUSINESS AGENDA:

AB 16-18 Sewer Summer Reduction Rates

Proposed to include May through September 2016 for Sewer Usage Reduction

AB 16-20 Surplus Equipment Resolution 2016-002

Proposed Auction / Sale June 8th, 2016

AB 16-21 Donnelly Depot Center Roof Repair Proposals

Received two proposals from Public Work Contractors for Repair at the DDC.

AB 16-22 Discussion for Declaration of Surplus of Real Property

Property located at the farthest Northwest corner of Main and Jordan. Property is .04 acres in size. New owner of adjacent property would like to know if we would want to declare this as surplus and sale.

AB 16-23 Bus Kiosk

ABC Committee is building bus kiosks for Cascade, Donnelly and Meadows Valley with some of the winning in this round of qualifications. This is one of the items that is part of the West Central Mountains Economic Development Strategy. Decision on placement and if it should be built on skids to move in the future.

STAFF REPORTS:

Clerk/Treasurer Report
Mayor
Council

EXECUTIVE SESSION:

In accordance to Idaho State Statute 74-206 (1) (a) & (b) Consider personnel matters.

ADJOURN:

Special City Council – Public Hearing. At Donnelly Elementary, Monday, May 23, 2016



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, April 18, 2016 at 6:00 pm Donnelly Community Center

MINUTES

ROLL CALL at 6:00 p.m. Council Members Minshall, Stayton, and Davenport. were present, Council member Getto arrived at 6:03 p.m. Mayor Koch was present.

Quorum exists. Clerk, Cami Hedges was present.

CONSENT AGENDA:

Motion by Davenport, 2nd by Stayton to approve Vouchers from March 22, 2016 through April 15, 2016, with the additions added by the Clerk for April 18, 2016. Motion carried.

Motion by Minshall, 2nd by Davenport to approve City Council minutes from February 8, February 22, 2016, and March 21, 2016 with changes noted. Motion carried.

Business Agenda:

AB 16-09 Idaho Power Franchise Agreement

Clerk notified the City Council that the rate cannot be increased unless it is put to a public vote. The agreement does state that the council is able to review the rate during the agreement period. Council decided to keep it at the 1% and publish in the paper this month and then bring to the next meeting for Ordinance adoption.

Motion by Davenport, 2nd by Minshall to approve the Idaho Power Franchise agreement at 1% and to publish in the Star News and create an Ordinance for the next City Council meeting. Motion carried.

AB 16-10 Sign Ordinance Discussion

There has been a lot of discussion in regards to the sign ordinance. The City attorney advised the City to amend the Variance Procedure Ordinance to include Signage. This is an administrative change therefore would not need to go to public hearing. Signage was inadvertently left out of this section of the Donnelly City Code. Clerk will also need to inform Stinker Station of the steps that they need to apply for a signage variance. City Council will review the sign Ordinance to see if there are other items that need to have discussion.

AB 16-14 Donnelly Depot Center Rent Increase

City Council would like to increase the DDC rent \$50 a month beginning June 1st. Discussion was made of the possibility of continuing with \$50 a month annual increase over the next few years to get the rate to the current market rate. Clerk was instructed to notify the tenants 30 days prior to the rate increase which is required by the Lease Agreement.

Motion by Davenport, 2nd by Getto to increase the monthly DDC rent to \$600 effective June 1, 2016. Motion carried.

AB 16-15 Right of Way Permit Ordinance #228

A Right of Way (Approach Permit) was introduced to the Council. There has been several occasions where utility companies have cut into the City's Right of Ways to install new utilities and damaged the roadway and or other parts where a dig line was not conducted. This bring undue hardship to the City's Public Works for repair and additional items. The fee for this permit will be determined by Resolution at a later date.

Motion by Minshall, 2nd by Stayton pursuant to Idaho Code Section 50-902 that the proposed Ordinance #228 pass its first reading by title only. Roll Call: Stayton (yes), Davenport (yes), Minshall (yes), Getto (yes) Motion carried.

Motion by Minshall, 2nd by Stayton pursuant to Idaho Code Section 50-902 that the rule requiring ordinances to be reads on three different days with one reading to be in full to be dispensed with and that proposed Ordinance #228 be considered read, passed and adopted after being read by title only.

Mayor Koch asked Clerk to read the Ordinance by Title Only. Roll Call: Stayton (yes), Davenport (yes), Minshall (yes), Getto (yes). Motion Carried.

Ordinance 228 Approach Permits was adopted and will be published in the Star News within 30 days of approval.

AB 15-48 Yard Sale Ordinance #229

This Ordinance was first proposed last fall. Getto asked how we would enforce this Ordinance. Mayor said that they would get a warning and then we would have a Civil citation issued and then it would go to the possibility of a potential law suit.

Motion by Davenport, 2nd by Getto pursuant to Idaho Code Section 50-902 that the proposed Ordinance #229 pass its first reading by title only. Roll Call: Stayton (yes), Davenport (yes), Minshall (yes), Getto (yes) Motion carried.

Motion by Davenport, 2nd by Stayton pursuant to Idaho Code Section 50-902 that the rule requiring ordinances to be reads on three different days with one reading to be in full to be dispensed with and that proposed Ordinance #229 be considered read, passed and adopted after being read by title only.

Mayor Koch asked Clerk to read the Ordinance by Title Only. Roll Call: Stayton (yes), Davenport (yes), Minshall (yes), Getto (yes). Motion Carried.

Ordinance 229 Yard, Garage, Rummage and Junk Sales was adopted and will be published in the Star News within 30 days of approval.

AB 16-16 Main Street Parking Complaint

A complaint was received from several businesses along North Main Street stating that employees from Valet Vacation Rentals (Idaho Resort Rentals) are parking along North Main Street for 7 to 8 hours each day. Despite numerous attempts to work with them and have their employees park off North Main Street the employees continue to park along Main Street. It was indicated by these businesses that the North Main Street Public Parking should be used for all the businesses along the street not just theirs. They also state that the local businesses are being adversely affected by this long term parking. Mayor Koch has spoke with several of the businesses and asked if they had a solution to the problem. A solution has not been received as of this date, therefore he would ask the City Council to keep the Public Parking along North Main Street to just public parking. By limiting the time or installing parking meters there would be extra time and City resources to police the parking violators. At this time the parking will remain as Public Parking. Mayor Koch did indicate that he would be going to the businesses and talking to them each personally.

AB 16-17 Ordinance Compliance/Enforcement – City Clean up

City Council instructed the City Clerk to go around town and find the violations and begin to send them violation letters, and continue to perform the correct amount notification. Then we will contact the City Attorney for enforcement.

AB 16-18 Sewer Summer Reduction Rates

Clerk present the option to reduce the Sewer usage rates for the summer months as the City has done the past two years. It seemed as though the people who use the water did benefit from the reduction.

Motion by Minshall, 2nd by Davenport to offer the Sewer Summer Reduction Rates for 2016.
Motion carried.

AB 16-19 Surplus Equipment Resolution 2016-002

Clerk provided a list of items to value in order to have an auction for the surplus. Items were added from the community center, bone yard, shop and office. Clerk will update the resolution with the values placed for the next meeting and then be able to schedule a surplus auction.

STAFF REPORTS:

City Clerk – report was in packet. There will be a public hearing on NWP development agreement on May 9th. The City Council would like to have theirs on the 23rd if it is recommended from P&Z. There has been a few complaints to the speed on Payette street. We would like to install stop signs at the corners of Jordan and Payette and State and Payette. This should be completed by the next meeting. Clerk will order computers for the council to use during the meeting. This will save on printing and help the City work toward being Green.

Public Works – Ken Minshall – been working getting the campground clean and weeded, placing the boat docks, burning slash piles, installing / repairing signs and spraying ditches. Cable is needed to be replaced at the swimming area for the bouys. The play area at the park is dangerous. Asked for Clerk to contact the Church and let them know that it will be removed by the end of May. Also the retaining wall is still falling over. It is believed that the BOR has grant money that may help fund replacing or fixing the wall. Ferrin Gilbert has concrete blocks that we can look into and or maybe some boulders. Clerk will get a quote for this work to be performed in the Fall. The City may need a load of road mix or gravel to help with the roads. Will get a quote from Granite Construction.

Mayor Koch – met with Valley County Pickleball about the location of a possible court. The Mayor stated to the club that the City will not be able to maintain and support another court financially, therefore the City will not move forward with the Pickleball court. The Mayor and Clerk brought with them the original deed of trust that was given to the City when they acquired the tennis courts from the school district. It had a restriction on the lease that it was only to be used as a tennis court. Therefore, the City is out of compliance by having the Pickleball lines on the court. Clerk will look into what the cost is to remove the lines or if it is necessary.

Davenport – asked if the City could ask the County to do something about East Roseberry since they are the ones who maintain the road. Mayor said he would get in touch with Jeff McFarland at the County Road Department.

ADJOURN:

Motion by Davenport, 2nd by Getto to adjourn at 8:18 p.m. until May 16, 2016

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 1 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1373	12009S	8 ANALYTICAL LABORATORIES, INC	46.00					
1	35551	04/30/16 test	46.00			51 43400	560	10100
		Total for Vendor:	46.00					
1340	11987S	14 BOISE OFFICE EQUIPMENT	23.04					
1	819052	04/26/16 copier maintenance	13.36			10 41100	611	10100
2	819052	04/26/16 copier maintenance	5.76			51 41100	611	10100
3	819052	04/26/16 copier maintenance	3.92			52 41100	611	10100
		Total for Vendor:	23.04					
1342	11988S	150 CABLE ONE	92.26					
1	042316	04/23/16 cable internet	53.51			10 41100	437	10100
2	042316	04/23/16 cable internet	23.07			51 41100	437	10100
3	042316	04/23/16 cable internet	15.68			52 41100	437	10100
1367	11988S	150 CABLE ONE	63.75					
1	050116	05/01/16 library internet	63.75			21 41100	417	10100
		Total for Vendor:	156.01					
1302	11989S	29 CITY OF DONNELLY - WATER	320.00					
1	042816-101	04/28/16 DDC Water/Sewer	320.00			10 44300	415	10100
1303	11989S	29 CITY OF DONNELLY - WATER	73.42					
1	042816-010	04/28/16 library water/sewer	73.42			21 41100	415	10100
		Total for Vendor:	393.42					
1288	11990S	169 CODE PUBLISHING INC.	2,406.50					
1	52868	04/15/16 codeing the zoning ord	2,406.50		CODE	10 41100	610	10100
		Total for Vendor:	2,406.50					
1357	11991S	48 FRANKLIN BUILDING SUPPLY CO.	80.40					
1	192152	05/04/16 sign posts	80.40			10 42000	900	10100
1366	11991S	48 FRANKLIN BUILDING SUPPLY CO.	5.78					
1	193263	05/05/16 supplies	5.78			10 44100	451	10100
		Total for Vendor:	86.18					

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 2 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1312	11992S	50 GE CAPITAL	190.00					
1	64724363 04/20/16 COPIER LEASE		110.20			10 41100	612	10100
2	64724363 04/20/16 COPIER LEASE		47.50			51 41100	612	10100
3	64724363 04/20/16 COPIER LEASE		32.30			52 41100	612	10100
	Total for Vendor:		190.00					
1313	11993S	66 IDAHO POWER	6.26					
1	0416-9405 04/21/16 INFO CENTER		6.26			10 43010	416	10100
1316	11993S	66 IDAHO POWER	127.65					
1	0416-0182 04/18/16 LIBRARY ELECTRICITY		127.65			21 41100	416	10100
1317	11993S	66 IDAHO POWER	33.65					
1	0416-3291 04/18/16 WELL PUMP HOUSE		33.65			51 41100	416	10100
1318	11993S	66 IDAHO POWER	7.58					
1	0416-6560 04/18/16 FIRE PUMP		7.58			51 41100	416	10100
1319	11993S	66 IDAHO POWER	68.34					
1	0416-8/211 04/18/16 STREET LIGHTS		68.34			10 43010	416	10100
1320	11993S	66 IDAHO POWER	82.17					
1	0416-2555 04/18/16 NEW WELL		82.17			51 41100	416	10100
1321	11993S	66 IDAHO POWER	136.11					
1	0416-0899 04/18/16 MAIN WATER SYSTEM		136.11			51 41100	416	10100
1322	11993S	66 IDAHO POWER	10.09					
1	0416-3329 04/18/16 CITY LIGHT		10.09			10 43010	416	10100
1323	11993S	66 IDAHO POWER	166.20					
1	0416-0078 04/18/16 STREET LIGHTS		166.20			10 43010	416	10100
1326	11993S	66 IDAHO POWER	55.70					
1	0416-4223 04/18/16 CC ELECTRICTY		32.30			10 41100	416	10100
2	0416-4223 04/18/16 CC ELECTRICTY		13.93			51 41100	416	10100
3	0416-4223 04/18/16 CC ELECTRICTY		9.47			52 41100	416	10100

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 3 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1329	11993S	66 IDAHO POWER	172.40					
1	0416-7988 04/18/16 SHOP/CH ELECTRICTY		99.99			10 41100	416	10100
2	0416-7988 04/18/16 SHOP/CH ELECTRICTY		43.10			51 41100	416	10100
3	0416-7988 04/18/16 SHOP/CH ELECTRICTY		29.31			52 41100	416	10100
		Total for Vendor:	866.15					
1351	11994S	166 IDAHO RURAL WATER ASSOCIATION	110.00					
1	5504 05/01/16 safety training ken		110.00			51 41100	551	10100
		Total for Vendor:	110.00					
1290	11995S	202 INCOM	153.26					
1	050116 05/01/16 telephone		88.89			10 41100	437	10100
2	050116 05/01/16 telephone		38.32			51 41100	437	10100
3	050116 05/01/16 telephone		26.05			52 41100	437	10100
		Total for Vendor:	153.26					
1343	11997S	165 LAKESHORE DISPOSAL	544.00					
1	043016 04/30/16 Monthly Collection		544.00			51 41100	414	10100
		Total for Vendor:	544.00					
1362	11996S	79 LAKESHORE DISPOSAL	70.04					
1	23185395 05/01/16 ddc trash		70.04			10 44300	414	10100
		Total for Vendor:	70.04					
1346	11998S	82 LONG VALLEY FARM SERVICE	61.00					
1	3258859 04/28/16 weed spray		61.00			10 43010	461	10100
1365	11998S	82 LONG VALLEY FARM SERVICE	12.99					
1	167493 05/05/16 POTTING SOIL		12.99			10 41100	431	10100
		Total for Vendor:	73.99					
1300	11999S	85 MAY HARDWARE	7.83					
1	838974 04/21/16 weed spray		19.79			10 44100	451	10100
9900	839017 04/22/16		-11.96			10 44100	451	10100
CI	10							

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 4 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1304	11999S	85 MAY HARDWARE	8.95					
1	839473	04/27/16 keys for community center	8.95			10 41100	431	10100
1345	11999S	85 MAY HARDWARE	390.01					
1	839690	04/29/16 over the road banner	120.01			10 44100	451	10100
2	839690	04/29/16 bouys at boatdock	270.00			10 44100	451	10100
1355	11999S	85 MAY HARDWARE	8.95					
1	840151	05/04/16 office keys	8.95			10 41100	431	10100
		Total for Vendor:	415.74					
1358	12000S	153 MOUNTAIN WATERWORKS	250.00					
1	2325	04/30/16 backup water operator	250.00			51 41100	360	10100
		Total for Vendor:	250.00					
1339	12001S	96 NEWMAN TRAFFIC SIGNS	341.55					
1	0297158	04/26/16 trafic signs	341.55			10 43010	461	10100
		Total for Vendor:	341.55					
1341	12002S	154 NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	050116	05/01/16 Sewer Contract	3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
1293	12003S	99 OFFICE SAVERS	52.93					
1	11535-001	04/19/16 binder clips/paper	30.70			10 41100	605	10100
2	11535-001	04/19/16 binder clips/paper	13.23			51 41100	605	10100
3	11535-001	04/19/16 binder clips/paper	9.00			52 41100	605	10100
		Total for Vendor:	52.93					
1309	12004S	199 SHRED-IT	73.49					
1	9410313131	04/19/16 SHREDDING SERVICE	42.62			10 41100	605	10100
2	941031313	04/19/16 SHREDDING SERVICE	18.37			51 41100	605	10100
3	941031313	04/19/16 SHREDDING SERVICE	12.50			52 41100	605	10100
		Total for Vendor:	73.49					

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 5 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1298	12012S	120 SINCLAIR FLEET TRACK (STINKER)	57.47					
1	19655	04/13/06 grader fuel	57.47		GRADER	10 43010	483	10100
1314	12005S	120 SINCLAIR FLEET TRACK (STINKER)	50.19					
1	21772	04/18/16 FORD FUEL	29.11		152247	10 43010	481	10100
2	21772	04/18/16 FORD FUEL	12.55		152247	51 41100	481	10100
3	21772	04/18/16 FORD FUEL	8.53		152247	52 41100	481	10100
1315	12005S	120 SINCLAIR FLEET TRACK (STINKER)	47.56					
1	23283	04/22/16 DIESEL FUEL	47.56		CASE	10 43010	483	10100
1344	12005S	120 SINCLAIR FLEET TRACK (STINKER)	57.85					
1	28145	05/02/16 truck fuel	33.56			10 43010	481	10100
2	28145	05/02/16 truck fuel	14.46			51 41100	481	10100
3	28145	05/02/16 truck fuel	9.83			52 41100	481	10100
1350	12005S	120 SINCLAIR FLEET TRACK (STINKER)	52.88					
1	28569	05/03/16 Ford Truck	30.67		152821	10 43010	481	10100
2	28569	05/03/16 Ford Truck	13.22		152821	51 41100	481	10100
3	28569	05/03/16 Ford Truck	8.99		152821	52 41100	481	10100
1364	12005S	120 SINCLAIR FLEET TRACK (STINKER)	15.00					
1	29328	05/05/16 DIESEL	15.00			10 43010	483	10100
1372	12012S	120 SINCLAIR FLEET TRACK (STINKER)	40.99					
1	042616	04/26/16 truck fuel	23.77			10 43010	481	10100
2	042616	04/26/16 truck fuel	10.25			51 41100	481	10100
3	042616	04/26/16 truck fuel	6.97			52 41100	481	10100
Total for Vendor:			321.94					
1287	12006S	122 STAR NEWS	28.80					
1	38718	04/21/16 NWP Public Hearing Notic	28.80		NWP	10 41100	530	10100
1306	12006S	122 STAR NEWS	34.80					
1	38740	04/28/16 Right of Way Permit Ordinance	34.80			10 41100	530	10100

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 6 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1307	12006S	122 STAR NEWS	108.00					
Idaho Power will reimburse this one.								
1	38742	04/28/16 Idaho Power ORdinance Publicat	108.00			10 41100	530	10100
1308	12006S	122 STAR NEWS	32.40					
1	38741	04/28/16 Yard Sale Ordinance 229	32.40			10 41100	530	10100
1360	12006S	122 STAR NEWS	139.20					
1	38595	03/31/16 zoning publication	139.20			10 41100	530	10100
1361	12006S	122 STAR NEWS	73.50					
1	38767	04/28/16 quarterly report	42.63			10 41100	530	10100
2	38767	04/28/16 quarterly report	18.38			51 41100	530	10100
3	38767	04/28/16 quarterly report	12.49			52 41100	530	10100
Total for Vendor:			416.70					
1376	12013S	139 VALLEY COUNTY ASSESSOR	160.29					
1	108601	05/01/16 TAXES COLLECTED IN PROPERTY EX	160.29			10 41100	961	10100
Total for Vendor:			160.29					
1289	12007S	171 VALLEY COUNTY TRANSFER STATION	57.75					
1	20650	04/21/16 clearning bone yard	57.75			10 41100	414	10100
1291	12007S	171 VALLEY COUNTY TRANSFER STATION	67.20					
1	20617	04/20/16 bone yard cleanup	67.20			10 41100	414	10100
1292	12007S	171 VALLEY COUNTY TRANSFER STATION	16.80					
1	20600	bone yard clean	16.80			10 41100	414	10100
1294	12007S	171 VALLEY COUNTY TRANSFER STATION	12.60					
1	20578	04/19/16 bone yard clean	12.60			10 41100	414	10100
1295	12007S	171 VALLEY COUNTY TRANSFER STATION	7.50					
1	20412	04/15/16 bone yard cleanup	7.50			10 41100	414	10100

05/12/16
15:05:55

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/19/16 to 05/12/16

Page: 7 of 7
Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1296	12007S	171 VALLEY COUNTY TRANSFER STATION	35.25					
1	20425	04/15/16 bone yard cleanup	35.25			10 41100	414	10100
1354	12007S	171 VALLEY COUNTY TRANSFER STATION	8.40					
1	21134	05/03/16 bone yard cleanup	8.40			10 41100	414	10100
		Total for Vendor:	205.50					
1374	12014S	142 VERIZON WIRELESS	80.88					
1	050116	05/01/16 maintenance cell	46.91			10 41100	436	10100
2	050116	05/01/16 maintenance cell	20.22			51 41100	436	10100
3	050116	05/01/16 maintenance cell	13.75			52 41100	436	10100
		Total for Vendor:	80.88					
1348	12008S	209 YORGASON LAW OFFICES PLLC	615.00					
1	May 16	05/02/16 USDA / NLS	315.00			51 41100	320	10100
2	May 16	05/02/16 Stinker Signage	60.00			10 41100	320	10100
3	May 16	05/02/16 Ordinances	240.00			10 41100	320	10100
		Total for Vendor:	615.00					
		# of Claims	59	Total:	11,252.61			

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-18

Meeting Date 05-16-16

AGENDA ITEM INFORMATION

SUBJECT:

***Sewer Summer Reduction Rates
Dates Proposed to Add May***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

For the past 2 years we have offered these reduced rates for Sewer usage. This allows the residents to have greener lawns and home gardens. Does the City want to offer this again? This is where we average the monthly winter usage and set a flat rate. If their usage is less they are charged that but if it is more it is just a flat rate.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-20

Meeting Date 05/16/16

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Surplus Resolution 2016-002		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Sell or dispose of items listed on Resolution.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

CITY OF DONNELLY

RESOLUTION 2016-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO RELATING TO SURPLUS PERSONAL PROPERTY; DECLARING PERSONAL PROPERTY SURPLUS; AUTHORIZING AND DIRECTING THE DISPOSAL OF SURPLUS PROPERTY; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City of Donnelly, Idaho has acquired certain personal property for the purpose of carrying out services in the public interest;

WHEREAS, the City Council has deemed it unnecessary to maintain ownership of surplus personal property of the City of Donnelly; and

WHEREAS, the City Council, desires to sell as surplus the following property:

- (4) Old Computers with Keyboards \$ 5.00 each
- (4) Flat screen monitors \$ 1.00 each
- (1) Metal Cabinet (gray) \$ 5.00
- (1) Microwave (white) \$ 5.00
- (1) Street Sweeper \$50.00
- (1) Dodge Dump Truck (bad transmission/motor) \$ 50.00
- (1) Wooden Executive Desk \$ 10.00
- (1) Metal Tank \$ 1000.00
- (1) Brush Mower Arm \$ 500.00
- (1) Snow Blower Attachment to Tractor \$ 750.00
- (1) Old Snow Bucket \$50.00
- (1) Diesel Generator \$100.00
- (5) Printers \$5.00 each
- (1) Lateral file cabinet (3 drawer) \$10.00
- (1) T.V. \$1.00
- (1) Old Upright Piano \$ 100.00
- (2) Sets of Dishes \$ 10.00 each set
- (2) Cabinets - \$10.00 each
- (1) Dodge Pickup - \$800.00

NOW THEREFORE BE IT RESOLVED that the City Council of Donnelly, Idaho as follows:

Section 1: The City Council finds and declares that the City no longer has a use for the surplus property listed above.

Section 2: The City Council adopts the valuation of the surplus property listed and described in above.

Section 3: The City Clerk is authorized and directed to sell and or dispose of the surplus property above.

Section 4: This Resolution shall take effect and be in force immediately upon its passage and approval

Passed and approved this ____ day of _____, 2016.

By: _____
Brian Koch, Mayor

ATTEST: _____
Cami Hedges, City Clerk

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-21

Meeting Date 05/16/16

AGENDA ITEM INFORMATION

SUBJECT:

***Donnelly Depot Center
Proposals for Roof Repair***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

Requested proposals from 3 Public Works Contractors. Pine Top – too busy, Falvey’s – received proposal on April 30, Cornerstone Construction – no response. CTR also submitted a proposal (they did not show up on the Public Works search when proposals were sent out), however recently has license, therefore qualifies.

I have attached the two proposals that we received. Both are within the estimated repair from insurance adjuster. Adjuster notified me that there may be additional charges once the roof is opened up to see exact repairs needed.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION



Office: 634-2021 • Fax: 634-9779 • P.O. Box 710 • McCall, ID 83638

www.falveysllc.com

Proposal

Billed to:

Donnelly City

Donnelly, Idaho

Work to be performed at:

Donnelly Flex Space Project

Donnelly, Idaho

Proposed Work:

Repair Damage & Replace Roofing	Material & La
1 Install temporary support's for broken trusses	\$475.00
2 Remove damaged light fixture & disconnect electrical wiring (4 lines)	\$775.00
3 Install New light fixture & Connect electrical wiring (4 lines)	\$0.00
4 Remove Insulation and backing & Reinstall when ready	\$420.00
5 Remove Plumbing & Reinstall when ready	\$385.00
6 Remove and disposal of Roofing TPO	\$3,130.00
7 Remove and Disposal of Sheetrock from Roof	\$7,010.00
8 Remove and Disposal of damaged Roof Sheeting	\$560.00
9 Remove and Disposal of broken trusses	\$655.00
10 Crane Rental	\$375.00
11 Install New trusses	\$6,660.10
12 Install New Roof Sheeting (replacing damaged area only)	\$1,240.00
13 Install New Asphalt impregnated board (Entire roof)	\$5,400.00
14 Install New TPO Roofing (Entire roof)	\$21,600.00
15 Fork Lift Rental	\$3,118.34
	Sub Total: \$51,803.44
16 Bond 8% of Total	\$3,626.24
17 Overhead	\$5,180.34

Total Material and Labor: \$60,610.02

Proposal Date:

4/27/2016

Signed by:

Mathew Falvey



Cleanup and Total Restoration

13888 Hwy 55
McCall, Idaho
83638

Insured: City of Donnelly / Retail building
Property: 249 Corbet
Donnelly, ID 83615

contact: (208) 325-8859

Claim Rep.: SHAWN
Business: 13888 State hwy 55
Lakefork, ID

Business: (208) 634-0599
E-mail: shawn@ctridaho.com

Estimator: SHAWN
Business: 13888 State hwy 55
Lakefork, ID

Business: (208) 634-0599
E-mail: shawn@ctridaho.com

Reference:
Company: none

Claim Number: C-16-02044-1384

Policy Number:

Type of Loss: Weight of Ice & Snow

Date Contacted: 2/22/2016

Date of Loss: 2/19/2016

Date Inspected: 2/23/2016

Date Received: 2/22/2016

Date Entered: 2/25/2016 5:04 PM

Price List: IDBO8X_FEB16
Restoration/Service/Remodel
Estimate: BOI16-19943



Cleanup and Total Restoration

13888 Hwy 55
McCall, Idaho
83638

BOI16-19943

BOI16-19943

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. R&R Vinyl-faced/laminated insulation - 6"	300.00 SF	0.20	1.46	20.52	99.60	618.12
2. Electrical (Bid Item) Lights and wiring	1.00 EA	0.00	1,000.00	0.00	200.00	1,200.00
3. Plumbing - Labor Minimum This is for disconnecting the water line and then fixing it.	2.00 EA	0.00	209.36	0.00	83.74	502.46
4. R&R Truss - 24" w configuration / guestimate	120.00 LF	1.05	10.00	33.41	265.20	1,624.61
5. Crane and operator - 30 ton capacity Estimated time to remove and then reset the damaged trusses, travel included.	4.00 HR	0.00	155.00	0.00	124.00	744.00
6. R&R Sheathing - OSB - 5/8"	600.00 SF	0.40	1.38	19.44	213.60	1,301.04
Until all the demolition is done and the roofing is off, we will not know the extent of the sheathing damage.						
7. R&R Flashing, 14" wide	50.00 LF	0.41	2.69	3.54	31.00	189.54
8. Remove Flashing, 14" wide	350.00 LF	0.41	0.00	0.00	28.70	172.20
9. (Install) Flashing, 14" wide	350.00 LF	0.00	1.51	0.00	105.70	634.20
10. Heat, Vent, & Air Conditioning (Bid Item) The damage to the propane and fan vents is not yet fully known.	1.00 EA	0.00	750.00	0.00	150.00	900.00
11. Miscellaneous roofing or framing materials, hanges, etc.	1.00 EA	0.00	250.00	0.00	50.00	300.00
12. Remove Batt insulation - 12" - R38 - unfaced batt	300.00 SF	0.28	0.00	0.00	16.80	100.80
13. (Install) Batt insulation - 12" - R38 - unfaced batt	300.00 SF	0.00	0.36	0.00	21.60	129.60
14. Polyethylene vapor barrier, white	300.00 SF	0.00	0.50	2.16	30.00	182.16
Total: BOI16-19943				79.07	1,419.94	8,598.73

Roof

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
15. R&R Fiberboard - 1/2"	7,500.00 SF	0.32	0.61	117.00	1,395.00	8,487.00
16. Glass mat gypsum - 1/2" - primed	75.00 SQ	0.00	144.60	363.60	2,169.00	13,377.60
17. Roofing felt - 15 lb.	63.00 SQ	0.00	23.08	29.56	290.80	1,774.40
18. Ice & water shield Perimeter application per code.	1,200.00 SF	0.00	1.23	28.08	295.20	1,799.28
19. Remove Single ply - Per. adhered system - 45 mil - fleece back	75.00 SQ	38.07	0.00	0.00	571.06	3,426.31



Cleanup and Total Restoration

13888 Hwy 55
McCall, Idaho
83638

CONTINUED - Roof

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
20. Single ply - Per. adhered system - 45 mil - fleece back	75.00 SQ	0.00	250.14	699.62	3,752.10	23,212.22
21. Temporary toilet - Minimum rental charge	1.00 EA	0.00	152.96	0.00	30.60	183.56
22. Building permits	1.00 EA	0.00	877.50	0.00	175.50	1,053.00
23. Bond	1.00 EA	0.00	495.00	0.00	99.00	594.00
Totals: Roof				1,237.86	8,778.26	53,907.37
Line Item Totals: BOI16-19943				1,316.93	10,198.20	62,506.10

Grand Total Areas:

6,304.00 SF Walls	7,268.44 SF Ceiling	13,572.44 SF Walls and Ceiling
7,268.44 SF Floor	807.60 SY Flooring	788.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	788.00 LF Ceil. Perimeter
7,268.44 Floor Area	7,466.67 Total Area	6,304.00 Interior Wall Area
3,588.00 Exterior Wall Area	398.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



Cleanup and Total Restoration

13888 Hwy 55
McCall, Idaho
83638

Summary for Dwelling

Line Item Total	50,990.97
Overhead	5,099.10
Profit	5,099.10
Material Sales Tax	1,316.93
	<hr/>
Replacement Cost Value	\$62,506.10
Less Deductible	(500.00)
	<hr/>
Net Claim	\$62,006.10
	<hr/> <hr/>

SHAWN



Cleanup and Total Restoration

13888 Hwy 55
McCall, Idaho
83638

Recap by Category

O&P Items	Total	%
GENERAL DEMOLITION	5,929.25	9.49%
ELECTRICAL	1,000.00	1.60%
HEAVY EQUIPMENT	620.00	0.99%
PERMITS AND FEES	1,372.50	2.20%
FRAMING & ROUGH CARPENTRY	1,200.00	1.92%
HEAT, VENT & AIR CONDITIONING	750.00	1.20%
INSULATION	696.00	1.11%
PLUMBING	418.72	0.67%
ROOFING	38,851.54	62.16%
TEMPORARY REPAIRS	152.96	0.24%
O&P Items Subtotal	50,990.97	81.58%
Overhead	5,099.10	8.16%
Profit	5,099.10	8.16%
Material Sales Tax	1,316.93	2.11%
Total	62,506.10	100.00%

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-22

Meeting Date 05/16/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Real Property Surplus City Lot</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

We have been approached to sell the said City real property. The lot is located in the North West corner of Jordan and Main Street. The size of the Lot is .04 acres.

RECOMMENDED ACTION:

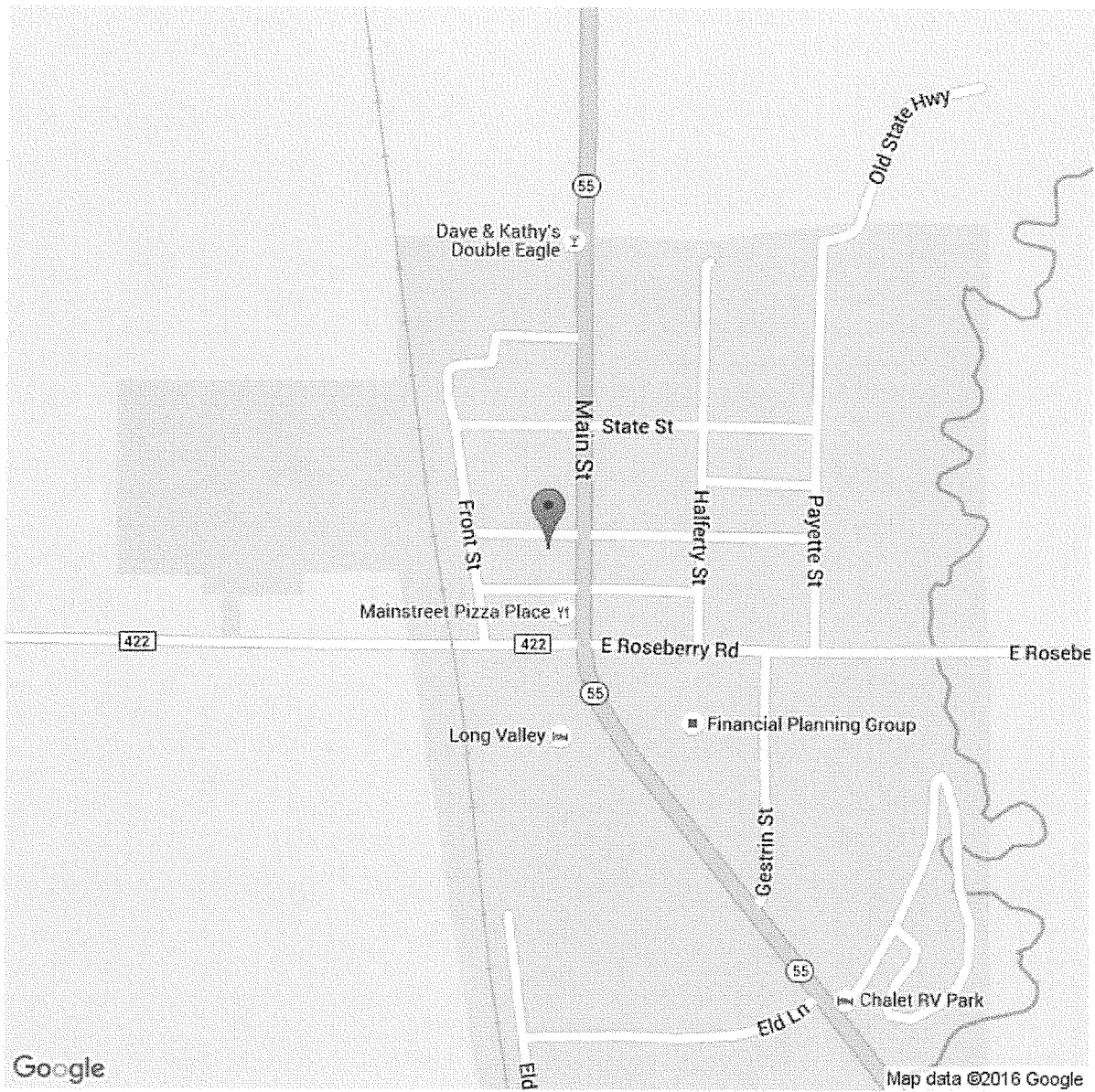
RECORD OF COUNCIL ACTION

MEETING DATE ACTION



Valley County, Idaho Parcel Information

Parcel Information Parcel Number: RPD0069004017A Name: DONNELLY CITY OF Site Address 123W JORDAN ST DONNELLY, ID, 83615 Homeowners Address PO BOX 725, DONNELLY ID 83615, 83615	Sorry No Sketchup
Other Information: Legal Description: TOWNSITE OF DONNELLY PT LOTS 17 & 18 BLOCK 4 Acres: 0.038900000000 Total Area: 0 Year Built: 0 Beds: 0 Baths: 0 Kitchen(s): 0 Living Rooms: 0 Heating Type: . Central Ail: . Fireplace: .	2015 Assessment information: Improvement Value: 0 Land Value: 0 Total Value: 0
Taxing Districts: Cem VALLEY CENTER CEMETERY County: VALLEY COUNTY Fire DONNELLY RURAL FIRE PROTECTION DISTRICT Highway: VALLEY COUNTY ROAD & BRIDGE Hospital: MCCALL MEMORIAL HOSPITAL School: MCCALL-DONNELLY SCH #421 Sewer & Water: . Urban Renewal:	





an St

Jordan St

Jordan St

47

31

City
Property

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-23

Meeting Date 05/16/16

AGENDA ITEM INFORMATION

SUBJECT:

Bus Kiosk (Location / Type)

Department Approvals

Initials

**Originator
or
Supporter**

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

As part of the ABC round winning each community will receive one Bus Kiosk. They are needing to know where to have it located and if we want to have it on skids.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ACTION

Clerk/Treasurer Report May 16, 2016

Decision/Discussion

Treasurer Report:

- We currently have \$436 over 30 days past due. Calls will be made on 5/16/16. Usually collect 100%

Clerk Report:

- It was recommended by Planning & Zoning to approve the Northwest Passage Development Agreement Amendment. The City Council will hear public comment on Monday, May 23rd at 6:00 p.m. to be held at Donnelly Elementary.
- There will be a roll off container placed near the recycle area for Free Dump Day – June 3rd thru 6th.
- Bureau of Reclamation lease will be up for renewal in March. I have contacted them for a lease review.
- Requested quote from Granite Construction for both gravel and reclaimed asphalt for the roads. Also to seal coat the asphalt in front of City Hall.
- Schedule dust abatement for last week of June. Do we want to have another time in August?
- City Council/Mayor Computers are ready for use.
- It is time for performance reviews (Bruce, Ken, Rene, Shannon, Cami)
- The City has been approached by Skyler Nokes for a Disc Golf Course. I said the only place that might work would be at the boat docks. He is going to take a look and see if something would work there.
- It is time to look at Capital Purchases/Improvements for 2016/17.
- Our next meeting will include budget items/tasks.

Planning & Zoning:

- Next Planning and Zoning meeting is June 6, 2016, Public Hearing – Variance Request for Stinker Signage
-

Community Events:

- Chamber Meeting – Wed. May 25th at 5:00 p.m.
- Community Yard Sale – Saturday May 28th on Main Street
- Huckleberry Festival – August 12 – 14, 2016

Repairs & Maintenance:

- Playground will be removed by the end of the week. It is suggested to have a Gazebo with a few picnic tables underneath. Or purchase a tot lot. Costco has one for \$1K, City Park has \$5K
- Trees have been trimmed by High Mountain. They reported that we have 2 dead trees from the original street scape. I would like to replace them with the Choke Cherry or Crabapple. These are hearty trees.

Office Closed/Vacation:

- Office Closed Monday, May 30 in celebration of Memorial Day
- Cami vacation May 31-June 3rd

Library:

- Cross training has begun and Rene covered while Shannon was out.
- We have applied for construction grant through the Laura Moore Cunningham Foundation for the addition of the children's room on the Library.