



CITY OF DONNELLY

169 HALFERTY STREET
P.O. BOX 725
DONNELLY, ID 83615
TELEPHONE (208) 325-8859 FAX (208) 325-4091

City Council Meeting

Monday, November 14, 2016 at 6:00 pm

Donnelly Community Center

AGENDA

ROLL CALL

PLEDGE OF ALLEGIENCE

PUBLIC HEARING:

Proposed Grant Activities: Idaho Department of Commerce - Idaho Community Development Block Grant (CDBG).

CONSENT AGENDA:

Vouchers October 14, 2016 thru November 10, 2016
City Council Meeting Minutes – October 17, 2016 & November 2, 2016

BUSINESS AGENDA:

AB 17-07 Adopt Water System Facility Plan

AB 17-08 Resolution 2016-005 Temporary Sewer Reduction

AB 17-09 Cell Tower Proposed Lease Amount

AB 17-10 Purchase of Storage Shed for Roads & Street

STAFF REPORTS:

Clerk/Treasurer Report
Mayor
Council

ADJOURN: City Council Meeting – December 19, 2016 at 6:00 p.m.

11/10/16
11:52:47

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 10/18/16 to 11/10/16

Page: 1 of 6
Report ID: AP100V

IFB General Checking
* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
1846	12258S	1 A-1 HEATING & AIR CONDITIONING	5,690.00					
1	327668 10/11/16	Community Center Heat	5,690.00			10 41100	431	10100
		Total for Vendor:	5,690.00					
1873	12259S	10 ASSOCIATION OF IDAHO CITIES	45.00					
1	101916 10/19/16	2016-17 membership individual	45.00			10 41100	520	10100
		Total for Vendor:	45.00					
1902		14 BOISE OFFICE EQUIPMENT	28.78					
1	IN1014014 10/31/16	copier maintenance	16.69			10 41100	611	10100
2	IN1014014 10/31/16	copier maintenance	7.20			51 41100	611	10100
3	IN1014014 10/31/16	copier maintenance	4.89			52 41100	611	10100
		Total for Vendor:	28.78					
1881	12260S	150 CABLE ONE	92.51					
1	110116 11/01/16	internet	55.51			10 41100	437	10100
2	110116 11/01/16	internet	27.75			51 41100	437	10100
3	110116 11/01/16	internet	9.25			52 41100	437	10100
1912		150 CABLE ONE	72.31					
1	110116 11/01/16	library internet	72.31			21 41100	417	10100
		Total for Vendor:	164.82					
1875	12261S	29 CITY OF DONNELLY - WATER	320.00					
1	102716 10/27/16	water for DDC	320.00			10 44300	415	10100
1876	12261S	29 CITY OF DONNELLY - WATER	73.72					
1	102716-1 10/27/16	library water/sewer	73.72			21 41100	415	10100
		Total for Vendor:	393.72					
1913		177 DELTA JAMES	390.00					
1	110816 11/08/16	P&Z	390.00			10 41100	330	10100
		Total for Vendor:	390.00					

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1893	12262S	228 FALVEY'S LLC	5,266.60					
1	103116 10/31/16 depot contract		5,266.60			10 44300	432 23	10100
		Total for Vendor:	5,266.60					
1860	12263S	48 FRANKLIN BUILDING SUPPLY CO.	31.88					
1	379999 10/21/16 snow stakes		31.88			10 43010	460	10100
1885	12263S	48 FRANKLIN BUILDING SUPPLY CO.	0.66					
f 1	380053 10/21/16 exchange wood snow stakes		0.66			10 43010	460	10100
1890	12263S	48 FRANKLIN BUILDING SUPPLY CO.	4.64					
1	389829 10/28/16 tie wire for snow markers		4.64			10 43010	460	10100
		Total for Vendor:	37.18					
1901		151 H.D. FOWLER COMPANY	276.67					
1	I4369785 10/28/16 atenna for water reader		276.67			51 43400	710	10100
1904		151 H.D. FOWLER COMPANY	35.00					
1	I4372657 11/02/16 frieght for antenna		35.00			51 43400	710	10100
		Total for Vendor:	311.67					
1909		57 HIGH MOUNTIAN NURSERY, INC.	120.00					
1	29240 10/26/16 street scape water blow out		120.00			10 43010	454	10100
		Total for Vendor:	120.00					
1861	12264S 999999	HOLLY HOUSTON	100.00					
1	102016 10/15/16 vendor refund deposit		100.00			10 38900		10100
		Total for Vendor:	100.00					
1903		58 HONEY DIPPERS	135.00					
1	66059 10/07/16 toliet for ddc		135.00			10 44300	414	10100
		Total for Vendor:	135.00					

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1862	12265S	66 IDAHO POWER	97.77					
1	0899-1016	10/17/16 main water system	97.77			51 41100	416	10100
1863	12265S	66 IDAHO POWER	88.17					
1	7988-1017	10/17/16 maintenance shop	51.14			10 41100	416	10100
2	7988-1017	10/17/16 maintenance shop	22.04			51 41100	416	10100
3	7988-1017	10/17/16 maintenance shop	14.99			52 41100	416	10100
1864	12265S	66 IDAHO POWER	10.17					
1	3329-1017	10/17/16 street light	10.17			10 43010	416	10100
1865	12265S	66 IDAHO POWER	7.78					
1	6560-1017	10/17/16 fire pump	7.78			51 41100	416	10100
1866	12265S	66 IDAHO POWER	167.04					
1	0078-1017	10/17/16 street lights downtown	167.04			10 43010	416	10100
1867	12265S	66 IDAHO POWER	5.37					
1	3291-1017	10/17/16 water supply	5.37			51 41100	416	10100
1868	12265S	66 IDAHO POWER	59.37					
1	8211-1016	10/17/16 street light cabinet	59.37			10 43010	416	10100
1869	12265S	66 IDAHO POWER	108.00					
1	2555-1016	10/17/16 well	108.00			51 41100	416	10100
1870	12265S	66 IDAHO POWER	37.28					
1	4223-1016	10/17/16 community center	21.62			10 41100	416	10100
2	4223-1016	10/17/16 community center	9.32			51 41100	416	10100
3	4223-1016	10/17/16 community center	6.34			52 41100	416	10100
1871	12265S	66 IDAHO POWER	55.71					
1	0182-1016	10/17/16 library power	55.71			21 41100	416	10100

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1877	12265S	66 IDAHO POWER	14.35					
1	9405-1016	10/20/16 info area lights	14.35			10 43010	416	10100
		Total for Vendor:	651.01					
1887	12266S	202 INCOM	137.75					
1	1100116	10/31/16 phone	79.89			10 41100	437	10100
2	1100116	10/31/16 phone	34.44			51 41100	437	10100
3	1100116	10/31/16 phone	23.42			52 41100	437	10100
		Total for Vendor:	137.75					
1891	12267S	165 LAKESHORE DISPOSAL	496.00					
1	100116	10/31/16 october collection	496.00			51 41100	414	10100
		Total for Vendor:	496.00					
1910		79 LAKESHORE DISPOSAL	464.57					
1	23418538	11/01/16 depot center waste	335.94			10 44300	414	10100
2	23418538	11/01/16 depot center	128.63			10 44300	414	10100
		Total for Vendor:	464.57					
1889	12268S	229 MAPP CONSULTING	276.50					
1	102	10/03/16 MAPS AND PRINTING	276.50			10 41100	330	10100
		Total for Vendor:	276.50					
1883	12269S	85 MAY HARDWARE	6.98					
1	857649	10/20/16 bathroom cleaner	6.98			10 41100	431	10100
		Total for Vendor:	6.98					
1899		86 MCCALL DELIVERY SERVICE	75.00					
1	110816	11/08/16 delivery of chemical	75.00			51 43400	462	10100
		Total for Vendor:	75.00					
1847	12270S	88 MCCI	477.40					
1	9864	10/07/16 Laserfishe annual support	286.44			10 41100	621	10100
2	9864	10/07/16 Laserfishe annual support	143.22			51 41100	621	10100
3	9864	10/07/16 Laserfishe annual support	47.74			52 41100	621	10100
		Total for Vendor:	477.40					

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1905		153 MOUNTAIN WATERWORKS	4,041.12					
1	2533 10/31/16	water systems grant	4,041.12			51 41100	970	10100
1907		153 MOUNTAIN WATERWORKS	250.00					
1	2542 10/31/16	water contractor	250.00			51 41100	360	10100
		Total for Vendor:	4,291.12					
1894	12271S	154 NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	110116 11/01/16	contract fee	3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
1895	12272S	199 SHRED-IT	81.60					
1	8121080349 10/22/16	paper shredding	48.96			10 41100	605	10100
2	81210803 10/22/16	paper shredding	24.48			51 41100	605	10100
3	8121080349 10/22/16	paper shredding	8.16			52 41100	605	10100
		Total for Vendor:	81.60					
1897	1260M	120 SINCLAIR FLEET TRACK (STINKER)	215.37					
1	Oct 2016 10/31/16	Unleaded Fuel Ford/Dodge	124.92			10 43010	481	10100
2	Oct 2016 10/31/16	Unleaded Fuel Ford/Dodge	53.84			51 41100	481	10100
3	Oct 2016 10/31/16	Unleaded Fuel Ford/Dodge	36.61			52 41100	481	10100
		Total for Vendor:	215.37					
1879	12273S	122 STAR NEWS	55.77					
1	39692 10/16/16	water system facility plan	55.77			51 41100	530	10100
1900		122 STAR NEWS	47.88					
1	39752 11/03/16	water bond grant publication	47.88			51 41100	530	10100
		Total for Vendor:	103.65					
1848	12274S	208 VALLEY COUNTY ECONOMIC DEV.	100.00					
1	2016-1016 09/26/16	training	100.00			10 41100	551	10100
		Total for Vendor:	100.00					

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1915		141 VALLEY COUNTY TAX COLLECTOR	255.00					
1	122155 11/01/16 ddc trash tax		255.00			10 44300	960	10100
		Total for Vendor:	255.00					
1872	12275S	220 WELLS FARGO VENDOR FIN SERV	190.00					
1	9013628479 10/19/16 copier lease		114.00			10 41100	612	10100
2	90136284 10/19/16 copier lease		57.00			51 41100	612	10100
3	90136284 10/19/16 copier lease		19.00			52 41100	612	10100
		Total for Vendor:	190.00					
1908		215 WHITE PETERSON	443.87					
1	120979 10/31/16 admin help		28.00			10 41100	320	10100
2	120980 10/31/16 bonominio compliant		415.87			10 41100	320	10100
		Total for Vendor:	443.87					
1917		999999 WORLD BUILDINGS CONSTRUCTION	1,150.00					
1	101606 10/06/16 remove attic insulation and sh		1,150.00			10 44300	432	10100
		Total for Vendor:	1,150.00					
		# of Claims	47	Total:				25,298.59

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

DONNELLY CITY COUNCIL

AGENDA BILL

Number

AB 17-07

Meeting Date 11/14/16

169 Halferty Street

Donnelly, Idaho 83615

AGENDA ITEM INFORMATION

SUBJECT:

Adopt Water System Facility Plan

<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Mayor / Council		
Clerk/Treasurer		
Public Works		

COST IMPACT:

FUNDING SOURCE:

TIMELINE:

SUMMARY STATEMENT:

Public Hearing was held on November 3, 2016

RECOMMENDED ACTION:

Adopt the Water System Facility Plan

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-08

Meeting Date 11/14/16

AGENDA ITEM INFORMATION

SUBJECT: <i>Resolution 2016-005 Temporary Sewer Reduction</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

To charge a flat rate temporarily.

RECOMMENDED ACTION:

Adopt Resolution

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

RESOLUTION NO. 2016-007
SEWER USAGE TEMPORARY RATE REDUCTION

A RESOLUTION OF THE COUNCIL OF THE CITY OF DONNELLY, COUNTY OF VALLEY, STATE OF IDAHO, APPROVING AND AUTHORIZING A TEMPORARY RATE REDUCTION OF SEWER USAGE FEES; AND PROVIDING AN EFFECT DATE.

WHEREAS, the Mayor and Council of the City of Donnelly believe that it is in the City of Donnelly's best interest to temporarily set the sewer usage rate to a flat EDU rate;

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF DONNELLY, COUNTY OF VALLEY, STATE OF IDAHO, as follows:

Section 1: That the City of Donnelly shall hereby set a flat rate of \$32.00 (thirty-two dollars) per EDU.

Section 2: That the Mayor and Council of the City of Donnelly, may in its soles discretion and without notice, cancel the Sewer Usage Temporary Rate Reduction and return the standard Sewer usage fees to the previous usage fee schedule.

Section 3: That this Sewer Usage Temporary Rate Reduction is being implemented as a courtesy to residents and businesses and that, in the event of an error in calculations or crediting residents or businesses the Sewer Usage Temporary Rate Reduction, no resident or business shall be entitled to a refund of fees and credits retroactivity;

Section 4: That this Sewer Usage Temporary Rate Reduction shall continue until such time the Donnelly City Council discontinues this program by subsequent resolution.

Section 5: That this resolution shall be in full force and effectively immediately upon its adoption.

DATED this _____ day of November, 2016.

CITY OF DONNELLY

BRIAN KOCH, Mayor

ATTEST:

CAMI HEDGES, City Clerk Treasurer

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-09

Meeting Date 11/14/16

AGENDA ITEM INFORMATION				
SUBJECT: <i>Cell Tower Horizon Communications</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT:				
<p>Clerk presented a lease amount of \$1,200.00 per month. Horizon came back with a base rate of \$750 for the first provider and \$250.00 for each provider after the first one. Then a have a percentage rate increase per term.</p>				
RECOMMENDED ACTION:				
<p>Just yes or no. No adoption required. They have not submitted application just going through the lease agreement first.</p>				
RECORD OF COUNCIL ACTION				
<i>MEETING DATE</i>	<i>ACTION</i>			

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-10

Meeting Date 11/14/16

AGENDA ITEM INFORMATION				
SUBJECT: <i>Capital Improvement Storage Shed for Roads & Streets / Parks & Rec</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	\$3500.00			
FUNDING SOURCE:				
TIMELINE:	ASAP			
SUMMARY STATEMENT:				
<p>Ken would like to purchase a Storage Shed to place right behind the Shop for storage of lawn mowers, signs, tools, etc.</p> <p>One a cover is built for items at the Bone Yard we could resale the shed or use at the Library or sale to the Chamber of Commerce.</p>				
RECOMMENDED ACTION:				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			