



## City of Donnelly

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# City Council Meeting on Monday, July 16, 2018 at 6:00 pm Donnelly Community Center

## MINUTES

Meeting called to order by Mayor Koch at 6:00 p.m.

**Roll Call:** Councilman Stayton, Councilwoman Davenport, Councilwoman Atkinson and Councilwoman Minshall were present. Mayor Koch was also present. Clerk Hedges was absent.

### Pledge of Allegiance

### CONSENT AGENDA:

City Council Minutes – June 18, 2018  
Vouchers June 15, 2018 thru July 12, 2018  
Treasurer's Report for June 2018  
Payroll Summary – June 27, July 5

**Motion by Davenport, 2<sup>nd</sup> by Atkinson** to approve the consent agenda. Motion carried.

### BUSINESS AGENDA:

**AB 18-64 Idaho Independent Intergovernmental Association III-A Annual Report – Lisa Fritz**  
Provided an annual report for 2016-17 for the organization. The group is continuing to grow with new members each year.

### **AB 18-65 Valley County Pickleball – Court Discussion**

Cost effect to turn one of the tennis courts to a dedicated pickleball court by installing nets, painting lines, etc. Club would be willing to cost share the legal fees to inquire on changing the deed restriction. Council would like the Clerk to contact City Attorney to find out the legality to change the deed and ask to remove the restriction. Would suggest that the club go to the School District to whom deeded the property to us and see if they would support the change. Councilman Davenport asked if the pickleball players were playing how would this affect the tennis court? Mr. Keene stated that there is a temporary fence that they would put this up if players were on both courts.

**AB 18-66 Local Option Tax Award Commission Presentation – Doreen Johnson (ACTION ITEM)**

There were 27 LOT application with the total requested \$94677, total budget is \$70350, less administrative fee total available to allocate is \$62810. All awards were ranked in priority funding and then some may receive contingency if received above budget amount.

**Motion by Minshall, 2<sup>nd</sup> by Davenport**, to approve AB 18-66 Local Option Tax Awards recommended by LOT Committee. Motion carried.

**AB 18-60 DDC Lease changes (ACTION ITEM)**

Lease presented looks good.

**Motion by Davenport 2<sup>nd</sup> by Atkinson** to approve AB 18-60 DDC Lease Changes. Motion carried.

**AB 18-67 Donnelly Chamber of Commerce – Gene Tyler (ACTION ITEM)**

Treasurer of the Chamber of Commerce, requesting either zero or reduce temporary vendor fee. Tyler states that the vendor participants are 20% lower than the previous year. He stated that the vendors have complained about the fee and state that it is too much. This is the only large event that the Chamber has each year and believes that the Local Option tax collected during this period is considerably higher during this event. Mayor Koch asked if Mr. Tyler believes that the fee of approximately \$6.50 per day for a 3-day event is asking too much? Minshall stated that the Public Works department take a lot of time to clean up for this event as well. Some businesses are not happy with the vendors and are stating that they do not see any benefit for holding the Huckleberry Festival. Stayton states that the \$20 vendor fee is acceptable. Davenport agrees with Stayton but willing to negotiate a fee to keep the event going. Proposes \$5 per day which is a discount for 2018 only. Minshall agreed with this proposal.

**Motion by Davenport, 2<sup>nd</sup> by Atkinson** to reduce the 2018 Donnelly Chamber to \$10 per vendor for the Huckleberry Festival. Motion carried.

**AB 18-68 Proposed Property Conveyance to Donnelly Fire District (ACTION ITEM)**

Mayor Koch presented that the Fire Department has been in a land lease for 31 years of a 50-year lease. The Fire Department built a very nice facility on the property and has done a lot of improvements on the land and contributed a lot to the City. Jim Daniels has been part of the Fire Department of 1983, when the land was leased the Fire Department was only an association and the lease allowed them to have the property and develop. Now they are a district would like to see ownership of the property if the Council does approve.

**Motion by Minshall, 2<sup>nd</sup> by Stayton**, to approve AB 18-68 for the proposed property conveyance to the Donnelly Fire District to hold a public hearing. Motion carried.

**AB 18-69 Grant Writing (ACTION ITEM)**

Clerk would like to contract with Carol Coyle on an as needed basis for Grant Writing. This will help fund pathways, safe passages to school, parks and recreation, transportation plan, etc.

**Motion by Stayton, 2<sup>nd</sup> Minshall** by to authorize City Clerk to work with Carol Coyle on grant applications. Motion carried.

**Motion Davenport, 2<sup>nd</sup> by Stayton** to table ranking of grant opportunities of capital improvements until the August meeting. Motion carried.

**AB 18-70 Engineering Quotes for Tentative Projects (ACTION ITEM)**

**Motion by Stayton, 2<sup>nd</sup> by Davenport** to table AB 18-70 Engineering quotes for tentative projects until the next City Council meeting. Motion carried.

**AB 18-71 Over the Road Banner System (ACTION ITEM)**

Stayton would like to see clerk go to free resources to find out additional information. Davenport and Minshall would like to see other possibilities of possible side locations for banners/advertisements. Engineering at this time without more information is mute until we know what the specifications are. Public Works is worried of the system failing and causing an accident. There has not been a complete failure, but it has been an anchor point of the system has had issues several times.

**Motion by Davenport, 2<sup>nd</sup> by Stayton** to table AB 18-71 Over the Road Banner System until further information is received by Clerk. Motion carried.

**AB 18-72 FY19 Proposed Budget Approval**

**Motion by Minshall 2<sup>nd</sup> by Atkinson** to approve AB 18-72 FY Proposed Budget Approval for public hearing on August 20, 2018. Motion carried.

**STAFF REPORTS:**

Clerk provided staff report in packet. Mayor asked that Clerk research a Camp Host for next year. Midas Gold is asking for a special council meeting on the 24<sup>th</sup> at 6:00 p.m.

Councilman Atkinson will be resigning from City Council as she will be moving out of City limits. July 24<sup>th</sup> will be her last meeting.

Councilman Davenport asked that 15 mph signs be posted on Everett Street for the local law enforcement to enforce the speed limit. One will be placed on the Northside of Everett and on Halferty by the empty lot on the East side, and one on West Halferty between the first and second property.

The speed bumps on Halferty are helping. Mayor Koch will request more County presence on City streets. Request clerk on the cost and if there are larger ones to purchase for more areas. Identify more areas in town to place them. Request public works to paint where the fire hydrants are at the Northwest Passages for no parking.

**Motion by Davenport, 2<sup>nd</sup> by Atkinson** to adjourn until the next Special City Council Meeting on meeting on July 24, 2018 at 6:00 p.m. Motion carried.

Adjourned at 8:15 p.m.

Approved: August 20, 2018