



**AGENDA**  
**Donnelly City Council**  
**Monday, March 18, 2019 at 6:00 pm**  
**Donnelly Community Center**

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**ROLL CALL**

**PLEDGE OF ALLEGIENCE**

**CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

City Council Minutes – January 14, 2019

Vouchers – January 15 through February 7, 2019 & February 8 through March 14, 2019

Treasurer's Report – January 2019, February 2019

Payroll Summary – January 17 through March 14<sup>th</sup>

**PUBLIC COMMENT:**

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

**BUSINESS AGENDA:**

AB 19-18 West Central Mountains Update – Andrew Mentzer

AB 19-15 Local Option Tax Ordinance Renewal (ACTION ITEM)

AB 19-17 Date Change City Council Meeting April 2019 (ACTION ITEM)

AB 19-19 School District Lease Renewal (ACTION ITEM)

AB 19-20 LHTAC 2019 Children Pedestrian Safety Grant Award (ACTION ITEM)

AB 19-21 T.O. Engineering Scope of Work (ACTION ITEM)

AB 19-22 Resolution 2019-004 Fair Housing Month Proclamation (ACTION ITEM)

AB 19-23 Resolution 2019-005 Arbor Day Proclamation (ACTION ITEM)

AB 19-24 Donnelly Pathway to Boat Dock Engineering Requirement (ACTION ITEM)

AB 19-25 ITD State Highway 55 Widening Project between Smith's Ferry & Round Valley

**STAFF REPORTS:**

**ADJOURN:** Monday, April 22, 2019 at 6:00 p.m.



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859 Fax (208) 325-4091

# City Council Meeting on Monday, January 14, 2019 at 6:00 pm Donnelly Community Center

## MINUTES

Meeting called to order by Mayor Koch.

**Roll Call:** Councilwoman Davenport, Councilwoman Minshall, Councilwoman Bergquist, and Councilwoman Hoogendyk were present. Mayor Koch and Clerk Hedges were also present.

### Pledge of Allegiance

### CONSENT AGENDA:

City Council Minutes – December 17, 2018

Vouchers - November 17, 2018 through January 10, 2019 with the addition of \$1689.84 vouchers.

Treasurer's Report – December 2019

Payroll Summary – December 20, January 3, January 4

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve the Consent agenda with the addition of \$1689.84 in payable vouchers. Motion carried.

### PUBLIC COMMENT:

Mayor Koch asked for anyone with public comment. There was none.

### BUSINESS AGENDA:

#### **AB 19-14 Snow Removal at Library (ACTION ITEM)**

Mayor and Council all stated that the City is not in the business of snow removal, however, would be willing to agree to remove the snow from the library parking area only for the remainder of this season at the rate of \$34 per time. If excessive amounts of snow or it took longer that would be considered and indicated to the library. They also wanted to record that it would be on the route but after all other city snow removal had taken place. This would be billed monthly payable within 10 days.

**Motion by Davenport, 2<sup>nd</sup> by Bergquist** to approve snow removal at the Library by the City for the amount of \$34 with the perimeters stated above. Motion carried.

**AB 19-15 Local Option Tax Ordinance Renewal**

Clerk presented the current ordinance with proposed changes. Change the term of the tax from 7 years to 10 years and to change the late fee to \$10 for the first 10 days, \$100 after 20 days and \$200 after 30 days. If the business was later than 60 days legal charges would be filed. No additional changes at this time. Clerk will draft a new ordinance for review at the February meeting with these changes. C

**AB 19-16 Engineering Proposal for Over the Road Banner (ACTION ITEM)**

Clerk presented engineering proposal to help develop the correct structural engineering for the current over the road banner system and what we need to do to fix and stabilize for future use. Clerk indicated that we have several additional banners that want to be hung this year.

**Motion by Minshall, 2<sup>nd</sup> by Hoogendyk** to approve engineering proposal by Tamarack Grove Engineering for the over the road banner system. Motion carried.

**EXECUTIVE SESSION:** Communicate with legal counsel regarding pending/imminently-likely litigation (Idaho Code §74-206(1) (f))

Councilwoman Minshall moves that the board, pursuant to Idaho Code §74-206, convene in executive session to: Communicate with legal counsel regarding pending/imminently-likely litigation (Idaho Code §74-206(1) (f)) with the topic of Local Option Tax Violations.

Roll Call Vote: Davenport – yes, Minshall – yes, Bergquist – Yes, Hoogendyk – Yes. Entered executive session at 6:48 p.m. Exited executive session at 7:02 p.m.

**STAFF REPORTS:**

Davenport asked if NWP had been notified not to place their snow into the ROW. Clerk confirmed that they had been notified.

Clerk's staff report was included in packet. Clerk will get with a local vet to have a vet clinic in March. Trash fees go up to \$13.87 this month per the adopted resolution. Fire Dept has indicated that they will no longer be doing the fireworks. Chamber and Valley County Search and Rescue has been contacted. City will find out what requirements are for this.

**ADJOURN:**

**Motion by Davenport, 2<sup>nd</sup> by Hoogendyk** to adjourn until our next regular scheduled meeting, February 11, 2019. Motion carried.

Adjourned at 7:22 p.m.

Approved:

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09:20:35

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/15/19 to 03/14/19

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3942	-99842E	170 ADOBE SYSTEMS INC.	14.99					
1	071116 01/11/19 pdf solutions		14.99			10 41100 620		10190
4002	-99840E	170 ADOBE SYSTEMS INC.	14.99					
1	071116 02/11/19 pdf solutions		14.99			10 41100 620		10190
4058	-99830E	170 ADOBE SYSTEMS INC.	14.99					
1	071116 03/11/19 pdf solutions		14.99			10 41100 620		10190
		Total for Vendor:	44.97					
4043	-99834E	6 AMAZON	359.99					
		replacement scanner						
1	3656254 02/20/19 replacement scanner		234.00			10 41100 605		10190
2	3656254 02/20/19 replacement scanner		108.00			51 41100 605		10190
3	3656254 02/20/19 replacement scanner		17.99			52 41100 605		10190
		Total for Vendor:	359.99					
4022	13171S	8 ANALYTICAL LABORATORIES, INC	51.00					
		water tests						
1	59922 01/31/19 tests		16.00			51 43400 560		10100
2	59922 01/31/19 pickup		35.00			51 43400 560		10100
4091		8 ANALYTICAL LABORATORIES, INC	51.00					
		february samples						
1	60639 02/28/18 coliform		16.00			51 43400 560		10100
2	60639 02/28/18 pickup		35.00			51 43400 560		10100
		Total for Vendor:	102.00					
4090		9 ASSOC. OF IDAHO PUBLIC WORKS	10.00					
		2019 AIPW Membership - Ken Minshall						
1	2019-015 03/07/19 membership		10.00			51 41100 520		10100
		Total for Vendor:	10.00					



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4001	-99841E	274 ASSOC. OF PUBLIC TREASURERS	145.00					
2019	MEMBERSHIP							
1	20662	01/08/19 membership 2019	94.25			10 41100	520	10190
2	20662	01/08/19 membership 2019	43.50			51 41100	520	10190
3	20662	01/08/19 membership 2019	7.25			52 41100	520	10190
		Total for Vendor:	145.00					
4085		12 BLACK MOUNTAIN SOFTWARE	5,949.00					
		annual maintenance fees						
1	24307	03/01/19 bm software	3,042.65			10 41100	621	10100
2	24307	03/01/19 bm software	2,418.70			51 41100	621	10100
3	24307	03/01/19 bm software	487.65			52 41100	621	10100
		Total for Vendor:	5,949.00					
4020	13172S	14 BOISE OFFICE EQUIPMENT	40.00					
		copier maintenance fee						
1	IN1898355	02/01/19 maintenance	26.00			10 41100	611	10100
2	IN1898355	02/01/19 maintenance	12.00			51 41100	611	10100
3	IN1898355	02/01/19 maintenance	2.00			52 41100	611	10100
4083		14 BOISE OFFICE EQUIPMENT	66.58					
		copier maintenance						
1	IN1926422	03/01/19 copier	43.28			10 41100	611	10100
2	IN1926422	03/01/19 copier	19.97			51 41100	611	10100
3	IN1926422	03/01/19 copier	3.33			52 41100	611	10100
		Total for Vendor:	106.58					
3985	13173S	150 CABLE ONE	93.23					
		internet						
1	012219	01/28/19 internet	60.60			10 41100	437	10100
2	012219	01/28/19 internet	27.97			51 41100	437	10100
3	012219	01/28/19 internet	4.66			52 41100	437	10100

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4013		150 CABLE ONE	101.65					
internet/tele								
2	042218	02/22/19 internet	60.98			10 41100	437	10100
3	042218	02/22/19 internet	30.50			51 41100	437	10100
4	042218	02/22/19 internet	10.17			52 41100	437	10100
4069		150 CABLE ONE	93.23					
internet/tele								
2	022219	02/22/19 internet	60.60			10 41100	437	10100
3	022219	02/22/19 internet	27.97			51 41100	437	10100
4	022219	02/22/19 internet	4.66			52 41100	437	10100
Total for Vendor:			288.11					
3996	13190M	270 CAROL COYLE	1,020.00					
grant writing idpr grant								
1	4 01/31/19	idpr grant writing	1,020.00			10 41100	615	10100
Total for Vendor:			1,020.00					
3973	13174S	257 CASCADE HARDWARE	28.54					
equipment maint supplies								
1	133554	01/14/19 equipment repairs	28.54			10 43010	434	10100
4054		257 CASCADE HARDWARE	24.47					
1	1902-13727	02/22/19 supplies	24.47			10 43010	461	10100
Total for Vendor:			53.01					
3993	-99836E	29 CITY OF DONNELLY - WATER	340.00					
ddc water								
1	012819	01/28/19 ddc water	340.00			10 44300	415	10100
4056	-99831E	29 CITY OF DONNELLY - WATER	340.00					
ddc water/ sewer								
1	02/27/19	DDC water /sewer	340.00			10 44300	415	10100
Total for Vendor:			680.00					

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3994	11028M	234 CLEARWATER ECONOMIC DEVELOPMENT	5,000.00					
		grant administration for water improvement						
1	19-0128DON	01/28/19 grant administration	5,000.00			60 41100	354	10125
		CDBG Funds						
		Total for Vendor:	5,000.00					
4078		236 COASTLINE EQUIPMENT	82.75					
		hydraulic oil for backhoe						
1	566826	03/04/19 backhoe	82.75			10 43010	434	10100
		Total for Vendor:	82.75					
4086		169 CODE PUBLISHING INC.	480.00					
		web hosting for code						
1	62784	03/01/19 web hosting for code	312.00			10 41100	621	10100
2	62784	03/01/19 web hosting for code	144.00			51 41100	621	10100
3	62784	03/01/19 web hosting for code	24.00			52 41100	621	10100
		Total for Vendor:	480.00					
3983	-99837E	202 CTC BUSINESS	82.59					
		telephone						
1	020119	02/01/19 telephone	53.68			10 41100	437	10190
2	020119	02/01/19 telephone	24.78			51 41100	437	10190
3	020119	02/01/19 telephone	4.13			52 41100	437	10190
4055	-99832E	202 CTC BUSINESS	83.60					
		telephone						
1	030119	03/01/19 telephone	54.34			10 41100	437	10100
2	030119	03/01/19 telephone	25.08			51 41100	437	10100
3	030119	03/01/19 telephone	4.18			52 41100	437	10100
		Total for Vendor:	166.19					
4089		272 DRAKE DIVERSIFIED LLC	330.00					
		emergency water response for 2/28 pressure loss						
1	421	03/07/19 contract labor	330.00			51 41100	351	10100
		Total for Vendor:	330.00					

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4079		48 FRANKLIN BUILDING SUPPLY CO.	37.19					
		well house repair						
1	332971	03/04/19 repairs to well house	37.19			51 43400	463	10100
		Total for Vendor:	37.19					
4024	-99835E	53 GO-DADDY	167.88					
		website hosting						
1	1444607316	02/12/19 website hosting 12 months	167.88			10 41100	620	10190
		Total for Vendor:	167.88					
4046		223 HAGEN PRINTING	184.00					
		utility billing cards						
1	12795	02/19/19 utility billing cards	147.20			51 41100	605	10100
2	12795	02/19/19 utility billing cards	36.80			52 41100	605	10100
		Total for Vendor:	184.00					
3943	1800M	66 IDAHO POWER	10.02					
		159 Gestrin Road - Street Light						
1	3329-0119	01/18/19 Gestrin Street Light	10.02			10 43010	416	10100
3944	1800M	66 IDAHO POWER	133.43					
		Main Street lights						
1	8211-0119	01/18/19 main street lightening cabi	133.43			10 43010	416	10100
3945	1800M	66 IDAHO POWER	165.03					
		Street lights						
1	0078-0119	01/18/19 street lights	165.03			10 43010	416	10100
3946	1800M	66 IDAHO POWER	263.08					
		317 N Corbet Lane						
1	3291-0119	01/18/19 water supply	263.08			51 41100	416	10100
3947	1800M	66 IDAHO POWER	7.33					
		fire pump						
1	6560-0119	01/18/19 fire pump	7.33			51 41100	416	10100

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3948	1800M	66 IDAHO POWER	242.68					
153 E Jordan Pump House								
1	0899-0119	01/18/19 pump house	242.68			51 41100	416	10100
3949	1800M	66 IDAHO POWER	89.25					
North Corbett - newwell								
1	2555-0119	01/18/19 new well	89.25			51 41100	416	10100
3952	1800M	66 IDAHO POWER	6.44					
1	9405-0119	01/19/19 kiosk/rest area	6.44			10 43010	416	10100
3953	1800M	66 IDAHO POWER	161.95					
179 Halferty - Community Center								
1	4223-0119	01/19/19 community center	105.27			10 41100	416	10100
2	4223-0119	01/19/19 community center	48.59			51 41100	416	10100
3	4223-0119	01/19/19 community center	8.09			52 41100	416	10100
3954	1800M	66 IDAHO POWER	222.52					
1	7988-0119	01/19/19 city hall / shop	144.64			10 41100	416	10100
2	7988-0119	01/19/19 city hall / shop	66.76			51 41100	416	10100
3	7988-0119	01/19/19 city hall / shop	11.12			52 41100	416	10100
4003	1803M	66 IDAHO POWER	10.02					
159 Gestrin Road - Street Light								
1	3329-0219	02/18/19 Gestrin Street Light	10.02			10 43010	416	10100
4004	1803M	66 IDAHO POWER	118.75					
Main Street lights								
1	8211-0219	02/18/19 main street lightening cabi	118.75			10 43010	416	10100
4005	1803M	66 IDAHO POWER	165.03					
Street lights								
1	0078-0219	02/18/19 street lights	165.03			10 43010	416	10100

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4006	1803M	66 IDAHO POWER	206.56					
317 N Corbet Lane								
1	3291-0219	02/18/19 water supply	206.56			51 41100	416	10100
4007	1803M	66 IDAHO POWER	7.33					
fire pump								
1	6560-0219	02/18/19 fire pump	7.33			51 41100	416	10100
4008	1803M	66 IDAHO POWER	238.73					
153 E Jordan Pump House								
1	0899-0219	02/18/19 pump house	238.73			51 41100	416	10100
4009	1803M	66 IDAHO POWER	82.32					
North Corbett - newwell								
1	2555-0219	02/18/19 new well	82.32			51 41100	416	10100
4012	1803M	66 IDAHO POWER	6.55					
1	9405-0219	02/23/19 kiosk/rest area	6.55			10 43010	416	10100
4014	1803M	66 IDAHO POWER	153.01					
179 Halferty - Community Center								
1	4223-0219	02/18/19 community center	99.46			10 41100	416	10100
2	4223-0219	02/18/19 community center	45.91			51 41100	416	10100
3	4223-0219	02/18/19 community center	7.64			52 41100	416	10100
4015	1803M	66 IDAHO POWER	236.93					
1	7988-0219	02/18/19 city hall / shop	154.01			10 41100	416	10100
2	7988-0219	02/18/19 city hall / shop	71.08			51 41100	416	10100
3	7988-0219	02/18/19 city hall / shop	11.84			52 41100	416	10100
4018	13189M	66 IDAHO POWER	14.29					
ddc unit 2 power between tenants - billed idaho grain								
1	013019	01/30/19 ddc unit 2	14.29			10 44300	416	10100
Total for Vendor:			2,541.25					

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4045	1802M	166 IDAHO RURAL WATER ASSOCIATION	265.00					
Spring Conference								
1	14340	02/21/19 Ken Spring Trailing	265.00			51 41100	551	10190
Total for Vendor:			265.00					
3980	11027M	230 IRMINGER CONSTRUCTION INC	46,828.35					
Pay Request #3 Water improvement project pump house/ booster station								
1	3	01/08/19 pay request 3	46,828.35			60 43400	358	10125
CDBG Funds								
Total for Vendor:			46,828.35					
3984	13178S	165 LAKESHORE DISPOSAL	915.42					
1	012819	01/28/19 Trash Service	915.42			51 41100	414	10100
Total for Vendor:			915.42					
4016	13177S	79 LAKESHORE DISPOSAL	110.60					
ddc trash								
1	24451811	02/01/19 ddc trash	110.60			10 44300	414	10100
Total for Vendor:			110.60					
4082		165 LAKESHORE DISPOSAL	929.29					
trash collection								
1	0219	02/28/19 trash collections	929.29			51 41100	414	10100
67 pickups								
Total for Vendor:			929.29					
4084		79 LAKESHORE DISPOSAL	110.60					
ddc trash								
1	24504037	03/01/19 ddc trash	110.60			10 44300	414	10100
Total for Vendor:			110.60					
4021	13179S	80 LES SCHWAB TIRE	144.99					
backhoe tire repair								
1	1250022141	01/19/19 backhoe flt	144.99			10 43010	434	10100
Total for Vendor:			144.99					

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4097		86 MCCALL DELIVERY SERVICE	85.00					
	chemical pickup							
1	201-0171 03/08/19 chemical pickup and delivery		85.00			51 43400	462	10100
	Total for Vendor:		85.00					
4010 -99839E		216 MICROSOFT	30.00					
	business essential email - mayor & council members							
1	02-2019 02/05/19 email service		30.00			10 41100	620	10190
4011 -99838E		216 MICROSOFT	37.88					
	email and software for office employees							
1	02-19 02/05/19 office 365 subscription		37.88			10 41100	620	10190
4066 -99829E		216 MICROSOFT	40.00					
	business essential email - mayor & council members							
1	03-2019 03/05/19 email service		40.00			10 41100	620	10190
4067 -99828E		216 MICROSOFT	37.88					
	email and software for office employees							
1	03-2019 03/05/19 office 365 subscription		37.88			10 41100	620	10190
	Total for Vendor:		145.76					
3974 13180S		263 MID STATE FIRE PROTECTION	234.85					
	annual extinguisher services/ new extinguishers							
1	18-1123 01/16/19 extinguisher service		234.85			10 43010	434	10100
	Total for Vendor:		234.85					
3989 13181S		153 MOUNTAIN WATERWORKS	250.00					
	backup water operator							
1	3891 01/31/19 backup water operator		250.00			51 41100	360	10100
3995		153 MOUNTAIN WATERWORKS	4,815.83					
	water system improvements							
1	3869 01/31/19 water system improve Jan 19		2,041.68			60 43400	355	10125
USDA								
2	3869 01/31/19 water system improve Jan 19		1,116.65			60 43400	358	10125
USDA								



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3	3869	01/31/19 water system improve Jan 19	1,657.50			60 43400	357	10125
USDA								
3997	11026M	153 MOUNTAIN WATERWORKS	952.90					
water system improvement Dec								
1	3822	12/31/18 water system improvement	756.25			60 43400	355	10125
USDA								
2	3822	12/31/18 water system improvement	196.65			60 43400	358	10125
USDA								
4087		153 MOUNTAIN WATERWORKS	250.00					
backup water operato								
1	3911	02/28/19 backup water operator	250.00			51 41100	360	10100
4088		153 MOUNTAIN WATERWORKS	942.50					
PR USDA								
1	3919	02/28/19 Engineering	725.00			60 43400	356	10125
USDA								
2	3919	02/28/19 construction	217.50			60 43400	356	10125
USDA								
Total for Vendor:			7,211.23					
4017	13182S	154 NORTH LAKE RECREATIONAL SEWER &	4,800.00					
sewer contract								
1	020119	02/01/19 sewer contract	4,800.00			52 41100	541	10100
4073		154 NORTH LAKE RECREATIONAL SEWER &	4,800.00					
service contract								
1	030119	03/01/19 service contract	4,800.00			52 41100	541	10100
Total for Vendor:			9,600.00					
4019	1804M	999999 RAINBOW RACING SYSTEMS	113.83					
huck trot race bibs								
1	43181	02/05/19 race bibs	113.83			10 44100	921	10190
Total for Vendor:			113.83					

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CITY OF DONNELLY  
Claim Details by Posted Date  
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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3988	13183S	261 RANDY MORELL EXCAVATION & snow removal	990.00					
1	19-2196	01/29/19 snow removal 1/6/19	495.00			10 43010	429	10100
2	19-2196	01/29/19 snow removal 1/7/19	495.00			10 43010	429	10100
4047		261 RANDY MORELL EXCAVATION & snow plowing	2,310.00					
1	19-2269	02/22/19 Feb 4	577.50			10 43010	429	10100
2	19-2269	02/22/19 Feb 11	577.50			10 43010	429	10100
3	19-2269	02/22/19 Feb 12	577.50			10 43010	429	10100
4	19-2269	02/22/19 Feb 13	577.50			10 43010	429	10100
		Total for Vendor:	3,300.00					
3978	13184S	115 ROCKY MOUNTAIN SIGNS & APPAREL, annual boat pass stickers	116.00					
1	17086	01/15/19 boat dock passes	116.00			10 44100	451	10100
		Total for Vendor:	116.00					
3970	-99844E	117 SAFETY FLAG CO. Crossing Flags	135.66					
1	1547844856	01/22/19 crossing flags	135.66			10 42000	900	10190
		Total for Vendor:	135.66					
4074		199 SHRED-IT shredding servic	87.29					
1	8126685437	02/22/19 shredding	56.74			10 41100	605	10100
2	8126685437	02/22/19 shredding	26.19			51 41100	605	10100
3	8126685437	02/22/19 shredding	4.36			52 41100	605	10100
		Total for Vendor:	87.29					
3960	1799M	120 SINCLAIR FLEET TRACK (STINKER) skidsteer fuel	43.18					
1	898649	01/07/19 skidsteer fuel	43.18			10 43010	482	10100
		262 hrs						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3961	1799M	120 SINCLAIR FLEET TRACK (STINKER)	85.42					
		Backhoe Fuel						
1	893809	01/02/19 backhoe fuel	85.42			10 43010	482	10100
		880 hrs						
3967	1799M	120 SINCLAIR FLEET TRACK (STINKER)	85.43					
		Backhoe fuel						
1	898758	01/07/19 backhoe fuel	85.43			10 43010	482	10100
		895 hrs						
3968	1799M	120 SINCLAIR FLEET TRACK (STINKER)	46.43					
		backhoe fuel						
1	895588	01/04/19 backhoe fuel	46.43			10 43010	482	10100
		886 hrs						
3971	1799M	120 SINCLAIR FLEET TRACK (STINKER)	78.74					
		backhoe fuel						
1	906891	01/18/19 backhoe fuel	78.74			10 43010	482	10100
		925 hrs						
3972	1799M	120 SINCLAIR FLEET TRACK (STINKER)	49.26					
		skidsteer fuel						
1	907024	01/18/19 skidsteer fuel	49.26			10 43010	482	10100
		282 hrs						
3975	1799M	120 SINCLAIR FLEET TRACK (STINKER)	78.74					
		backhoe fuel						
1	900216	01/09/19 backhoe fuel	78.74			10 43010	482	10100
		905 hrs						
3976	1799M	120 SINCLAIR FLEET TRACK (STINKER)	39.49					
		skidsteer fuel						
1	901654	01/11/19 skidsteer fuel	39.49			10 43010	482	10100
		271 hrs						

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3977	1799M	120 SINCLAIR FLEET TRACK (STINKER)	74.11					
		backhoe fuel						
1	905416	01/15/19 backhoe fuel	74.11			10 43010	482	10100
		915 hrs						
3981	1799M	120 SINCLAIR FLEET TRACK (STINKER)	77.35					
		backhoe fuel						
1	911623	01/22/19 backhoe fuel	77.35			10 43010	482	10100
		937 hrs						
3982	1799M	120 SINCLAIR FLEET TRACK (STINKER)	49.04					
		skidsteer						
1	911423	01/22/19 skidsteer fuel	49.04			10 43010	482	10100
		294 hrs						
4000	1799M	120 SINCLAIR FLEET TRACK (STINKER)	81.47					
		backhoe fuel						
1	912875	01/24/19 backhoe fuel	85.69			10 43010	482	10100
		949 hrs						
9900	123118	12/31/18 credit	-4.22			10 43010	482	10100
		CI 54						
4025		120 SINCLAIR FLEET TRACK (STINKER)	69.29					
		backhoe fuel						
1	927168	02/08/19 backhoe fuel	69.29			10 43010	482	10100
		978 hrs						
4026		120 SINCLAIR FLEET TRACK (STINKER)	35.27					
		skidsteer fuel						
1	927312	02/08/19 skidsteer fuel	35.27			10 43010	482	10100
		327 hrs						
4027		120 SINCLAIR FLEET TRACK (STINKER)	73.91					
		backhoe fuel						
1	929025	02/10/19 backhoe fuel	73.91			10 43010	482	10100
		988 hrs						

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4028	120 SINCLAIR FLEET TRACK (STINKER)		47.77					
	skidsteer fuel							
1	931056 02/12/19 skidsteer fuel		47.77			10 43010	482	10100
	352 hrs							
4029	120 SINCLAIR FLEET TRACK (STINKER)		7.71					
	backhoe fuel							
1	930396 02/11/19 backhoe fuel		7.71			10 43010	482	10100
	997 hrs							
4030	120 SINCLAIR FLEET TRACK (STINKER)		47.44					
	skidsteer fuel							
1	930301 02/11/19 skidsteer fuel		47.44			10 43010	482	10100
	341 h rs							
4031	120 SINCLAIR FLEET TRACK (STINKER)		63.73					
	backhoe fuel							
1	930402 02/11/19 backhoe fuel		63.73			10 43010	482	10100
	997 hrs							
4034	120 SINCLAIR FLEET TRACK (STINKER)		64.84					
	backhoe fuel no receipt							
1	020419 02/04/19 backhoe fuel		64.84			10 43010	482	10100
	No info							
4035	120 SINCLAIR FLEET TRACK (STINKER)		74.11					
	backhoe fuel							
1	924778 02/05/19 backhoe fuel		74.11			10 43010	482	10100
	967 hrs							
4036	120 SINCLAIR FLEET TRACK (STINKER)		43.43					
	skidsteer fuel							
1	922433 02/03/19 skidsteer fuel		43.43			10 43010	482	10100
	301 hrs							

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4037		120 SINCLAIR FLEET TRACK (STINKER)	49.66					
	skidsteer fuel							
1	020519 02/05/19 skidsteer fuel		49.66			10 43010	482	10100
	312 hrs							
4038		120 SINCLAIR FLEET TRACK (STINKER)	47.50					
	skidsteer fuel							
1	932445 02/14/19 skidsteer fuel		47.50			10 43010	482	10100
	362 hrs							
4039		120 SINCLAIR FLEET TRACK (STINKER)	73.91					
	Backhoe Diesel							
1	931143 02/12/19 backhoe diesel		73.91			10 43010	482	10100
	1006 hrs							
4040		120 SINCLAIR FLEET TRACK (STINKER)	80.37					
	Backhoe Fuel							
1	933160 02/15/19 Backhoe Fuel		80.37			10 43010	482	10100
	1024 hrs							
4041		120 SINCLAIR FLEET TRACK (STINKER)	50.17					
	skidsteer fuel							
1	933212 02/15/19 skidsteer fuel		50.17			10 43010	482	10100
	372 hrs							
4042		120 SINCLAIR FLEET TRACK (STINKER)	61.90					
	backhoe fuel							
1	932441 02/14/19 backhoe fuel		61.90			10 43010	482	10100
	1014 hrs							
4050		120 SINCLAIR FLEET TRACK (STINKER)	4.62					
	backhoe fuel							
1	938056 02/19/19 backhoe fuel		4.62			10 43010	482	10100

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4051		120 SINCLAIR FLEET TRACK (STINKER)	65.13					
		backhoe fuel						
1	938060	02/19/19 backhoe fuel	65.13			10 43010	482	10100
		1035 hrs						
4052		120 SINCLAIR FLEET TRACK (STINKER)	73.85					
		backhoe fuel						
1	939325	02/21/19 backhoe fuel	73.85			10 43010	482	10100
		1047 hrs						
4053		120 SINCLAIR FLEET TRACK (STINKER)	43.37					
		skidsteer fuel						
1	938196	02/19/19 skidsteer fuel	43.37			10 43010	482	10100
		386 hrs						
4075		120 SINCLAIR FLEET TRACK (STINKER)	73.85					
		backhoe fuel						
1	943497	02/26/19 backhoe	73.85			10 43010	482	10100
		1068 hrs						
4076		120 SINCLAIR FLEET TRACK (STINKER)	48.56					
		skidsteer fuel						
1	943615	02/26/19 skidsteer	48.56			10 43010	482	10100
		419 hrs						
4077		120 SINCLAIR FLEET TRACK (STINKER)	30.42					
		skidsteer fuel						
1	930310	02/21/19 skidsteer	48.79			10 43010	482	10100
		396 hrs						
9900	022819	02/28/19 credit	-18.37			10 43010	482	10100
		CI 55						
4080	1805M	120 SINCLAIR FLEET TRACK (STINKER)	49.83					
		skidsteer fuel - card would not work took over the phone ch						
1		02/27/19 skidsteer fuel	49.83			10 43010	482	10190

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4081	1806M	120 SINCLAIR FLEET TRACK (STINKER)	80.00					
		backhoe fuel - card would not work took over the phone ch						
1	02/27/19	backhoe fuel	80.00			10 43010	482	10190
		Total for Vendor:	2,149.30					
3998	13185S	122 STAR NEWS	82.50					
		annual road and street publication						
1	53085 01/31/19	road and street pub	82.50			10 41100	530	10100
		Total for Vendor:	82.50					
3986	13186S	123 STATE INSURANCE FUND	866.00					
1	011819 01/18/19	water operator	53.00			51 41010	260	10100
2	011819 01/18/19	clerical	74.00			10 41010	260	10100
3	011819 01/18/19	parks	278.00			10 44100	260	10100
4	011819 01/18/19	snow removals	233.00			10 43010	260	10100
5	011819 01/18/19	road & street	468.00			10 43010	260	10100
6	011819 01/18/19	clerical	34.00			51 41010	260	10100
7	011819 01/18/19	clerical	11.00			52 41010	260	10100
9900	022018 02/01/18	worker's compensation	-285.00			10 43010	260	10100
CI	38							
		Total for Vendor:	866.00					
4023	13188M	163 STATE OF IDAHO - BOL	30.00					
		Ken Minshall Renewal License 2019						
1	DWT1-21680 02/01/19	renewal License	30.00			51 41100	520	10100
		Ken Minshall						
		Total for Vendor:	30.00					
4044		219 T.O. ENGINEERS	1,148.55					
		James Roberts - West Mtn Resort location - W Roseberry						
1	160057-22 02/08/19	pre-application meeting	1,148.55			10 41100	340	10100
		J. Roberts						
		Total for Vendor:	1,148.55					



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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3990	1798M	162 USDA Rural Development	13,349.00					
		Annual Bond Payment #92-04						
1	012919	02/01/19 Interest Payment	4,361.65			52 41100	810	10100
		USDA Loan Payment						
2	012919	02/01/19 Principle Payment	8,987.35			52 22410		10100
		USDA Loan Payment						
3991	1797M	162 USDA Rural Development	13,012.00					
		Annual Loan Payment #91-02						
1	012919	02/01/19 Interest Payment	4,620.46			51 41100	810	10100
		USDA Bond Payment						
2	012919	02/01/19 Prinicple Payment	8,391.54			51 22400		10100
		USDA Bond Payment						
		Total for Vendor:	26,361.00					
3987	-99843E	138 USPS	41.85					
		postage and certified letter						
1	012819	01/28/19 certified letter - long valley	6.85			10 41100	614	10190
2	012819	01/28/19 stamps	35.00			51 41100	614	10190
4048	-99833E	138 USPS	90.00					
		stamps						
1	369883	02/25/19 stamps	18.00			10 41100	614	10190
2	369883	02/25/19 stamps	72.00			51 41100	614	10190
4098	-99827E	138 USPS	14.25					
		Sign violation notice - Tamarack Interiors, Change Clinic						
1	7068	03/13/19 certified violation notice	6.85			10 41100	614	10190
2	7068	03/13/19 certifed violation notice	6.85			10 41100	614	10190
3	7068	03/13/19 stamp	0.55			10 41100	614	10190
		Total for Vendor:	146.10					
4032		215 WHITE PETERSON	240.00					
		moudy lot issue						
1	24784-014	01/31/19 moudy lot issue	240.00			10 41100	320	10100
		Moudy						
		Total for Vendor:	240.00					

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
3999	13187S	209 YORGASON LAW OFFICES PLLC	60.00					
1	2019-Jan	02/01/19 business license violation	60.00			10 41100	320	10100
		Total for Vendor:	60.00					
		# of Claims 123	Total:	119,165.24				
		Total Electronic Claims		1,991.55				
		Total Non-Electronic Claims		117173.69				

\*\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

**CITY OF DONNELLY**  
**Monthly Financial Report - YTD**  
**Month Ending January 31, 2019**

<b>GENERAL FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE:	58,114.36		
RECEIPTS:	112,860.09	382,536.00	45%
EXPENDITURES:			
PERSONNEL	22,200.50	57,826.00	38%
ADMINISTRATION	19,771.71	67,889.00	29%
PUBLIC SAFETY	135.66	3,500.00	4%
ROADS & STREET	40,653.38	173,746.00	23%
PARKS & RECREATION	4,498.84	71,175.00	6%
DEPOT CENTER	2,530.58	8,400.00	30%
	89,790.67	382,536.00	
ENDING BALANCE:	81,183.78		

<b>LOCAL OPTION TAX FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE:	95,641.12		
RECEIPTS:	27,394.49	70,350.00	175%
EXPENDITURES:			
ADMINISTRATION	605.00	70,350.00	1%
	605.00	70,350.00	
ENDING BALANCE:	122,430.61		

<b>WATER FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE	91301.58		
RECEIPTS:	36520.66	158,730.00	81%
EXPENDITURES:			
PERSONNEL	16900.88	53,013.00	32%
ADMINISTRATION	13213.31	82,592.00	16%
PUBLIC SAFETY	0	125.00	0%
WATER SYSTEM	608.73	23,000.00	3%
	30,722.92	158,730.00	19%
ENDING BALANCE	97,099.32		

<b>SEWER FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE	69986.16		
RECEIPTS:	35874.58	142,485.00	74%
EXPENDITURES:			
PERSONNEL	2046.56	5,826.00	35%
ADMINISTRATION	15446.25	136,659.00	11%
	17,492.81	142,485.00	12%
ENDING BALANCE	88,367.93		

# City of Donnelly Treasurer's Report

Jan-19

## Our Investments & Cash...

Balances of January 31, 2019

### General Fund - Investments & Cash

Jan-19	85,924
Jan-18	110,551

### Local Option Tax Fund

Jan-19	123,931
Jan-18	118,952

### Water Fund - Investments & Cash

Jan-19	101,435
Restricted	22,929
Jan-18	85,897

Bond Payable 84017.17

### Water System Improvement Fund

Jan-19	230,251
Jan-18	920

### Sewer Fund - Investments & Cash

Jan-19	88,852
Restricted	18,117
Jan-18	85,897
Bond Payable	87,938

## Our Cash Flows...

### General Fund Revenues & Expenditures % of Budget

Budget	382,536	
Cash Carryover	58,114	
Revenues to date	112,860	29.5%
Expenditures to date	89,791	23.5%
Revenues over Expenditures	81,184	

### Local Option Tax Fund Revenues & Expenditures

Budget	70,350	
Cash Carryover	95,641	
Revenues to date	27,394	38.9%
Expenditures to date	1,105	1.6%
Revenues over Expenditures	121,931	

### Water Fund Revenues & Expenditures

Budget	158,730	
Cash Carryover	91,302	
Revenues to date	36,521	23.0%
Expenditures to date	30,723	19.4%
Revenues over Expenditures	97,099	

### Water System Improvement Fund

Budget	1,200,000	
Revenues to date	46,246	3.9%
Expenditures to date	259,888	21.7%
Revenues over Expenditures	(213,643)	

### Sewer Fund Revenues & Expenditures

Budget	142,485	
Cash Carryover	69,986	
Revenues to date	35,875	25.2%
Expenditures to date	17,493	12.3%
Revenues over Expenditures	88,368	

## Prior Year Comparison

2018 (Includes Cash Carryover)

### General Fund % of Budget

Fiscal Year 2017 Budget	298,184	
Revenues to Date	196,163	65.8%
Expenditures to Date	63,624	21.3%
Revenues over Expenditures	132,539	

### Local Option Tax Fund

Fiscal Year 2017 Budget	88,600	
Revenues to Date	22,948	25.9%
Expenditures to Date	-	0.0%
Revenues over Expenditures	22,948	

### Water Fund

Fiscal Year 2017 Budget	1,628,126	
Revenues to Date	109,257	6.7%
Expenditures to Date	47,717	2.9%
Revenues over Expenditures	61,540	

\*\*\*some exp to be reimbursed by grant

### Water System Improvement Fund

Budget	-	
Revenues to date	67,491	
Expenditures to date	77,441	

### Sewer Fund

Fiscal Year 2017 Budget	78,480	
Revenues to Date	91,106	116.1%
Expenditures to Date	20,912	26.6%
Revenues over Expenditures	70,194	

**CITY OF DONNELLY**  
**Monthly Financial Report - YTD**  
**Month Ending February 28, 2019**

<b>GENERAL FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE:	58,114.36		
RECEIPTS:	121,100.07	382,536.00	47%
EXPENDITURES:			
PERSONNEL	27,280.10	57,826.00	47%
ADMINISTRATION	22,228.21	67,889.00	33%
PUBLIC SAFETY	135.66	3,500.00	4%
ROADS & STREET	51,688.14	173,746.00	30%
PARKS & RECREATION	4,612.67	71,175.00	6%
DEPOT CENTER	2,995.47	8,400.00	36%
	108,940.25	382,536.00	
ENDING BALANCE:	70,274.18		
<b>LOCAL OPTION TAX FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE:	95,641.12		
RECEIPTS:	33,702.13	70,350.00	184%
EXPENDITURES:			
ADMINISTRATION	(895.00)	70,350.00	-1%
	(895.00)	70,350.00	
ENDING BALANCE:	130,238.25		
<b>WATER FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE	91301.58		
RECEIPTS:	45834.69	158,730.00	86%
EXPENDITURES:			
PERSONNEL	20650.55	53,013.00	39%
ADMINISTRATION	20155.74	82,592.00	24%
PUBLIC SAFETY	0	125.00	0%
WATER SYSTEM	659.73	23,000.00	3%
	41,466.02	158,730.00	26%
ENDING BALANCE	95,670.25		
<b>SEWER FUND</b>	<b>YEAR TO DATE</b>	<b>BUDGET</b>	<b>% BUDGET</b>
BEGINNING BALANCE	69986.16		
RECEIPTS:	44030.44	142,485.00	80%
EXPENDITURES:			
PERSONNEL	2490.33	5,826.00	43%
ADMINISTRATION	24707.01	136,659.00	18%
	27,197.34	142,485.00	19%
ENDING BALANCE	86,819.26		

# City of Donnelly Treasurer's Report

Feb-19

## Our Investments & Cash...

Balances of February 28, 2019

General Fund - Investments & Cash		
Feb-19	76,089	
Feb-18	100,714	

Local Option Tax Fund		
Feb-19	130,238	
Feb-18	125,239	

Water Fund - Investments & Cash		
Feb-19	91,367	
Restricted	22,978	
Feb-18	74,357	
Bond Payable		

Water System Improvement Fund		
Feb-19	1,000	
Feb-18	1,000	

Sewer Fund - Investments & Cash		
Feb-19	78,472	
Restricted	18,155	
Feb-18	73,147	
Bond Payable		

## Our Cash Flows...

General Fund Revenues & Expenditures		% of Budget	
Budget	382,536		
Cash Carryover	58,114		
Revenues to date	121,100	31.7%	
Expenditures to date	108,940	28.5%	
Revenues over Expenditures	70,275		

Local Option Tax Fund Revenues & Expenditures			
Budget	70,350		
Cash Carryover	95,641		
Revenues to date	33,702	47.9%	
Expenditures to date	(895)	-1.3%	
Revenues over Expenditures	130,238		

Water Fund Revenues & Expenditures			
Budget	158,730		
Cash Carryover	91,302		
Revenues to date	45,834	28.9%	
Expenditures to date	41,466	26.1%	
Revenues over Expenditures	95,670		

Water System Improvement Fund			
Budget	1,200,000		
Revenues to date	98,572	8.2%	
Expenditures to date	259,888	21.7%	
Revenues over Expenditures			

Sewer Fund Revenues & Expenditures			
Budget	142,485		
Cash Carryover	69,986		
Revenues to date	44,031	30.9%	
Expenditures to date	27,197	19.1%	
Revenues over Expenditures	86,819		

## Prior Year Comparison

2018 (Includes Cash Carryover)

General Fund		% of Budget	
Fiscal Year 2017 Budget	298,184		
Revenues to Date	201,593	67.6%	
Expenditures to Date	76,711	25.7%	
Revenues over Expenditures	124,882		

Local Option Tax Fund			
Fiscal Year 2017 Budget	88,600		
Revenues to Date	27,985	31.6%	
Expenditures to Date	-	0.0%	
Revenues over Expenditures	27,985		

Water Fund			
Fiscal Year 2017 Budget	1,628,126		
Revenues to Date	118,483	7.3%	
Expenditures to Date	58,130	3.6%	
Revenues over Expenditures	60,353		
---some exp to be reimbursed by grant			

Water System Improvement Fund			
Budget	-		
Revenues to date	77,112		
Expenditures to date	96,020		

Sewer Fund			
Fiscal Year 2017 Budget	78,480		
Revenues to Date	99,673	127.0%	
Expenditures to Date	32,476	41.4%	
Revenues over Expenditures	67,197		

# City of Donnelly

## LOT Actual Dollars Earned per Month

Month	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	% Increase from LY
October	-	3,758.13	3,251.06	3,984.16	5,803.94	3,513.30	3,607.20	4,200.92	4,487.11	5,085.69	7,164.19	9,569.43	33.6%
November	-	268.42	3,046.80	3,211.91	3,330.91	2,658.94	2,865.55	2,906.51	2,356.90	5,410.96	6,187.60	5,687.66	-8.1%
December	-	3,128.04	2,231.20	2,164.37	2,150.31	2,085.89	1,969.71	2,928.93	2,764.05	4,794.54	5,230.22	4,832.86	-7.6%
January	-	7,517.16	1,772.92	2,607.75	2,078.71	2,420.47	2,616.20	2,540.05	2,775.92	3,809.23	4,045.28	6,015.85	48.7%
February	5,068.41	293.34	2,203.45	2,346.53	1,957.49	2,115.85	2,694.07	2,928.97	916.00	4,910.57	4,951.66	6,083.03	22.8%
March	6,471.28	4,230.48	1,920.98	2,020.85	1,857.11	2,491.97	2,926.11	2,658.78	3,630.00	3,143.28	4,936.35		-100.0%
April	4,115.79	2,536.67	1,927.76	1,727.13	1,565.91	2,515.11	2,102.75	2,842.84	2,700.00	3,348.48	3,950.94		-100.0%
May	2,315.91	1,833.76	1,656.05	1,415.84	126.58	2,033.76	1,988.74	2,295.94	2,043.00	3,527.00	4,102.85		-100.0%
June	893.62	3,502.39	2,962.68	2,392.50	2,026.88	3,050.44	2,712.14	4,702.65	3,749.95	7,215.00	5,452.92		-100.0%
July	8,432.87	3,854.73	3,372.45	2,609.42	7,111.05	4,078.08	3,856.99	4,738.66	5,785.51	8,326.42	7,734.23		-100.0%
August	7,180.47	4,682.87	5,657.05	5,978.87	2,416.71	5,995.34	7,492.76	8,592.25	9,235.85	12,015.17	13,255.76		-100.0%
September	16,360.63	4,524.84	5,118.40	4,425.35	4,430.56	6,015.16	6,004.02	6,441.56	7,851.76	10,876.88	8,717.14		-100.0%
<b>Total Dollars Received</b>	<b>50,838.98</b>	<b>40,130.83</b>	<b>35,120.80</b>	<b>34,884.68</b>	<b>34,856.16</b>	<b>38,974.31</b>	<b>40,836.24</b>	<b>47,778.06</b>	<b>48,296.05</b>	<b>72,486.41</b>	<b>76,730.98</b>	<b>32,188.83</b>	
Difference compared to prior year		(10,708.15)	(5,010.03)	(236.12)	(28.52)	4,118.15	1,861.93	6,941.82	517.99	24,190.36	4,244.57		

02/07/19  
14:23:49

CITY OF DONNELLY  
Payroll Summary For Payrolls from 01/17/19 to 01/17/19

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Total for Payroll Checks  
-----

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	7.50		0.00
COMP HOURS (Comp Time Used)	6.00		119.22
HOL HOURS (Holiday Pay)	24.00		494.32
J001 HOURS (ROAD&STREET)	10.00		179.74
J006 HOURS (SNOW REMOVAL)	77.50		1,410.76
J013 HOURS (WATER MONITORIN)	11.50		213.10
J014 HOURS (EQUIP MAINT)	1.00		17.50
J015 HOURS (SHOP/OFFICE)	6.00		114.48
REG HOURS (Regular Time)	91.50		1,975.38
SICK HOURS (Sick Time)	8.00		195.36
VACA HOURS (Vacation Time Used)	32.00		635.84

GROSS PAY	5,355.70	0.00
NET PAY	3,904.37	0.00
DENTAL INS	19.50	55.50
FIT	431.47	0.00
HEALTH INS	0.00	828.00
IDAHO SIT	251.00	0.00
MEDICARE	77.66	77.66
PERSI	335.64	559.57
SOCIAL SECURITY	332.06	332.06
UNEMPL. INSUR.	0.00	40.33
VISION	4.00	12.50
ID FIRST BANK	1,344.27	0.00
STERLING SAVING	1,185.66	0.00
UMPQUA	1,035.15	0.00
US BANK	339.29	0.00
FIT/SIT BASE	5,020.06	0.00
MEDICARE BASE	5,355.70	0.00
PERS BASE	4,943.20	0.00
SOC SEC BASE	5,355.70	0.00
UN BASE	5,355.70	0.00
WC BASE	5,355.70	0.00

Total	1,905.62
Total Payroll Expense (Gross Pay + Employer Contributions):	7,261.32

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,838.00
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$1,838.00
Payroll Checks Outstanding	\$0.00
Electronic Checks	\$4,799.58

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
	-----	-----	-----	-----
Deductions Accrued				
Social Security	664.12		664.12	21702



Medicare	155.32			155.32	21702
Unempl. Insur.	40.33	81.22		121.55	21713
Workers' Comp	0.00				21700
FIT	431.47			431.47	21701
IDAHO SIT	251.00			251.00	21703
PERSI	895.21		895.21		21704
DENTAL INS	75.00			75.00	21706
HEALTH INS	828.00			828.00	21705
VISION	16.50			16.50	21705
Total Ded.	3356.95	81.22	895.21	2542.96	

\*\*\*\* Carried Forward column only correct if report run for current period.

02/07/19  
14:23:57

CITY OF DONNELLY  
Payroll Summary For Payrolls from 01/31/19 to 01/31/19

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Total for Payroll Checks  
-----

	Employee -----	Employer -----	Amount -----
COMA HOURS (Comp Time Accumulated)	12.00		0.00
COMP HOURS (Comp Time Used)	6.00		112.11
HOL HOURS (Holiday Pay)	24.00		494.32
J001 HOURS (ROAD&STREET)	15.00		276.72
J006 HOURS (SNOW REMOVAL)	90.00		1,676.91
J013 HOURS (WATER MONITORIN)	20.00		397.40
J014 HOURS (EQUIP MAINT)	11.00		192.50
J015 HOURS (SHOP/OFFICE)	2.00		35.00
REG HOURS (Regular Time)	84.00		1,862.88
SICK HOURS (Sick Time)	8.00		195.36

GROSS PAY	5,243.20	0.00
NET PAY	3,843.23	0.00
FIT	420.22	0.00
IDAHO SIT	243.00	0.00
MEDICARE	76.03	76.03
PERSI	335.64	559.57
SOCIAL SECURITY	325.08	325.08
UNEMPL. INSUR.	0.00	39.48
ID FIRST BANK	1,344.27	0.00
STERLING SAVING	1,185.66	0.00
UMPQUA	1,058.65	0.00
US BANK	254.65	0.00
FIT/SIT BASE	4,907.56	0.00
MEDICARE BASE	5,243.20	0.00
PERS BASE	4,943.20	0.00
SOC SEC BASE	5,243.20	0.00
UN BASE	5,243.20	0.00
WC BASE	5,243.20	0.00

Total 1,000.16  
Total Payroll Expense (Gross Pay + Employer Contributions): 6,243.36

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,838.00
Payroll Checks Issued	\$1,838.00
Payroll Checks Redeemed	\$1,838.00
Payroll Checks Outstanding	\$1,838.00
Electronic Checks	\$9,598.38

		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued		-----	-----	-----	-----
Social Security	650.16	1573.14	2223.30		21702
Medicare	152.06	367.92	519.98		21702
Unempl. Insur.	39.48	120.70		160.18	21713
Workers' Comp	0.00				21700
FIT	420.22	920.44	1340.66		21701

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CITY OF DONNELLY  
Payroll Summary For Payrolls from 01/31/19 to 01/31/19

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IDAHO SIT	243.00	533.00	776.00		21703
PERSI	895.21		895.21		21704
DENTAL INS	0.00	150.00	150.00		21706
HEALTH INS	0.00	1656.00	1656.00		21705
VISION	0.00	33.00	32.00	1.00	21705
Total Ded.	2400.13	5354.20	7593.15	161.18	

\*\*\*\* Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
MCC HOURS (Mayor & City Council)	400.00		1,600.00
GROSS PAY	1,600.00	0.00	
NET PAY	1,111.68	0.00	
IDAHO SIT	1.00	0.00	
MEDICARE	23.20	23.20	
PERSI	81.48	135.84	
PERSI CHOICE 40	250.00	0.00	
PERSI-2	33.44	46.64	
SOCIAL SECURITY	99.20	99.20	
RADIUS	256.68	0.00	
STERLING SAVING	342.64	0.00	
US BANK	512.36	0.00	
FIT/SIT BASE	1,235.08	0.00	
MEDICARE BASE	1,600.00	0.00	
PERS BASE	1,600.00	0.00	
SOC SEC BASE	1,600.00	0.00	
WC BASE	1,600.00	0.00	
Total		304.88	
Total Payroll Expense (Gross Pay + Employer Contributions):		1,904.88	

Check Summary

Payroll Checks Prev. Out.	\$1,838.00
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$1,838.00
Electronic Checks	\$1,659.08

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	198.40	198.40	396.80	21702
Medicare	46.40	46.40	92.80	21702
Workers' Comp	0.00			21700
IDAHO SIT	1.00	1.00	2.00	21703
PERSI	217.32	217.32		21704
PERSI-2	80.08	80.08		21704
PERSI CHOICE 40	250.00	250.00		21704
Total Ded.	793.20	245.80	547.40	491.60

\*\*\*\* Carried Forward column only correct if report run for current period.

03/13/19  
16:04:28

CITY OF DONNELLY  
Payroll Summary For Payrolls from 02/14/19 to 02/14/19

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Total for Payroll Checks  
-----

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	15.75		0.00
COMP HOURS (Comp Time Used)	7.00		131.98
J001 HOURS (ROAD&STREET)	5.00		89.87
J006 HOURS (SNOW REMOVAL)	86.00		1,599.80
J013 HOURS (WATER MONITORIN)	35.00		695.45
J014 HOURS (EQUIP MAINT)	8.00		140.00
J015 HOURS (SHOP/OFFICE)	11.00		192.50
REG HOURS (Regular Time)	96.00		2,193.60
SICK HOURS (Sick Time)	8.00		140.00
GROSS PAY	5,183.20	0.00	
NET PAY	3,772.32	0.00	
DENTAL INS	19.50	55.50	
FIT	414.22	0.00	
HEALTH INS	0.00	828.00	
IDAHO SIT	241.00	0.00	
MEDICARE	75.16	75.16	
PERSI	335.64	559.57	
SOCIAL SECURITY	321.36	321.36	
UNEMPL. INSUR.	0.00	39.03	
VISION	4.00	12.50	
ID FIRST BANK	1,344.27	0.00	
STERLING SAVING	1,185.66	0.00	
UMPQUA	1,035.15	0.00	
US BANK	207.24	0.00	
FIT/SIT BASE	4,847.56	0.00	
MEDICARE BASE	5,183.20	0.00	
PERS BASE	4,943.20	0.00	
SOC SEC BASE	5,183.20	0.00	
UN BASE	5,183.20	0.00	
WC BASE	5,183.20	0.00	

Total 1,891.12  
Total Payroll Expense (Gross Pay + Employer Contributions): 7,074.32

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,838.00
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$1,838.00
Payroll Checks Outstanding	\$0.00
Electronic Checks	\$4,667.53

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
	-----	-----	-----	-----
Social Security	642.72		642.72	21702
Medicare	150.32		150.32	21702
Unempl. Insur.	39.03	159.73	198.76	21713

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CITY OF DONNELLY  
Payroll Summary For Payrolls from 02/14/19 to 02/14/19

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Workers' Comp	0.00				21700
FIT	414.22			414.22	21701
IDAHO SIT	241.00			241.00	21703
PERSI	895.21		895.21		21704
DENTAL INS	75.00			75.00	21706
HEALTH INS	828.00			828.00	21705
VISION	16.50			16.50	21705
Total Ded.	3302.00	159.73	895.21	2566.52	

\*\*\*\* Carried Forward column only correct if report run for current period.

03/13/19  
16:04:38

CITY OF DONNELLY  
Payroll Summary For Payrolls from 02/28/19 to 02/28/19

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Total for Payroll Checks  
-----

	Employee -----	Employer -----	Amount -----
COMA HOURS (Comp Time Accumulated)	46.50		0.00
COMP HOURS (Comp Time Used)	10.00		186.85
HOL HOURS (Holiday Pay)	24.00		494.32
J006 HOURS (SNOW REMOVAL)	124.50		2,326.88
J013 HOURS (WATER MONITORIN)	4.50		89.42
J014 HOURS (EQUIP MAINT)	2.00		35.00
J015 HOURS (SHOP/OFFICE)	3.00		52.50
REG HOURS (Regular Time)	87.00		1,907.88
SICK HOURS (Sick Time)	8.00		195.36

GROSS PAY	5,288.21	0.00
NET PAY	3,818.80	0.00
DENTAL INS	19.50	55.50
FIT	413.72	0.00
HEALTH INS	0.00	828.00
IDAHO SIT	242.00	0.00
MEDICARE	76.68	76.68
PERSI	335.64	559.57
PERSI CHOICE 40	50.00	0.00
SOCIAL SECURITY	327.87	327.87
UNEMPL. INSUR.	0.00	39.82
VISION	4.00	12.50
ID FIRST BANK	1,309.27	0.00
STERLING SAVING	1,185.67	0.00
UMPQUA	1,035.15	0.00
US BANK	288.71	0.00
FIT/SIT BASE	4,902.57	0.00
MEDICARE BASE	5,288.21	0.00
PERS BASE	4,943.21	0.00
SOC SEC BASE	5,288.21	0.00
UN BASE	5,288.21	0.00
WC BASE	5,288.21	0.00

Total	1,899.94
Total Payroll Expense (Gross Pay + Employer Contributions):	7,188.15

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,838.00
Payroll Checks Issued	\$1,839.00
Payroll Checks Redeemed	\$1,838.00
Payroll Checks Outstanding	\$1,839.00
Electronic Checks	\$7,922.89

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security	655.74	841.12	1496.86	21702
Medicare	153.36	196.72	350.08	21702

03/13/19  
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CITY OF DONNELLY  
Payroll Summary For Payrolls from 02/28/19 to 02/28/19

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Unempl. Insur.	39.82	199.55		239.37	21713
Workers' Comp	0.00				21700
FIT	413.72	414.22	827.94		21701
IDAHO SIT	242.00	242.00	484.00		21703
PERSI	895.21		895.21		21704
DENTAL INS	75.00	75.00	150.00		21706
HEALTH INS	828.00	828.00	1656.00		21705
VISION	16.50	16.50	33.00		21705
PERSI CHOICE 40	50.00		50.00		21704
Total Ded.	3369.35	2813.11	5943.09	239.37	

\*\*\*\* Carried Forward column only correct if report run for current period.



03/13/19  
16:04:52

CITY OF DONNELLY  
Payroll Summary For Payrolls from 03/05/19 to 03/05/19

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Total for Payroll Checks  
-----

	Employee	Employer	Amount
	-----	-----	-----
MCC HOURS (Mayor & City Council)	400.00		1,600.00
GROSS PAY	1,600.00	0.00	
NET PAY	1,111.68	0.00	
IDAHO SIT	1.00	0.00	
MEDICARE	23.20	23.20	
PERSI	81.48	135.84	
PERSI CHOICE 40	250.00	0.00	
PERSI-2	33.44	46.64	
SOCIAL SECURITY	99.20	99.20	
RADIUS	256.68	0.00	
STERLING SAVING	342.64	0.00	
US BANK	512.36	0.00	
FIT/SIT BASE	1,235.08	0.00	
MEDICARE BASE	1,600.00	0.00	
PERS BASE	1,600.00	0.00	
SOC SEC BASE	1,600.00	0.00	
WC BASE	1,600.00	0.00	
Total		304.88	
Total Payroll Expense (Gross Pay + Employer Contributions):		1,904.88	

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,839.00
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$1,839.00
Electronic Checks	\$1,659.08

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----	-----	-----	-----	-----
Social Security	198.40	198.40	396.80	21702
Medicare	46.40	46.40	92.80	21702
Workers' Comp	0.00			21700
IDAHO SIT	1.00	1.00	2.00	21703
PERSI	217.32	217.32		21704
PERSI-2	80.08	80.08		21704
PERSI CHOICE 40	250.00	250.00		21704
Total Ded.	793.20	245.80	547.40	491.60

\*\*\*\* Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	11.25		0.00
COMP HOURS (Comp Time Used)	3.50		65.99
J006 HOURS (SNOW REMOVAL)	141.00		2,623.92
J013 HOURS (WATER MONITORIN)	15.50		299.69
REG HOURS (Regular Time)	97.50		2,140.74
SICK HOURS (Sick Time)	8.00		195.36
GROSS PAY	5,325.70	0.00	
NET PAY	3,847.66	0.00	
DENTAL INS	19.50	55.50	
FIT	417.47	0.00	
HEALTH INS	0.00	828.00	
IDAHO SIT	244.00	0.00	
MEDICARE	77.23	77.23	
PERSI	335.64	559.57	
PERSI CHOICE 40	50.00	0.00	
SOCIAL SECURITY	330.20	330.20	
UNEMPL. INSUR.	0.00	40.10	
VISION	4.00	12.50	
ID FIRST BANK	1,309.27	0.00	
STERLING SAVING	1,185.66	0.00	
UMPQUA	1,035.15	0.00	
US BANK	317.58	0.00	
FIT/SIT BASE	4,940.06	0.00	
MEDICARE BASE	5,325.70	0.00	
PERS BASE	4,943.20	0.00	
SOC SEC BASE	5,325.70	0.00	
UN BASE	5,325.70	0.00	
WC BASE	5,325.70	0.00	
Total		1,903.10	
Total Payroll Expense (Gross Pay + Employer Contributions):		7,228.80	

Check Summary

Payroll Checks Prev. Out.	\$1,839.00
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$1,839.00
Electronic Checks	\$4,792.87

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security 660.40	858.80		1519.20	21702
Medicare 154.46	200.86		355.32	21702
Unempl. Insur. 40.10	239.65		279.75	21713
Workers' Comp 0.00				21700
FIT 417.47	417.47		834.94	21701

03/13/19

16:05:08

CITY OF DONNELLY  
Payroll Summary For Payrolls from 03/14/19 to 03/14/19

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IDAHO SIT	244.00	245.00		489.00	21703
PERSI	895.21		895.21		21704
DENTAL INS	75.00	75.00		150.00	21706
HEALTH INS	828.00	828.00		1656.00	21705
VISION	16.50	16.50		33.00	21705
PERSI CHOICE 40	50.00		50.00		21704
Total Ded.	3381.14	2881.28	945.21	5317.21	

\*\*\*\* Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number AB 19-18**

**Meeting Date 03/18/2019**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>		<b>Department Approvals</b>	<b>Initials</b>	<b>Originator or Supporter</b>
<b>West Central Mountains Economic Development Council Update Andrew Mentzer</b>		Mayor / Council		
		Clerk/Treasurer		Cami
		Public Works		
<b>COST IMPACT:</b>	N/A			
<b>FUNDING SOURCE:</b>				
<b>TIMELINE:</b>	Unknown			

**SUMMARY STATEMENT:**

Update from 2018 and Vision for 2019

**RECOMMENDED ACTION:**

*Discussion*

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>



## WEST CENTRAL MOUNTAINS

ECONOMIC DEVELOPMENT COUNCIL

Valley County • Cascade • Donnelly • McCall • Meadows Valley

### 2018 WCMEDC Annual Report

2018 was a busy year for our region. Below we highlight the wins achieved across the West Central Mountains.

#### Workforce Development:

- Gap analysis—completed two surveys and a SWOT analysis alongside the Idaho Policy Institute that measured the gap between what students value and aspire to do after they graduate and what local industry needs them to do:  
<https://wcmedc.org/workforce-data/>
- Apprenticeship—Continued support of the Idaho and U.S. Dept. of Labor's registered apprenticeship platform. Efforts include assisting with establishing apprenticeship programs for several industry partners. We also co-hosted a regional apprenticeship fair with the Idaho Dept. of Labor and McCall Labor Office.

#### Pathways:

- Adventure cycling in Cascade—Established 4 routes based in Cascade for adventure cyclists and gravel grinders. Built a website asset and PR/marketing platform that is drawing national attention to the program: <https://wcmedc.org/adventure-biking/>

- Regional mapping/collab–Through meetings with regional pathways stakeholders and chamber leaders, we were able to consolidate most trails user mapping assets into a single website page: <https://wcmedc.org/pathways/>
- Completed the International Mountain Biking Association singletrack sidewalks study with Valley County Pathways.

#### Housing:

- Housing Forum & White Paper–In August, WCMEDC co-hosted a housing forum with 70 participants discussing how we're going to solve the housing challenge across the region. From that forum, alongside our strategic partners, we developed a housing white paper and web asset for developers interested in working in the region: <https://wcmedc.org/housing/>
- Partnerships: We coordinated several housing discussions with the West Central Mountains Housing Trust, cities, counties, numerous developers and local organizations about solutions, and look forward to leveraging these partnerships to build more deed restricted units in the future.

#### Broadband:

- Working Group–We convened a working group of stakeholders who can inform the need and opportunities for improved broadband connectivity across the region.
- Connected with the state–We have been working with the Idaho Dept. of Commerce on guiding state policies that will serve the region's need.
- Mapping out assets–We worked with service providers to get the conversation going around capacity and infrastructure in the region.

#### North Valley Recreation District:

- Conducted a community survey to identify the types of services that should be provided if a recreation district is established.
- Assisted with collection of over 500 signatures

#### Business Retention & Expansion:

- 85 businesses engaged
- Several are considering financing options (SBA/USDA)
- Several are leveraging apprenticeship (Labor)
- Several have attended SBDC events
- All have offered insights into what we can do better (Commerce)

#### Business Attraction:

- Woody biomass—We have commissioned a go-to-market strategy for a woody biomass campus in Valley or North Adams counties through a professional business planner we were connected with through the Idaho Small Business Development Center. We should have this strategy in hand by February of 2019.
- Cascade Greenhouses—We have engaged numerous stakeholders interested in creating year-round geothermal greenhouses in Cascade for local food production.
- Tamarack—With new owner-operators in place, we have been tracking the resort's progress closely and will be making introductions in 2019.
- Events/tourism capacity—working with numerous groups and entrepreneurs to elevate additional events space for the region.

#### Trainings:

- Completed a succession planning workshop with Idaho Small Business Development Center
- Completed WDTF grant for \$18,000 to train 2 CNA's and 2 paramedics in Cascade

Regionalism: Continued work to connect stakeholders between Cascade, Donnelly, McCall, New Meadows, Valley and Adams Counties. Chambers, cities, business, state, federal resources are centrally located within our network. Executed the 2018 WCM Economic Summit, with over 150 attendees.

#### Grants (current and working):

- Yellowpine water system upgrade: \$39,500—GEM grant submitted, outcome TBD

- Northlake Sewer and Water District: \$50,000 GEM grant formal submission in early 2019, pending approval from sewer and water district board. Includes a \$35,000 design match from Valley County. To be submitted in February.
- Laura Moore Cunningham Foundation: Workforce research and apprenticeship grant, \$10,000
- Mountain Central Association of Realtors: \$15,000 IMBA study grant
- Workforce Development Training Fund (WDTF) Labor training grant (issued 2017, executed 2018) for paramedic and CNA training—4 candidates, \$18,000
- City of McCall workforce development contract—Gap analysis and administration of WD components for comprehensive plan, \$9,000
- Idaho Department of Commerce, EDPro grant, \$27,500
- Midas Gold award for regional pathways feasibility, \$5,000
- Idaho Travel Council Adventure Biking routes in Cascade, \$7,500
- Idaho Power Marketing grant, \$1,500
- NAME DELETED FOR PROPRIETARY PURPOSES economic feasibility study grant and donations, TBD, \$18,000
- TOTAL: \$236,000

PR & Marketing:

- We have enjoyed regular press through the following entities:
  - Idaho Business Review
  - KTVB
  - KBOI 2News
  - 6 On Your Side
  - Viewpoint
  - Star News
  - 95.5 FM
  - Idaho Economic Development Association Newsletter
  - Lewiston Morning News



- Boise State Public Radio
- Visit Idaho
- Out There Outdoors
- Idaho State Journal
- Idaho Press Tribune
- VeloNews



## WEST CENTRAL MOUNTAINS

ECONOMIC DEVELOPMENT COUNCIL

Valley County • Cascade • Donnelly • McCall • Meadows Valley

### **2019 Work Plan--items of importance that we will continue to work on in 2019 and in the future.**

#### KEY:

- TOP PRIORITIES--items we should heavily focus on
  - MEDIUM PRIORITIES--items we should make time for, if capacity allows
  - ON OUR RADAR--long term planning items
- 
- Events
    - 2019 Economic Summit
    - Broadband workshops
    - Apprenticeship Fairs in each school district (3) with Labor
    - SBDC trainings X 2
      - Starting a business/writing a business plan--open house for entrepreneurs
      - TBD for economic summit
  - Research
    - Housing survey by-industry demand
    - Events Center Economic Feasibility Study
    - Refugee recruitment--Dept. Of Labor
  - Administrative
    - Website upgrades/updates
    - Marketing/public relations
      - Promote local businesses
      - Play to stay
      - Print ads
      - Promote events
      - Participate in content creation through IEDA and chamber newsletters
    - Open meetings compliance
    - Scheduling
    - Answering calls

- Annual, monthly and weekly reporting
  - Payette River Scenic Byways administration
  - Payette Water Basin Water Trails administration
- Programming
  - Community centers as training centers/apprenticeship hubs
  - Pathways
    - Get community feedback on IMBA study, county ordinance in place, start looking for trail \$\$\$
    - Complete signage and find additional marketing opportunities and funding for ADV biking
  - Apprenticeship promotion at the industry level with Labor
  - Broadband
    - Dig once collateral piece for region
    - Regional conference in the spring
      - Mobilize community level discussions with primary stakeholders
        - What do you want to see?
        - What questions do you have?
    - Master plan for region--mapping assets, opportunities and challenges--work with Commerce
    - Execute improvement plan--build out a beta neighborhood--need to figure out middle mile (IRON likely solution)
  - Workforce Development
    - Coordinate local curriculum opportunities with school districts and seek CTE dollars for at least one district to expand offerings
      - Secondary analysis of opportunities
      - Socialize areas for strategic enhancement with stakeholders
    - 2 new apprenticeships that serve students
    - Promote/educate within the communities and at the industry/chamber level
  - Housing
    - Housing collab of businesses/orgs
    - Govt. and stakeholder facilitation, promotion within developer communities
    - Leverage Gem State Prospector for opportunities and incentives
    - Expand incentives page, facilitate projects (ongoing), complete asset database, complete industry survey RE housing type, cost and lifestyle metrics
    - Marketing piece from white paper
    - Tax incentive for ADU's to County Commissioners
  - Transportation strategy and impact planning
- Business Retention & Expansion
  - 75 businesses visited
- Business Attraction
  - Woody Biomass activation plan from go-to-market strategy--recruit entrepreneur/partners
  - Rec District ballot completion, May
  - Expand on local food initiative--geothermal gardens in Cascade
  - Teleworker recruitment through Play to Stay
  - Continued capacity building with existing placemaking platforms (like pathways)
- Grants
  - EDPro Grant
  - Ponderosa Center Economic Feasibility Study

- GEM grants:
  - Yellowpine water system repair
  - Northlake septage retrofit
- Complete administration for Laura Moore Cunningham grant
- Capacity for 1-2 more moderate grant opportunities, as needed