



CITY OF DONNELLY

169 HALFERTY STREET
P.O. BOX 725
DONNELLY, ID 83615
TELEPHONE (208) 325-8859 FAX (208) 325-4091

City Council Meeting

Monday, August 15, 2016 at 6:00 pm

**Donnelly Community Center
AGENDA**

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA:

Vouchers July 28, 2016 through August 11, 2016
City Council Meeting Minutes – July 18, 2016, June 27, 2016

BUSINESS AGENDA:

AB 16 -- 37 Stinker Station Signage Appeal

Presentation of signage request for Stinker Station – Variance denied at P&Z level.

AB 16 -- 38 FY 2017 Proposed Budget

Review and approve proposed budget for Public Hearing on August 29, 2016.

AB 16 -- 39 New Water Well Planning

Discuss timeline for new well, grants and bond review.

AB 16 – 40 New Flow Meter Installation

Replace old flow meter with new magnetic flow meter.

AB 16 – 41 Depot Center Repairs

Issues have arisen to review.

STAFF REPORTS:

Clerk/Treasurer Report
Mayor
Council

ADJOURN: Special City Council, Monday, August 29, 2016 at 6:00 p.m.

08/11/16
14:52:00

CITY OF DONNELLY
Claim Details
For the Accounting Period: 8/16

Page: 1 of 3
Report ID: AP100V

For dates posted from 07/18/16 to 08/11/16, IFB General Checking
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1611		8 ANALYTICAL LABORATORIES, INC	727.00					
1	37861 07/31/16	regular testing	77.00*			51 43400	560	10100
2	37861 07/31/16	gross alpha	70.00*			51 43400	560	10100
3	37861 07/31/16	radium 226	90.00*			51 43400	560	10100
4	37861 07/31/16	consumer confidence report	100.00			51 42000	900	10100
5	37861 07/31/16	EPA 524.2	110.00*			51 43400	560	10100
6	37861 07/31/16	Radium 228	130.00*			51 43400	560	10100
7	37861 07/31/16	SM 6251 B HAA's	150.00*			51 43400	560	10100
		Total for Vendor:	727.00					
1608		222 BRAND CIRCLE	863.35					
1	414 08/09/16	HUCK TROT T-SHIRTS	863.35			15 41100	922 7	10100
		Total for Vendor:	863.35					
1614		150 CABLE ONE	72.31					
1	080116 08/01/16	library internet	72.31*			21 41100	417	10100
		Total for Vendor:	72.31					
1604		44 DONNELLY RURAL FIRE DEPARTMENT	2,000.00					
1	FIREWORKS2 07/31/16	LOT AWARD FY 16 FIREWORKS	2,000.00			15 41100	922 15	10100
		Total for Vendor:	2,000.00					
1607		166 IDAHO RURAL WATER ASSOCIATION	350.00					
1	Y16*7083 07/01/16	IRWA Memebership 16-17	350.00*			51 41100	520	10100
		Total for Vendor:	350.00					
1591		79 LAKESHORE DISPOSAL	185.36					
1	23302273 08/01/16	ddc trash	89.37			10 44300	414	10100
2	23302273 08/01/16	ddc trash overage	95.99			10 44300	414	10100
		Total for Vendor:	185.36					
1612		80 LES SCHWAB TIRE	296.68					
1	1250013506 07/28/16	tires for blue truck	296.68		3	10 43010	434	10100
		Total for Vendor:	296.68					

08/11/16
14:52:00

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1601		85 MAY HARDWARE	6.00					
1	850777 08/04/16 kiosk / rest area maint		6.00			10 44100	453	10100
		Total for Vendor:	6.00					
1594		86 MCCALL DELIVERY SERVICE	45.00					
1	080116 08/01/16 delivery for chemical		45.00			51 43400	462	10100
		Total for Vendor:	45.00					
1618		153 MOUNTAIN WATERWORKS	830.00					
1	2439 07/31/16 Northwest Passages Review		630.00*		NWP	10 41100	341	10100
2	2417 06/30/16 Northwest Passges Review		200.00*		NWP	10 41100	341	10100
1619		153 MOUNTAIN WATERWORKS	250.00					
1	2438 07/31/16 Water contract		250.00			51 41100	360	10100
		Total for Vendor:	1,080.00					
1593		154 NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	080116 08/01/16 contract agreement		3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
1609		178 ORKIN PEST CONTROL	100.00					
1	96725 08/09/16 PEST CONTROL		100.00			10 41100	431	10100
		Total for Vendor:	100.00					
1615		122 STAR NEWS	108.00					
1	39169 06/30/16 reimbursement for franchise ag		108.00*		IDAHO	10 41100	341	10100
1616		122 STAR NEWS	56.25					
1	38869 05/12/16 amend to nwp devel agree		56.25*		NWP	10 41100	341	10100
		Total for Vendor:	164.25					
1630		219 T.O. ENGINEERS	252.50					
1	160057-3 08/04/16 food bank issue		252.50		FOOD B	10 41100	330	10100
		Total for Vendor:	252.50					

08/11/16
14:52:00

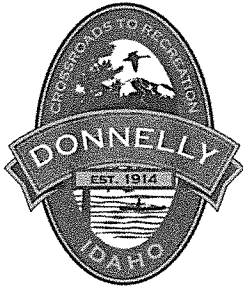
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1637		138 USPS	82.00					
1	080116 08/01/16	post office box	47.56			10 41100	614	10100
2	080116 08/01/16	post office box	20.50			51 41100	614	10100
3	080116 08/01/16	post office box	13.94			52 41100	614	10100
		Total for Vendor:	82.00					
1636		220 WELLS FARGO VENDOR FIN SERV	265.00					
1	59159577 07/14/13	copier lease	110.20			10 41100	612	10100
2	59159577 07/14/13	copier lease	47.50			51 41100	612	10100
3	59159577 07/14/13	copier lease	32.30			52 41100	612	10100
4	59159577 07/14/13	copier lease initial contrac	75.00			10 41100	612	10100
		Total for Vendor:	265.00					
1610		215 WHITE PETERSON	377.58					
1	073116 07/31/16	WESTLAW CHARGES ??	98.58*			10 41100	320	10100
2	073116 07/31/16	BONIMINO VIOLATIONS	125.00*			10 41100	320	10100
3	073116 07/31/16	CHISHAM - BC SADDLERY VIOLATIO	154.00*			10 41100	320	10100
		Total for Vendor:	377.58					
1596		209 YORGASON LAW OFFICES PLLC	45.00					
1	2016-augus 08/01/16	usda review email respond	45.00*		T	51 41100	320	10100
		Total for Vendor:	45.00					
		# of Claims	20	Total:				10,112.03



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, July 18, 2016 at 6:00 pm Donnelly Community Center

MINUTES

Pledge of Allegiance

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Davenport, Mayor Koch were present. Councilor Getto arrived at 6:15 p.m.

Public Comment: Eric Engberg requested that the City does not provide a dumpster at the boat docks during the 4th of July. People from Dawn drive were using it for their own personal uses and it became a public dumping ground overflowing with household trash etc. Suggest placing pack in, pack out signage or policy going forward. Most people do not have any issues with hauling their own trash. Also inquired on the lake wall repair.

Barry Johnson – asked how the City is able to enforce their Ordinances and if the City has money to fight them.

CONSENT AGENDA:

Motion by Minshall, 2nd by Davenport to approve Vouchers from June 27, 2016 through July 15, 2016, Motion carried. Attorney fees included the Ordinance Violation.

June 27, 2016 minutes were tabled until the next meeting.

PUBLIC HEARING:

AB 16-27 Proposed City Fee Increase – public hearing was published in the Star News on July 7 & July 14 to ask for public comment on the proposed City Fee increase effective October 1, 2016.

Opened at 6:13 p.m.

Callie Smith - owner of the Fly Trap Antiques – She has knowledge of the ordinances but was unaware of the sandwich board ordinance. Business owners like to see the walking traffic but are still struggling. Many are concerned about the cost of the signage. Hoping when ordinances are up to be viewed that there is a way to notify the businesses through email. Would be willing to set up an email list. Most people didn't know that there were fees

associated with the sandwich boards. Would like to see the businesses grow conservatively and in a manner to allow them to be informed.

Barry Johnson – Has been in the area for a long time, and has been the president and vice president of the Donnelly Chamber. When they first heard about the fee increase he walked around to the businesses and no one knew about the meeting. The business owners didn't know about the ordinance nor the fee. Many of these businesses need to be notified. This all starts in a small nucleus and is bureaucracy, it is starting to bother many people. Sometimes people sit around and just think that they need more ordinances. The City should represent the community. The town is starting to come alive now like it was before Tamarack. There are more people in town and all over. Not one person has an issue with the sandwich boards. They are not dangerous and what reason does the City want to begin charging for the sandwich boards. There are no problems for handicap or wheelchairs. The signs are quaint colorful and pulled in to the business when not open. Crouch has a lot of sandwich boards all over and is growing. All the struggling businesses do not need another fee. What was the criteria for this? Has anyone fallen or has anyone been hurt? Would like the ordinance be rescinded. Just harming businesses and costing more money. If we had more time a petition would have been done or at least it will if continued. He does not support the sandwich board petition.

Jill Layton - against the fees and sandwich boards.

Randy Priest - Council should support the businesses and on the verge of getting the new businesses established. Something down inside that doesn't feel good about the decisions.

John Lance - Lives off of Payette and works at Donnelly Club. There are a lot of business expenses and then there is another. It is harder to keep floating. Every little expense takes away from the business and it is hard to try to keep open for the winter. Were closed during April so that they wouldn't lose more money than keeping open. These extra fees don't sound like much but keep adding up. Signs help keep people into the doors and helps get more sales and tax revenue back into the City.

Ed Robinson - Lives on Halferty – His first issue is the width of the sidewalk. It is huge and has trees and lamp posts and has a larger area to walk on and a sandwich board is no more intrusive than the lamp post and tree are. There are houses for sale in town and if they saw the businesses were flourishing they would stop. There are still more places empty. Just like the gas station.

Ava Robinson - has not been involved in the businesses since living in Donnelly. She is in agreement with John Lance. The small businessman is raped and pillaged by the government. Would like to know the mindset of the city council on every thought they have to help improve the property instead imposing more fees. There are a lot of fees and it costs more to improve property in order to do more things with the businesses and homes.

Dale Fletcher – Owner of the Donnelly Club, said there is the business next to him and if there wasn't a sign out there they wouldn't be seen that they are open. Business on the side of the road and nobody sees their business. It won't hurt them because they can put the sign on their

10 GENERAL

Account Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
41010 Personnel										
110 Office Wages	49,200	27,710	36,927	34,953	79%	34,737		34,737	99%	
111 Council Wages	13,800	7,656	9,690	8,352	92%	8,640		8,640	103%	
112 Mayor Wages	4,800	2,552	3,288	2,784	92%	2,880		2,880	103%	
114 Shop Wages			8,469	0	0%	0		0	0%	
115 Water & Sewer Wages	11,796	4,656	6,768	0	0%	0		0	0%	
210 Health	11,098	3,808	6,768	3,591	106%	3,730		3,730	104%	
220 Social Security/Medicare	8,134	3,307	5,127	669	49%	3,420		3,420	51%	
230 PERSI	11,890	4,332	7,168	5,225	83%	5,071		5,071	97%	
250 Unemployment Insurance	1,766	337	777	446	76%	374		374	84%	
260 Workers Compensation	2,879	275	1,670	132	20%	35		35	27%	
290 Dental	1,080	323	560	307	105%	348		348	113%	
905 Direct Deposit Fee	222	70	70	0	0%	0		0	0%	
Account:	116,665	50,300	85,170	56,459	89%	59,235		59,235	105%	
41100 Administration										
310 Audit & Accounting Serv	5,700	3,393	3,364	3,393	100%	3,463		3,463	102%	
320 Attorney/Legal Fees	3,780	5,773	4,586	5,773	115%	10,000		10,000	200%	
330 Contract - Planning & Zon	7,042	3,510	4,225	7,500	47%	4,250		4,250	57%	
340 Contract Labor		1,079		0	***%	0		0	0%	
341 Pass Thru Charges	3,098	2,737		0	***%	0		0	0%	
414 Solid Waste Collection		295		0	***%	325		325	***%	
416 Electric & Gas	7,048	2,151	2,788	1,711	126%	2,450		2,450	143%	
431 City Hall Repair & Maint	445	3,124	5,274	6,500	48%	4,000		4,000	62%	
436 Cell Phone Mayor/Maintena	1,537	863		870	75%	900		900	103%	
437 Telephone, Telecommunicat	2,673	1,473	2,760	2,000	74%	2,820		2,820	141%	
510 Insurance - Liability	5,739	3,362	5,739	3,329	101%	3,362		3,362	101%	
520 Dues & Fees	1,046	689	3,708	1,250	55%	357		357	29%	
530 Publications- Newspaper	2,083	786	2,037	1,500	52%	1,000		1,000	67%	
550 Travel Reimbursed	834	292	590	1,250	23%	750		750	60%	
551 Training & Educationa	770	494		870	8%	750		750	86%	
552 Meals & Entertainment	26	78		250	31%	250		250	100%	
590 Late Fee	1			0	0%	0		0	0%	
600 OFFICE EXPENSES	-95			0	0%	0		0	0%	
605 Office Supplies	2,458	2,569	1,988	2,204	117%	2,850		2,850	128%	
610 Misc. Office Expense	212	2,407		0	***%	0		0	0%	
611 Copier Maintenance	466	221	217	435	51%	250		250	57%	
612 Copier Lease	2,315	1,086	1,482	1,323	82%	1,323		1,323	100%	
613 IT - Computer	887	35		1,275	3%	1,000		1,000	78%	
614 Postage	1,150	586	641	754	78%	765		765	101%	
615 Grant Writing				1,500	0%	500		500	33%	
620 Software - New	6,690	234	10,973	1,000	23%	1,000		1,000	100%	
621 Software Maintenance Fees		3,005		2,500	120%	3,100		3,100	124%	
720 Contingency Expense				21,450	0%	21,151		21,151	98%	
900 Public Safety				1,000	0%	1,000		1,000	100%	
920 Community Garden	2,662		2,080	0	0%	0		0	0%	
922 Local Option Tax Expense	28,027		8,281	0	0%	0		0	0%	
930 Reconciliation Discrepanc	4			0	0%	0		0	0%	

10 GENERAL

Account Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. Budget 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
961 Taxes				160	0	***%				0%
970 Grant Expense	1,472		38,366		30,000	0%				0%
971 Pathway's Grant Expense	21,357				0	0%				0%
Account:	109,427		100,456	39,766	98,864	40%	67,616	0	67,616	68%
42000 Public Safety										
900 Public Safety	518		256	1,307	1,000	131%	5,000		5,000	500%
Account:	518		256	1,307	1,000	131%	5,000	0	5,000	500%
43010 Roads and Streets										
116 Roads & Street Wages	21,487		8,516	26,073	34,021	77%	30,740		30,740	90%
210 Health			1,269	3,223	5,439	59%	5,141		5,141	95%
220 Social Security/Medicare			644	1,959	2,603	75%	2,352		2,352	90%
230 PERSI			871	2,920	3,852	76%	5,488		5,488	142%
250 Unemployment Insurance			121	346	474	73%	434		434	92%
260 Workers Compensation			8	1,543	1,597	97%	1,600		1,600	100%
290 Dental			105	367	475	77%	481		481	101%
340 Contract Labor	1,213				1,000	0%	1,000		1,000	100%
416 Electric & Gas			3,578	2,786	6,000	46%	4,000		4,000	67%
430 Road & Street Maintenance	620		1,020	268	4,750	6%	5,000		5,000	105%
432 Building Repairs & Mainte					375	0%	0		0	0%
434 Equip. Maintenance	1,820		2,023	1,635	2,500	65%	3,000		3,000	120%
435 Equipment Lease Payment				7,931	0	***%	7,931		7,931	***%
454 Street Scape			1,505	423	250	169%	1,500		1,500	600%
460 Small Tools, Equipmen	741		939	1,002	1,000	100%	2,500		2,500	250%
461 Shop Misc Supplies	196		352	748	350	214%	1,000		1,000	286%
470 Dust Abatement	9,566		3,644	4,424	4,500	98%	5,000		5,000	111%
481 Fuel for Pickup	2,998		2,022	1,532	1,653	93%	1,850		1,850	112%
482 Diesel - Winter	782		789	1,268	1,000	127%	1,700		1,700	170%
483 Diesel - Summer	419		51	263	750	35%	700		700	93%
520 Dues & Fees			70		50	162%	90		90	180%
530 Publications- Newspaper				322	0	***%	350		350	***%
553 Clothing Reimbursement			371		250	0%	300		300	120%
700 Capital Improvements			360		1,500	0%	30,000		30,000	2000%
Account:	39,842		28,258	59,114	74,389	79%	112,157	0	112,157	151%
44100 Parks and Recreation										
117 Park & Rec Wages	5,872		5,757	16,331	19,891	82%	28,424		28,424	143%
210 Health			669	1,570	3,262	48%	4,820		4,820	148%
220 Social Security/Medicare			380	1,243	1,521	82%	2,174		2,174	143%
230 PERSI			452	1,849	2,252	82%	3,217		3,217	143%
250 Unemployment Insurance			76	233	285	82%	401		401	141%
290 Dental			56	236	284	83%	451		451	159%
430 Road & Street Maintenance	1,403		1,350		0	0%	0		0	0%
450 Raquet Court Maintenance	335		638	101	300	34%	300		300	100%
451 Campground/Boatdock Maint	1,763		1,388	5,306	4,000	133%	5,000		5,000	125%
452 City Park Maintenance			354		350	0%	400		400	114%
453 Rest Area/Kiosk Maintenan			-218	19	350	5%	350		350	100%

10 GENERAL

Account Object	12-13	13-14	14-15	15-16	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
520 Dues & Fees			44		0	0	0%			0	0%
610 Misc. Office Expense			2,000		0	0	0%			0	0%
900 Public Safety		2,360			0	0	0%			0	0%
921 Huckleberry Trot Exp		2,991		1,180	1,250	94%	2,500		2,500	2,500	200%
925 Airport Maintenance			377	-166	0	***%	1,000		1,000	1,000	****%
Account:		14,724	14,655	27,902	33,745	83%	49,037		0	49,037	145%
44300 Depot											
320 Attorney/Legal Fees			851	364	0	***%				0	0%
414 Solid Waste Collection			866	866	960	90%	1,080			1,080	113%
415 Water and Sewer			3,840	3,200	3,840	83%	3,840			3,840	100%
432 Building Repairs & Mainte			6,732	2,049	5,500	37%	6,000			6,000	109%
720 Contingency Expense					21,700	0%	21,877			21,877	101%
960 Solid Waste Transfer Site			1,350	852	1,500	57%	1,000			1,000	67%
Account:		12,773	7,331	7,331	33,500	22%	33,797		0	33,797	101%
50000 Transfers In/Out											
999 Transfers In/Out			33,048		0	0%				0	0%
Account:			33,048		0	***%	0		0	0	0%
Fund:	281,176	274,616	185,720	297,957	62%	326,842	110%		0	326,842	110%

15 LOT FUND

Account Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. Budget 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
41100 Administration										
922 Local Option Tax Expense			31,569	11,611	40,000	29%	45,100		45,100	113%
Account:			31,569	11,611	40,000	29%	45,100	0	45,100	113%
50000 Transfers In/Out										
999 Transfers In/Out			-60,666		0	0%	0	0	0	0%
Account:			-60,666		0	***%	0	0	0	0%
Fund:			-29,097	11,611	40,000	29%	45,100	0	45,100	113%

21 LIBRARY

Account Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. Budget 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
41010 Personnel										
113 Library Wages			7,742	8,900	10,500	85%	13,520		13,520	129%
220 Social Security/Medicare			617	681	797	85%	1,034		1,034	130%
230 PERSI				468	0	***%	1,530		1,530	***%
250 Unemployment Insurance			124	128	158	81%	190		190	120%
260 Workers Compensation			9	35	35	0%	40		40	114%
Account:			8,492	10,177	11,490	89%	16,314	0	16,314	142%
41100 Administration										
415 Water and Sewer			1,254	822	1,080	76%	960		960	89%
416 Electric & Gas			1,016	1,227	1,800	68%	1,400		1,400	78%
417 Internet			102	403	108	373%	875		875	810%
420 Supplies			247	214	500	43%	300		300	60%
430 Road & Street Maintenance			35		0	0%			0	0%
432 Building Repairs & Mainte			298	40	400	10%	400		400	100%
437 Telephone, Telecommunicat			724	496	750	66%	300		300	40%
520 Dues & Fees			25	35	0	***%	35		35	***%
540 Books, Subscriptions, Ref			219	211	400	53%	250		250	63%
551 Training & Educationa					300	0%			0	0%
605 Office Supplies			152	54	350	15%	200		200	57%
613 IT - Computer			193		150	0%	150		150	100%
621 Software Maintenance Fees					0	0%	1,150		1,150	***%
961 Taxes			60		60	0%	60		60	100%
970 Grant Expense			4,557	394	2,642	15%	1,200		1,200	45%
Account:			8,882	3,896	8,540	46%	7,280	0	7,280	85%
44200 Library										
100 WAGES			7,605		0	0%			0	0%
200 TAXES & BENEFITS			750		0	0%			0	0%
411			1,569		0	0%			0	0%
415 Water and Sewer			1,133		0	0%			0	0%
417 Internet			102		0	0%			0	0%
420 supplies			502		0	0%			0	0%
432 Building Repairs & Mainte			28		0	0%			0	0%
437 Telephone, Telecommunicat			691		0	0%			0	0%
520 Dues & Fees			19		0	0%			0	0%
540 Books, Subscriptions, Ref			303		0	0%			0	0%
960 Solid Waste Transfer Site			30		0	0%			0	0%
970 Grant Expense			2,882		0	0%			0	0%
Account:			15,614		0	***%	0		0	0%
Fund:			15,614	14,073	20,030	70%	23,594	0	23,594	118%

51 WATER

Account Object	12-13	13-14	14-15	15-16	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
43400 Water System							0%				0%
430 Road & Street Maintenance		5,644	2,775	434	3,200	14%	8,200			8,200	256%
433 Repairs & Maint to pump s			3,978	14	250	6%	250			250	100%
434 Equip. Maintainance		1,994	36	1,395	3,500	40%	1,700			1,700	49%
462 Chemicals		929	1,643	3,429	750	457%	5,382			5,382	718%
463 Plumbing Parts for Repair		771	1,492	1,101	650	169%	1,233			1,233	190%
560 Tests			984		14,223	0%	10,000			10,000	70%
700 Capital Improvements		5,057	2,553	1,480	7,500	20%	7,500			7,500	100%
710 Meter Equipment Purchased		165			0	0%				0	0%
947 Bad Debt				3,763	0	***%				0	0%
970 Grant Expense		14,560	13,461	11,616	30,073	39%	34,265			34,265	114%
Account:											
50000 Transfers In/Out											
999 Transfers In/Out			-6,638		0	0%				0	0%
Account:			-6,638		0	***%				0	0%
Fund:	123,365	111,559	95,678	126,980	75%	160,155	0	160,155	126%	126%	%

52 SEWER

Account Object	12-13	13-14	14-15	15-16	Current Budget 15-16	% Exp. 15-16	Prelim. Budget 16-17	Budget Changes 16-17	Final Budget 16-17	% Old Budget 16-17
41100 Personnel										
110 Office Wages	7,286			8,090	10,246	79%	5,789		5,789	57%
111 Council Wages	1,785			2,244	2,448	92%	1,440		1,440	59%
112 Mayor Wages	612			748	816	92%	480		480	59%
115 Water & Sewer Wages	2,738			2,454	1,928	127%	1,915		1,915	99%
210 Health	1,112			224	1,362	16%	1,414		1,414	104%
220 Social Security/Medicare	861			1,034	1,005	103%	2,563		2,563	255%
230 PERSI	1,349			1,535	1,748	88%	1,703		1,703	97%
250 Unemployment Insurance	150			131	156	84%	136		136	87%
260 Workers Compensation	113			113	121	0%				0%
290 Dental	92			113	115	98%	132		132	115%
Account:	16,098			16,573	19,945	83%	15,572	0	15,572	78%
41100 Administration										
310 Audit & Accounting Serv	986			995	995	100%	1,015		1,015	102%
320 Attorney/Legal Fees				3,443	0	***%	2,000		2,000	***%
416 Electric & Gas	1,151			661	460	144%	800		800	174%
431 City Hall Repair & Maint	29			24	0	0%				0%
434 Equip. Maintenance	24			2,325	0	***%	2,325		2,325	***%
435 Equipment Lease Payment	162			191	255	75%	275		275	108%
436 Cell Phone Mayor/Maintena	624			390	595	66%	500		500	84%
437 Telephone, Telecommunicat	397			433	485	89%	525		525	108%
481 Fuel for Pickup				985	0	***%	986		986	***%
510 Insurance - Liability	377			67	100	67%	30		30	30%
520 Dues & Fees	180			54	0	***%	70		70	***%
530 Publications- Newspaper				38,400	38,400	92%	38,400		38,400	100%
541 Monthly Service Agreement				35,200	225	0%				0%
550 Travel Reimbursed	58			58	750	15%	70		70	9%
551 Training & Educationa	33			110	646	23%	200		200	31%
605 Office Supplies	40			148	127	51%	130		130	102%
611 Copier Maintenance	43			65	476	68%	475		475	100%
612 Copier Lease	323			323	225	60%	175		175	78%
614 Postage	108			135	200	0%	200		200	100%
620 Software - New	741			1,029	825	125%	1,190		1,190	144%
621 Software Maintenance Fees					7,057	0%	8,426		8,426	119%
720 Contingency Expense				4,927	5,900	84%	5,000		5,000	85%
810 Bond Payments	5,589			5,239	34,224	0%	34,224		34,224	100%
910 Depreciation	34,224			6,425	0	0%				0%
940 Administrative Overhead	20,632			65	0	0%				0%
946 Analysis Service Charge	65			98,910	91,945	56%	97,016	0	97,016	106%
Account:	98,910			89,564	111,890	61%	112,588	0	112,588	101%
50000 Transfers In/Out					0	0%				0%
999 Transfers In/Out					0	***%				0%
Account:	6,638			6,638						
Fund:	98,910			112,300	68,054	61%	112,588	0	112,588	101%
Grand Total:	519,065			486,752	375,136		668,279	0	668,279	

CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

10 GENERAL

	12-13	13-14	14-15	15-16	16-17	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
Revenue											
31010 Taxes - Current Year	69,844	71,807	74,156	81,602	84,722	81,602	88%	84,722	0	84,722	103%
31100 Local Option Tax	26,025			0	0	0	0%	0	0	0	0%
31110 Local Option Tax:1%	8,068			-32	0	0	***%	0	0	0	0%
31120 Local Option Tax:3%	6,743			0	0	0	0%	0	0	0	0%
31200 Franchise Fees	5,744	4,284	5,923	6,280	6,719	6,280	68%	6,719	0	6,719	106%
31300 Taxes - Previous Year	2,678	9,601	8,760	0	0	0	***%	0	0	0	0%
31310 Taxes - P/I	757	3,072	2,240	1,500	1,500	1,500	205%	1,500	0	1,500	100%
32000 Licenses & Permits	367	300	400	940	500	940	32%	500	0	500	53%
32100 Business License	950	625	900	800	900	800	78%	900	0	900	112%
32110 Beer/Wine/Alcohol Permits	1,250	950	1,100	1,100	1,100	1,100	86%	1,100	0	1,100	100%
32160 Catering Permits	60	20	20	60	60	60	33%	60	0	60	100%
32161 Community Center Rental	275	550	390	300	750	300	183%	750	0	750	250%
32210 Building Permits	1,390	16,815	8,849	2,000	16,000	2,000	841%	16,000	0	16,000	800%
32220 Dog Licenses	180	60	90	100	60	100	60%	60	0	60	60%
32230 Sign Permit	157	107	314	300	300	300	36%	300	0	300	100%
33100 Grant Revenue	17,244	42,297	30,000	30,000	0	30,000	0%	0	0	0	0%
33411 State Revenue Sharing	6,974	9,673	6,869	6,781	7,880	6,781	143%	7,880	0	7,880	116%
33412 County Revenue Sharing	5,445	1,835	3,425	3,425	3,719	3,425	54%	3,719	2,312	6,031	176%
33420 Highway User Revenue	3,415	6,370	4,636	5,808	6,300	5,808	110%	6,300	0	6,300	108%
33430 Liquor Apportionment	22,345	23,680	27,495	27,500	29,600	27,500	86%	29,600	0	29,600	107%
33800 Airport Revenue	873	897	2,073	1,005	950	1,005	89%	950	0	950	94%
34110 Development	367	367	367	1,100	400	1,100	33%	400	0	400	36%

CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

10 GENERAL

	12-13	13-14	14-15	15-16	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
34510 Parks/Rec - Huckleberry	4,743	4,957	1,870	2,400	78%	3,500	0	3,500	145%	
34511 Parks/Rec - Tennis Court	350	75	50	300	17%	100	0	100	33%	
34512 Parks/Rec - Day Use Boat	1,407	1,748	1,610	1,400	115%	1,500	0	1,500	107%	
34513 Parks/Rec - Day Use	720	726	981	800	123%	1,200	0	1,200	150%	
34514 Parks/Rec - Overnight	2,841	2,759	2,053	1,900	108%	2,000	0	2,000	105%	
34515 Parks/Rec - Pavillion	100	150	175	200	88%	400	0	400	200%	
36100 Interest Income	11	254	312	100	312%	300	0	300	300%	
36110 Interest-LOT LGIP	70			0	0%	0	0	0	0%	
36112 Interest-IGIP 2098	39			0	0%	0	0	0	0%	
36210 Rental Depot Ctr		31,300	30,100	33,000	91%	36,000	0	36,000	109%	
36220 Rental Late fees		235	250	100	250%	300	0	300	300%	
36600 City Administration		5,769		0	0%	0	0	0	0%	
36610 Reimbursement - Water	41,773	11,032		0	0%	0	0	0	0%	
36620 Reimbursement - Sewer	20,632	4,853		0	0%	0	0	0	0%	
36630 Reimbursement - DDC Admin	24,000			0	0%	0	0	0	0%	
38370 Land Lease	620	570	560	650	86%	670	0	670	103%	
38900 Miscellaneous Income	-48	3,677	712	0	***%	1,500	0	1,500	****%	
38999 Cash Carryover	58,026			86,516	0%	115,600	0	115,600	133%	
Total Revenues	336,068	260,621	189,654	297,967	64%	324,530	2,312	326,842	109%	
Expenditures										
41010 Personnel	116,665	85,170	50,300	56,459	89%	59,235	0	59,235	104%	
41100 Administration	109,427	100,456	39,766	98,864	40%	67,616	0	67,616	68%	
42000 Public Safety	518	256	1,307	1,000	131%	5,000	0	5,000	500%	

CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

10 GENERAL

	12-13	13-14	14-15	15-16	15-16	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
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	12-13	13-14	14-15	15-16	15-16	15-16	15-16	16-17	16-17	16-17	16-17
43010 Roads and Streets		39,842	28,258	59,114	74,389	79%	112,157	0	112,157	150%	
44100 Parks and Recreation		14,724	14,655	27,902	33,745	83%	49,037	0	49,037	145%	
44300 Depot			12,773	7,331	33,500	22%	33,797	0	33,797	100%	
50000 Transfers In/Out			66,096		0	0%	0	0	0	0%	
Total Expenditures	281,176	307,664	185,720	297,957	62%	326,842	0	326,842	109%		

CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

15 LOT FUND

	12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17	16-17
	Actuals	Actuals	Actuals	Actuals	Current Budget	Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget	
Revenue											
31110 Local Option Tax:1%			38,740	24,335	34,000	72%	38,000	0	38,000	111%	
31120 Local Option Tax:3%			9,333	7,719	6,000	129%	7,000	0	7,000	116%	
36100 Interest Income				126	0	***%	100	0	100	***%	
Total Revenues			48,073	32,180	40,000	80%	45,100	0	45,100	112%	
Expenditures											
41100 Administration			31,569	11,611	40,000	29%	45,100	0	45,100	112%	
50000 Transfers In/Out			-121,332		0	0%	0	0	0	0%	
Total Expenditures			-89,763	11,611	40,000	29%	45,100	0	45,100	112%	

CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

21 LIBRARY

	Actuals		Current Budget		% Rec. Budget		Prelim. Budget		Budget Change		% Old Budget	
	12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17	16-17	16-17
Revenue												
34346 Late Fees	92	82	53	70	76%	100	0	100	142%			
34520 Membership Dues	854	675	790	800	99%	1,100	0	1,100	137%			
34522 Grant Income	15,000	19,000	50,000	12,000	417%	10,900	0	10,900	90%			
36410 DPS:Friends	4,700	2,400	2,400	3,000	80%	2,617	0	2,617	87%			
36420 DPS:Individ, Business	253	1,516	152	400	38%	200	0	200	50%			
36510 Computer Use	42	2	8	50	16%	15	0	15	30%			
36511 Copies and Fax Income	33	52	6	35	17%	15	0	15	42%			
36512 Paperback Sales	256	298	100	300	33%	104	0	104	34%			
36513 Printer Use	179	128	142	175	81%	100	0	100	57%			
38999 Cash Carryover	3,208			3,200	0%	8,443	0	8,443	263%			
Total Revenues	24,617	24,153	53,651	20,030	268%	23,594	0	23,594	117%			
Expenditures												
41010 Personnel		8,492	10,177	11,490	89%	16,314	0	16,314	141%			
41100 Administration		8,882	3,896	8,540	46%	7,280	0	7,280	85%			
44200 Library	15,614			0	0%	0	0	0	0%			
Total Expenditures	15,614	17,374	14,073	20,030	70%	23,594	0	23,594	117%			

51 WATER

	12-13	13-14	14-15	15-16	15-16	Current Budget 15-16	% Rec. 15-16	Prelim. Budget 16-17	Budget Change 16-17	Final Budget 16-17	% Old Budget 16-17
Revenue											
33100 Grant Revenue						0	0%	31,500	0	31,500	*****
34340 Water User Fees-Base	51,182	52,453	44,419	63,180	70%	63,828	101%	63,828	0	63,828	101%
34341 Water User Fees-Usage	18,735	18,097	14,416	16,000	90%	16,000	100%	16,000	0	16,000	100%
34342 Water User Fees -	-163	2		0	0%	0	0%	0	0	0	0%
34343 Water Re-Connect Fee	400	4,637	7,788	3,500	223%	3,500	100%	3,500	0	3,500	100%
34344 Water Shut-Off Fee	650			100	0%	0	0%	0	0	0	0%
34345 Improvement Fund-Revenue	11,309	11,433	9,602	11,700	82%	11,820	101%	11,820	0	11,820	101%
34346 Late Fees	1,295	1,310	1,345	700	192%	1,200	171%	1,200	0	1,200	171%
34347 Water - New Connection	4,340			0	0%	12,359	*****	12,359	0	12,359	*****
34400 Garbage Collection	6,704	6,660	5,548	6,800	82%	7,056	103%	7,056	0	7,056	103%
36100 Interest Income		76	141	0	***%	140	*****%	140	0	140	*****%
36113 Interest-Water Bond LGIP	24			0	0%	0	0%	0	0	0	0%
36114 Interest-Water Imp LGIP	21			0	0%	0	0%	0	0	0	0%
38999 Cash Carryover	15,110			27,116	0%	12,752	47%	12,752	0	12,752	47%
Total Revenues	105,267	99,008	83,259	129,096	64%	160,155	124%	160,155	0	160,155	124%
Expenditures											
41010 Personnel		39,600	51,173	55,893	92%	50,381	90%	50,381	0	50,381	90%
41100 Administration	108,705	65,036	32,789	40,914	80%	75,399	184%	75,399	0	75,399	184%
42000 Public Safety	100	100	100	100	100%	110	110%	110	0	110	110%
43400 Water System	14,560	13,461	11,616	30,073	39%	34,265	113%	34,265	0	34,265	113%
50000 Transfers In/Out		-13,276		0	0%	0	0%	0	0	0	0%
Total Expenditures	123,365	104,921	95,678	126,980	75%	160,155	126%	160,155	0	160,155	126%

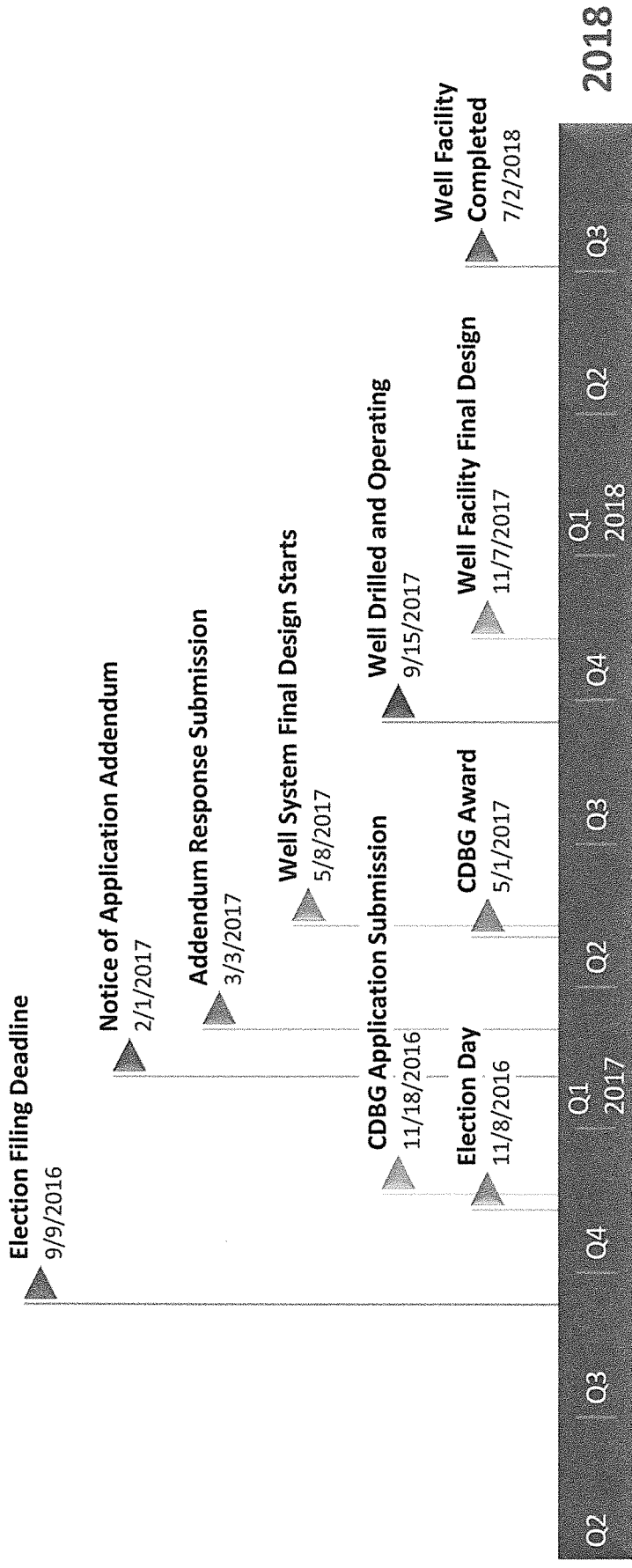
CITY OF DONNELLY
Revenue/Expenditure Summary Budget
For the Year: 2016 - 2017

52 SEWER

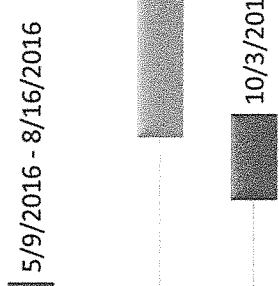
	12-13	13-14	14-15	15-16	15-16	15-16	15-16	15-16	16-17	16-17	16-17	16-17
	Actuals	Actuals	Actuals	Actuals	Current Budget	Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget		
Revenue												
34310 Sewer User Fees-Base	61,412	63,033	52,868	63,180	84%	63,828	0	63,828	101%			
34311 Sewer User Fees-Usage	15,644	15,385	12,636	14,450	87%	14,000	0	14,000	96%			
34315 RV Dump		1,029	1,183	775	153%	1,200	0	1,200	154%			
34345 Improvement Fund-Revenue	11,333	11,673	9,797	11,700	84%	11,820	0	11,820	101%			
36100 Interest Income		81	163	35	466%	150	0	150	428%			
36115 Interest-Sewer Bond LGIP	22			0	0%	0	0	0	0%			
36116 Interest-Sewer Imp LGIP	27			0	0%	0	0	0	0%			
38360 NIRSWD	750	750	750	750	100%	750	0	750	100%			
38999 Cash Carryover	7,508			21,000	0%	20,840	0	20,840	99%			
Total Revenues	96,696	91,951	77,397	111,890	69%	112,588	0	112,588	100%			
Expenditures												
41010 Personnel		16,098	16,573	19,945	83%	15,572	0	15,572	78%			
41100 Administration	98,910	89,564	51,481	91,945	56%	97,016	0	97,016	105%			
50000 Transfers In/Out		13,276		0	0%	0	0	0	0%			
Total Expenditures	98,910	118,938	68,054	111,890	61%	112,588	0	112,588	100%			

Donnelly Water Project

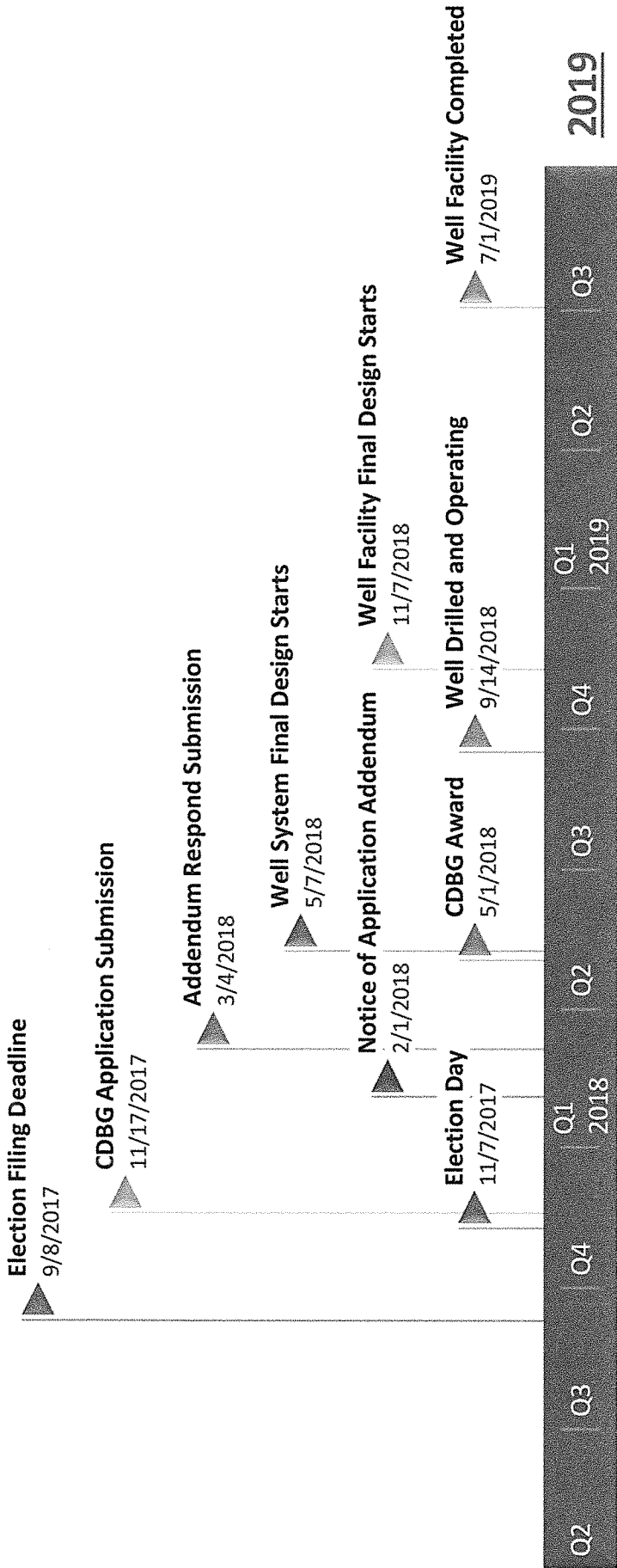
Timelines for Bond Elections



Well final design thru completion
 Well facility design thru completion
 CDBG Application Process



**Timeline with bond election in 2016
 Finished Project July 2018**

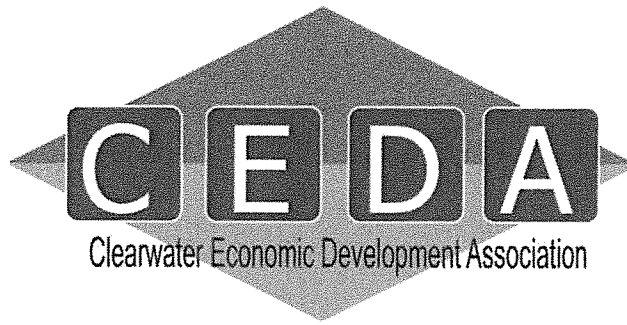


Well final design thru completion 5/8/2017 - 8/16/2017

Well facility design thru completion 11/7/2017 - 7/2/2018

CDBG Application Process 10/2/2017 - 11/17/2017

**Timeline with bond election in 2017
Finished Project July 2019**



City of Donnelly Water System Project Proposal for Services

Following are services to be provided in order to successfully submit a competitive grant application to the Idaho Community Block Grant program. The purpose is to obtain grant funding to offset the costs of the water system upgrade project.

Grant Application Services - \$5,500

- Work with City Clerk to develop and submit grant application
 - Obtain required documents to support application
- Attend, coordinate, facilitate at minimum:
 - Site visit with project team (engineer, public works, clerk, council members)
 - Coordinate and attend site visit with Department of Commerce representative, Economic Advisory Council representative, USDA Rural Development, DEQ, Engineer, City Staff for the purpose of educating decision makers on the importance and understanding of project.
 - Attend and present at CDBG Application Public Hearing
- Other tasks associated with grant application
 - Coordinate rate study with IWRA or other contractor
 - Complete application and submit to Idaho Department of Commerce
 - Respond to Addendum request and submit responses
 - Complete required Environmental Review Record required by funding agencies for purposes of grant funding (different than engineering environmental document)
 - Attend council meetings as needed or requested
 - Assist with grant administration procurement
 - Contracting tasks associated with award
 - Any other tasks necessary for successful submission

Bond Education Outreach Services - \$3,500 (November 2016 Bond Election)

- Create communication plan that will include at minimum
 - 2 Press Releases submitted to Newspaper
 - 1 PSA submitted to local Radio station
 - Create 2 – page collateral mail out piece

- Public Meeting* – bond education outreach using display boards in a multi station format coordinated with engineers, city staff, funding agencies.

Fees include all printing and postage costs associated with application and displays for bond education outreach meeting.

*Public Meeting – this is open house format over a 2-hour period. Cost for this element is \$2,500 and an optional service.

SAMPLE Fee Schedule

October 2016 - \$3,500 – Start application process

December 2016 - \$3,500 – Completion and submission of grant application and bond education outreach services

**March 2017 - \$1,000 – CDBG Addendum response and submission

**May 2017 - \$1,000 – Completion of the Environmental Review Record

**If project is not funded with CDBG monies these fees are eliminated

We work with the cities on fee schedules to meet their needs, this is a sample only.

All costs for services are eligible expenses to be reimbursed from bond funds.

Proposal covers time period – August 2016 thru June 2017

Kelly Dahlquist
Community Development Specialist

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SKINNER FAWCETT LLP
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August 9, 2016

City of Donnelly
City Hall
169 Halferty Street
P.O. Box 725
Donnelly, Idaho 83615

RE: City of Donnelly (the "City") Water System Facility Financing

We have been contacted by your City Clerk-Treasurer, Cami Hedges, and are pleased to offer our legal services as bond counsel for a revenue loan/bond financing for the City's Water System Facility (the "Facility") for improvements to the Facility in the amount of approximately \$300,000. It is our present understanding that the revenue bond may be purchased by the United States Department of Agriculture ("USDA").

This letter will serve to set forth the scope of our bond counsel services and the fees and expenses currently estimated for those services.

We will furnish bond counsel services in connection with this financing to the City, which services include consultations and work with respect to certain proceedings leading to adoption of an election ordinance and a bond ordinance of the City Council of the City authorizing agreements with USDA; preparation and arrangements for proceedings for authorization, sale and issuance of the Bond; consultations with the City, USDA and other parties and counsel; preparation of the Bond for delivery; preparation of closing documents; and the rendering of a preliminary opinion and final approving opinions as to the validity of the Bond and tax exemption of interest thereon. Our above description of bond counsel services does not include services as disclosure counsel in connection with the Bond. Our services will end when the financing is completed.

We estimate our fees and expenses for the above-described bond counsel services at \$11,000 to \$12,000. Please note that this estimate does not include any amounts for future City-requested services in connection with any potential interim financing, which will be billed separately. If the proposed bond election is not successful, we would charge a maximum fee of \$3,500. If unusual or unforeseen complications arise in the course of the overall financing which would increase our fees for any of our services, we would contact you to review the matter prior to any increased charges.

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The above fees and costs related thereto may be paid upon periodic billing out of City funds or from the proceeds of any interim financing, or from the bond proceeds or other sources on the date of closing of the bond financing. If neither an interim nor a bond financing is closed within six (6) months of the date of this letter, then any of our outstanding unpaid fees and charges would be paid upon billing from funds of the City.

We look forward to continuing our work for and with you to complete a successful financing. If the terms set forth in this letter appear to be acceptable, please execute the enclosed copy of this letter and return the same to us.

Sincerely,

SKINNER FAWCETT LLP

JOHN R. McDEVITT

JRM/mcf
cc: Cami Hedges (via e-mail)

Accepted this _____ day of _____, 2016 by an authorized representative of the City.

By: _____
Title: _____

Cami Hedges

From: Tim Farrell <tfarrell@mountainwtr.com>
Sent: Sunday, July 24, 2016 12:30 PM
To: Cami Hedges (donnellycityclerk@frontiernet.net)
Cc: Warren Drake
Subject: Flow Meter and Chlorination Improvement Project

Cami, During our meeting last week you asked me to summarize the benefits of the proposed project.

The project consists of replacing the existing nonfunctioning flow meter with a new magnetic flow meter. This meter will accurately measure flow from the well and record this data for easy record keeping by your operators. This is a requirement of IDEQ and IDWR and key to the operation of the water system, the well and your water supply. The project also included electrical control upgrades that will stop the chlorine pumps when the well is not running by accepting a signal from the flow meter to the chemical feed pump.

Problem:

1. Currently there is no well flow data being collected by operators, due to an old and non-functional flow meter.
2. Chlorine pumps have continued to run even if the well is off, creating a public health issue due to high chlorine concentrations entering the distribution system.

Solution:

1. Replace the old meter with a new magnetic flow meter.
2. Reconfigure the piping around the meter for better accuracy.
3. Provide a remote readout for the meter that will measure gpm and total gallons produced.
4. Construct electrical relays to eliminate the potential of continued chemical feed when the flow meter is not registering flow.

Timing:

1. If the City is interested in completing this project, quick approvals are needed as the flow meter will take 4-6 weeks to order and deliver.

Please call with questions

Tim Farrell | Mountain Waterworks

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