



## City of Donnelly

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# City Council Meeting on Monday, October 16, 2017 at 6:00 pm Donnelly Community Center

## MINUTES

Meeting called to order: 6:00 p.m.

**Roll Call:** Councilor Stayton, Councilor Minshall, and Councilor Davenport were present. Mayor Koch and Clerk Hedges were also present. Visitors included: Ken Minshall, Rheta Atkinson

### Pledge of Allegiance

### CONSENT AGENDA:

Vouchers September 16, 2017 through October 12, 2017

Clerk asked to add 4 vouchers – BHS Specialty Chemicals \$105.00, Brand Circle \$436.07, T.O. Engineers \$1606.50 & Trueline Exterior Contractors \$3710.00. Total of \$5857.57

**Motion by Stayton, 2<sup>nd</sup> by Davenport** to approve the vouchers with the added \$5857.57 read into record. Motion carried.

City Council Minutes – September 18, 2017 & September 25, 2017

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to approve the City Council minutes. Motion carried.

Mayor asked for any public comments. None

### BUSINESS AGENDA:

**AB 18-01 Appoint Rheta Atkinson as City Council Members**

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to appoint Rheta Atkinson as City Council member. Motion carried. Ms. Atkinson took Oath of Office on record.

**AB 18-02 Ordinance 237 Sign Code Amendment Chapter 18.95**

**Motion by Minshall pursuant to Idaho Code Section 50-902 that the proposed ordinance No. 237 pass its first reading by title only, 2<sup>nd</sup> by Davenport.** Roll Call Vote: Stayton yes, Minshall yes, Davenport yes, Atkinson yes.

**Motion by Minshall pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that the proposed**

**ordinance No. 237 be considered read, passed and adopted after being read by title only, 2<sup>nd</sup> by Davenport.** Ordinance 237 title only was read by City Clerk. Roll Call Vote: Stayton yes, Davenport yet, Minshall yes, Atkinson yes. Motion carried.

**AB 18-03 Racquet Courts – Painting of additional lines to the already dedicated Pickleball Court**

Clerk presented the request from the Pickleball participants to add additional lines on the already dedicated pickleball court. They have been placing duct tape on the court to add additional playing areas. When left in the heat the tape left residue as per the pictures on the court. The court was resurfaced less than two years ago. They stated it was easier to leave there said the residue will eventually wear off. Council asked Clerk to contact them and ask them to remove the residue before any consideration from the council as it has damaged the new surface. Council asked clerk to research the Resolution and investigate what type of tape would be allowed on the court. The pickleball group will need to have prior approval of any cleaning material prior to cleaning to make sure it will not damage surface from City staff. Council asked to give group a deadline of 2 weeks to remove the residue properly before consideration.

**AB 18-04 Resolution 2018-001 Memo of Understanding between City of Donnelly and SISCRA**

Clerk presented the resolution that indicates that the City will be a sponsor for SISCRA to apply for grant funds from Idaho Parks & Recreation to complete ADA requirements in the park. This resolution represents that agreement of 12% of the grant for administration fee.

**Motion by Davenport, 2<sup>nd</sup> by Stayton** to approve Resolution 2018-001 Memo of Understanding between the City and SISCRA. Motion carried.

**Staff Reports:**

Clerk report was included in packet and discussed. Clerk reported that Public Works was looking to add a snow pusher to the current backhoe to operate safely and that the operators of the red truck snow plow must have a CDL license to operate legally. Council asked Mayor to instruct Clerk to immediately take the truck out of service and restrict any use until a CDL license can be obtained by Public Works or the truck is sold. If need be the City will need to contract out snow removal if they are not able to do with backhoe and skid steer.

Davenport asked if we could see more speed limit signs in town to help slow down people. Halferty and Payette have become speed zones. Clerk will get some more ordered and public works will install. She also asked if the new apartment manager can come and introduce herself to the council. Clerk will contact her.

Mayor and Council requested clerk along with P&Z administrator to research changing density in the Commercial and Central Business district. Clerk will meet with Administrator and discuss further.

Mayor brought up Cell Tower contracts and how the City could benefit from getting an 3<sup>rd</sup> party contract review to make sure that if the Cell Tower is approved the City is not falling short. Clerk will research a few contract representatives.

**Adjourn @ 7:04 pm:**

**Motion by Davenport, 2<sup>nd</sup> by Stayton** to adjourn until the next City Council meeting on November 20, 2017 at 6:00 p.m. Motion Carried.

Approved: November 20, 2017