



City of Donnelly

169 Halferty Street
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Planning & Zoning Commission Meeting

Monday, November 7, 2016 at 6:00 pm

AT

Donnelly Community Center
MINUTES

Roll Call: 6:00 p.m. Chairman Larry Mangum, Maggie Bryant, and Gene Tyler were present. Sally Gilbert and George Dorris were absent. Quorum exists. Clerk Cami Hedges and Administrator Delta James were present.

PREVIOUS MINUTES:

Motion by Tyler, 2nd by Bryant to approve the Planning & Zoning Minutes from October 3, 2016 as corrected. Motion carried.

GENERAL BUSINESS:

FY 2017 Meeting Dates

Clerk presented calendar to commission to reschedule the meeting dates due to Holiday conflicts. January, July and September have been rescheduled to the 2nd Monday of the month.

Motion by Mangum, 2nd by Tyler to adopt the proposed P&Z 2017, motion carried.

Parking – Donnelly Food Bank David Tillson

No one was in attendance from the Food Bank to explain the issue. Commissioner Gilbert provided a letter stating that she was in approval for changing the parking plan. Administrator James recommended that a proposed site plan be submitted for the commission to review prior to making any decisions. Nothing has been received by the City.

Signage Ordinance Review Workshop:

Administrator was asked to draft the sign code chapter with deletions and additions, to include changes to the requirement of providing drawings that show the scale of the sign with the building, define the maximum sign area allowed as a total sign area and change add a provision of corner business locations. Remove requirements that deal with the change of the face of the non-conforming sign and gives a better explanation of non-conforming signage. Change the number of times a sign can be changed per day, remove limitation of double sided free standing sign area. To only calculate the free-standing sign as a one-sided sign. Remove general sign area and calculation information and keep information unique to multi-business developments.

ADJOURN

Motion by Tyler, 2nd by Bryant to adjourn until the next regular scheduled meeting at 6:00 p.m.
December 5, 2016. Motion carried.

Adjourned: 7:13 p.m.