



CITY OF DONNELLY

169 HALFERTY STREET
P.O. BOX 725
DONNELLY, ID 83615
TELEPHONE (208) 325-8859 FAX (208) 325-4091

City Council Meeting

Monday, May 15, 2017 at 6:00 pm

**Donnelly Community Center
AGENDA**

CELBRATE ARBOR DAY – PROCLAMATION TO BE READ BY MAYOR

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA:

- ✓ Vouchers April 5, 2017 – May 12, 2017
- ✓ City Council Meeting Minutes – April 17, 2017

BUSINESS AGENDA:

AB 17-28 (Discussion) Arbor Day Grant

AB 17-19 Post Office Residential Delivery – Amye Madsen, Postmaster

AB 17-21 (Discussion) Donnelly Tennis Club – Nancy Sommerwerck

AB 17-22 Clearwater Economic Development Assoc. Environmental Review Officer

AB 17-23 West Central Mountains Economic Development Council – Sherry Maupin

AB 17-24 Valley County Road Maintenance Agreement

AB 17-25 (Discussion) Community Garden – Greenhouse

AB 17-26 (Discussion) Local Option Tax Committee Formation

AB 17-16 BOR Agreement Adoption

AB 17-27 SISCRA / BOR / City of Donnelly Memo of Understanding – John Lee, SISCRA

STAFF REPORTS:

Clerk/Treasurer Report
Mayor & Council

ADJOURN: Monday, May 15, 2017 at 6:00 p.m.

05/11/17

14:41:07

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 04/17/17 to 05/11/17

Page: 1 of 6
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2339	1653M	170 ADOBE SYSTEMS INC.	14.99					
1	071116 04/11/17	pdf solutions	14.99			10 41100	620	10190
		Total for Vendor:	14.99					
2312	12463S	8 ANALYTICAL LABORATORIES, INC	51.00					
1	43066 03/31/17	coliform test	51.00			51 43400	560	10100
2369		8 ANALYTICAL LABORATORIES, INC	16.00					
1	43868 04/30/17	TESTING	16.00			51 43400	560	10100
		Total for Vendor:	67.00					
2356	12486S	14 BOISE OFFICE EQUIPMENT	10.80					
1	1202387 04/27/17	Maintenance Agreement	6.26			10 41100	611	10100
2	1202387 04/27/17	Maintenance Agreement	2.70			51 41100	611	10100
3	1202387 04/27/17	Maintenance Agreement	1.84			52 41100	611	10100
		Total for Vendor:	10.80					
2309	12465S	150 CABLE ONE	63.75					
1	040117 04/01/17	library internet	63.75			21 41100	417	10100
2355	12487S	150 CABLE ONE	108.76					
1	042317 04/23/17	phone/internet	65.25			10 41100	437	10100
2	042317 04/23/17	phone/internet	32.63			51 41100	437	10100
3	042317 04/23/17	phone/internet	10.88			52 41100	437	10100
2370		150 CABLE ONE	63.75					
1	042317 04/23/17	LIBRARY INTERNET	63.75			21 41100	417	10100
		Total for Vendor:	236.26					
2374		999998 CAMI HEDGES	213.00					
1	0517-ch 03/15/17	travel to IRWA Conf	99.00			51 41100	551	10100
2	0517-ch 03/15/17	travell to district conf	114.00			10 41100	550	10100
		Total for Vendor:	213.00					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
2362	1658M 999999	CASCADE HARDWARE	316.94					
1	05/03/17	mower	316.94			10 44100	452	10190
		Total for Vendor:	316.94					
2336	12491S	29 CITY OF DONNELLY - WATER	320.00					
1	042017 04/27/17	depot center water/sewer	320.00			10 44300	415	10100
2337	12491S	29 CITY OF DONNELLY - WATER	72.71					
1	042017-1 04/27/17	library water/sewer	72.71			21 41100	415	10100
		Total for Vendor:	392.71					
2350		236 COASTLINE EQUIPMENT	225.34					
1	376395 04/13/17	Snow Bucket Swap	225.34			10 43010	434	10100
		Total for Vendor:	225.34					
2363		240 CONSOLIDATED ELECTRICAL	117.66					
1	4438-47577 05/03/17	BULBS FOR STREET LIGHTS	117.66			10 43010	416	10100
		Total for Vendor:	117.66					
2319		213 DEERE CREDIT INC.	13,674.64					
1	1830071 04/20/17	BACKHOE LEASE PAYMENT	7,931.00			10 43010	435	10100
2	1830071 04/20/17	BACKHOE LEASE PAYMENT	3,419.00			51 41100	435	10100
3	1830071 04/20/17	BACKHOE LEASE PAYMENT	2,324.64			52 41100	435	10100
		Total for Vendor:	13,674.64					
2358		177 DELTA JAMES	570.00					
1	050117 05/01/17	PZ Administration 11/28-5/1	570.00			10 41100	330	10100
		Total for Vendor:	570.00					
2313	12467S	44 DONNELLY RURAL FIRE DEPARTMENT	2,500.00					
1	746 04/10/17	deposit for Lot award FY 2017	2,500.00		FY17 A	15 41100	922	10100
		Fireworks award						
		Total for Vendor:	2,500.00					

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2372		999998 GABE STAYTON	114.00					
1	0517-gs	04/24/17 mileage reimb for district me	114.00			10 41100	550	10100
		Total for Vendor:	114.00					
2317		51 GEM STATE PAPER & SUPPLY COMPANY	130.40					
1	1124489-00	04/07/17 toliet paper for camp/boat	130.40			10 44100	451	10100
		Total for Vendor:	130.40					
2352	1657M	232 HIGH MOUNTAIN STORAGE	50.00					
1	042017	04/01/17 storage rental	50.00			10 43010	434	10190
		Total for Vendor:	50.00					
2322	12488S	66 IDAHO POWER	129.15					
1	7988-0417	04/18/17 maintenance shop	74.90			10 41100	416	10100
2	7988-0417	04/18/17 maintenance shop	32.29			51 41100	416	10100
3	7988-0417	04/18/17 maintenance shop	21.96			52 41100	416	10100
2323	12488S	66 IDAHO POWER	79.40					
1	4223-0417	04/18/17 city hall community center	46.05			10 41100	416	10100
2	4223-0417	04/18/17 city hall community center	19.85			51 41100	416	10100
3	4223-0417	04/18/17 city hall community center	13.50			52 41100	416	10100
2324	12488S	66 IDAHO POWER	147.29					
1	0182-0417	04/18/17 library power	147.29			21 41100	416	10100
2325	12488S	66 IDAHO POWER	10.16					
1	3329-0417	04/18/17 street light gestrin	10.16			10 43010	416	10100
2326	12488S	66 IDAHO POWER	66.78					
1	8211-0417	04/18/17 street lighting cabinet	66.78			10 43010	416	10100
2327	12488S	66 IDAHO POWER	166.86					
1	0078-0417	04/18/17 street lights	166.86			10 43010	416	10100

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2328	12488S	66 IDAHO POWER	14.22					
1	3291-0417	04/18/17 water supply well	14.22			51 41100	416	10100
2329	12488S	66 IDAHO POWER	7.31					
1	6560-0417	04/18/17 fire pump	7.31			51 41100	416	10100
2330	12488S	66 IDAHO POWER	142.48					
1	0899-0417	04/18/17 main water system	142.48			51 41100	416	10100
2331	12488S	66 IDAHO POWER	111.84					
1	2555-0417	04/18/17 new well	111.84			51 41100	416	10100
2332	12488S	66 IDAHO POWER	6.28					
1	9405-0417	04/21/17 kiosk area	6.28			10 43010	416	10100
		Total for Vendor:	881.77					
2335	12492S	202 INCOM	139.61					
1	050117	05/01/17 telephone	80.98			10 41100	437	10100
2	050117	05/01/17 telephone	34.90			51 41100	437	10100
3	050117	05/01/17 telephone	23.73			52 41100	437	10100
		Total for Vendor:	139.61					
2373		999998 KENNETH MINSHALL	99.00					
1	0517-km	03/15/17 mileage to IRWA conf	99.00			51 41100	551	10100
		Total for Vendor:	99.00					
2345	12493S	165 LAKESHORE DISPOSAL	456.00					
1	042017	04/28/17 monthly service	456.00			51 41100	414	10100
		Total for Vendor:	456.00					
2360	12494S	79 LAKESHORE DISPOSAL	72.15					
1	23657379	05/01/17 ddc trash	72.15			10 44300	414	10100
		Total for Vendor:	72.15					

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2340	1652M	216 MICROSOFT	66.00					
1	041417	04/14/17 office 365	66.00			52 41100	620	10190
		Total for Vendor:	66.00					
2305	12474S	153 MOUNTAIN WATERWORKS	1,247.25					
1	2700	03/31/17 Water Facility Plan water Planning Grant	1,247.25		WFP	51 41100	970	10100
2307	12474S	153 MOUNTAIN WATERWORKS	250.00					
1	2696	03/31/17 water backup operator	250.00			51 41100	360	10100
2368		153 MOUNTAIN WATERWORKS	250.00					
1	2739	04/30/17 CONTRACT	250.00			51 41100	360	10100
		Total for Vendor:	1,747.25					
2359	12495S	154 NORTH LAKE RECREATIONAL SEWER &	3,200.00					
1	052017	05/01/17 agreement	3,200.00			52 41100	541	10100
		Total for Vendor:	3,200.00					
2320		178 ORKIN PEST CONTROL	102.00					
1	113052	04/20/17 pest control	102.00			10 41100	431	10100
		Total for Vendor:	102.00					
2291	1651M	120 SINCLAIR FLEET TRACK (STINKER)	66.30					
1	287035	03/29/17 backhoe	68.90		KEN	10 43010	482	10100
9900	033117	03/31/17 rebate	-2.60			10 43010	482	10100
CI	23							
2316		120 SINCLAIR FLEET TRACK (STINKER)	51.03					
1	041117	04/11/17 ford fuel	29.76		Ken	10 43010	481	10100
2	041117	04/11/17 ford fuel	12.83		Ken	51 41100	481	10100
3	041117	04/11/17 ford fuel	8.72		Ken	52 41100	481	10100
9900		04/01/17 rebate	-0.28			10 43010	482	10100
CI	25							
		Total for Vendor:	117.33					

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2314	12478S	122 STAR NEWS	68.25					
1	40078	01/31/17 road&street publication	68.25			10 43010	530	10100
		Total for Vendor:	68.25					
2342	1654M	138 USPS	83.00					
1	042617	04/26/17 posatge for billings	48.14			10 41100	614	10190
2	042617	04/26/17 posatge for billings	20.75			51 41100	614	10190
3	042617	04/26/17 posatge for billings	14.11			52 41100	614	10190
		Total for Vendor:	83.00					
2311	12480S	142 VERIZON WIRELESS	80.83					
1	9783066356	04/01/17 maintenence cell	46.88			10 41100	436	10100
2	9783066356	04/01/17 maintenence cell	20.21			51 41100	436	10100
3	9783066356	04/01/17 maintenence cell	13.74			52 41100	436	10100
2365		142 VERIZON WIRELESS	80.82					
1	9784881931	05/01/17 maintenance cell phone	46.87			10 41100	436	10100
2	9784881931	05/01/17 maintenance cell phone	20.21			51 41100	436	10100
3	9784881931	05/01/17 maintenance cell phone	13.74			52 41100	436	10100
		Total for Vendor:	161.65					
2347	12496S	220 WELLS FARGO VENDOR FIN SERV	190.00					
1	9013628479	04/19/17 copier lease	114.00			10 41100	612	10100
2	90136284	04/19/17 copier lease	57.00			51 41100	612	10100
3	90136284	04/19/17 copier lease	19.00			52 41100	612	10100
		Total for Vendor:	190.00					
2308		215 WHITE PETERSON	140.00					
1	24784-012	03/31/17 violation rachel klingler	42.00		KLINGL	10 41100	320	10100
2	24784-013	03/31/17 DRFD property exchange	98.00		DFD	10 41100	320	10100
		Total for Vendor:	140.00					
		# of Claims	48	Total:				26,157.75

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, April 17, 2017 at 6:00 pm Donnelly Community Center

MINUTES

Meeting called to order: 6:00 p.m.

Roll Call: Councilor Stayton, Councilor Minshall, Councilor Davenport, Councilor Getto, and Mayor Koch were present. Clerk Hedges also present. Visitors included: Ken Minshall

Pledge of Allegiance

CONSENT AGENDA:

Motion by Stayton, 2nd Davenport to approve the vouchers dated March 17, 2017 through April 5th with the Addition of \$4401.08 less the \$42 of White Peterson. Motion carried.

Motion by Minshall, 2nd Davenport to approve the City Council minutes from March 20, 2017 as corrected. Motion carried.

BUSINESS AGENDA:

AB 17-16 BOR Agreement

Clerk present the draft agreement between the City of Donnelly and Bureau of Reclamation for the Donnelly Boat Dock and Campground area. The Agreement came due in 2016 and they have just been able to provide a new draft. City Council was okay with the draft and asked Clerk to provide an Original at the next meeting for approval.

AB 17-17 C.U.P. Extension Coach Crossing

After discussion with City Council and Mayor they requested that the Clerk contact developer and have the conduct a presentation of the development to the Council and Planning & Zoning Commission. Most of the members are new and are not aware what the development consists of.

Motion by Davenport, 2nd by Stayton to table decision until a presentation of the project can be done. Motion carried.

AB 17-18 Cell Phone Public Works

No action was taken. Mayor and Clerk will discuss further options.

AB 17-19 Post Office Residential Delivery

City Council and Mayor asked for additional information from Postmaster. Clerk will request that Postmaster come and speak at the next meeting.

Motion by Davenport, 2nd by Stayton to table until the next City Council meeting. Motion carried.

AB 17-20 Road Grading

Clerk presented bid for Road Grading and snow removal within the City. Stayton said that the City has the maintenance crew and grader to continue in house this year. Ken stated that after Bruce is gone he is not sure he will be able to operate or start the grader in its current condition. It takes two people usually to start and a lot of prep work and approximately parts of \$300 annual to just get running. Council asked for Clerk to research a heavy equipment class for Ken to attend. No other action was taken.

STAFF REPORTS:

City clerk presented her report. DEQ has approved funding for the City's water project. The results of the Department of Commerce Block Grant will be made on April 19th. Local Option Tax collections are up 37.5% from last year. There is a Motorhome and car that has been abandoned near the DDC and the Sherriff department indicated that it was on City property and the City must take care of. Also, there is a truck on City property on Payette Street. The Motorhome guy was given a 3-day permission by Tyler Crocket to park near the DDC to work on it, however it has been over 3 weeks. Council asked Clerk to contact Tyler and have him take care of it. Valet Vacation Rentals has asked to lease the parking area near the DDC for employee parking. Would like to have for 12 months, however Clerk stated that it would only be until October as the City uses and needs that area for Snow Removal.

ADJOURN:

Motion by Davenport, 2nd by Minshall to adjourn at 7:31 p.m. until the next regularly scheduled City Council Meeting on May 15, 2017 at 6:00 p.m. Motion carried.

Approved:

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-28

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT: <i>Arbor Day Grant</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	\$300			
FUNDING SOURCE:	Arbor day grant funds			
TIMELINE:	May/June			

SUMMARY STATEMENT:

The City of Donnelly was awarded a \$300 grant to plant a tree or shrub for Arbor Day. The Valley County Soil District would like to ask Donnelly if they would use this tree or shrub planting to recognize Kay Coski for the work and continued support she has given Donnelly and the Soil District. Clerk would like to suggest that the City plant an ornamental shrub in the Northeast Corner of the Community Center lawn where the Soil District would place a memorial stone naming Kay Coski for her dedication.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-19

Meeting Date 5/15/17

AGENDA ITEM INFORMATION

SUBJECT:

*Post Office
Residential Delivery*

Department Approvals

Initials

*Originator
or
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

November/December 2017

SUMMARY STATEMENT:

The Donnelly Postmaster stated that when the new apartments are finished they will have delivery available to their units in a dedicated postal area of the development. With that said, it is now possible for the residents to have residential delivery the same kind of boxes or a bank of mail boxes. However, the Post Office will not deliver to each house individually. There are currently approximately 35 residents that receive free post office boxes as a grandfathered plan that would then be required to rent a post office box.

It is up to the City Council if they would like to have residential delivery, if so where would the banks be set and what are the requirements and how it would affect snow removal.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION

4/17/17

Revisit with presentation from Postmaster on May 15,2017

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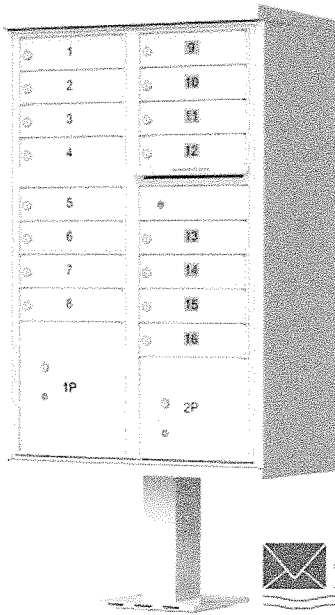
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Quantity	Price
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6+	\$1,202.49

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Choose One

Need professional mailbox installation? *

Choose One

Optional Anchor Bolts for Installation *

Choose One

Door ID Layout *

Choose One

Door Identification *

Choose One

Qty: 1

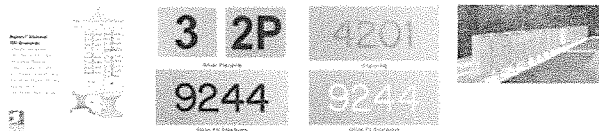
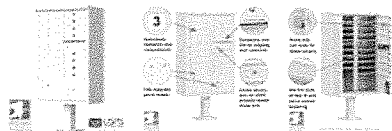
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**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-21

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT:

*Donnelly Tennis Club
Nancy Sommerwerck*

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

The Donnelly Tennis Club is dissolving and they have some funds available for the courts. They would like to present the funds and request that the City of Donnelly become a member of the Tennis Association each year to be able to list our court, etc.

RECOMMENDED ACTION:

DISCUSSION ONLY

RECORD OF COUNCIL ACTION

MEETING DATE ***ACTION***

DONNELLY CITY COUNCIL**AGENDA BILL****Number****AB 17-22****Meeting Date 05/15/17**

169 Halferty Street

Donnelly, Idaho 83615

AGENDA ITEM INFORMATION**SUBJECT:*****C.E.D.A. – Appoint Environmental Review Officer*****Department Approvals****Initials****Originator
or
Supporter**

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:**FUNDING****SOURCE:****TIMELINE:****SUMMARY STATEMENT:**

As part of the Department of Commerce grant we need to appoint an Environmental Review Officer from CEDA to perform and review the Environmental study of the new well site. CEDA would like the City of Donnelly to appoint Angela Edwards whom helps our Grant Administration Kelly Dahlquist.

RECOMMENDED ACTION:

Appoint Angela Edwards as the Environmental Review Officer for the City of Donnelly.

RECORD OF COUNCIL ACTION**MEETING DATE ACTION**

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-23

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT:

*West Central Mountains
Economic Development Council
Sherry Maupin*

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

WCMEDC would like to request a commitment from the City Council to assist with funding the Economic Development Executive (Andrew Mentzer) for the upcoming year. These funds would be required later this year and would be part of a matching grant.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-24

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT: <i>Valley County Road Maintenance Agreement</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Please review the agreement between the City of Donnelly and Valley County Road to maintain East and West Roseberry Roads.

RECOMMENDED ACTION:

Adopt Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

WEST ROSEBERRY AND EAST ROSEBERRY MAINTENANCE AGREEMENT

AGREEMENT made between Valley County, P.O. Box 1350, Cascade, Idaho 83611 and the City of Donnelly, Idaho, P.O. Box 725, Donnelly, Idaho 83615.

THE AGENCIES AGREE TO THE FOLLOWING:

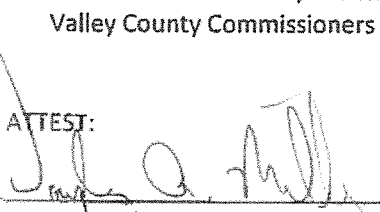
1. SCOPE OF WORK: Valley County and the City of Donnelly agree to provide maintenance for the portion of East Roseberry and West Roseberry located within the City of Donnelly.
2. DESCRIPTION: Valley County agrees to provide the necessary equipment and technical assistance required, do general maintenance and snow removal on those sections of East and West Roseberry from Highway 55 through the City of Donnelly to where these roads fall under Valley County Jurisdiction. Valley County will be allowed to claim these sections maintained under this agreement on Valley County's Annual Local Road Mileage Report for the purpose of collecting Highway Use Payments. Utility encroachments, crossing or excavation will be referred to the Valley County Road Department with the Valley County Utility Permit System to be utilized as if the street belonged to Valley County. The City of Donnelly and Valley County will co-operate to obtain any available funding for street improvement on the above mentioned streets.
3. SCHEDULING: Scheduling of maintenance will be at the discretion of the Valley County Road Superintendent.
4. TERMINATION: This agreement may be terminated by either Valley County or the City of Donnelly by giving 30 days written notice by either party.
7. ENTIRE AGREEMENT: This entire agreement can only be modified or amended in writing by Valley County and the City of Donnelly.

VALLEY COUNTY

DATED APRIL 10 2017

By 
Gordon L. Cruickshank, Chairman
Valley County Commissioners

ATTEST:


Douglas A. Miller
Valley County Clerk

CITY OF DONNELLY

DATED _____ 2017

By _____
Brian Koch, Mayor
City of Donnelly

ATTEST:

Cami Hedges
Donnelly City Clerk

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-25

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT: <i>Community Garden Green House</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	< \$1,000			
FUNDING SOURCE:	General Budget			
TIMELINE:	May 2017			

SUMMARY STATEMENT:

Eric Engberg has offered to construct an 8x12 green house structure where the current garden beds are located. This structure would withhold our winter season. He will volunteer his labor. We would then look for people to bring their seeds and grow within our green house. The City would provide the water, land and structural maintenance. We would then relocate the current beds and plant hearty plants (strawberries, blueberries, etc.) that can withstand the cold nights. The room would have proper ventilation and people could have a space.

General account has budgeted \$1,000 for the Community Garden, we would use this for supplies to build and soil for the existing planters.

RECOMMENDED ACTION:

Approve or Deny

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-26

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT:

***Local Option Tax Committee
Formation***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

***FUNDING
SOURCE:***

TIMELINE:

SUMMARY STATEMENT:

Previous committee members have expresses their intent to serve on the Local Option Tax Committee this year. Last year we were not able to get enough volunteers to sit on this committee therefore the Council took the Role. However, it has been expressed that it would be good for the Business owners and Residents can have input into how the Local Option Tax Dollars are spent.

Clerk would like to suggest that the applications be received in June and provided to the Council at the June meeting and the Council prioritize the applications and provide this information the newly formed committee for the presentations and public process in July for final review by Council at the July meeting.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number **AB 17-16**

Meeting Date **05/15/17**

AGENDA ITEM INFORMATION

SUBJECT: <i>Bureau of Reclamation Contract Lease Renewal</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Discuss the Agreement. Any Changes?

Final agreement received May 9, 107 after approval at the last City Council Meeting.

RECOMMENDED ACTION:

Adoption of Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION
4/17/17	Discussed draft – no changes

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 17-27

Meeting Date 05/15/17

AGENDA ITEM INFORMATION

SUBJECT:

***SISCRA / BOR / City of Donnelly
Memo of Understanding
For Grant Applications***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

John Lee from SISCRA would like to present a MOU between all parties for SISCRA to apply for an Idaho Dept. of Parks & Recreation Grant. The City of Donnelly would be the Host of the Grant application. This does not affect the City of Donnelly to apply for grant funds in any way. The City would be able to charge for any work that the Clerk is to perform for the grant.

RECOMMENDED ACTION:

Approve / Deny

RECORD OF COUNCIL ACTION

MEETING DATE ***ACTION***

MEMORANDUM OF UNDERSTANDING
Between
Bureau of Reclamation
Pacific Northwest Region, Snake River Area Office
and
Southwest Idaho Senior Citizens Recreation Association
and
City of Donnelly, Idaho

This Memorandum of Understanding (MOU) is entered into by Bureau of Reclamation, Pacific Northwest Region, Snake River Area Office (Reclamation), Southwest Idaho Senior Citizens Recreation Association (SISCRA) and the City of Donnelly, Idaho (Donnelly), jointly referred to as the "Parties," to define the Parties' intent when non-federal funds are sought by SISCRA, and received, to complete accessibility compliance, public health and safety, and other Reclamation-approved improvements at Willow Creek Campground, Lake Cascade, Boise Project, Payette Division, Donnelly, Idaho.

1. Background

- The 66 acre Willow Creek Campground (Campground) is located approximately 1.5 miles south of Donnelly, Idaho in T 16 N, R 3 E, in portions of S 21, 22 and 28, Boise Meridian, Idaho, on a peninsula on Lake Cascade between Willow Creek and Boulder Creek. The street address is 12291 SISCRA Road, Donnelly, Idaho 83615.
- SISCRA began developing and managing the Campground in 1978 and currently manages it under Lease 9-07-11-L2840 (Lease) which is effective through February 17, 2034. Pursuant to the statutory authority and discretion of Reclamation, this Lease was made in accordance with the Act of June 17, 1902, (32 Stat. 388), the Reclamation Project Act of 1939 (53 Stat. 1187) and acts amendatory thereof, or supplementary thereto, (collectively referred to as Federal Reclamation Laws), and specifically the Federal Water Project Recreation Act of July 9, 1965 (Public Law 89-72; 79 Stat. 213), as amended. The Parties understand that by entering into this MOU, the provisions of the Lease remain in effect and unaltered.
- Under the terms of the Lease and as required on all federal lands, SISCRA must ensure that new construction, relocation or retrofitting of all improvements and any programs provided within the Campground comply with federal, state and local laws regarding the accessibility of facilities to persons with disabilities. This includes, but is not limited to, the following as amended or as may be amended during the term of the Lease: Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112, 87 Stat. 394, 29 U.S.C. 794); the Architectural Barriers Act of August 12, 1968 (P.L. 90-480, 82 Stat. 718, 42 U.S.C. 4151 et. seq.); and the Americans with Disabilities Act and Architectural Barriers Act Accessibility Guidelines (ADAABAAG) of July 23, 2004 ("ADAABAAG 2004 Manual"), as supplemented by the Outdoor Developed Areas Final Rule (36 CFR Part 1191) dated September 26, 2013. Additionally, Reclamation must review all proposed construction for compliance and appropriate design, and provide environmental documentation and cultural clearance for approved projects.
- SISCRA's Lease stipulates that accessibility compliance must be achieved by the end of 2020 and must be funded and implemented by SISCRA.
- SISCRA intends to pursue grant opportunities with other entities, including the State of Idaho, Idaho Department of Parks and Recreation (IDPR), to achieve accessibility compliance, health and safety or other projects at the Campground required by the Lease.
- IDPR requires a government agency sponsorship for a grant application from a non-profit entity. Sponsorship responsibilities include applying on behalf of the non-profit entity and providing administrative oversight for grant funds received.

- The City of Donnelly, a governmental entity, intends to sponsor SISCRA's grant application(s) for the accessibility compliance, public health and safety, and other Reclamation-approved improvements at the Campground.
- IDPR has indicated that the arrangement between SISCRA and Donnelly would meet the IDPR's requirements for an application under its grant programs.

2. Purpose

This MOU outlines the Parties intent when seeking, applying for, and administering grant funds to accomplish accessibility compliance, public health and safety improvements at the Campground. Improvements made will ensure SISCRA's compliance with federal accessibility and public health and safety standards as required by its Lease with Reclamation for management of the Campground.

3. Mutual Benefit

SISCRA is required to make the Campground comply with accessibility and public health and safety standards, but lacks the funding required to do so. Donnelly is interested in sponsoring the potential grant because of the benefits the Campground brings to the local area. Working cooperatively to seek, apply, and administer grant funds intended to expand accessible recreational and RV camping opportunities and improve safety at the Campground benefits all Parties as well as the public recreating in the Donnelly area. Increased recreation opportunities bring additional visitation to Donnelly which can also ultimately benefit the local merchants and residents.

It is understood that by assisting SISCRA in securing funds as outlined herein, the Grantor and Donnelly are merely providing funding so that SISCRA may comply with the terms of its Lease for the Campground. Neither the Grantor nor Donnelly will be responsible for the implementation of the Lease or have a role at the Campground under the Lease.

4. Roles and Responsibilities

a. Reclamation will:

1. Continue to administer the existing Lease as written and consistent with applicable laws and regulations.
2. Provide compliance reviews, NEPA and cultural clearances and land-owner approval for Campground accessibility and public health and safety projects, as stipulated in the Lease.
3. Support SISCRA in its efforts to secure funding to meet its obligations under the Lease.

b. SISCRA will:

1. Comply with the terms and conditions of the Lease per the Lease terms and applicable laws and regulations.
2. Seek additional funds, if needed, to comply with obligations at the Campground, as stipulated in the Lease.
3. Follow all applicable Grantor and Donnelly requirements.

c. Donnelly will:

1. Act as government sponsor, on behalf of SISCRA, for grant applications for proposed

Commented [SS1]: Krystal: It's not exactly clear who the "Grantor" is in this MOU. Are we referring to any entity that grants funding to SISCRA? Or just IDP&R?

Answer: Grantor, as used in this MOU, was intended to be defined as any entity that may provide grant funds. We did not want to limit the applicability of this MOU to just possibly getting grant funds from IDPR. LMO 2-8-17

Commented [SS2]: Same as comment SS1

Commented [SS3]: Same as comment SS1

accessibility compliance, public health and safety improvements at the Campground.

2. Provide administrative oversight of grant funds received by SISCRA as required by the applicable Grantor. Donnelly will not have a role under the Lease itself.

Commented [SS4]: Same as SS1

5. Period of Performance

This MOU shall become effective on the date of last signature hereto and shall remain in effect until December 31, 2021. Any Party, in writing, may terminate this MOU in whole, or in part, at any time.

6. Modifications

The Parties may formally request modification of this MOU. Modifications shall be made only by mutual consent of the Parties by the issuance of a written modification, signed and dated by the Parties, and will be effective in accordance with the terms and conditions contained herein.

7. Principal Contacts

The principal contacts for this MOU are:

Reclamation

Outdoor Recreation Planner
Middle Snake Field Office
Bureau of Reclamation
230 Collins Road
Boise, ID 83702
kclair@usbr.gov
(208) 383-2211

SISCRA

President
Southwest Idaho Senior Citizens' Recreation Association
P.O. Box 625
Donnelly, Idaho 83615
siscra@gmail.com
(208) 325-8130

Donnelly

City Clerk
City of Donnelly
P.O. Box 725
Donnelly, Idaho 83615
chedges@cityofdonnelly.org
(208) 325-8859

8. General Provisions

a. Non-Fund Obligor Document. This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the Parties will be handled in accordance with applicable laws, regulations and procedures including those for Government procurement and printing. This MOU does not establish authority for noncompetitive awards to the cooperator of any contract or other agreement. Any contract or agreement for other services must fully comply with all applicable requirements for competition.

Commented [OLM5]: Answer: The intent of this provision is to make it clear this MOU is not the proper document to obligate funds or transfer anything of value between the parties. If that kind of situation comes up, the parties will need to enter into separate agreement(s) that are in compliance with applicable laws, regulations and procedures. Also, this MOU cannot be used as justification for a non-competitive contract award or entering into other agreements. LMO 2-8-17

b. No Binding Rights or Obligations. Nothing in this MOU is intended to create any right or benefit, substantive or procedural, enforceable at law by a party against the United States, its agencies its officers, or any other person. Nothing in this MOU shall be deemed to increase the liability of the United States beyond that currently provided in the Federal Tort Claims Act (28 U.S.C. 2671 et seq.).

c. No Sharing of Benefits. No member of or delegate to Congress, or resident Commissioner, shall be admitted to any share or part of the MOU or to any benefit that may arise out of it.

d. Freedom of Information Act. Any information furnished to Reclamation under this MOU is subject to the Freedom of Information Act (5 U.S.C. 552).

e. Participation in Similar Activities. This MOU in no way restricts the Parties from participating in similar activities with other public or private agencies, organizations, and individuals.

f. Endorsement. Any of Parties' contributions made under this MOU do not by direct reference or implication convey endorsement of Parties' products or activities.

g. Compliance with Federal Laws. All Parties to this MOU agree to comply with all Federal statutes relating to nondiscrimination, including but not limited to: Title VII of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color, religion, sex, or national origin; Title IX of the Education amendments of 1972, as amended, which prohibits discrimination on the basis of sex; Section 504 and 508 of the Rehabilitation Act of 1973 (P.L. 93-112, 87 Stat. 394, 29 U.S.C. 794); the Architectural Barriers Act of August 12, 1968 (P.L. 90-480, 82 Stat. 718, 42 U.S.C. 4151 et. Seq.) and the Architectural Barriers Act Accessibility Standards (ABAAS) of July 23, 2004, as supplemented by the Outdoor Developed Areas Final Rule (36 CFR Part 1191) dated September 26, 2013; and the Age Discrimination in Employment Act of 1967, as amended, which prohibits discrimination based on age against those who are at least 40 years of age; and the Equal Pay Act of 1963.

9. Signatures

By signature below, each party certifies that the Principal Contact(s) listed above are authorized to act in their respective areas for matters related to this MOU, and all signatories have the appropriate delegation of authority to sign the MOU. The Parties hereto have executed this MOU as of the last date written here.

Roland Springer, Area Manager
Bureau of Reclamation

Date

Gerold Cecil, President
Southwest Idaho Senior Citizens Recreation Association

Date

Brian Koch, Mayor
City of Donnelly, Idaho

Date

~~ End of Document ~~

Clerk/Treasurer Report – May 15, 2017

Decision/Discussion

Treasurer Report:

- We currently have \$ 481.07 over 30 days past due.
- We collected \$3,348.48 in lot funds for March Sales – we are up 35.5% for the year
- Past Due Lot Tax Reports – (2) Months – Hunters Meadow (1) Quarter – Emulate

Clerk Report:

- Cell tower company will be doing a site visit on May 23 know if they want to proceed with application
- Business License – 1 Kidz Cove Childcare & Learning Center
- Temporary Vendor – Ike's Ranch Farmers Market – located at BC Saddlery (grown in Valley County)
- Paul Sevoian stated that he will be opening the Antique store again this summer and might have another retail store opening in the plaza.
- Playground has been ordered and all funds collected. This will be installed in June.
- I have not yet started the Computer Recycle program. Am hoping to start this month and run for 30 days.
- Will begin planning the Huck Trot this month.
- Construction Timeline

Information Still Important:

- Chamber Meeting – May 24th @ 5:00 p.m.
- Community Wide Yard Sale – May 27th @ 9:00 a.m.
- Chamber Operation Facelift – May 20th downtown – looking for volunteers to clean up the lot next to Rustica
- Donnelly Fire Department BBQ – Saturday May 20, 2017 at 11:00 a.m.
- Complete Solar Eclipse – August 21st

Training/Out of Office:

- June – AIC Conference – June 21-23
- June 23-27 Vacation

Planning & Zoning:

- P&Z Public Hearing for June 5th on Sign Ordinance Changes & Design Review

Repairs & Maintenance:

- Dust Abatement – When do we want to do this?
- Crosswalk Painting – Will be scheduling this to be done in June.
- **Community Center Floor** – Received bid to redo floor for \$2,420, this is within our awarded lot funds. We have \$4000 for maintenance and repairs allotted.
- Ken and I will be reviewing the Capital asset and improvements for this next budget year
- Radio Read meter has been ordered for the Chalet RV Park
- Tree Report – Two trees had damage and are not going to survive. (Community Center & Library) We will be removing these.
- Airport – Received inspection on 5/3/17 some areas of concern but overall good.

Library:

- Once weather improves will receive bids to repair the roof leak at Library
- Applied for the Laura Moore Cunningham Grant

City of Donnelly

Our Investments & Cash...

Balances as of April 30, 2017

General Fund - Investments & Cash		
Apr-17	83,527	
Apr-16	153,774	

Local Option Tax Fund		
Apr-17	118,545	
Apr-16	95,502	

Library Fund - Investments & Cash		
Apr-17	53,834	
Apr-16	8,328	

Water Fund - Investments & Cash		
Apr-17	122,663	
Apr-16	61,470	

Sewer Fund - Investments & Cash		
Apr-17	87,935	
Apr-16	85,599	

Our Cash Flows...

General Fund Revenues & Expenditures		Comparison of YTD%
Budget	325,892	
Revenues to date	142,240	43.6%
Expenditures to date	199,772	61.3%

**DDC Repairs

Local Option Tax Fund Revenues & Expenditures		
Budget	45,100	
Revenues to date	30,616	67.9%
Expenditures to date	12,869	28.5%

Library Fund Revenues & Expenditures		
Budget	23,594	
Revenues to date	12,704	53.8%
Expenditures to date	9,821	41.6%

Water Fund Revenues & Expenditures		
Budget	160,155	
Revenues to date	162,845	101.7%
Expenditures to date	125,892	78.6%

** Haven't received all grant reimbursements

Sewer Fund Revenues & Expenditures		
Budget	112,588	
Revenues to date	47,345	42.1%
Expenditures to date	48,767	43.3%

Our Cash Flows Prior
YTD Comparison...

Balances as of April 30, 2017

City of Donnelly

2016

<i>General Fund</i>		Percentage
Fiscal Year 2017 Budget	338,732	
Revenues to Date	142,240	42.0%
Expenditures to Date**	199,772	59.0%
Revenues over Expenditures	(57,532)	

**DDC repairs

<i>Local Option Tax Fund</i>		
Fiscal Year 2017 Budget	45,100	
Revenues to Date	30,616	67.9%
Expenditures to Date	12,869	28.5%
Revenues over Expenditures	17,747	

<i>Library Fund</i>		
Fiscal Year 2017 Budget	23,594	
Revenues to Date	12,704	53.8%
Expenditures to Date	9,821	41.6%
Revenues over Expenditures	2,883	

<i>Water Fund</i>		
Fiscal Year 2017 Budget	160,155	
Revenues to Date	162,845	101.7%
Expenditures to Date	125,892	78.6%
Revenues over Expenditures	36,953	

** Haven't received all grant reimbursements

<i>Sewer Fund</i>		
Fiscal Year 2017 Budget	112,588	
Revenues to Date	47,345	42.1%
Expenditures to Date	48,767	43.3%
Revenues over Expenditures	(1,422)	

<i>General Fund</i>		Percentage
Fiscal Year 2016 Budget	297,957	
Revenues to Date	128,774	43.2%
Expenditures to Date	117,516	39.4%
Revenues over Expenditures	11,259	

<i>Local Option Tax Fund</i>		
Fiscal Year 2016 Budget	40,000	
Revenues to Date	19,631	49.1%
Expenditures to Date	1,300	3.3%
Revenues over Expenditures	18,331	

<i>Library Fund</i>		
Fiscal Year 2016 Budget	20,030	
Revenues to Date	2,822	14.1%
Expenditures to Date	9,527	47.6%
Revenues over Expenditures	(6,706)	

<i>Water Fund</i>		
Fiscal Year 2016 Budget	49,203	
Revenues to Date	56,128	114.1%
Expenditures to Date	67,241	136.7%
Revenues over Expenditures	(11,113)	

<i>Sewer Fund</i>		
Fiscal Year 2016 Budget	111,890	
Revenues to Date	51,961	46.4%
Expenditures to Date	43,534	38.9%
Revenues over Expenditures	8,427	

City of Donnelly

LOT Actual Dollars Earned per Month

Month	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	Increase YTD
October	-	3,758.13	3,251.06	3,984.16	5,803.94	3,513.30	3,607.20	4,200.92	4,487.11	5,085.69	
November	-	268.42	3,046.80	3,211.91	3,330.91	2,658.94	2,865.55	2,906.51	2,356.90	5,410.96	34.8%
December	-	3,128.04	2,231.20	2,164.37	2,150.31	2,085.89	1,969.71	2,928.93	2,764.05	4,794.54	37.2%
January	-	7,517.16	1,772.92	2,607.75	2,078.71	2,420.47	2,616.20	2,540.05	2,775.92	3,809.23	35.2%
February	5,068.41	293.34	2,203.45	2,346.53	1,957.49	2,115.85	2,694.07	2,928.97	916.00	4,910.57	44.6%
March	6,471.28	4,230.48	1,920.98	2,020.85	1,857.11	2,491.97	2,926.11	2,658.78	3,630.00	3,143.28	37.7%
April	4,115.79	2,536.67	1,927.76	1,727.13	1,565.91	2,515.11	2,102.75	2,842.84	2,700.00	3,348.48	35.6%
May	2,315.91	1,833.76	1,656.05	1,415.84	126.58	2,033.76	1,988.74	2,295.94	2,043.00		
June	893.62	3,502.39	2,962.68	2,392.50	2,026.88	3,050.44	2,712.14	4,702.65	3,749.95		
July	8,432.87	3,854.73	3,372.45	2,609.42	7,111.05	4,078.08	3,856.99	4,738.66	5,785.51		
August	7,180.47	4,682.87	5,657.05	5,978.87	2,416.71	5,995.34	7,492.76	8,592.25	9,235.85		
September	16,360.63	4,524.84	5,118.40	4,425.35	4,430.56	6,015.16	6,004.02	6,441.56	7,851.76		
Total Dollars Received	50,838.98	40,130.83	35,120.80	34,884.68	34,856.16	38,974.31	40,836.24	47,778.06	48,296.05	30,502.75	
Difference compared to prior year		(10,708.15)	(5,010.03)	(236.12)	(28.52)	4,118.15	1,861.93	6,941.82	517.99		
Budgeted Dollars					34,000.00	34,000.00	34,000.00	36,000.00	40,000.00	45,000.00	

05/11/17
15:00:49

CITY OF DONNELLY
Cash Report
For the Accounting Period: 5/17

Page: 1 of 2
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
10 GENERAL						
10100 Idaho First - Checking	59,010.75	3,795.00	0.00	151.29	7,963.44	54,691.02
10175 Idaho First - The Glen	1,377.64	0.00	0.00	0.00	0.00	1,377.64
10190 Idaho First - Expense Account	749.43	0.00	0.00	0.00	316.94	432.49
10199 Petty Cash	250.00	0.00	0.00	0.00	0.00	250.00
10200 DDC LGIP 2824	1,939.22	1.58	0.00	0.00	0.00	1,940.80
10339 LGIP - General	25,030.71	61.24	0.00	0.00	0.00	25,091.95
Total Fund	88,357.75	3,857.82		151.29	8,280.38	83,783.90
15 LOT FUND						
10100 Idaho First - Checking	14,755.00	362.98	1,250.00	0.00	0.00	16,367.98
10300 LGIP-LOT Set Asides 3087	623.09	66.35	0.00	0.00	0.00	689.44
10301 LGIP-LOT Set Asides - Community	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10302 LGIP-LOT Set Asides - Ponderosa	525.00	0.00	0.00	0.00	0.00	525.00
10303 LGIP-LOT Set Asides - Signage	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10311 LGIP-LOT Set Asides - Dust Abate	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10312 LGIP-LOT Set Asides - Planning &	2,000.00	0.00	0.00	0.00	0.00	2,000.00
10313 LGIP-LOT Set Asides - Park & Rec	1,755.00	0.00	0.00	0.00	0.00	1,755.00
10314 LGIP-LOT Set Asides - Parks & Re	3,000.00	0.00	0.00	0.00	0.00	3,000.00
10315 LGIP-LOT Set Asides - P&Z Landsc	1,500.00	0.00	0.00	0.00	0.00	1,500.00
10319 LGIP-LOT Set Asides - Boat Dock	1,200.00	0.00	0.00	0.00	0.00	1,200.00
10322 LGIP-LOT Set Asides - Grant Writ	6,500.00	0.00	0.00	0.00	0.00	6,500.00
10323 LGIP-LOT Set Asides - Huck Trot	4,250.00	0.00	0.00	0.00	0.00	4,250.00
10325 LGIP-LOT Set Asides - Streetscap	2,311.30	0.00	0.00	0.00	0.00	2,311.30
10326 LGIP-LOT Set Asides - Pathways	19,383.93	0.00	0.00	0.00	0.00	19,383.93
10328 LGIP-LOT Set Asides - Welcome Sg	500.00	0.00	0.00	0.00	0.00	500.00
10332 LGIP-LOT Set Asides - City Park	5,700.00	0.00	0.00	0.00	0.00	5,700.00
10337 LGIP-LOT Set Asides - New Well	26,541.14	0.00	0.00	0.00	0.00	26,541.14
10338 LGIP-LOT Current Year	0.47	0.00	0.00	0.00	0.00	0.47
Total Fund	96,044.93	429.33	1,250.00			97,724.26
21 LIBRARY						
10100 Idaho First - Checking	3,547.02	0.00	0.00	0.00	464.90	3,082.12
10199 Petty Cash	286.97	0.00	0.00	0.00	0.00	286.97
10340 LGIP Library Building Fund	50,000.00	0.00	0.00	0.00	0.00	50,000.00
Total Fund	53,833.99				464.90	53,369.09
51 WATER						
10100 Idaho First - Checking	45,277.23	4,055.95	0.00	0.00	3,377.08	45,956.10
10343 Water Bond Reserve 2110	22,305.52	18.21	0.00	0.00	0.00	22,323.73
10346 Water Improvement Fund 2128	28,787.45	23.50	0.00	0.00	0.00	28,810.95
Total Fund	96,370.20	4,097.66			3,377.08	97,090.78
52 SEWER						
10100 Idaho First - Checking	15,244.62	3,417.55	0.00	0.00	4,165.06	14,497.11
10344 Sewer Bond Reserve 2111	17,624.35	14.39	0.00	0.00	0.00	17,638.74
10345 Sewer Improvement Reserve 2127	39,890.06	32.56	0.00	0.00	0.00	39,922.62
Total Fund	72,759.03	3,464.50			4,165.06	72,058.47
71 PAYROLL CLEARING						
10100 Idaho First - Checking	4,788.10	0.00	9,268.68	5,059.77	0.00	8,997.01

05/11/17
15:00:49

CITY OF DONNELLY
Cash Report
For the Accounting Period: 5/17

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
73 CLAIMS CLEARING						
10100 Idaho First - Checking	6,240.83	0.00	5,768.74	0.00	0.00	12,009.57
Totals	418,394.83	11,849.31	16,287.42	5,211.06	16,287.42	425,033.08

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110 Office Wages		1,242.12	19,981.42	34,737.00	34,737.00	14,755.58	58 %
111 Council Wages		696.00	5,568.00	8,640.00	8,640.00	3,072.00	64 %
112 Mayor Wages		232.00	1,856.00	2,880.00	2,880.00	1,024.00	64 %
210 Health		156.29	2,395.15	3,730.00	3,730.00	1,334.85	64 %
220 Social Security/Medicare		165.99	2,116.40	3,420.00	3,420.00	1,303.60	62 %
230 PERSI		246.45	3,174.85	5,071.00	5,071.00	1,896.15	63 %
250 Unemployment Insurance		14.85	183.49	374.00	374.00	190.51	49 %
260 Workers Compensation		0.00	335.00	335.00	335.00	0.00	100 %
290 Dental		11.89	190.08	348.00	348.00	157.92	55 %
	Account Total:	2,765.59	35,800.39	59,535.00	59,535.00	23,734.61	60 %
41100 Administration							
310 Audit & Accounting Services		0.00	3,463.00	3,463.00	3,463.00	0.00	100 %
320 Attorney/Legal Fees		0.00	3,136.78	10,000.00	10,000.00	6,863.22	31 %
330 Contract - Planning & Zoning		570.00	1,644.00	4,250.00	4,250.00	2,606.00	39 %
341 Pass Thru Charges		0.00	-157.25	0.00	0.00	157.25	3 %
414 Solid Waste Collection		0.00	9.75	325.00	325.00	315.25	3 %
416 Electric & Gas		0.00	1,672.73	2,450.00	2,450.00	777.27	68 %
431 City Hall Repair & Maint		0.00	3,176.94	4,000.00	4,000.00	823.06	79 %
436 Cell Phone Mayor/Maintenance		46.87	314.44	900.00	900.00	585.56	35 %
437 Telephone, telecommunications		146.23	1,040.06	2,820.00	2,820.00	1,779.94	37 %
510 Insurance - Liability		0.00	3,362.00	3,362.00	3,362.00	0.00	100 %
520 Dues & Fees		0.00	476.44	357.00	357.00	-119.44	133 %
530 Publications- Newspaper		0.00	180.42	1,000.00	1,000.00	819.58	18 %
550 Travel Reimbursed		228.00	231.22	750.00	750.00	518.78	31 %
551 Training & Educationa		0.00	170.00	750.00	750.00	580.00	23 %
552 Meals & Entertainment		0.00	0.00	250.00	250.00	250.00	100 %
605 Office Supplies		128.22	1,828.03	2,850.00	2,850.00	1,021.97	64 %
611 Copier Maintenance		6.26	57.84	250.00	250.00	192.16	23 %
612 Copier Lease		0.00	798.00	1,323.00	1,323.00	525.00	60 %
613 IT - Computer		0.00	170.00	1,000.00	1,000.00	830.00	17 %
614 Postage		23.07	290.22	765.00	765.00	474.78	38 %
615 Grant Writing		0.00	1,065.00	500.00	500.00	-565.00	213 %
620 Software - New		0.00	999.93	1,000.00	1,000.00	0.07	100 %
621 Software Maintenance Fees		0.00	2,392.94	3,100.00	3,100.00	707.06	77 %
720 Contingency Expense		0.00	0.00	21,151.00	21,151.00	21,151.00	100 %
920 Community Garden		0.00	0.00	1,000.00	1,000.00	1,000.00	100 %
930 Reconciliation Discrepancies		0.00	2.00	0.00	0.00	-2.00	100 %
	Account Total:	1,148.65	26,324.49	67,616.00	67,616.00	41,291.51	39 %
42000 Public Safety							
42000 Public Safety							
900 Public Safety							
	Account Group Total:	3,914.24	62,124.88	127,151.00	127,151.00	65,026.12	49 %
42000 Public Safety							
900 Public Safety							
	Account Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	100 %
42000 Public Safety							
900 Public Safety							
	Account Group Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	100 %

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43010	Roads and Streets	1,340.63	17,253.21	30,740.00	30,740.00	13,486.79	56 %
116	Roads & Street Wages	0.00	12,757.46	0.00	0.00	-12,757.46	0 %
118	Snow Removal Wages	236.20	5,135.45	5,141.00	5,141.00	5.55	100 %
210	Health	101.81	2,270.11	2,352.00	2,352.00	81.89	97 %
220	Social Security/Medicare	151.75	3,381.48	5,488.00	5,488.00	2,106.52	62 %
230	PERSI	16.03	356.93	434.00	434.00	77.07	82 %
250	Unemployment Insurance	0.00	1,635.00	1,600.00	1,600.00	-35.00	102 %
260	Workers Compensation	17.95	407.13	481.00	481.00	73.87	85 %
290	Dental	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
340	Contract Labor	117.66	2,399.19	4,000.00	4,000.00	1,600.81	60 %
416	Electric & Gas	0.00	1,169.24	5,000.00	5,000.00	3,830.76	23 %
430	Road & Street Maintenance	0.00	792.09	3,000.00	3,000.00	2,207.91	26 %
434	Equip. Maintenance	0.00	7,931.00	7,931.00	7,931.00	0.00	100 %
435	Equipment Lease Payment	0.00	120.00	1,500.00	1,500.00	1,380.00	8 %
454	Street Scope	0.00	154.18	2,500.00	2,500.00	2,345.82	6 %
460	Small Tools, Equipmen	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
461	Shop Misc Supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
470	Dust Abatement	0.00	488.85	1,850.00	1,850.00	1,361.15	26 %
481	Fuel for Pickup	0.00	1,786.97	1,700.00	1,700.00	-86.97	105 %
482	Diesel - Winter	0.00	0.00	700.00	700.00	700.00	0 %
483	Diesel - Summer	0.00	85.60	90.00	90.00	4.40	95 %
520	Dues & Fees	0.00	68.25	350.00	350.00	281.75	20 %
530	Publications- Newspaper	0.00	99.99	300.00	300.00	200.01	33 %
553	Clothing Reimbursement	0.00	0.00	30,000.00	30,000.00	30,000.00	0 %
700	Capital Improvements	0.00	58,292.13	112,157.00	112,157.00	53,864.87	52 %
	Account Total:	1,982.03	58,292.13	112,157.00	112,157.00	53,864.87	52 %
44000	OTHER						
44100	Parks and Recreation						
117	Park & Rec Wages	758.00	3,388.13	28,424.00	28,424.00	25,035.87	12 %
210	Health	133.07	594.37	4,820.00	4,820.00	4,225.63	12 %
220	Social Security/Medicare	57.73	257.60	2,174.00	2,174.00	1,916.40	12 %
230	PERSI	85.81	383.56	3,217.00	3,217.00	2,833.44	12 %
250	Unemployment Insurance	9.07	44.46	401.00	401.00	356.54	11 %
290	Dental	10.13	47.93	451.00	451.00	403.07	11 %
450	Raquet Court Maintenance	0.00	0.00	300.00	300.00	300.00	0 %
451	Campground/Boatdock Maintenance	0.00	365.35	5,000.00	5,000.00	4,634.65	7 %
452	City Park Maintenance	316.94	316.94	400.00	400.00	83.06	79 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	350.00	350.00	350.00	0 %
921	Huckleberry Trot Exp	0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
925	Aiport Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
	Account Total:	1,370.75	5,398.34	47,787.00	47,787.00	42,388.66	11 %
44300	Depot						
414	Solid Waste Collection	72.15	1,352.79	1,080.00	1,080.00	-272.79	125 %
415	Water and Sewer	0.00	2,240.00	3,840.00	3,840.00	1,600.00	58 %
432	Building Repairs & Maintenance	0.00	77,477.43	6,000.00	6,000.00	-71,477.43	*** %
720	Contingency Expense	0.00	0.00	21,877.00	21,877.00	21,877.00	0 %
960	Solid Waste Transfer Site Tax	0.00	255.00	1,000.00	1,000.00	745.00	26 %

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Account Total:		72.15	81,325.22	33,797.00	33,797.00	-47,528.22	241 %
Account Group Total:		1,442.90	86,723.56	81,584.00	81,584.00	-5,139.56	106 %
Fund Total:		7,339.17	207,140.57	325,892.00	325,892.00	118,751.43	64 %

15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
922 Local Option Tax Expense		0.00	12,868.57	45,100.00	45,100.00	32,231.43	29 %
Account Total:		0.00	12,868.57	45,100.00	45,100.00	32,231.43	29 %
Account Group Total:		0.00	12,868.57	45,100.00	45,100.00	32,231.43	29 %
Fund Total:		0.00	12,868.57	45,100.00	45,100.00	32,231.43	29 %

21 LIBRARY

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
113 Library Wages		225.00	5,482.00	13,520.00	13,520.00	8,038.00	41 %
220 Social Security/Medicare		17.21	419.38	1,034.00	1,034.00	614.62	41 %
230 PERSI		0.00	521.24	1,530.00	1,530.00	1,008.76	34 %
250 Unemployment Insurance		2.69	71.70	190.00	190.00	118.30	38 %
260 Workers Compensation		0.00	40.00	40.00	40.00	0.00	100 %
Account Total:		244.90	6,534.32	16,314.00	16,314.00	9,779.68	40 %
41100 Administration							
415 Water and Sewer		0.00	438.33	960.00	960.00	521.67	46 %
416 Electric & Gas		0.00	1,274.75	1,400.00	1,400.00	125.25	91 %
417 Internet		63.75	648.74	875.00	875.00	226.26	74 %
420 Supplies		0.00	184.87	300.00	300.00	115.13	62 %
432 Building Repairs & Maintenance		0.00	287.50	400.00	400.00	112.50	72 %
437 Telephone, Telecommunications		0.00	257.63	300.00	300.00	42.37	86 %
520 Dues & Fees		0.00	0.00	35.00	35.00	35.00	100 %
540 Books, Subscriptions, Reference		0.00	52.87	250.00	250.00	197.13	21 %
605 Office Supplies		0.00	331.76	200.00	200.00	-131.76	166 %
613 IT - Computer		0.00	0.00	150.00	150.00	150.00	100 %
621 Software Maintenance Fees		0.00	119.15	1,150.00	1,150.00	1,030.85	10 %
961 Taxes		0.00	0.00	60.00	60.00	60.00	100 %
970 Grant Expense		0.00	0.00	1,200.00	1,200.00	1,200.00	100 %
Account Total:		63.75	3,595.60	7,280.00	7,280.00	3,684.40	49 %
Account Group Total:		308.65	10,129.92	23,594.00	23,594.00	13,464.08	43 %
Fund Total:		308.65	10,129.92	23,594.00	23,594.00	13,464.08	43 %

51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110 Office Wages		535.40	8,451.06	17,368.00	17,368.00	8,916.94	49 %
111 Council Wages		300.00	2,400.00	4,320.00	4,320.00	1,920.00	56 %
112 Mayor Wages		100.00	800.00	1,440.00	1,440.00	640.00	56 %
115 Water & Sewer Wages		915.70	12,843.40	15,486.00	15,486.00	2,642.60	83 %
210 Health		229.09	3,095.82	4,178.00	4,178.00	1,082.18	74 %
220 Social Security/Medicare		140.98	1,846.56	2,082.00	2,082.00	235.44	89 %
230 PERSI		209.89	2,745.44	3,938.00	3,938.00	1,192.56	70 %
250 Unemployment Insurance		17.37	229.00	379.00	379.00	150.00	60 %
260 Workers Compensation		0.00	800.00	800.00	800.00	0.00	100 %
290 Dental		17.43	246.02	390.00	390.00	143.98	63 %
	Account Total:	2,465.86	33,457.30	50,381.00	50,381.00	16,923.70	66 %
41100 Administration							
310 Audit & Accounting Services		0.00	1,493.00	1,493.00	1,493.00	0.00	100 %
320 Attorney/Legal Fees		0.00	1,932.50	4,000.00	4,000.00	2,067.50	48 %
351 Maintenance Contractor		0.00	0.00	500.00	500.00	500.00	0 %
360 Water Operator		250.00	2,000.00	3,000.00	3,000.00	1,000.00	67 %
414 Solid Waste Collection		0.00	3,552.00	6,060.00	6,060.00	2,508.00	59 %
416 Electric & Gas		0.00	3,047.62	4,600.00	4,600.00	1,552.38	66 %
435 Equipment Lease Payment		0.00	3,419.00	3,419.00	3,419.00	0.00	100 %
436 Cell Phone Mayor/Maintenance		20.21	132.63	375.00	375.00	242.37	35 %
437 Telephone, Telecommunications		67.53	476.36	900.00	900.00	423.64	53 %
481 Fuel for Pickup		0.00	212.20	720.00	720.00	507.80	29 %
510 Insurance - Liability		0.00	1,449.00	1,449.00	1,449.00	0.00	100 %
520 Dues & Fees		0.00	625.72	250.00	250.00	-375.72	250 %
530 Publications- Newspaper		0.00	103.65	200.00	200.00	96.35	52 %
550 Travel Reimbursed		0.00	550.00	600.00	600.00	50.00	92 %
551 Training & Educationa		198.00	583.00	1,650.00	1,650.00	1,067.00	35 %
605 Office Supplies		0.00	499.50	550.00	550.00	50.50	91 %
611 Copier Maintenance		2.70	24.95	190.00	190.00	165.05	13 %
612 Copier Lease		0.00	399.00	570.00	570.00	171.00	70 %
614 Postage		0.00	115.16	400.00	400.00	284.84	29 %
615 Grant Writing		0.00	7,000.00	0.00	0.00	-7,000.00	0 %
620 Software - New		0.00	66.00	750.00	750.00	684.00	9 %
621 Software Maintenance Fees		0.00	3,268.12	2,323.00	2,323.00	-945.12	141 %
810 Bond Payments		0.00	4,579.94	4,900.00	4,900.00	320.06	93 %
950 Improvement Fund Expense		0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
970 Grant Expense		0.00	42,423.52	21,500.00	21,500.00	-20,923.52	197 %
	Account Total:	538.44	77,952.87	75,399.00	75,399.00	-2,553.87	103 %
	Account Group Total:	3,004.30	111,410.17	125,780.00	125,780.00	14,369.83	89 %
42000 Public Safety							
42000 Public Safety							
900 Public Safety		0.00	0.00	110.00	110.00	110.00	0 %
	Account Total:	0.00	0.00	110.00	110.00	110.00	0 %
	Account Group Total:	0.00	0.00	110.00	110.00	110.00	0 %

51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43400	Water System						
	433 Repairs & Maint to Water	0.00	3,284.71	8,200.00	8,200.00	4,915.29	40 %
	434 Equip. Maintenance	0.00	0.00	250.00	250.00	250.00	0 %
	462 Chemicals	0.00	1,643.75	1,700.00	1,700.00	56.25	97 %
	463 Plumbing Parts for Repairs	0.00	232.10	5,382.00	5,382.00	5,149.90	4 %
	560 Tests	16.00	378.00	1,233.00	1,233.00	855.00	31 %
	700 Capital Improvements	0.00	9,950.00	10,000.00	10,000.00	50.00	100 %
	710 Meter Equipment Purchased	0.00	2,026.61	7,500.00	7,500.00	5,473.39	27 %
	Account Total:	16.00	17,515.17	34,265.00	34,265.00	16,749.83	51 %
	Account Group Total:	16.00	17,515.17	34,265.00	34,265.00	16,749.83	51 %
	Fund Total:	3,020.30	128,925.34	160,155.00	160,155.00	31,229.66	81 %

52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110 Office Wages		364.08	5,746.12	5,789.00	5,789.00	42.88	99 %
111 Council Wages		204.00	1,632.00	1,440.00	1,440.00	-192.00	113 %
112 Mayor Wages		68.00	544.00	480.00	480.00	-64.00	113 %
115 Water & Sewer Wages		45.68	1,464.87	1,915.00	1,915.00	450.13	76 %
210 Health		53.85	924.71	1,414.00	1,414.00	489.29	65 %
220 Social Security/Medicare		52.15	717.33	2,563.00	2,563.00	1,845.67	28 %
230 PERSI		77.40	1,064.47	1,703.00	1,703.00	638.53	63 %
250 Unemployment Insurance		4.89	69.47	136.00	136.00	66.53	51 %
260 Workers Compensation		0.00	100.00	100.00	100.00	0.00	100 %
290 Dental		4.10	73.34	132.00	132.00	58.66	56 %
	Account Total:	874.15	12,336.31	15,672.00	15,672.00	3,335.69	79 %
41100 Administration							
310 Audit & Accounting Services		0.00	1,014.00	1,015.00	1,015.00	1.00	100 %
320 Attorney/Legal Fees		0.00	4,137.50	2,000.00	2,000.00	-2,137.50	207 %
416 Electric & Gas		0.00	578.53	800.00	800.00	221.47	72 %
435 Equipment Lease Payment		0.00	2,324.64	2,325.00	2,325.00	0.36	100 %
436 Cell Phone Mayor/Maintenance		13.74	95.82	275.00	275.00	179.18	35 %
437 Telephone, Telecommunications		34.61	253.99	500.00	500.00	246.01	51 %
481 Fuel for Pickup		0.00	123.45	525.00	525.00	401.55	24 %
510 Insurance - Liability		0.00	985.00	986.00	986.00	1.00	100 %
520 Dues & Fees		0.00	5.24	30.00	30.00	24.76	17 %
530 Publications- Newspaper		0.00	0.00	70.00	70.00	70.00	100 %
541 Monthly Service Agreement-NLSD		3,200.00	25,600.00	38,400.00	38,400.00	12,800.00	67 %
551 Training & Educationa		0.00	0.00	70.00	70.00	70.00	100 %
605 Office Supplies		0.00	179.02	200.00	200.00	20.98	90 %
611 Copier Maintenance		1.84	16.96	130.00	130.00	113.04	13 %
612 Copier Lease		0.00	133.00	475.00	475.00	342.00	28 %
614 Postage		0.00	78.31	175.00	175.00	96.69	45 %
620 Software - New		0.00	66.00	200.00	200.00	134.00	33 %
621 Software Maintenance Fees		0.00	640.29	1,190.00	1,190.00	549.71	54 %
700 Capital Improvements		0.00	0.00	34,124.00	34,124.00	34,124.00	100 %
720 Contingency Expense		0.00	0.00	8,426.00	8,426.00	8,426.00	100 %
810 Bond Payments		0.00	4,332.34	5,000.00	5,000.00	667.66	87 %
	Account Total:	3,250.19	40,564.09	96,916.00	96,916.00	56,351.91	42 %
	Account Group Total:	4,124.34	52,900.40	112,588.00	112,588.00	59,687.60	47 %
	Fund Total:	4,124.34	52,900.40	112,588.00	112,588.00	59,687.60	47 %
	Grand Total:	14,792.46	411,964.80	667,329.00	667,329.00	255,364.20	62 %

10 GENERAL

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
31000 Taxes					
31010 Taxes - Current Year	0.00	54,278.97	84,722.00	30,443.03	64 %
31200 Franchise Fees	0.00	3,796.73	6,719.00	2,922.27	57 %
31300 Taxes - Previous Year	0.00	2,583.29	0.00	-2,583.29	**
31310 Taxes - P/I	0.00	1,138.13	1,500.00	361.87	76 %
Account Group Total:	0.00	61,797.12	92,941.00	31,143.88	66 %
32000 Licenses & Permits					
32000 Licenses & Permits	0.00	0.00	500.00	500.00	0 %
32100 Business License	0.00	500.00	900.00	400.00	56 %
32110 Beer/Wine/Alcohol Permits	0.00	950.00	1,100.00	150.00	86 %
32160 Catering Permits	0.00	0.00	60.00	60.00	0 %
32161 Community Center Rental	20.00	385.00	750.00	365.00	51 %
32210 Building Permits	0.00	13,175.24	16,000.00	2,824.76	82 %
32220 Dog Licenses	0.00	0.00	60.00	60.00	0 %
32230 Sign Permit	0.00	50.00	300.00	250.00	17 %
Account Group Total:	20.00	15,060.24	19,670.00	4,609.76	77 %
33000 Intergovernmental Revenue					
33411 State Revenue Sharing	0.00	5,964.06	7,880.00	1,915.94	76 %
33412 County Revenue Sharing	0.00	3,143.26	6,031.00	2,887.74	52 %
33420 Highway User Revenue	0.00	5,192.13	6,300.00	1,107.87	82 %
33430 Liquor Apportionment	0.00	23,415.00	29,600.00	6,185.00	79 %
33800 Airport Revenue	0.00	514.02	950.00	435.98	54 %
Account Group Total:	0.00	38,228.47	50,761.00	12,532.53	75 %
34000 Charges for Services					
34110 Development Fees:Extension Fees	0.00	193.00	400.00	207.00	48 %
34510 Parks/Rec - Huckleberry Fest/Trot Donati	0.00	118.00	2,400.00	2,282.00	5 %
34511 Parks/Rec - Tennis Court Contributions	0.00	0.00	100.00	100.00	0 %
34512 Parks/Rec - Day Use Boat Docks Vehicle	0.00	0.00	1,500.00	1,500.00	0 %
34513 Parks/Rec - Day Use Vehicle - Annual Pas	0.00	55.00	1,200.00	1,145.00	5 %
34514 Parks/Rec - Overnight Camping Fees	0.00	280.00	2,000.00	1,720.00	14 %
34515 Parks/Rec - Pavillion Picnic Reservation	0.00	0.00	400.00	400.00	0 %
Account Group Total:	0.00	646.00	8,000.00	7,354.00	8 %
36000 MISCELLANEOUS					
36100 Interest Income	62.82	280.37	300.00	19.63	93 %
36210 Rental Depot Ctr	3,700.00	21,450.00	36,000.00	14,550.00	60 %
36220 Rental Late fees	25.00	125.00	300.00	175.00	42 %
Account Group Total:	3,787.82	21,855.37	36,600.00	14,744.63	60 %
38000 OTHER FINANCING SOURCES					
38370 Land Lease	50.00	310.00	670.00	360.00	46 %
38900 Miscellaneous Income	0.00	8,200.37	1,500.00	-6,700.37	547 %
38999 Cash Carryover	0.00	0.00	115,750.00	115,750.00	0 %
Account Group Total:	50.00	8,510.37	117,920.00	109,409.63	7 %
Fund Total:	3,857.82	146,097.57	325,892.00	179,794.43	45 %

05/11/17
15:02:06

CITY OF DONNELLY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 17

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15 LOT FUND

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
31000 Taxes					
31110 Local Option Tax:1% Retail Sales	312.92	25,617.64	38,000.00	12,382.36	67 %
31120 Local Option Tax:3% Bedding Tax	50.06	5,114.35	7,000.00	1,885.65	73 %
Account Group Total:	362.98	30,731.99	45,000.00	14,268.01	68 %
36000 MISCELLANEOUS					
36100 Interest Income	66.35	313.35	100.00	-213.35	313 %
Account Group Total:	66.35	313.35	100.00	-213.35	313 %
Fund Total:	429.33	31,045.34	45,100.00	14,054.66	69 %

21 LIBRARY

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
34000 Charges for Services					
34346 Late Fees	0.00	39.50	100.00	60.50	40 %
34520 Membership Dues	0.00	165.00	1,100.00	935.00	15 %
34522 Grant Income	0.00	9,250.00	10,900.00	1,650.00	85 %
Account Group Total:	0.00	9,454.50	12,100.00	2,645.50	78 %
36000 MISCELLANEOUS					
36410 DPS:Friends Contributions/Donations	0.00	3,000.00	2,400.00	-600.00	125 %
36420 DPS:Individ, Business Contributions	0.00	211.22	200.00	-11.22	106 %
36510 Computer Use	0.00	5.50	15.00	9.50	37 %
36511 Copies and Fax Income	0.00	1.00	15.00	14.00	7 %
36512 Paperback Sales	0.00	19.75	104.00	84.25	19 %
36513 Printer Use	0.00	12.00	100.00	88.00	12 %
Account Group Total:	0.00	3,249.47	2,834.00	-415.47	115 %
38000 OTHER FINANCING SOURCES					
38999 Cash Carryover	0.00	0.00	8,660.00	8,660.00	0 %
Account Group Total:	0.00	0.00	8,660.00	8,660.00	0 %
Fund Total:	0.00	12,703.97	23,594.00	10,890.03	54 %

51 WATER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
33000 Intergovernmental Revenue					
33100 Grant Revenue	347.00	30,272.00	31,500.00	1,228.00	96 %
Account Group Total:	347.00	30,272.00	31,500.00	1,228.00	96 %
34000 Charges for Services					
34340 Water User Fees-Base	0.00	31,683.00	63,828.00	32,145.00	50 %
34341 Water User Fees-Usage	0.00	7,156.52	16,000.00	8,843.48	45 %
34342 Water User Fees - overpayment	0.00	100.00	0.00	-100.00	** %
34343 Water Re-Connect Fee	0.00	50.00	3,500.00	3,450.00	1 %
34345 Improvement Fund-Revenue	0.00	6,735.00	11,820.00	5,085.00	57 %
34346 Late Fees	0.00	538.00	1,200.00	662.00	45 %
34347 Water - New Connection Fee	0.00	82,475.48	12,359.00	-70,116.48	667 %
34400 Garbage Collection	0.00	4,023.20	7,056.00	3,032.80	57 %
Account Group Total:	0.00	132,761.20	115,763.00	-16,998.20	115 %
36000 MISCELLANEOUS					
36100 Interest Income	41.71	200.86	140.00	-60.86	143 %
Account Group Total:	41.71	200.86	140.00	-60.86	143 %
38000 OTHER FINANCING SOURCES					
38999 Cash Carryover	0.00	0.00	12,752.00	12,752.00	0 %
Account Group Total:	0.00	0.00	12,752.00	12,752.00	0 %
Fund Total:	388.71	163,234.06	160,155.00	-3,079.06	102 %

52 SEWER

Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
34000 Charges for Services					
34310 Sewer User Fees-Base	0.00	37,125.00	63,828.00	26,703.00	58 %
34311 Sewer User Fees-Usage	0.00	1,210.96	14,000.00	12,789.04	9 %
34315 RV Dump	0.00	1,200.40	1,200.00	-0.40	100 %
34345 Improvement Fund-Revenue	0.00	6,875.00	11,820.00	4,945.00	58 %
Account Group Total:	0.00	46,411.36	90,848.00	44,436.64	51 %
36000 MISCELLANEOUS					
36100 Interest Income	46.95	230.64	150.00	-80.64	154 %
Account Group Total:	46.95	230.64	150.00	-80.64	154 %
38000 OTHER FINANCING SOURCES					
38360 NLRSD	0.00	750.00	750.00	0.00	100 %
38999 Cash Carryover	0.00	0.00	20,840.00	20,840.00	0 %
Account Group Total:	0.00	750.00	21,590.00	20,840.00	3 %
Fund Total:	46.95	47,392.00	112,588.00	65,196.00	42 %
Grand Total:	4,722.81	400,472.94	667,329.00	266,856.06	60 %



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615

Telephone (208) 325-8859 Fax (208) 325-4091

Planning & Zoning Commission Meeting

Monday, May 1, 2017 at 6:00 pm

AT

Donnelly Community Center

MINUTES

Roll Call: 6:00 p.m. Chairman Larry Mangum, Sally Gilbert, Maggie Bryant and Gene Tyler were present. George Dorris was absent. Quorum exists. Clerk Cami Hedges and Administrator Delta James were present.

PREVIOUS MINUTES:

Motion by Tyler, 2nd by Bryant to table the April 3, 2017 minutes until the next regular meeting. Motion carried.

GENERAL BUSINESS:

Election of P&Z Commission Chairman – votes remained the same and will need to wait until there is a tie breaker vote or request Mayor to appoint the Chairman. Commissioner Tyler showed the frustration of what the agenda was to change the Chairman as the current Chair was doing a fine job. Administrator advised that if it went another month that it should be given to the Mayor to appoint. There are no legal issues with this, it is just in the scope of work as the P&Z Commission to elect a new chair each year.

Motion by Gilbert, 2nd by Bryant to table until the next meeting. Mangum, Gilbert and Bryant for, Tyler against. Motion carried.

Design Review updates:

Some questions have arisen in regards to the Design Review process. Current code states that all construction done in the Central Commercial District requires a design review. Administration believes that it was an error to state all when it should be exterior only. However, no changes to the building permit requirements. It would be best to clarify this in the code to indicate exterior only. Commission agreed.

There does not seem to be a threshold on size. This needs to be determined if needed. Suggests that anything lower than 500 sq ft should not require a design review. Commission agreed.

With recent happenings of new development in town, Administrator believes it would be advantageous for the commission to require a public hearing on design review applications. The threshold would also be 500 sq ft to not require a public hearing.

Motion by Tyler, 2nd by Bryant to approve proposed code language for design review, and to be heard by public hearing at the next meeting. Motion carried.

Staff Updates:

Clerk – City Council did not approve the extension of Coach Crossing and is asking the Developer to present the project to both bodies. City has hired a new Library Director – Cherlene Kangas. City was awarded the Department of Commerce Block Grant for the water system. We may be able to have a new well as early as October 2017.

Administrator – May not be able to attend the public hearing in June due to schedule conflict, however will do her best to attend.

Gilbert – attended the Valley County public hearing on the Valley County Pathways plan that incorporates all area pathway plans. The Commissioners felt they needed more information prior to adoption therefore has been tabled until the information is obtained. It was a good public hearing and the Commissioners received a lot of valuable feedback. The consensus was to respect the property owners.

Tyler stated that much of the problems with the pathways was the accessibilities act and that not enough space was proposed.

ADJOURN

Motion by Gilbert, 2nd by Bryant to adjourn until the next regular scheduled meeting at 6:00 p.m. June 5, 2017. Motion carried.

Adjourned: 6:40 p.m.