



CITY OF DONNELLY

169 HALFERTY STREET
P.O. BOX 725
DONNELLY, ID 83615
TELEPHONE (208) 325-8859 FAX (208) 325-4091

City Council Meeting

Monday, July 18, 2016 at 6:00 pm

Donnelly Community Center

AGENDA

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA:

Vouchers June 27, 2016 through July 15, 2016
City Council Meeting Minutes – June 27, 2016

PUBLIC HEARING:

AB 16-27 Proposed City Fee Increase

Public hearing was published in the Star News on July 7 & July 14 to ask for public comment on the proposed City Fee Increase.

BUSINESS AGENDA:

AB 16-27 Proposed City Fee Increase

City fees were last increased in 2012

AB 16-28 Local Option Tax Committee / City Council

Presentation of Local Option Funding Applications

AB 16-29 Proposed Capital Improvements

List of Capital Improvements by Rank

AB 16-34 Lake Shore Disposal Service Agreement

AB 16-35 Temporary Vendor

Farm & Flower Market – Holly Michelle Houston

AB 16-36 Surplus Offers below minimum bid

Snow blower & Sickle

STAFF REPORTS:

Clerk/Treasurer Report
Mayor
Council

ADJOURN:

07/15/16

DONNELLY

10:21:40

Details

CITY OF
Page: 1 of 3

Claim

Report ID: AP100V

For the Accounting Period: 7/16

For dates posted from 06/27/16 to 07/15/16, IFB General Checking

* ... Over spent expenditure

\$	Claim/	Check	Vendor #/Name/	Cash	Document \$/	Disc		
Acct	Line #	Object Proj	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org		
	1536		206 ALPINE AUTOMOTIVE		132.50			
ford	1	10368	07/07/16 brake pad white					
			132.50	10	43010	434	10100	
			Total for Vendor:		132.50			
	1546		8 ANALYTICAL LABORATORIES, INC		46.00			
test	1	37045	06/30/16 coliform bacteria					
			46.00	51	43400	560	10100	
			Total for Vendor:		46.00			
	1519		150 CABLE ONE		100.51			
phone	1	070116	07/01/16					
			100.51			10	41100	437 10100
	1550		150 CABLE ONE		72.31			
internet	1	070116	07/01/16 Library					
			72.31*		21	41100	417	10100
			Total for Vendor:		172.82			
	1545		49 FRONTIER		62.06			
fax	1	070716	07/07/16 telephone,					
			62.06	21	41100	437	10100	
			Total for Vendor:		62.06			
	1522		166 IDAHO RURAL WATER ASSOCIATION		110.00			
water law class								
class	1	16100	07/06/16 ken minshall training					
			110.00	52	41100	551	10100	
			Total for Vendor:		110.00			
	1517		79 LAKESHORE DISPOSAL		86.77			
trash	1	23256819	07/01/16 ddc					
			86.77		10	44300	960	10100
			Total for Vendor:		86.77			
	1549		82 LONG VALLEY FARM SERVICE		13.99			
	1	168347	06/25/16					
GALVANIZED			13.99			51	43400	433 10100
			Total for Vendor:		13.99			
	1553		153 MOUNTAIN WATERWORKS		400.00			
Review	1	2417	06/24/16 Northwest Passages					
			400.00*	NWP	10	41100	341	10100

07/15/16
10:21:40

CITY OF DONNELLY
Claim Details
For the Accounting Period: 7/16

Page: 2 of 3
Report ID: AP100V

For dates posted from 06/27/16 to 07/15/16, IFB General Checking

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1554		153 MOUNTAIN WATERWORKS	250.00					
1	2411 06/30/16 backup water contractor		250.00			51 41100	360	10100
		Total for Vendor:	650.00					
1534		95 NAPA DBA MCCALL AUTO PARTS	10.15					
1	940429 07/08/16 repairs to blue dodge		10.15			10 43010	434	10100
1535		95 NAPA DBA MCCALL AUTO PARTS	34.90					
1	940409 07/08/16 repairs to blue dodge		34.90			10 43010	434	10100
1542		95 NAPA DBA MCCALL AUTO PARTS	28.84					
1	941154 07/12/16 equipment maintenance		14.42			10 43010	434	10100
2	941154 07/12/16 equipment maintenance		14.42			51 43400	434	10100
		Total for Vendor:	73.89					
1518		154 NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	070116 07/01/16 contract		3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
1552		105 PRINTSHOP MCCALL	4.33					
1	4804 06/10/16 stinker variance application		4.33			10 41100	530	10100
		Total for Vendor:	4.33					
1558		114 ROBERTSON SUPPLY, INC.	57.22					
1	4226420 07/14/16 water parts supplies		57.22			51 43400	433	10100
		Total for Vendor:	57.22					
1541		122 STAR NEWS	147.00					
1	39067 06/30/16 Surplus Advertising		147.00*			10 43010	530	10100
		Total for Vendor:	147.00					
1555		219 T.O. ENGINEERS	840.00					
1	16057-2 07/07/16 food pantry drainage issue		840.00*			10 41100	340	10100
		Total for Vendor:	840.00					

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10:21:40
AP100V

CITY OF DONNELLY

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Claim Details

Report ID:

For the Accounting Period: 7/16

For dates posted from 06/27/16 to 07/15/16, IFB General Checking

* ... Over spent expenditure

\$	Claim/	Check	Vendor #/Name/	Cash	Document \$/	Disc				
Proj	Line #	Account	Invoice #/Inv Date/Description		Line \$		PO #	Fund Org	Acct	Object
	1547		142 VERIZON WIRELESS		80.92					
cell	1	9767931260	07/01/16 maintenance							
		46.93			10	41100	436		10100	
cell	2	9767931260	07/01/16 maintenance							
		20.23			51	41100	436		10100	
cell	3	9767931260	07/01/16 maintenance							
		13.76			52	41100	436		10100	
			Total for Vendor:			80.92				
	1556		215 WHITE PETERSON		2,254.00					
Issue	1	119553	06/30/16 Property Exchange							
		560.00*			10	41100	320		10100	
Cont	2	119556	06/30/16 Donnelly Depot Repair							
		364.00*		10	44300	320			10100	
Agreement	3	119557	06/30/16 Drinking Water							
		280.00*			51	41100	320		10100	
Boniminio	4	119558	06/30/16 P&Z Violations	BONIMI						
		1,008.00*			10	41100	320		10100	
Variance	5	119559	06/30/16 Stinker Station							
		14.00*	STINKE		10	41100	341		10100	
Chisham	6	119560	06/30/16 P&Z Violation -							
		28.00*	CHISHA		10	41100	320		10100	
			Total for Vendor:			2,254.00				
	1511		209 YORGASON LAW OFFICES PLLC		1,122.30					
passages	1	2016-July	07/01/16 northwest							
		927.30*		NWP	10	41100	341		10100	
misc.	2	2016-July	07/01/16							
		195.00*				10	41100	320	10100	
			Total for Vendor:			1,122.30				
			# of Claims	21	Total:	9,053.80				

DONNELLY CITY COUNCIL

AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number **AB 16-27**

Meeting Date **07/18/16**

AGENDA ITEM INFORMATION				
SUBJECT: Proposed Fee Increase		Department Approvals	Initials	Originator or Supporter
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Spreadsheet attached with the current fees and proposed increase and change in fees.				
RECOMMENDED ACTION: Make recommendations Hold Public Hearing in July for the fee increase				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			
6/20/16	Was decided to increase fees and hold public hearing.			

CITY OF DONNELLY
 169 HALFERTY STREET
 PO BOX 725
 DONNELLY, IDAHO 83615
 TEL: 208-325-8859, FAX: 208-325-4091

Title Description	Current	Proposed 5%
Land Use Planning		
Pre-application Meeting (one hr. maximum)	83.80	88.00
Request for Verification or Information Letters From Professional Staff	\$ 26.19 plus time as contracted by city	
City Attorney Review Time	As per hour charged by City Attorney	
Other Professional Review Time	As per hour as charged by said professional	
Appeals	104.75	110.00
Extension of Time	104.75	110.00
Request for Formal Waiver of Conditions (other than Conditional Use Permit)	104.75	110.00
Preliminary Plat	\$576.13 base	605.00
	Plus \$20.95 /lot, etc.	22.00
Final Plat	15.71	16.50
Preliminary Planned Unit Development	733.25	770.00
	Plus \$20.95 /lot, etc.	22.00
Final Planned Unit Development	15.71 per lot,etc.	16.50
Annexation		
1 acre or less	314.25	330.00
1 acre to 50 Acres	628.50	660.00
More than 50 Acres	1,047.50	1,100.00
Zoning Certificate	15.71	16.50
Zoning Over one Acre	471.38	495.00
	plus \$ 20.95 per acre	22.00
Rezone	366.63	385.00

	plus \$20.95 per acre over one acre	22.00
Rezone with a Development Agreement	366.63	385.00
	plus \$ 20.95 per acre over an acre plus other fees as per professional rates	22.00
Development Agreement		500.00
Zoning Code Text Amendment	419.00	440.00
Flood Plain Development Plan Permit	419.00	440.00
Flood Plain Review of Certificate	31.43	33.00
Comprehensive Plan Change	838.00	880.00
Conditional Use		
Conditional Use Permit (CUP)	314.25	330.00
	Plus \$10.48 /unit, etc.	11.00
Modification of CUP	104.75	110.00
Extension of CUP Request	78.56	83.00
Day Care Center Request	52.38	55.00
Drive Through Request	314.25	330.00
Agricultural Uses	314.25	330.00
Variance of CUP	261.88	275.00
Wireless CUP	628.50	660.00
Design Review Base Fee	314.25	330.00
	Plus \$10.48 /unit, etc.	11.00
Design Review Extension Request	73.33	77.00
Staff Level Design Review	151.89	160.00
Commercial and Light Industrial	Base Fee	
	Plus \$10.48 per 1,000 sq ft, etc.	11.00
Occupancy Permit	Valley County Fee + \$ 10.48 for processing	11.00
Other Building & Zoning Permits	52.38	55.00

Miscellaneous Permits and Fees	52.38	55.00
Public Hearing Mailing	Per Notice	1.00
Public Hearing Administrator/Publications	Pass through Plus Administration	
Variance	419.00	440.00
Vacation	419.00	440.00
Lot line Adjustment	125.70	132.00
Lot Split	209.50	220.00
Lot Combination		132.00
Demolition Permit (for a structure)	15.71	16.50
Wireless Master Development Plan	261.88	275.00
Wireless Permit	366.63	385.00
Wireless Annual Renewal Fee	62.85	66.00
Master Sign Plan	157.13	165.00
Sign Permit	52.38	55.00
Sandwich Board Permit	One per business	55.00
Alcohol License	Maximum Allowable by State Law	
Fireworks Stand	10.48	11.00
Peddlers Permit	15.71	16.50
Vendor Permit (6 month)	300.00	300.00
Vendor Permit (Daily)	Daily	25.00
Vendor Permit - Huckleberry Festival	Per Event	20.00
Hearing Officer	As Per Professional Fee	
Business License (New)	75.00	75.00
Business License (Renew)	25.00	25.00
Dog License - Fixed	5.00	5.00
Dog License - Not Fixed	15.00	15.00
Copies	per page	0.25
Notary		2.00

Fax	0.25	0.25	
Administrative Processing Fee	10%		11%

Parks

Day Use	5.00	5.00	
Annual Boat Pass	25.00	25.00	
Annual Boat Pass 2nd Vehicle	5.00	5.00	
Pavillion Rental	25.00	50.00	
Pavillion Rental Refundable Deposit		100.00	
Overnight Camping - Donnelly Camp Ground	per night	10.00	

Library

Library Memberships (outside of City Limits)

Family	25.00	25.00	
Individual	15.00	15.00	

City of Donnelly Residents

Over 60 years Old	Idaho Power Bill Proof of Residence		Free
Family	Free	10.00	
Individual	Free	5.00	

Library Desk Top Computer Usage

Members	Free	Free	
Non- members	\$2.00 per 1/2 hour	\$2.00 per 1/2 hour	

Library Wi Fi Computer Usage

Members	Free	Free	
Non- members	\$1.00 per hour	\$1.00 per hour	

Books for Sale

Paperbacks	0.25	Prices Vary	
Hardbacks	1.00	Prices Vary	

Photocopies

Members get 5 free copies and 1 fax copy	0.25	0.25	
	Free	Free	
Members & non-members	0.25	0.25	

Faxes

Members get 1 fax copy	Free	Free
Members & non-members	0.25	0.25

Utilities

Utility Deposit	after 1 year good payment history, credited to account.	100.00
Water	Per EDU	Per EDU
Base Rate	27.00	27.00
Improvement Fund	5.00	5.00
Usage	2.50 / 1,000 gal	2.50 / 1,000 gal
Sewer	Per EDU	Per EDU
Base Rate	27.00	27.00
Improvement Fund	5.00	5.00
Usage	2.50 / 1,000 gal	2.50 / 1,000 gal

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-28

Meeting Date 07/18/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Local Option Tax Committee / City Council</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Attached are the applications for the Local Option Tax funding. Applicants will present their applications.				
RECOMMENDED ACTION:				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			
6/20/16	Forgo Committee and have Council hear Presentations			

Application#	FY11	FY12	FY13	FY14	FY15	FY16	FY17	Council	Set-Aside					
17-01	Payette Lakes Ski Club						\$ 2,000.00			Donnelly Ski Bus - Little Ski Hill				
17-02	Donnelly Elementary				\$1,000.00		\$ 1,000.00			Nordic Program				
17-03	Donnelly Rural Fire District	\$ 4,000.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00	\$3,000.00	\$ 5,000.00			Fourth of July fireworks				
17-04	Treasure Valley Transit	\$ 3,500.00	\$ 4,620.00	\$ 3,500.00	\$ 2,500.00	\$2,500.00	\$ 7,000.00			To meet the Local Match Requirement to continue the Green Line Route.				
17-05	Valley County Search & Rescue					\$500.00	\$ 3,950.00			upgrade communication equipment				
17-06	McPaws Regional Animal Shelter	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$1,000.00	\$ 3,000.00			Long term maintenance program fund				
17-07	Donnelly Chamber of Commerce	\$ -	\$ 2,500.00	\$ -	\$ 1,500.00	\$2,000.00	\$ 2,500.00			Marketing funds to promote the Huckleberry Festival, Easter, Halloween				
17-08	Donnelly Tennis Club	\$ -	\$ 500.00	\$ 1,500.00	\$ 750.00	\$1,000.00	\$ 1,000.00		\$ 1,750.00	On going repairs & maint to racquet courts				
17-09	City of Donnelly - Boat Docks					\$200.00	\$ 2,500.00		\$ 1,200.00	Sea Wall				
17-10	City of Donnelly - City Park					\$700.00	\$ 2,500.00		\$ 5,700.00	Community Park Gazebo / Benches				
17-11	City of Donnelly - New Vehicle						\$ 2,000.00			Fund to purchase a new vehicle				
17-12	City of Donnelly - Library	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$8,500.00	\$ 9,000.00			Operations of Library				
17-13	City of Donnelly - Community Center				\$ 2,000.00	\$2,000.00	\$ 2,000.00		\$ 5,000.00	Repairs for Wood Flooring / Roof				
17-14	City of Donnelly - Community Scholarships				\$ 250.00	\$250.00	\$ 500.00			Funds for Donnelly children to participate in event/activity beyond their budget				
17-15	City of Donnelly - Dust abatement		\$ 3,620.00	\$ 2,000.00	\$4,000.00	\$4,000.00	\$ 5,000.00		\$ 2,000.00	Funds to be set aside for annual Dust Abatement				
17-16	City of Donnelly - Library Expansion					\$0.00	\$ 5,000.00			Library Expansion set-aside				
17-17	City of Donnelly - Long Valley Gardeners		\$ 1,500.00	\$ 500.00	\$ 750.00	\$1,000.00	\$ 2,000.00		\$ 2,233.48	Downtown light post flowers/landscaping at entrance rock and kiosk				
17-18	City of Donnelly - P&Z		\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$2,000.00	\$ 3,000.00		\$ 2,000.00	Speed Check Sign North of Donnelly				
17-19	City of Donnelly - Backup Well	\$ 1,500.00	\$ 1,000.00	\$ 5,338.13	\$ 2,000.00	\$2,000.00	\$ 2,000.00		\$19,815.00	On going set aside funds for engineering/const of well				
17-20	City of Donnelly - Grant Writing	\$ 1,500.00	\$ 800.00	\$ 500.00	\$ 1,500.00	\$1,200.00	\$ 1,000.00		\$ 6,500.00	Hiring of grant writer for special projects				
	City of Donnelly - City Hall Heating					\$2,500.00	xxxxxxxxxxxxxxxxxxxx		\$ 2,500.00	Grant Matching Funds for City Hall Heating				
	City of Donnelly - Huck Trot	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 750.00	\$1,000.00	xxxxxxxxxxxxxxxxxxxx		\$ 4,250.00	Huckleberry Trot Expenses				
	City of Donnelly - Pathways	\$ 5,000.00	\$ 2,333.07	\$ 1,500.00	\$ 1,000.00	\$750.00	xxxxxxxxxxxxxxxxxxxx		\$19,383.93	On going set aside for pathways projects				
	City of Donnelly - Signage								\$ 1,500.00					
	City of Donnelly - Welcome Sign								\$ 500.00					
	City of Donnelly - Parks & Rec Bike Racks								\$ 3,000.00					
	City of Donnelly - P&Z Landscaping								\$ 1,500.00					
	Valley County Pickleball Club	\$ -			\$ 750.00	\$750.00	\$ -			Funds for new Pickleball Court				
	Valley County Economic Board					\$1,000.00	\$ -							
	Other One-Time Awards	\$ 7,000.00	\$ 6,023.11	\$ 2,300.00	\$ 2,750.00	\$2,750.00	\$ -							

DONNELLY CITY COUNCIL AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-29

Meeting Date 07/18/16

AGENDA ITEM INFORMATION				
SUBJECT: <i>Capital Improvements FY 2017 beyond</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: <p>List of Capital Improvements is attached with a timeline and approximate costs.</p>				
RECOMMENDED ACTION: <p>Recommend additional items or accept as written</p>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			
6/20/16	Council asked for scores on what is needed most			

DONNELLY CITY COUNCIL AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number **AB 16-34**

Meeting Date 07/18/16

AGENDA ITEM INFORMATION				
SUBJECT: <i>Lake Shore Disposal Customer Service Contract</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT:				
RECOMMENDED ACTION:				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			



Lakeshore Disposal
200 Industrial Loop
McCall, ID 83638
Phone: (208) 634-7176

Service Agreement

Service Location

Customer Name	
Address	
City	State Zip
Phone	Contact
Email	

Billing Information

Customer Name	
Address	
City	State Zip
Phone	AP Contact
Email	

Services and Rates

Effective Date _____ Delivery Date _____

Quantity	Service Type	Frequency	Service Rate
55	Residential Collection (includes up to 1 extra unit over base service).	Weekly	\$10 / Each through June 30, 2017. \$14 / each for July 1, 2017 through June 30, 2018.
XX	Upgrade to 96gal Cart	Monthly	\$1 / Month per Cart
XX	Extra Can/Bag/Box/Unit	Each	\$1.33 / each event over basic service threshold. prior approval of City required.

Notes

Qty on service adjusted at the time of rate incr ease. Qty adjusted up for customers requiring more than one can/cart on site. City to provide all addresses required to be included in service. Any extras over base level will be left at curb unless previously approved by the City.

TERMS AND CONDITIONS The service agreement is valid through June 1, 2018.

PAYMENT TERMS: The undersigned individual signing this Agreement on behalf of Customer acknowledges that he or she has read and understands the terms and conditions of this Agreement and that he or she has the authority to sign the Agreement on behalf of the Customer. **TERMS: NET 10 DAYS** State and local taxes, government franchise fees (if applicable), administrative fees, fuel surcharges and environmental fees also apply. Container relocation, container removal and seasonal restarts will be provided at additional costs.

Customer Agreement

Authorized Signature _____

Printed Name _____

Title _____ Date _____

Representative Agreement

Authorized Signature _____

Printed Name _____

Title _____ Date _____

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-35

Meeting Date 07/18/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Temporary Vendor Farm N Flower Market</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Holly Houston is asking to become a street vendor in within the City. She would be having a Farm and Flower Market cart.

Chapter 5.20.090 States that nothing in this Chapter shall apply to peddlers in agriculture, horticulture or farm products grown within the boundaries of Valley County. (Ordinance 13).

RECOMMENDED ACTION:

Does this constitute as the Exception? Even though their isn't not confirmation of items begin grown with in the boundaries of Valley County?

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of Donnelly Vendors License Application

Applicants for a vendor's license shall file a complete application with required documentation for said vendor's license not less than thirty days prior to the date said person desires to engage in or conduct business. A separate vendor's license shall be required for each separate vending stand.

Please submit completed application with required documentation to:

City of Donnelly
PO Box 725
Donnelly, ID 83615

NOTE: Application must be accompanied by a deposit in the amount of \$100 (which will be refunded at the time of license expiration), the applicable fee in the amount of \$300, and one 2 by 2 inch, full face photograph of the applicant taken within the last 30 days, showing the head and shoulders of the applicant in a clear and distinguishable manner. License fees are not prorated and are not refundable. A separate license fee shall be required for each separate vending stand, such as tent, cart or other form of stand.

1. Applicant's full name, date of birth and driver's license number:
Holly Michelle Houston 11. 21
2. The names and driver's numbers of employees or agents who will be assisting the applicant in the proposed business:
N/A
3. Applicant's residence and mailing address and telephone number, local telephone number, mailing address permanent business address and telephone
Unit 1 PO Box 4385
208
4. Business name:
N Flower Market
5. A brief description of the nature, character and quality of the goods or services to be offered for sale:
Fresh produce and flowers. I will strive
to sell locally grown produce.

6. A brief description of the proposed method of distribution products:
Selling from a roadside mobil cart
and/or trailer
7. The property description of each site where the applicant proposes to engage in or conduct business:
Hwy 55 frontage. Parking lot
8. Written permission of the owner(s) of the real property reflecting applicant's authority to engage in or conduct business at the specific location(s) identified in the application. Should any question exist as to the owner of said real property, it shall be the duty of the applicant, as part of the application, to satisfactorily establish the same. (Attach to application)
9. The specific dates and times requested to engage in or conduct business:
July 2016 - fall 2016 Friday - Sunday 10-3pm
10. State of Idaho Sales Tax Identification Number: 81-2951547
11. City of Donnelly Non-property Sales Tax Number (if applicable):

12. The nature of the proposed advertising to be done for the business at the proposed location (cannot exceed current City of Donnelly regulations):
Wish to advertise on Facebook Classifieds
and word of mouth
13. If a motor vehicle is to be used in the vending business, a description of the vehicle together with the motor vehicle registration number and the license number:

14. If applicant proposes to peddle any food or products for human consumption, a certification by the Central Health District shall be required prior to issuance of a vendor's license.
15. Whether a permit or license issued to the applicant for the purpose of vending has been revoked during the past five year, and if so, where and when:
N/A



©ANDREA FOWLER

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 16-36

Meeting Date 07/18/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Surplus Equipment Bid Offers</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: We received 2 bids for equipment that was lower than the set price. Snow Blower – Listed at \$750 offered \$500 Ditch Mower Sikkle – Listed at \$500 offered \$100				
RECOMMENDED ACTION:				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			