

CITY OF DONNELLY

169 HALFERTY STREET
P.O. BOX 725
DONNELLY, ID 83615
TELEPHONE (208) 325-8859 FAX (208) 325-4091

City Council Meeting

Monday, June 27, 2016 at 6:00 pm

Rescheduled

Donnelly Community Center

AGENDA

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA:

Vouchers May 17, 2016 through June 17, 2016 – added through June 24, 2016
City Council Meeting Minutes – May 16, May 23, June 7

BUSINESS AGENDA:

AB 16- 26 City Property located at Jordan/SH 55 - Jonathon Fuqua

Purchased property adjacent to the City property would like to discuss options to purchase.

AB 16-32 Ordinance Violations

City Attorney to discuss Ordinance Violations and action that the City Council would like to take.

AB 16-09 Ordinance #231 Idaho Power Franchise Agreement

Adopt Ordinance 231

AB 16-24 Resolution 2016-003 Authorizing Resolution – Drinking Water Planning Grant

Authorizing Mayor to sign all documents regarding the Drinking Water Planning Grant.

AB 16-25 Pump Park – Clean up and Controlled Burn

Group would like to clean up the pump park and do a controlled burn.

AB 16-27 Proposed City Fee Increase

City fees have not been reviewed since 2012 (Sewer & Water remain the same)

AB 16-28 Local Option Tax Committee / City Council

Have the presentations made to City Council instead of developing a Committee

AB 16-29 Proposed Capital Improvements

2016-06-27 Council Agenda

Review list of Capital Improvements for Budget Purposes

AB 16-30 Trash & Porta Potty Boat Dock / Campground 4th of July

Propose to have a dumpster and additional toilets located at the Boat Dock during 4th of July weekend

AB 16-31 West Central Mountains Leadership Academy

Authorize Clerk to enroll in the 2017 Leadership Academy

AB 16-33 Street Light Conversion to LED

Convert Street Lights to LED – Idaho Power Incentive

STAFF REPORTS:

Clerk/Treasurer Report

Mayor

Council

ADJOURN: City Council, Monday, July 18, 2016

NEW

06/24/16
14:01:10

CITY OF DONNELLY
Claim Approval List
For the Accounting Period: 6/16

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Report ID: AP100V

IFB General Checking

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1495		14 BOISE OFFICE EQUIPMENT	38.20					
	IN878872	06/21/16 maintenance agreement	22.16			10 41100	611	10100
	IN878872	06/21/16 maintenance agreement	9.55			51 41100	611	10100
	IN878872	06/21/16 maintenance agreement	6.49			52 41100	611	10100
		Total for Vendor:	38.20					
1497		999999 CHRIS WATSON	1,000.00					
		security deposit refund for unit 3 - diamond heating moved out june 2015						
	061616	06/16/16 diamond heating security depos	1,000.00			10 22800		10100
1493		999999 CITY OF CASCADE	197.00					
		June 2015 City Council supported Utility Relocation Project iat the South Bridge Cascade. Committed \$1000 but only \$197 required						
	062316	06/23/16 cascade utility relocation s.	197.00			10 43010	430	10100
		Total for Vendor:	1,197.00					
1477		41 DONNELLY AREA CHAMBER OF	35.00					
	061516	06/15/16 annual membership	35.00*			21 41100	520	10100
		Total for Vendor:	35.00					
1478		66 IDAHO POWER	166.57					
	0078-0616	06/16/16 street lights	166.57			10 43010	416	10100
1479		66 IDAHO POWER	55.12					
	8211-0616	06/16/16 street lights	55.12			10 43010	416	10100
1480		66 IDAHO POWER	5.35					
	3291-0616	06/16/16 water supply	5.35			51 41100	416	10100
1481		66 IDAHO POWER	36.16					
	4223-0616	06/16/16 community center	20.97			10 43010	416	10100
	4223-0616	06/16/16 community center	9.04			51 41100	416	10100
	4223-0616	06/16/16 community center	6.15*			52 41100	416	10100

06/24/16
14:01:10

NEW
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1482		66 IDAHO POWER	49.11					
	0182-0616	06/16/16 library power	49.11			21 41100	416	10100
1483		66 IDAHO POWER	7.61					
	6560-0616	06/16/16 fire pump	7.61			51 41100	416	10100
1484		66 IDAHO POWER	10.13					
	3329-0616	06/16/16 gestrin street light	10.13			10 43010	416	10100
1485		66 IDAHO POWER	145.41					
	7988-0616	06/16/16 shop/city hall	84.34			10 43010	416	10100
	7988-0616	06/16/16 shop/city hall	36.35			51 41100	416	10100
	7988-0616	06/16/16 shop/city hall	24.72*			52 41100	416	10100
1487		66 IDAHO POWER	147.69					
	2555-0616	06/16/16 new well	147.69			51 41100	416	10100
		Total for Vendor:	623.15					
1486		166 IDAHO RURAL WATER ASSOCIATION	120.99					
	0899-0616	06/16/16 main water system	120.99			51 41100	416	10100
		Total for Vendor:	120.99					
1491		202 INCOM	137.81					
	070116	07/01/16 telephone	79.93			10 41100	437	10100
	070116	07/01/16 telephone	34.45			51 41100	437	10100
	070116	07/01/16 telephone	23.43			52 41100	437	10100
		Total for Vendor:	137.81					
1494		219 T.O. ENGINEERS	245.00					
NWP Passages Review								
	160057-1	06/07/16 NWP Passages Review	245.00*		NWP	10 41100	341 28	10100
		Total for Vendor:	245.00					
		# of Claims	16	Total:				2,397.15

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CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 05/16/16 to 06/17/16

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1461	12039S	8 ANALYTICAL LABORATORIES, INC	46.00					
1	36299 05/31/16 TEST		46.00			51 43400	560	10100
		Total for Vendor:	46.00					
1445	12040S	9 ASSOC. OF IDAHO PUBLIC WORKS	10.00					
1	2016 Membe 03/01/16 2016 Membership		10.00			51 41100	520	10100
		Total for Vendor:	10.00					
1466	12041S	149 BHS SPECIALTY CHEMICALS	78.75					
1	70744 06/10/16 sodium hypochlorite 12.5%		78.75			51 43400	462	10100
		Total for Vendor:	78.75					
1409	12019S	14 BOISE OFFICE EQUIPMENT	22.74					
1	848196 05/23/16 copier maintenance		13.18			10 41100	611	10100
2	848196 05/23/16 copier maintenance		5.69			51 41100	611	10100
3	848196 05/23/16 copier maintenance		3.87			52 41100	611	10100
		Total for Vendor:	22.74					
1421	12042S	150 CABLE ONE	92.26					
1	052316 05/23/16 city hall		92.26			10 41100	437	10100
1426	12042S	150 CABLE ONE	72.31					
1	052316 05/23/16 library internet		72.31			21 41100	417	10100
		Total for Vendor:	164.57					
1469	12043S	23 CASH *	212.99					
	petty cash reimbursement							
1	05/31/16 paper towels / toliet paper		33.69			10 41100	431	10100
2	04/25/16 UPS store		10.84		NWP	10 41100	605	10100
3	06/01/16 tennis court windscreeen ties		21.17			10 44100	450	10100
4	04/11/16 Cleaner for restrooms		6.03			10 44100	451	10100
5	03/22/16 family dollar bathroom cleaner		3.60			10 41100	431	10100
6	03/09/16 stamps		0.98			10 41100	614	10100
7	01/28/16 lunch library		12.00			10 41100	552	10100
8	04/28/16 2 sisters p&z		27.43			10 41100	552	10100
9	05/20/16 usps posage		49.31			10 41100	614	10100
10	05/09/16 USPS certified		12.94			10 41100	614	10100

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11	05/16/16 buffalo berry farm trees		35.00			10 41100	431	10100
	Total for Vendor:		212.99					
1404	12020S 29 CITY OF DONNELLY - WATER		73.56					
1	052616 05/26/16 library		73.56			21 41100	415	10100
1405	12020S 29 CITY OF DONNELLY - WATER		320.00					
1	052616-1 05/26/16 ddc water		320.00			10 44300	415	10100
	Total for Vendor:		393.56					
1412	12034S 213 DEERE CREDIT INC.		13,674.64					
1	060116 06/01/16 jd backhoe lease payment		7,931.29			10 43010	435	10100
2	060116 06/01/16 jd backhoe lease payment		3,418.66			51 41100	435	10100
3	060116 06/01/16 jd backhoe lease payment		2,324.69			52 41100	435	10100
	Total for Vendor:		13,674.64					
1458	12044S 177 DELTA JAMES		660.00					
1	061416 06/14/16 northwest passages		345.00		NWP	10 41100	341	10100
2	061416 06/14/16 P&Z		315.00			10 41100	340	10100
	Total for Vendor:		660.00					
1433	12045S 48 FRANKLIN BUILDING SUPPLY CO.		5.83					
1	206988 05/18/16 city park		5.83			10 44100	451	10100
1468	12045S 48 FRANKLIN BUILDING SUPPLY CO.		305.56					
1	235253 06/14/16 makita 18v lith hammer/impact		305.56			10 43010	434	10100
	Total for Vendor:		311.39					
1383	12021S 49 FRONTIER		56.65					
1	050716 05/07/16 library telephone		37.24			10 41100	437	10100
2	050716 05/07/16 library telephone		16.05			51 41100	437	10100
3	050716 05/07/16 library telephone		10.91			52 41100	437	10100
9900	041216 04/12/16 overpayment for library		-7.55			21 41100	437	10100
CI	9							

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1460	12046S	49 FRONTIER	70.91					
1	060716 06/07/16	library phone	41.13			10 41100	437	10100
2	060716 06/07/16	library phone	17.73			51 41100	437	10100
3	060716 06/07/16	library phone	12.05			52 41100	437	10100
		Total for Vendor:	127.56					
1387	12022S	999998 GABE STAYTON	150.45					
		AIC spring district meeting for elected officials						
1	042716 04/27/16		35.00			10 41100	551	10100
2	042716 04/27/16		115.45			10 41100	550	10100
		Total for Vendor:	150.45					
1379	12023S	51 GEM STATE PAPER & SUPPLY COMPANY	174.83					
1	1031320 05/05/16	t-paper, cleaner, disinfectan	174.83			10 44100	451	10100
		Total for Vendor:	174.83					
1401	12024S	151 H.D. FOWLER COMPANY	39.40					
1	I4211640 05/16/16	street water meter adapter	39.40			51 43400	710	10100
		Total for Vendor:	39.40					
1408	12025S	55 HEADY'S POWER PRODUCTS	14.38					
1	11237 05/24/16	bar oil	14.38			10 44100	451	10100
1419	12047S	55 HEADY'S POWER PRODUCTS	27.98					
1	11351 06/06/16	oil for lawnmower	27.98			10 43010	434	10100
		Total for Vendor:	42.36					
1390	12026S	57 HIGH MOUNTIAN NURSERY, INC.	98.00					
1	27877 05/02/16	sprinkler turn on	98.00			10 43010	454	10100
		Total for Vendor:	98.00					
1391	12027S	66 IDAHO POWER	81.66					
1	0182-0516 05/17/16	Library	81.66			21 41100	416	10100

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1392	12027S	66 IDAHO POWER	33.65					
1	4223-0516	05/17/16 community center	19.52			10 41100	416	10100
2	4223-0516	05/17/16 community center	8.41			51 41100	416	10100
3	4223-0516	05/17/16 community center	5.72			52 41100	416	10100
1393	12027S	66 IDAHO POWER	5.25					
1	3291-0516	05/17/16 water supply	5.25			51 41100	416	10100
1394	12027S	66 IDAHO POWER	54.69					
1	8211-0516	05/17/16 street lights	54.69			10 43010	416	10100
1395	12027S	66 IDAHO POWER	82.17					
1	2555-0516	05/17/16 well	82.17			51 41100	416	10100
1396	12027S	66 IDAHO POWER	105.07					
1	0899-0517	05/17/16 main water supply	105.07			51 41100	416	10100
1397	12027S	66 IDAHO POWER	121.05					
1	7988-0516	05/17/16 city hall / shop	70.21			10 41100	416	10100
2	7988-0516	05/17/16 city hall / shop	30.26			51 41100	416	10100
3	7988-0516	05/17/16 city hall / shop	20.58			52 41100	416	10100
1398	12027S	66 IDAHO POWER	10.09					
1	3329-0516	05/17/16 gestrin street light	10.09			10 43010	416	10100
1399	12027S	66 IDAHO POWER	7.36					
1	6560-0516	05/17/16 fire pump	7.36			51 41100	416	10100
1400	12027S	66 IDAHO POWER	166.20					
1	0078-0516	05/17/16 street lights	166.20			10 43010	416	10100
1410	12027S	66 IDAHO POWER	6.13					
1	9405-0516	05/20/16 kiosk lights	6.13			10 43010	416	10100
Total for Vendor:			673.32					

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1411	12028S	202 INCOM	119.37					
1	060116 06/01/16	phone service	69.24			10 41100	437	10100
2	060116 06/01/16	phone service	29.84			51 41100	437	10100
3	060116 06/01/16	phone service	20.29			52 41100	437	10100
		Total for Vendor:	119.37					
1443	12048S	999998 KENNETH MINSHALL	384.68					
1	060116 06/01/16	mileage for training to pocate	384.68			51 41100	550	10100
		Total for Vendor:	384.68					
1422	12049S	79 LAKESHORE DISPOSAL	70.04					
1	23217323 06/01/16	ddc trash	70.04			10 44300	414	10100
		Total for Vendor:	70.04					
1437	12050S	165 LAKESHORE DISPOSAL	520.00					
1	053116 05/31/16	trash service	520.00			51 41100	414	10100
		Total for Vendor:	520.00					
1471	12051S	999999 LAURA BETTIS	117.94					
1	061516 06/15/16	summer reading program	117.94			21 41100	420	10100
		Total for Vendor:	117.94					
1435	12052S	83 LONG VALLEY GARDENERS CLUB	722.18					
1	060716 06/07/16	FLOWERS FOR STREET SCAPE	722.18			15 41100	922 11	10100
		Total for Vendor:	722.18					
1416	12053S	85 MAY HARDWARE	40.47					
1	843158 06/01/16	prunners / padlocks	40.47			10 43010	460	10100
		Total for Vendor:	40.47					
1465	12054S	86 MCCALL DELIVERY SERVICE	60.00					
1	06/14/16	delivery of chemical	60.00			51 43400	462	10100
		Total for Vendor:	60.00					

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1420	12055S 999999	MCCALL DONNELLY JT SCHOOL	100.00					
1	219 05/09/16	space rental for public hearin	100.00		NWP	10 41100	530	10100
		Total for Vendor:	100.00					
1423	12056S 153	MOUNTAIN WATERWORKS	250.00					
1	2374 05/31/16	backup operator	250.00			51 41100	360	10100
		Total for Vendor:	250.00					
1439	12057S 95	NAPA DBA MCCALL AUTO PARTS	3.49					
1	934232 06/02/16	tow chain hook	3.49			10 43010	434	10100
		Total for Vendor:	3.49					
1424	12058S 154	NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	060116 06/01/16	contract	3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
1381	12029S 105	PRINTSHOP MCCALL	11.26					
1	4790 05/16/16	NWP Public Hearing Post	11.26		NWP	10 41100	605	10100
		Total for Vendor:	11.26					
1442	12059S 106	PROBUILD	3.79					
1	977507 06/02/16	tow chain hook	3.79			10 43010	434	10100
		Total for Vendor:	3.79					
1385	12030S 114	ROBERTSON SUPPLY, INC.	111.60					
1	4202015 05/17/16	swimming area bouys	111.60			10 44100	451	10100
		Total for Vendor:	111.60					
1378	12031S 120	SINCLAIR FLEET TRACK (STINKER)	53.85					
1	32760 05/11/16	flord fue	31.24		153146	10 43010	481	10100
2	32760 05/11/16	flord fue	13.46		153146	51 41100	481	10100
3	32760 05/11/16	flord fue	9.15		153146	52 41100	481	10100
1389	12031S 120	SINCLAIR FLEET TRACK (STINKER)	55.73					
1	39796 05/23/16	ford fuel	32.33		153430	10 43010	481	10100
2	39796 05/23/16	ford fuel	13.93		153430	51 41100	481	10100
3	39796 05/23/16	ford fuel	9.47		153430	52 41100	481	10100

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1414	12060S	120 SINCLAIR FLEET TRACK (STINKER)	63.35					
1	48060 06/01/16 blue dodge		36.74			10 43010	481	10100
2	48060 06/01/16 blue dodge		15.84			51 41100	481	10100
3	48060 06/01/16 blue dodge		10.77			52 41100	481	10100
1415	12060S	120 SINCLAIR FLEET TRACK (STINKER)	15.09					
1	48494 06/02/16 lawn mower		8.75			10 43010	481	10100
2	48494 06/02/16 lawn mower		3.77			51 41100	481	10100
3	48494 06/02/16 lawn mower		2.57			52 41100	481	10100
1429	12060S	120 SINCLAIR FLEET TRACK (STINKER)	61.90					
1	36933 05/18/16 blue dodge		35.90			10 43010	481	10100
2	36933 05/18/16 blue dodge		15.48			51 41100	481	10100
3	36933 05/18/16 blue dodge		10.52			52 41100	481	10100
1438	12060S	120 SINCLAIR FLEET TRACK (STINKER)	57.58					
1	47971 06/01/16 ford truck		33.39		153725	10 43010	481	10100
2	47971 06/01/16 ford truck		14.40		153725	51 41100	481	10100
3	47971 06/01/16 ford truck		9.79		153725	52 41100	481	10100
1441	12060S	120 SINCLAIR FLEET TRACK (STINKER)	12.60					
1	92480 06/07/16 batteries		6.30			21 41100	420	10100
2	92480 06/07/16 batteries		6.30			10 41100	605	10100
1463	12060S	120 SINCLAIR FLEET TRACK (STINKER)	56.14					
1	101 05/19/16 SUMMER DIESEL		56.14			10 43010	483	10100
		Total for Vendor:	376.24					
1455	12061S	217 SKINNER FAWCETT LLP	3,442.50					
Review of the 1996 USDA Bonds and Agreement between the City of Donnelly and NLSD. Create a bond review letter for USDA May 2016								
1	37421 06/01/16		3,442.50			52 41100	320	10100
		Total for Vendor:	3,442.50					

06/17/16
14:03:06

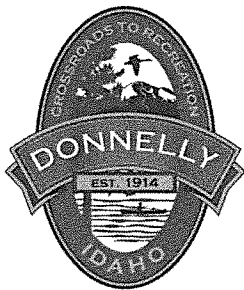
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1407	12032S	122 STAR NEWS	24.00					
1	38880 05/19/16	stinker station variance	24.00		STINK	10 41100	530	10100
		Total for Vendor:	24.00					
1402	12033S	123 STATE INSURANCE FUND	604.00					
1	05/18/16	installment premium	604.00			10 41010	260	10100
		Total for Vendor:	604.00					
1428	12062S	171 VALLEY COUNTY TRANSFER STATION	13.20					
1	21708 05/18/16	bone yard clean up	13.20			10 41100	414	10100
		Total for Vendor:	13.20					
1454	12063S	142 VERIZON WIRELESS	80.88					
1	9766292999 06/01/16	maintenance cell	46.91			10 41100	436	10100
2	9766292999 06/01/16	maintenance cell	20.22			51 41100	436	10100
3	9766292999 06/01/16	maintenance cell	13.75			52 41100	436	10100
		Total for Vendor:	80.88					
1430	12064S	215 WHITE PETERSON	1,274.00					
1	24784 05/31/16	general city administration	42.00			10 41100	320	10100
2	24784-001 05/31/16	fire department lease issue	294.00			10 41100	320	10100
3	24784-003 05/31/16	planning & zoning	658.00			10 41100	320	10100
4	24784-004 05/31/16	construction contract	280.00			10 41100	320	10100
		Total for Vendor:	1,274.00					
1417	12065S	209 YORGASON LAW OFFICES PLLC	675.00					
1	2016-June 06/01/16	northwest passages	435.00		NWP	10 41100	320	10100
2	2016-June 06/01/16	water/sewer bond	240.00			51 41100	320	10100
		Total for Vendor:	675.00					
		# of Claims	62	Total:	29,085.20			

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, May 16, 2016 at 6:00 pm Donnelly Community Center

MINUTES

Mayor Brian Koch read the proclamation of Arbor Day. The Mayor has declared that May 16, 2016 be celebrated as the City of Donnelly's Arbor Day. Gerry Bates from the Department of Lands (Tree City USA) presented the award for the City being recognized as a Tree City USA City for 4 years.

Pledge of Allegiance

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Davenport, Mayor Koch were present. Councilor Getto arrived at 7:20 p.m.

CONSENT AGENDA:

Motion by Stayton, 2nd by Minshall to approve Vouchers from April 18, 2016 through May 12, 2016, Motion carried.

Motion by Stayton, 2nd by Davenport to approve City Council minutes from April 18, 2016, as written. Motion carried.

BUSINESS AGENDA:

AB16-18 Sewer Summer Reduction Rates

Clerk asked to extend the Summer Sewer Reduction Rates to include May.

Motion by Davenport, 2nd Minshall to begin the Sewer Summer Reduction Rates with the May billing and to conclude with the September billing. Motion carried.

AB 16-20 Surplus Equipment Resolution 16-02

Council wishes to remove the Dodge Truck and add the Tandem trailer that the generator is on.

Motion to Minshall, 2nd Davenport to remove the Dodge and add the tandem trailer with price set at the April 18, 2016 meeting. Motion carried.

AB 16-21 Donnelly Depot Center Repair Bid Selection

Councilor Davenport has recused herself from the discussion. Since she has recused herself we will wait until Councilor Getto is in attendance.

AB 16-22 Real Property Surplus City Lot

The new owners of adjacent property would like ask if the council would entertain negotiations to purchase the property. The city lot is located in the northwest corner of Jordan and Main Street. The size of the lot is on .04 acres. The Council is not ready to make a decision. It is possible an exchange would be possible. Clerk will contact and discuss for further discussion.

AB 16-23 Bus Kiosk

ABC Committee is building bus kiosks for Cascade, Donnelly and Meadows Valley with some of the winning in this round of qualifications. This is one of the items that is part of the West Central Mountains Economic Development Strategy. Decision on placement and if it should be built on skids to move in the future. The Council would like to have the bus kiosk on skids in order to move if needed at a later time and to have it placed at the current bus stop at the corner of Jordan and Corbet.

Mallorie Getto arrived at 7:20 p.m.

AB 16-21 Donnelly Depot Center Repair Bid Selection

Two bids were submitted to the City for the repairs of the Donnelly Depot Center. Both were qualified to perform the work and were Public Work Licensed.

Motion from Stayton, 2nd by Minshall to accept CTR restoration of the damaged depot center. Note that it is the higher, however the council has stated that the detail of the bid and that they are a reputable restoration company in the area. Motion carried.

EXECUTIVE SESSION

In accordance to Idaho State Statute 74-206 (1) (a) & (b) Consider personnel matters. Enter executive session at 7:30 p.m. exit 8:00 p.m.

STAFF REPORTS

City Clerk Staff Report – The playground equipment has been removed. Spoke to Pastor Brian and requested the city possibly look into what a gazebo would cost with a back. A couple of tables etc.

Mallorie Getto – States she is representing Donnelly on the Recreation Committee for west central mountains.

ADJOURN:

Motion by Davenport, 2nd by Minshall to adjourn at 8:18 p.m. until May 23, 2016 Public Hearing

Adopted: _____
Mayor, Brian Koch

Clerk, Cami Hedges



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Special City Council Meeting on Monday, May 23, 2016 at 6:00 pm Donnelly Community Center

MINUTES

Meeting began at 6:10 p.m. due to Venue Change from the Elementary to the Community Center.

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Getto, Councilor Davenport, and Mayor Koch were present. Quorum exists. Clerk Hedges was present.

Pledge of Allegiance

PUBLIC HEARING

Mayor Koch opened the Public Hearing at 6:10 p.m.

Against:

Brad Backus - Came to talk as a citizen and previous mayor. Smart Growth award and would like to caution the council as this has changed the scope of the development. Would suggest that the council step back and take time to look. Although it is a low income they are still developers. Matthew Castrigno's building with no Certificate of Occupancy and Roseberry Plaza. Requested that Chance change some things, and still changes from the 22 townhouses/condos to 37 apartments with approximately 74 cars if each place had 2 cars. Things keep changing and numbers keep jacking things up. Those articles that have changed. He sees that we will bring in middle income more likely low income. They will never have homeowners and have a vested interest in the City. He believes that we will see drastic problems if this project moves forward. Slow down and look at the details. Cannot have their lack of planning to be an emergency on our part. Parking will not be available and possible infrastructure, if 37 toilets flush at the same time, it won't work. 5 million of infrastructure put into this town while in office and believes that Donnelly is not the spot for this. Take a more solid stance. Traffic speeding etc. This would be a huge concern. If this moves in they will move out. Many other homeowners feel the same. They bought the house to raise a family.

Christine Hall -- Speaking on half of Robert Hall 412 Halferty. Having an apartment complex on Highway 55 is going to have small children worried about this. Worried about the trash and how things are kept up. Maybe a different location that is not directly on the highway. Feels that the kids on the street to have 74 cars coming and going even near the road. She believes it is needed but maybe this is not the best place. Concerned about the school and they are not prepared to have that many children added to the school.

Rachel Klinger -- Agrees with the above. Never locked door, vandalism and is scared that the low income housing is not going to feel the same when these type of people come to town. The bars would be open longer and there would be more crime and it won't be safe for the kids to play and have fun. Would have to caution the kids. Many people would have to worry with this. New people will not feel this would be good for the city. Maybe the vacation homes could be rented, or maybe grants could be offered to help buy new homes. Likes the community but there are a lot of homes in the community that are vacant. What is the %5 improvement of the water/sewer going toward.

Andrea Stayton -- lives across the street. If they are required to widen highway 55 they are not going to pave or sidewalks they are already changing the plans. This is changing their lives. Children play on the street and won't be able to any more. There is not the police or towing etc. The parking is going to be a problem and the City doesn't have the ability. They are tapping into the water and sewer and this will affect their lives. This a huge impact to the families. This is a good idea but not necessarily for Donnelly.

For: None

Neutral: None

Mayor Koch asked for any additional comments. None at this time.

Mayor Koch closed the Public Hearing at 6:40 p.m.

Planning & Zoning Administrator Delta James

The project is located off Old Street, within the Central Business District and Commercial Zones. This is a directly permuted use and the code does not stipulate the minimum or maximum number of units. This is not subject to a CUP. The reason that is this coming to this body is because of the Development Agreement. The Developer would provide things to the City. All the zoning was approved by the Planning & Zoning Commission. One requirement for the Design Review was record of the Development Agreement. Version 1 comes from the Recommendation of the P&Z Commission. Version 2 is the same development agreement with the one change of only paving to the property and not all the way to State Street.

Developer will provide all necessary sewer connections. \$25K contributed to the City in 2006 for drainage improvements shall be credited to the Developer toward cost of water hookups, as per the DMSP Amendment from Kevin Jones. Developer shall complete water system improvements including water line size upgrades along Halferty Street, Fire Hydrants and water connections. Developer shall construct sidewalk, curb and gutter along the south side of Old Street for the length of the project and pave Old Street from the south side to 10 feet over center line from Main to Halferty. Developer to construct sidewalk curb and gutter along the west side of Halferty Street for the length of the project and pave Halferty Street from the west side to 10 feet over center lien from Old Street to State Street. Developer shall install a wrought iron fence along the west side of Halferty street for the length of the project with openings for pathways into project. Sidewalks shall be five feet wide except along the east side of Main Street where they shall be ten feet wide. Sidewalk curb gutter along Main Street shall extend from Old Street to State Street and include street trees, lights and irrigation as to be consistent with the Main Street section to the south. Once constructed, Halferty and Old Streets will be dedicated to the City and the will then be the City's responsibility for maintenance. Snow removal from the project site shall be the responsibility of the Developer shall be store in designated areas on=site, and shall be exported off-site if needed. Power, telephone and cable lines shall be installed underground within the project, unless the City approves otherwise.

Completion of the project will occur by December 31, 2017, and the City has the right to withhold Certificates of Occupancy until all infrastructure costs to ensure completion of all necessary infrastructure.

Staff's recommendation to delete Article 10. This was an irrelevant section.

Councilor Stayton - Old agreement at DMP there was a CUP that was done. Councilor Stayton asked Clerk how was the attorney involved in the Design Review and the Amendment process. Clerk answered as it was okayed with the initial DMSP and NWP proposed Amendment. Will receive a written statement from Attorney for the records.

Chance Hobbs - VCD Developer stated that the units are not metered individually and the water will have one large meter. Owner pays Water/Sewer/Trash for tenants. Developer would like the Council to approve Version 2 of the agreement that states that they will pave only the part of Halferty that is adjacent to their property. Version 1 states the entire length of Halferty.

Councilor Getto – asked what type of equipment would the city would need to maintain. (Administrator - lease rent or contract for the equipment.) and not capital outlay.

Councilor Stayton - this is an added burden to the City and only having the paving of half of Halferty.

Mayor Koch – asked if it would be possible to use milled (reclaimed) asphalt on the street instead.

Councilor Minshall – is concerned of the development changed from owner occupancy to 37 units. With the Cities dirt roads what will happen with the pot holes with the additional traffic?

Councilor Stayton – Stated that this development is not similar to the Original development and will have a definite increase of people. Not the same to the City. Would like to look into this further from City Resources to see Impact to the infrastructure and financial impact to the city. Legal stand point from the attorney.

Chance Hobbs- VCD Developer understands the concerns on city finances on the infrastructure. Does it make sense to pave Old Street and Halferty? What is best for Donnelly in the long term. What would the increase in fiscal health? 50 houses 50 acres. 37 households 1-2-3 will increase tax base on 2.5 acres more. Medium and higher density will bring more because you are only maintaining small areas instead of larger areas. Impact fees \$228,000 for Sewer. \$30,000 to 40,000 per year. 22 townhomes sold off at condominiums and 4 bedrooms. Most 2nd homes. No economic benefit though the week only weekend. These people are here full time. With the market studies done, same people working different places 6 months each. Mixed size families. Living in the downtown core and walking into town to use the businesses in town. Long term goal is the infrastructure, commercial development, less vacancy. Long term fiscal needs for the City, it pays for itself and beyond for the long term. In the long term tax investment. They are regulated and inspects the property and the files of the residents living there. All the way down to the smoke detector battery. They receive fines if they don't fix the issue. As it relates to the residents and management. Strong track record with IHFA and many cities with the resident selection policy plan. Many checks on the residents prior. There is a stigma, this is not the projects it is much different. As you can tell from the renderings the design looks great etc. As it relates to the residents, the broken down cars, trash, etc. could get them evicted. There is an on-sight property manager. Depending on the offence. No animals allowed unless it is a service animal. They would have to receive a note from a care provider saying that they would enhance their way of life.

Councilor Davenport - wants to know what happens when families double up.

Jess Giuffre – VCD Developer - Every person in the household has to be verified, SSN, etc. The unit will be inspected every quarter at a minimum. Having an onsite property manager will help eliminate this. The documentation is so heavy as they report to so many organizations. Strikes would be set against them. They have to stick to the leases and the rules.

Chance Hobbs – VCD Developer- wants people to voice their opinion and discuss with people. They have to have the reputation that they manage the properties.

Mayor Koch - asked Administrator James on the feasibility of a study to be done.

Administrator James - You could require the developer a traffic analysis. What is the most likely route of egress and ingress? ITD is requiring the turning lane, and the ingress/egress is off of Old Street. A traffic analysis would follow the pattern and does not believe that this would be any different. A housing analysis was done in the community of McCall of what the demand rate was it was a market study for the work force housing. Typically, the infrastructure is done by the city engineer. How many available hookups, pipe sizes, etc. So that it does not negatively affect the system. Design review conditions states that there would be an engineering review. Most of the time the engineer will have all of this prior to the building permit. This is less costly to the Developer.

Chance Hobbs – VCD Developer- the water issue has been around for years. Met with Bill Eddy about the sewer. Sewer is received as at will service. They have the capacity. They will present that to the City. Their engineers are talking to our engineers on what the City will require.

Councilor Stayton – asked if a feasibility study was done for Donnelly.

Chance Hobbs – VCD Developer - Valley County is at a zero percent occupancy. There are a lot of short term rentals but not long term. 50 % rent is between 400 to 900. A vacation rental can get more money for short term rentals other than long term rental. Many entities are hiring and no place to live. 400-500 units needed now in Valley County. The 36 units in McCall were rented prior to completion. There is gap of individuals that are not qualified for Section 8 housing but cannot afford the higher rent.

Jess Giuffre – VCD Developer - A scope of work given from Granite construction. Original development agreement did not include the Main Street sidewalk development. The P&Z had a strong desire to have this included and is a condition of the approval. There is a comparison to finish Halferty paving.

Chance Hobbs – VCD Developer - the widening of highway 55 is actually helping out the developments next to them.

Mayor Koch - doesn't like Halferty to be only paved halfway. Would rather have it dirt. Stayton - doesn't like this either. There are two versions on the table. As an administrator there has not been any changes as a legal standpoint. Is there a requirement that an engineer is required prior to the execution of the development agreement? Administrator recommended version 1 to council, with a minor edit in 2.2 for the inflow/outflow of the sewer baseline. To make sure there was not anything damaged.

Councilor Davenport said to have the paving all the way instead of only half.

Chance Hobbs – VCD Developer – said they would be open to the crushed asphalt option.

Administrator - could put verbiage that gives the city the ability to approve an alternate, if intended.

All Council Members stated that they were not ready to make a decision on the Development Agreement Amendment and want to wait.

Chance Hobbs – VCD Developer- asked if they commit to version 1, the city could approve an alternate surface later.

Administrator James - an alternate road surface could be used if approved by Donnelly City Council. It would have to go back in front of this body. Before they are even able to sign the development agreement they have a lot of contingencies that have to be filled. The City attorney would be required to review final draft prior to signature. Signature cannot happen until the property has been purchased, etc.

Chance Hobbs – VCD Developer - this was a budget of 900,000 and is now 1.100.000 which is about 30,000 to door. The development in Garden City allowed future growth. Main Street Plaza didn't pencil therefore that is why it didn't move forward. This project does pencil. If in the future the Council does not want other surface, they would go ahead and pave as the agreement stated.

Mayor Koch - is the council still apprehensive after the discussions.

Councilor Davenport – asked if they have looked at the impact. She lives across the street, works at the school. This is a huge impact. Believes the size is huge and the impact is huge. Some people that have lived here over 20 years will change the way they live. Knows people that are doubled up. The school is designed to have 2 classes K-5. But it would be burdened.

Chance Hobbs – VCD Development- Renters are burdened with costs and these people will be able to come live here, from other areas in Valley County. People who are already in the school system will move. This could create jobs, etc.

Mayor Koch - would like to table until we find out what is the best thing for the road/city.

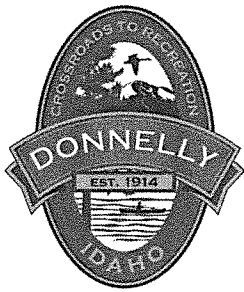
Councilor Stayton stated that there was not an agenda item for a decision.

ADJOURN:

Motion by Stayton, 2nd by Davenport to adjourn at 7:8:18 p.m. until the Next City Council Meeting, June 20, 2016

Adopted: _____
Mayor, Brian Koch

Clerk, Cami Hedges



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Special City Council Meeting on Tuesday, June 7, 2016 at 6:00 pm Donnelly Community Center

MINUTES

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Getto, Councilor Davenport, and Mayor Koch were present. Quorum exists. Clerk Hedges was present.

Pledge of Allegiance

BUSINESS AGENDA:

AB 16-23 Northwest Passages LP

Amended Development Agreement – recommended action is to approve with or without changes either Version 1 or Version 2 of the amended development agreement between the City of Donnelly and Northwest Passages LP.

Mayor Koch explained that the paving in the near future is not feasible for the City but milled (reclaimed) asphalt is something that the City would be able to maintain and continue onto other City streets in the future.

Doug Crowther – VCD Developers – stated that there would be a paved approach off of SH-55 on Old Street, which would then be transitioned into the milled asphalt with a seal coat to Halferty and that if the City wishes to use this type of road coverage there will be changes on the west side of Halferty due to the sidewalk, curb and gutter with the easements etc. It would then go to the current width after the property line where there will not be sidewalks. That is if the City would like to forgo the Pavement and used milled asphalt. There is a cost reduction just not sure what this reduction would be.

Mayor Koch stated that the City would like to have nice roads that the city can work on. Would VCD Developer entertain the idea of contributing to the Drinking Water Planning Grant that the City received.

Jess Giuffre – VCD, said that they would be willing to commit to contributing \$10,000 to the grant matching. This is what they came up with prior to the meeting.

It was the opinion of the Planning & Zoning Administrator at the previous meeting to approve Version 1 and amend the agreement with what was discussed between the parties at this meeting.

City Council recommended to approve the Amended Development Agreement with the following changes to Version 1:

- There will be a paved approached off of SH55 transitioned to the milled asphalt onto Old Street,
- Milled (reclaimed) asphalt will be placed on Halferty from Old Street to State Street,
- Old Street and Halferty to State street will be seal coated,
- City of Donnelly and developer will agree that additional sewer connections considered for reduction of infiltration and inflow shall be limited to the sewer system constructed by Developer,
- Developer will contribute \$10,000 to the Drinking Water Planning grant for the City of Donnelly, paid at the time of permits.

Motion by Minshall, 2nd by Davenport to approve Version 1 of the Amended Development Agreement between the City of Donnelly and Northwest Passages LP with the above conditions in the agreement. Motion carried.

ADJOURN:

Motion by Davenport, 2nd by Getto to adjourn at 6:26 p.m. until the Next City Council Meeting, June 20, 2016

Adopted: _____
Mayor, Brian Koch

Clerk, Cami Hedges

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-26

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Property Located at Jordan/ Hwy 55 Jonathan Fuqua</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Option 1: Would like to see if the city would be willing to place this property up for auction for them to purchase. They would like to develop the property but with the city's parcel it is not as conducive to the plan.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Cami Hedges

From: Jonathan Fuqua <fuqua376@gmail.com>
Sent: Wednesday, June 15, 2016 10:36 AM
To: chedges@cityofdonnelly.org
Subject: city parcel on Edwards parcel

To: City Council Members
RE: Acquisition of city parcel on Edwards property

City Council Members,

I would like to start by introducing myself and my family. My name is Michelle and my husband's name is Jon. We have two kids, June 6, and Huck 2. We have relocated to the area and have purchased the "Edwards" property at Main and Jordan streets. We feel that our family and Donnelly families would benefit greatly by having a city recreational outlet. We are proposing a seasonal community ice rink with an accessory facility to bolster Donnelly's recreational opportunities.

We are asking the City Council Members to consider our proposed acquisition of the 35' by 42' city lot which is located off the northwest corner of our property. This acquisition would allow us to proceed with our plans for a community ice rink. As it stands, our current city lot size does not allow us to move forward with our plans.

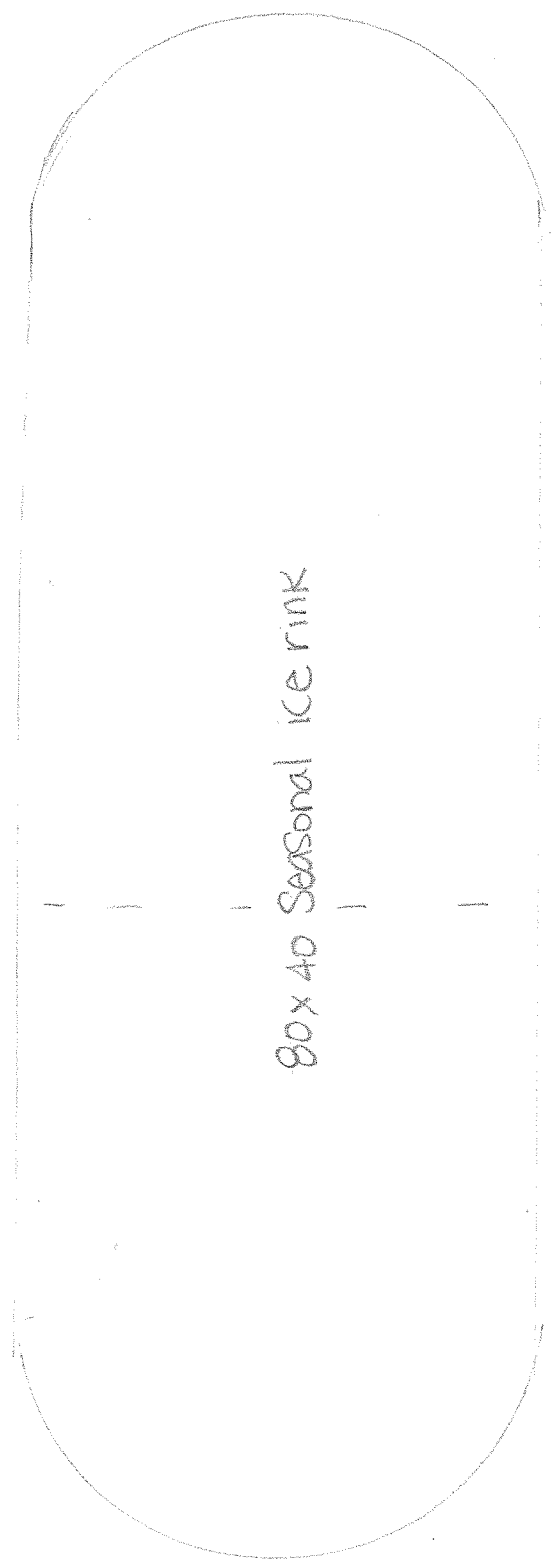
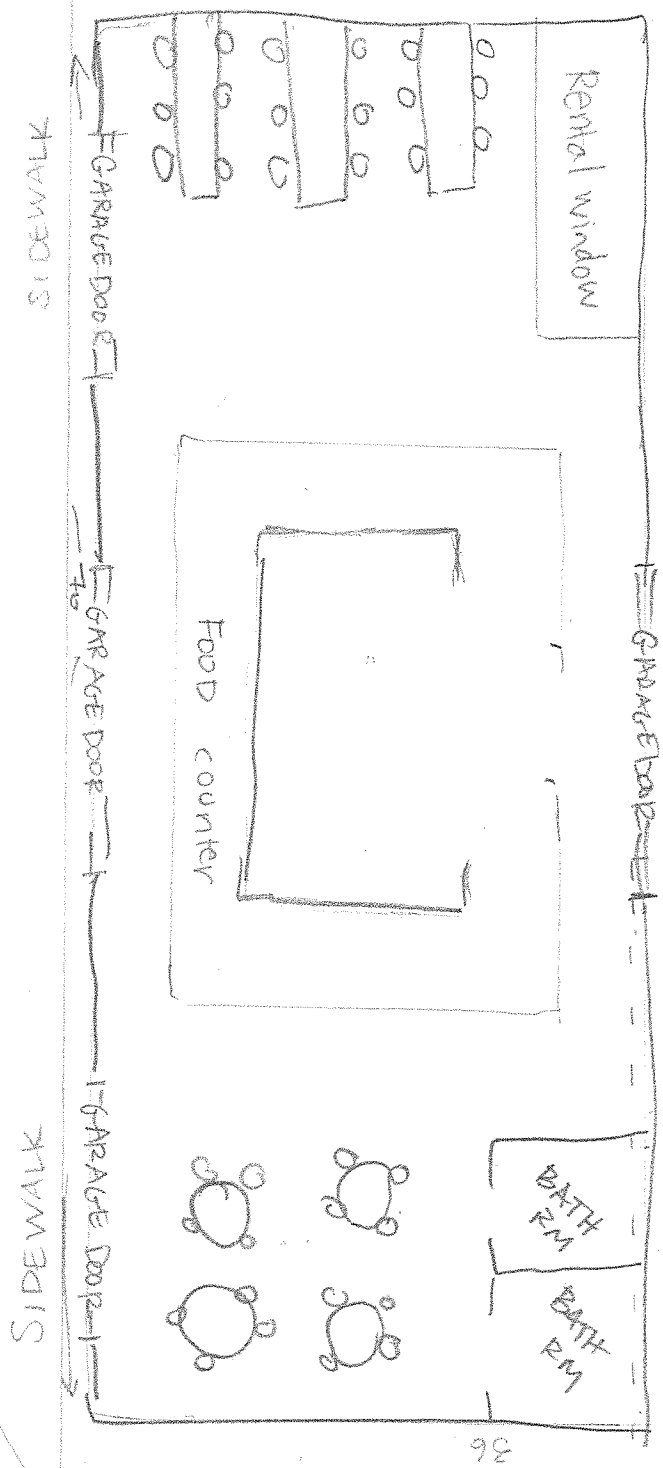
We have attached a sketch of our ice rink plans for your review.

Thank you for your consideration,

The Fuqua Family

Rustica Bldg

HWY 55



Proposed Lot (city)

Jordan Street

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-32

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:

***Ordinance Violations
Jay Kiiha, Attorney***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

***FUNDING
SOURCE:***

TIMELINE:

SUMMARY STATEMENT:

A couple of violation letters were sent and one began the cleanup process. The other location received an additional letter from the Attorney. Would like to know what process that the City would like to pursue to rectify the violation and violations in the future.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ***ACTION***

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-09

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Idaho Power Franchise Agreement Renewal – July 2016 Ordinance #231</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Read and Adopt Ordinance #231, publish in paper after adoption to take effect on July 1, 2016.

****We did this in April, however needs to be done twice for an effective date.**

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

ORDINANCE NO. 231

“AN ORDINANCE IN ACCORDANCE WITH IDAHO CODE 50-328, 50-329 AND 50-329A GRANTING A FRANCHISE TO IDAHO POWER COMPANY, A CORPORATION, AND TO ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, MAINTAIN AND OPERATE IN AND UPON THE PRESENT AND FUTURE STREETS, HIGHWAYS AND OTHER PUBLIC PLACES WITHIN THE CORPORATE LIMITS OF THE CITY OF DONNELLY, IDAHO, ELECTRIC UTILITY PROPERTY AND FACILITIES FOR SUPPLYING ELECTRICITY AND ELECTRIC SERVICE TO THE CITY, THE INHABITANTS THEREOF, AND OTHERS FOR A TERM OF 10 (TEN) YEARS, INCLUDING THE NONEXCLUSIVE RIGHT TO PHYSICALLY LOCATE AND MAINTAIN TELEPHONE, CABLE, FIBER OPTICS OR OTHER COMMUNICATIONS FACILITIES; SETTING FORTH AN AGREEMENT NOT TO COMPETE, RESERVING POWER OF EMINENT DOMAIN; PROVIDING FOR THE PAYMENT OF FRANCHISE FEES; AND SPECIFYING OTHER LIMITATIONS, TERMS AND CONDITIONS GOVERNING THE EXERCISE OF SAID FRANCHISE.”

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DONNELLY, IDAHO THAT;

SECTION 1. The City of Donnelly, Idaho (hereinafter called the “City”) hereby grants to IDAHO POWER COMPANY, a corporation, and to its successors and assigns (hereinafter called the “Grantee”) the right (subject to the rights of the City set forth in Section 14 hereof), privilege and franchise for a period of ten (10) years from and after publication, however, with the right to amend by mutual agreement in accordance with Section 15, to construct, maintain and operate in and upon the present and future streets, alleys, highways and other public places within the corporate limits of the City, electric utility property and facilities for supplying electricity to the City, and the inhabitants thereof, and to persons and corporations beyond the limits of the City, including the nonexclusive right to physically locate and maintain telephone, cable, fiber optics or other communications facilities of the Grantee or other parties, (provided, that Grantee shall comply with the City’s requirements for cable system franchises) all subject to the terms and conditions hereinafter specified. In the case of annexation of property to the corporate limit, such area will be considered under this agreement, upon effective date of the annexation, subject to Section 9 hereof. All such electric utility property and facilities now maintained by the Grantee within the streets, alleys, highways and other public places within the corporate limits of the City shall be deemed covered by this ordinance as provided herein.

SECTION 2. All of the Grantee’s electric property and facilities in and upon the present and future streets, alleys, highways and public places within the corporate limits of the City shall be constructed and at all times maintained in good order and condition and in accordance with standard engineering practices and all applicable safety codes and lawful governmental regulations, including all applicable state and federal regulations and all construction standards presently in effect by the Idaho Public Utilities Commission or adopted by that Commission during the term of this franchise agreement.

SECTION 3. Upon request of the City, the Grantee shall relocate its facilities as necessary within the present and future streets, alleys, highways and other public places owned by the City. The City shall have no responsibility for the costs of such relocations. The Grantee shall bear the cost of relocating its facilities at the City's request, unless the facilities are to be relocated for the benefit of a third party, in which case the third party shall pay the costs of relocation. In the event federal, state or other funds are available in whole or in part for utility relocating purposes, the City shall apply for such funds and the Grantee will be reimbursed to the extent any such funds are actually obtained.

SECTION 4. It shall be lawful for the Grantee to make all needful or convenient excavations and/or installations in any of the present and future streets, alleys, highways and other public places within the corporate limits of the City for the purpose of erecting and maintaining the posts, poles, towers, or other supports for its wires or for the purpose of laying, maintaining and operating conduits, vaults and wires and other conductors underground for the purpose aforesaid, or to repair and improve such electric power and light system and to extend the same; provided that when the Grantee or any person or corporation under the authority of this franchise, shall disturb any of said streets, alleys, highways or other public places for the purposes aforesaid, he, it or they shall restore the same to good order and condition as soon as practicable and without unnecessary delay and failing to do so after five days' notice from the City, or its duly authorized officer or officers, then the City may place said street, alley, highway or public place in such condition at the cost and expense of the Grantee, and said Grantee will forthwith pay the full cost and expense thereof upon demand of the City. All facilities constructed under this ordinance shall be placed and maintained at such places and positions in or upon such public ways and public places as shall not interfere with the passage of traffic and shall conform to all applicable laws, rules and regulations.

SECTION 5. The City shall have the right and privilege to string and maintain wires for its internal communications for its fire, police, airport and other services upon the poles and other facilities erected and maintained by the Grantee hereunder, subject to the Rules and Regulations of the Idaho Public Utilities Commission. The City shall string, maintain and operate such wires at its own expense, risk and responsibility, and in accordance with all legal requirements and good engineering practices and in such manner as not to impose any additional expense upon Grantee of its said poles and facilities. Any such wires of the City shall be subject to interference by the Grantee only when necessary in the maintenance, operation or repair of the Grantee's own fixtures, wires, facilities and appurtenances.

SECTION 6. The Grantee shall at all times indemnify and hold the City, its officers, employees and agents, harmless from any and all expenses or liability arising from, and against or by reason of any negligent act or omission of the Grantee, its representatives or employees, in the construction, operation or maintenance of any of the Grantee's electric utility property or facilities.

SECTION 7. Upon acceptance of this franchise by Grantee and before Grantee shall have any rights hereunder, Grantee shall file with the City Clerk a Certificate of Insurance

evidencing General Liability Insurance which covers claims for Bodily Injury, Property Damage and Personal Injury. Such insurance shall have minimum limits of \$1,000,000 per occurrence. The City of Donnelly shall be named as an "Additional Named Insured" under Grantee's insurance policy. Should the minimum limits of insurance as set forth herein be increased above \$1,000,000, pursuant to the Idaho Tort Claims Act (Idaho Code Section 6-901 et. seq.) or any similar legislation, the Grantee shall be required to provide the City with a new Certificate of Insurance evidencing the higher limits upon the City's request.

SECTION 8. The electric service to be furnished to the public hereunder, and all rates and charges therefore, and all regulation of the Grantee hereunder, shall at all times be subject to all rules, regulations and orders that may be lawfully prescribed by the Idaho Public Utilities Commission or by any other governmental authority now or hereafter having jurisdiction over such matters. During the term of this franchise, Grantee shall at all times assure that customers within the City have access to customer service from the Grantee as required by the Idaho Public Utilities Commission.

SECTION 9. If authorized by formal adoption of city resolution, as compensation for the right, privilege and franchise hereby granted, Grantee agrees to pay to the City on or before the 30th day of January, April, July and October, an amount equivalent to one percent (1%) of Grantee's "gross revenues" for the preceding calendar quarter. For purposes of this Section, "gross revenues" shall mean the amount of money billed by the Grantee for the electricity it sells within the corporate limits of the City to customers, less uncollectibles. The City shall provide appropriate information to the Grantee to allow the Grantee to identify which of its customers are located within the corporate limits of the City for purposes of paying franchise fees. Grantee shall not be responsible for any failure to pay franchise fees which results from deficiencies in such information provided by the City. In the event the City annexes a new area into its corporate limits, the terms of this Section 9 regarding franchise fees shall not apply to the annexed area until sixty (60) days after the City has supplied the Grantee with appropriate information for the identification of the Grantee's customers within the annexed area.

The Grantee's franchise fee payment obligations hereunder shall commence with the start of the Grantee's first full billing cycle following the effective date of this ordinance; provided, that the Grantee must first receive approval from the Idaho Public Utilities Commission for the collection of the franchise fee in the rates charged by Grantee.

SECTION 10. The City shall have the right during the term of this franchise agreement to increase the franchise fee hereunder up to three percent (3%), by obtaining the consent of the Grantee or the approval of a majority of voters of the City voting on the question at an election held in accordance with chapter 4, title 50, Idaho Code. Any such vote to increase the franchise fee hereunder shall provide that the increased franchise fee will apply to any electric service provider (other than the City) who utilizes the City's streets, alleys or other public places to provide electrical service within the City, during the term of this franchise agreement.

SECTION 11. The Grantee shall keep accurate books of account for the collection of the franchise fees for a period not to exceed three years hereunder and the City shall have the right to inspect the same at all times during business hours, and from time to time audit the same for the purpose of determining gross revenues under Section 9 above.

SECTION 12. The franchise fees paid by the Grantee hereunder will be in lieu of and as payment for any tax or fee imposed by the City on the Grantee by virtue of its status as a public utility including, but not limited to, taxes, fees or charges related to easements, franchises, rights-of-way, utility lines and equipment installation, maintenance and removal during the term of this franchise agreement.

SECTION 13. The Grantee shall have the right and privilege, insofar as the City is able to grant the same, in accordance with National Arborist Association standards, of the pruning of all trees which overhang the present and future streets, alleys, highways and other public places within the corporate limits of the City, in such a manner and to such extent as will prevent the branches or limbs or other parts of such trees from touching or interfering with its wires, poles and other fixtures and equipment. However, except in an emergency, no pruning shall be undertaken without giving the occupant of the adjacent property written or oral notice that such pruning will be performed.

SECTION 14. In consideration of Grantee's undertaking hereunder as evidenced by its acceptance hereof, the City agrees not to engage in the business of providing electric service during the life of this franchise or any extension thereof in competition with the Grantee, its successors and assigns; but nothing herein contained shall be construed or deemed to prevent the City from exercising at any time any power of eminent domain granted to it under the laws of the State of Idaho. The City shall not grant a franchise to another electric service provider during the term of this franchise agreement unless the electric service provider has received approval to provide electrical service within the City from the Idaho Public Utilities Commission, and the City has imposed the same franchise fee on the electric service provider as paid by the Grantee.

SECTION 15. In the event of an amendment to the laws, rules or regulations of the City of Donnelly the State of Idaho or the Public Utilities Commission of Idaho applicable to this franchise, or for periodic review of any section of this agreement, the terms of this franchise and the rights and privileges hereby conferred may be changed, altered, amended or modified upon mutual agreement between the City and the Grantee. In all cases, 60 days notice shall be required on the part of City or Grantee to reopen the agreement pursuant to this section.

SECTION 16. Any violation by the Grantee of the provisions of this ordinance, franchise and grant or any material portions thereof or the failure promptly to perform any of the provisions thereof shall be cause for the forfeiture of this franchise and grant and all rights hereunder by the City after sixty (60) days' written notice to the Grantee and the continuance of such violation, failure or default; however, this provision shall not prevent the Grantee from submitting such question of violation or forfeiture to the appropriate forum (which may include the district court having jurisdiction or the Idaho Public Utilities Commission) for determination.

SECTION 17. Sale, assignment or lease of this franchise is prohibited without notification to the City.

SECTION 18. The Grantee shall assume the cost of publication of this franchise as such publication is required by law.

SECTION 19. The Grantee shall within thirty (30) days after final passage of this ordinance, file with the City Clerk its acceptance of this franchise in writing signed by its proper officers and attested by its corporate seal.

SECTION 20. The existing franchise agreement between the City and Grantee set forth in, Ordinance 183, dated July 17, 2006, shall terminate upon the adoption and acceptance of this ordinance.

SECTION 21. Inasmuch as the Grantee has constructed and now is maintaining and operating the electric utility property and facilities in and upon the streets, alleys, highways, and public places in the City, it is hereby adjudged and declared that this ordinance is necessary for the preservation of the public peace, health and safety, and therefore this ordinance shall take effect on _____.

PASSED AND ADOPTED by the Council of the City of _____ this _____ day of _____, 20____.

APPROVED by the Mayor this _____ day of _____, 20____.

ATTEST:

Brian Koch, Mayor

Cami Hedges, City Clerk

(Seal)

ACCEPTANCE

IDAHO POWER COMPANY, as the franchisee, accepts the franchise set forth in the above Ordinance and agrees to abide by the terms and conditions thereof.

DATED this ____ day of _____, 20 ____.

By: _____

Dan B. Minor
Executive Vice President
& Chief Operating Officer

ATTEST:

Secretary

(Seal)

DONNELLY CITY COUNCIL**AGENDA BILL****Number****AB 16-24****Meeting Date 06/20/16**

169 Halferty Street

Donnelly, Idaho 83615

AGENDA ITEM INFORMATION***SUBJECT:******Resolution 2016-003******Authorizing Resolution******Department Approvals******Initials******Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:***FUNDING******SOURCE:******TIMELINE:******SUMMARY STATEMENT:***

Authorizing Mayor Brian Koch to sign all applications, grant agreements and other documents relating to drinking water planning grants.

RECOMMENDED ACTION:

Adoption

RECORD OF COUNCIL ACTION***MEETING DATE*** ***ACTION***

CITY OF DONNELLY

RESOLUTION 2016-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO, AUTHORIZING the MAYOR TO SIGN ALL APPLICATIONS, GRANT AGREEMENTS AND OTHER DOCUMENTS RELATING TO DRINKING WATER PLANNING GRANTS.

WHEREAS, City of Donnelly, Idaho intends to develop a plan for drinking water facilities for the City of Donnelly water system; such plan being necessary to determine the needs of the area for health, safety, and wellbeing of the people; and

WHEREAS, the plan is to be developed in accordance with the requirements in Idaho "Rules for Administration of Planning Grants for Drinking Water Facilities" (IDAPA 58.01.22), and will set forth drinking water facilities required to be constructed to serve the needs of the area; and

WHEREAS, the costs of the planning of the drinking water facilities are eligible for state funding;

NOW THEREFORE BE IT RESOLVED by the City Council of Donnelly, Idaho, that Brian Koch, Mayor of the City of Donnelly, is duly authorized to sign applications, grant agreements and amendments, and other documents relating to drinking water facilities planning grants.

Passed and adopted by the City Council of the City of Donnelly this 20th day of June, 2016.

by the following votes:

Ayes: _____ Nays: _____

By: _____
Brian Koch, Mayor

ATTEST: _____
Cami Hedges, City Clerk

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-25

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Pump Park Clean-up Burn</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Brad Backus asked if a group of people had authorization to clean up the pump park and do a controlled burn?

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-27

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:		Department Approvals	Initials	Originator or Supporter
Proposed Fee Increase		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Spreadsheet attached with the current fees and proposed increase and change in fees.

RECOMMENDED ACTION:

Make recommendations
Hold Public Hearing in July for the fee increase

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Title/Description	Current Fee	Proposed 5% Increase
Pre-application Meeting (one hr. maximum)	\$83.80	\$88.00
Request for Verification or Information Letters From Professional Staff	\$ 26.19 plus time as contracted by city	
City Attorney Review Time	As per hour charged by City Attorney	
Other Professional Review Time	As per hour as charged by said professional	
Appeals	\$104.75	\$110.00
Extension of Time	\$104.75	\$110.00
Request for Formal Waiver of Conditions (other than Conditional Use Permit)	\$104.75	\$110.00
Preliminary Plat	\$576.13 base	\$605.00
	Plus \$20.95 /lot, etc.	\$22.00
Final Plat	\$15.71	\$16.50
Preliminary Planned Unit Development	\$733.25	\$770.00
	Plus \$20.95 /lot, etc.	\$22.00
Final Planned Unit Development	\$15.71	\$16.50
	per lot, etc.	
<i>Annexation</i>		
1 acre or less	\$314.25	\$330.00
1 acre to 50 Acres	\$628.50	\$660.00
More than 50 Acres	\$1,047.50	\$1,100.00
Zoning Certificate	\$15.71	\$16.50
Zoning Over one Acre	\$471.38	\$495.00
	plus \$ 20.95 per acre	\$22.00
Rezone	\$366.63	\$385.00
	plus \$20.95 per acre over one acre	\$22.00

City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Title/Description	Current Fee	Proposed 5% Increase
Rezone with a Development Agreement	\$500.00 plus \$ 20.75 per acre over an acre plus other fees as per professional rates	
Development Agreement		\$500.00
Zoning Code Text Amendment	\$419.00	\$440.00
Flood Plain Development Plan Permit	\$419.00	\$440.00
Flood Plain Review of Certificate	\$31.43	\$33.00
Comprehensive Plan Change	\$838.00	\$880.00
<i>Conditional Use</i>		
Conditional Use Permit (CUP)	\$314.25 Plus \$10.48 /unit, etc.	\$330.00
Modification of CUP	\$104.75	\$110.00
Extension of CUP Request	\$78.56	\$83.00
Day Care Center Request	\$52.38	\$55.00
Drive Through Request	\$314.25	\$330.00
Agricultural Uses	\$314.25	\$330.00
Variance of CUP	\$261.88	\$275.00
Wireless CUP	\$628.50	\$660.00
<i>Land Use Planning</i>		
Design Review Base Fee	\$314.25 Plus \$10.48 /unit, etc.	\$330.00 \$11.00
Design Review Extension Request	\$73.33	\$77.00
Staff Level Design Review	\$151.89	\$160.00
Commercial and Light Industrial	Base Fee Plus \$10.48 per 1,000 sq ft, etc.	\$11.00

City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Title/Description	Current Fee	Proposed 5% Increase
Occupancy Permit	Valley County Fee + \$ 10.48 for processing	
Other Building & Zoning Permits	\$52.38	\$55.00
Miscellaneous Permits and Fees	\$52.38	\$55.00
Public Hearing Mailing		\$1.00
Public Hearing Administrator/Publications		Pass through + 11%
Variance	\$419.00	\$440.00
Vacation	\$419.00	\$440.00
Lot line Adjustment	\$125.70	\$132.00
Lot Split	\$209.50	\$220.00
Lot Combination		\$132.00
Wireless Master Development Plan	\$261.88	\$275.00
Wireless Permit	\$366.63	\$385.00
Wireless Annual Renewal Fee	\$62.85	\$66.00
Master Sign Plan	\$157.13	\$165.00
Sign Permit	\$52.38	\$55.00
Sandwich Board Permit		\$55.00
Alcohol License	Maximum Allowable by State Law	
Fireworks Stand	\$10.48	\$11.00
Demolition Permit (for a structure)	\$15.71	\$16.50
Peddlers Permit	15.71/day	\$16.50
Vendor Permit (6 month)	\$300.00	

City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Title/Description	Current Fee	Proposed 5% Increase
Vendor Permit (Daily)		\$25.00
Hearing Officer	As Per Professional Fee	
Business License (New)	\$75.00	
Business License (Renew)	\$25.00	
Dog License - Fixed	\$5.00	
Dog License - Not Fixed	\$15.00	
Copies	\$0.25 per page	\$0.10
Notary		\$2.00
Fax	\$0.25	
Administrative Processing Fee	10%	11%
<i>Parks</i>		
Day Use	\$5.00	
Annual Boat Pass	\$25.00	
Annual Boat Pass 2nd Vehicle	\$5.00	
Pavillion Rental	\$25.00	\$50.00
Pavillion Rental Refundable Deposit		\$100.00
<i>Library</i>		
Library Memberships		
Over 60 years old		Free
City of Donnelly Residents	Free	same as below
Family	\$25.00	
Individual	\$15.00	
Library Desk Top Computer Usage		
Members	Free	

City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

Title/Description	Current Fee	Proposed 5% Increase
Non- members	\$2.00 per 1/2 hour	
Library Wi Fi Computer Usage		
Members	Free	
Non- members	\$1.00 per hour	\$2.00
Books for Sale		
Paperbacks	\$0.25	
Hardbacks	\$1.00	
Photocopies		
Members get 5 free copies and 1 fax copy	Free	
Members & non-members	\$0.25	
Faxes		
Members get 1 fax copy	Free	
Members & non-members	\$0.25	

<i>Utilities</i>		
Utility Deposit (Renter)	after 1 year good payment history, credited to account.	\$100.00
Water	Per EDU	
Base Rate	\$27.00	
Improvement Fund	\$5.00	
Usage	2.50 / 1,000 gal	
Sewer	Per EDU	
Base Rate	\$27.00	
Improvement Fund	\$5.00	
Usage	2.50 / 1,000 gal	
Trash Pickup	\$8.56	\$10.56
Lakeshore Container		\$1.00

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-28

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:

***Local Option Tax
Committee / City Council***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

Each year we get a group of people together to listen to the presentation of the Local Option Tax Funding applications. These people consist of business owners throughout town. The recommendations then are sent to the City Council to make the final decision. Would it be something that the City Council would like to hear the presentations at the public hearing and then make the recommendations and awards?

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-29

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:		Department Approvals	Initials	Originator or Supporter
Capital Improvements FY 2017 beyond		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

List of Capital Improvements is attached with a timeline and approximate costs.

RECOMMENDED ACTION:

Recommend additional items or accept as written

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of Donnelly

FY 17 Capital Improvement Project List

Scoring Criteria

- 1- Required by Law (State or Federal)
- 2 - Implications of Project Deferral
- 3- Value to Community
- 4- Assessment of Need
- 5- Project Life Cycle
- 6- Operating Budget Impact
- 7- Leverage
- 8- Impact on Community

Project	Project Name	Fund	Department	Total	FY17	Score
	Pole Barn to Store Equipment	General	Road&Street		30000	
	Campground / Boat Dock Pathway	General	Parks		38000	
	Retaining Wall Replacement at Boat Dock	General	Parks	??		
	Water / Sewer / Power at Campground	General	Parks	??		
	Tennis Court Re-Fence	General	Parks		8000	
	City Park Gazebo	General	Parks		15000	
	Tot Lot Playground City Park	General	Parks		5000	
	Replace Ramp to Swimming Area Boat Dock	General	Parks		1500	
	Campground / Pavillion Tables (5)	General	Parks		1000	
	Community Center - Floor	General			5000	
	Crosswalk Striping	General	Road&Street		3850	
	Vehicle Purchase - Truck	General	Road&Street		25000	
	Bobcat with Snowbloer / other attachments	General	Road&Street		25000	
	Small Trailer to transport Mowers	General	Parks		2000	
	Community Center - Heating	General			6000	
	DDC - Paint North/West	General	Depot		6000	
	Milled Asphalt	General	Road&Street		76000	
	Computer Laptop Clerk	General			1000	
	Community Center Roof	General			15000	
	Street Lights Retro Fit to LED	General	Road&Street	??		
	Comprehensive Plan Update	General			10000	
	Curb & Sidewalk Repair	General	Road&Street	??		
	Pavement/Concrete Skirting in front of Depot Center	General	Depot	??		
	Black Mountain Cloud Based	Water/General			1300 Annually	
	Backup Power for Water System	Water		??		
	Fence at Bone Yard	Water			2500	
	Computer Monitor Controls for Pump House	Water			15000	
	Backup Well / Storage	Water		??		

Smaller Purchases

Rest Area Bathroom Painting				300
Tennis Court Backboard Replacement	General	Parks		500
Push Mower	General	Parks		400

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DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-30

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:		Department Approvals	Initials	Originator or Supporter
Trash & Porta Potty At Boat Docks during 4th of July Weekend		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	\$67 & \$75			
FUNDING SOURCE:	Parks & Rec Boatdock/Camp Maint			
TIMELINE:	July 1 – July 4			

SUMMARY STATEMENT:

Each year Public Works takes several hours and or days to clean up the boat docks and campground of the trash after long weekends. This year I would like to propose placing a small dumpster or four carts at the boat docks to have serviced for the \$67 for five days.

Also I would like to suggest placing 2 additional porta potties at the boat docks for the weekend, as this is also a big use weekend for the bathrooms.

Our campground is almost completely reserved for the weekend. We have the pavilion rented for the Horseshoe Tournament, which brings in a lot of people as well.

RECOMMENDED ACTION:

Yes or No -

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-31

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:

West Central Mountain's Leadership Academy

Department Approvals

Initials

*Originator
or
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT: \$500

FUNDING SOURCE: General Training / Education

TIMELINE: September / June 1 day per month.

SUMMARY STATEMENT:

This is the second year that this leadership academy has been offered. It is an application process and they select a group of community people/leaders to attend. The meeting is once per month for year one and then mentor the new group of leaders for year 2.

I would like to permission to attend for the City of Donnelly.

RECOMMENDED ACTION:

Yes or No -

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-33

Meeting Date 06/20/16

AGENDA ITEM INFORMATION

SUBJECT:

Convert Street Lights to LED

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT: \$4892

***FUNDING
SOURCE:*** General Road & Street Maintenance/Lights

TIMELINE: July - September

SUMMARY STATEMENT:

We received a quote to convert our street lights to the cost effective LED bulbs. They last longer and the ballasts should not go out. We change these approximately once per year.

The average monthly bill for street lights only is approximately \$300, the bulbs are \$35-\$55 each and ballasts can be up to \$150 each.

We should see a significant drop in electricity costs immediately.

RECOMMENDED ACTION:

Yes or No -

RECORD OF COUNCIL ACTION

MEETING DATE ***ACTION***

6/24/2016

C & N Electrical Const.

*P.O. Box 588
New Meadows, ID 83654
(208)315-2599
candnelectric@earthlink.net
ELE-C-33010*

BID TO:

*City of Donnelly
P.O. Box 725
Donnelly, ID 83615
Tel 208-325-8859
chedges@cityofdonnelly.org
ATTEN=Camí Hedges*

PROJECT

*City of Donnelly
Street Light LED Retro*

DESCRIPTION:

1. PROPOSAL INCLUDES BUDGET PRICES TO INSTALL NEW LED ESL MUR RETRO LAMPS IN EXISTING STREET LIGHT LOCATIONS (6) 20' POLES AND (12) 13' POLES TOTAL.
2. INSTALL NEW RETROS IN EXISTING FIXTURES.
3. ALL WORK TO BE INSTALLED DURING NORMALL BUSINESS HOURS.
4. EXISTING POLE ELECTRICAL IS TO REMAIN AS IS.
4. ALL WORK IS TO BE SCHEDULED AND PAPERWORK COMPLETED PRIOR TO INSTALLATION .

INITIAL INSTALLED PROPOSAL PRICE	\$5,970.00
ESTEMATED IDAHO POWER INCENTIVE	\$1,078.00
ACTUAL ESTEMATED INSTALLED PROJECT PRICE	\$4,892.00

Sincerely,

Jim Nicholson

DATE ACCEPTED _____ SIGNATURE _____
Proposal is valid for fifteen days from proposal date