

AGENDA
Donnelly City Council
Monday, July 15, 2019 at 6:00 pm
Donnelly Community Center

ROLL CALL

PLEDGE OF ALLEGIENCE

ROLL CALL

CONSENT AGENDA *(one motion needed for the Consent Agenda)*

City Council Minutes – June 17, 2019 and July 1, 2019

Vouchers – June 13, 2019 through July 11, 2019

Treasurer's Report – June 2019

Payroll Summary – June 20th through July 5th

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

BUSINESS AGENDA (Action Items)

AB 19-57 City Boat Docks / Racket Courts Parking Signs - Eric Engberg

AB 19-58 Letter of Support for Valley County Pathways & West Central Mountains Economic
Development Council

AB 19-59 ADA Transition Plan – Angela Edwards

AB 19-60 Donnelly Safe Routes to School – TO Engineers

AB 19-61 Retaining Wall Blocks at Airport

AB 19-62 2020 Fireworks Purchase

AB 19-63 Temporary Vendor Application

DISCUSSION ITEMS

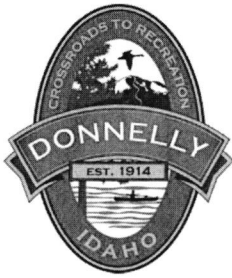
III-A Annual Report – Amy Manning, Executive Director

Donnelly Pathways Phase I Landowner Easement Agreement / City-County MOU (examples)

FY20 BUDGET WORKSHOP**STAFF REPORTS**

ADJOURN Monday, August 19, 2019 at 6:00p.m.

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 325-8859, at least 24 hours in advance of the meeting date.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, June 17, 2019 at 5:30 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Councilwoman Davenport at 5:30 p.m.

Roll Call: Councilwoman Davenport, Councilwoman Minshall, and Councilwoman Hoogendyk were present. Councilwoman Bergquist was absent until 5:42 pm. Deputy Clerk Clemens was also present.

Pledge of Allegiance

AB 19-38 Resignation of Mayor, Koch (Action Item)

Motion by Minshall, 2nd by Hoogendyk to accept the resignation of Koch as Mayor. Davenport (yes), Minshall (yes) and Hoogendyk (yes). Motion carried

AB 19-39 Filling Mayoral Vacancy/Oath of Office (Action Item)

Motion by Minshall, 2nd by Davenport to appoint Susan Dorris as Mayor. Davenport (yes), Minshall (yes) and Hoogendyk (yes). Motion carried.

Susan Dorris took the oath of office to serve as Mayor for the City of Donnelly. Valley County Clerk, Douglas Miller, officiated the swearing in.

EXECUTIVE SESSION:

Pursuant to Idaho Code 74-206 1(a) "to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to apply to filling a vacancy or need.

Motion by Davenport, 2nd by Minshall to enter Executive Session to consider personnel matter.

Exited Executive Session at 5:53 p.m.

Roll Call: Dorris (yes), Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes)

Decision after Executive Session per Idaho Code § 74-206 Section 1 (a)-Personnel

Mayor Dorris made the recommendation to Appoint Lori Clemens as Donnelly City Clerk/Treasurer. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Recommendation Accepted.

CONSENT AGENDA:

City Council Minutes – April 22, 2019, May 20, 2019 and May 29, 2019

Vouchers – May 21, 2019 through June 12, 2019

Treasurer's Report – May 2019

Payroll Summary – May 23, 2019 through June 6, 2019

Motion by Minshall, 2nd by Davenport to approve the Consent agenda. Motion carried.

PUBLIC COMMENT:

Mayor Dorris asked for public comment.

Andrew Mentzer – Western Central Mountain Economic Development Council presented. Purpose to connect the communities from New Meadows to Cascade with a single track for bikes and pedestrians. Survey out for comment, cut off for comments July 3, 2019.

BUSINESS AGENDA:

AB 19-40 Pickle Ball Club Request for Waiver of Ordinance No. 219 (Action Item)

Hope Ayres and Mike Heyer represented the Pickle Ball Club. Hope Ayres requested a waiver for the Pickle Ball Club to hold a 2-day tournament at the City Courts during Huckleberry Festival.

Motion by Minshall, 2nd by Davenport to deny request for Waiver. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (no). Motion carried to deny Waiver.

AB 19-41 Contract Labor Support (Action Item)

City of Donnelly to Contract with Cami Hedges for Professional Services to include training, accounting services, budgeting and correspondence.

Motion by Davenport, 2nd by Hoogendyk to accept and have Mayor Dorris sign the Agreement. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-42 Airport Fencing Replacement/Repairs (Action Item)

Donald Coski Memorial Airport fencing needs repair. Lake Fork Fence Supply provided a quote in the amount of \$6,594.00 to repair fencing where needed.

Motion by Davenport, 2nd by Bergquist to accept the quote from Lake Fork Fence Supply. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-43 Zwygart, Johns & Associates CPA Auditor Engagement Letter FY19 Audit (Action Item)

Jared Zwygart sent an engagement letter for the FY19 Audit, estimated cost \$6,270.00

Motion by Minshall, 2nd by Davenport to accept the Engagement Letter allowing Zwagart, Johns & Associates CPA Auditor to perform the Cities FY19 Audit. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

Motion by Minshall, 2nd by Hoogendyk to have Mayor Dorris sign the Engagement Letter. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-44 Back-Up Water Operator – Drake Diversifield, LLC (Action Item)

Ken Minshall stated that DEQ requires a back-up operator. The City would be Contracting with Drake Diversifield to fulfill this requirement. It would include every other weekend for operating /monitoring as well as assist the City Staff with reports and record keeping, minor repairs and maintenance.

Motion by Davenport, 2nd by Bergquist to accept the Contract with Drake Diversifield, LLC. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

Motion by Hoogendyk, 2nd by Davenport to have Mayor Dorris sign the Contract. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-45 Local Option Tax Awards FY20 (Action Item)

FY20 Local Option Tax Committee's recommendations for Awards.

Motion by Hoogendyk, 2nd by Davenport to accept the LOT Committee's recommendation with the following exception: #16 Little League of West Central Idaho Start-up Costs, if funds available contingency with a max of \$7,000 to be awarded after all other awards and contingencies. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-46 Transition Plan for Accessibility (Action Item)

City ADA Transition Plan.

Motion by Davenport, 2nd by Minshall to table decision until further information can be provided by Clerk. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-47 Purchase of Fee Vaults (Action Item)

Clerk proposed getting new Fee Boxes for the City Boat Docks, City Campground and City Hall.

Motion by Minshall, 2nd by Hoogendyk to purchase the Fee Vaults. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-48 Water System Purchases (Action Item)

Ken Minshall discussed the need for a pipe locator, transmitter and other necessary Water System supplies, approximately \$5,800. Funds are available for these purchases.

Motion by Davenport, 2nd by Bergquist for the purchase of the necessary. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-49 Amended and Restated Health Benefits (Action Item)

Idaho Independent Intergovernmental Authority Board of Trustees adopted and Amended and Restated Joint Powers Agreement. The changes and revisions were reviewed and accepted by the Idaho Department of Insurance and the new JPA became effective immediately.

Motion by Davenport, 2nd by Hoogendyk to approve and have Mayor Dorris sign the Amended JPA. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

AB 19-50 Resolution No. 2019-006 Signatories

A Resolution of the City relating to the persons authorized to sign documents relating to administration, designating the persons authorized to sign checks and disbursement from the bank accounts of the City.

Motion by Davenport, 2nd by Hoogendyk to accept the Resolution allowing Mayor Dorris, Councilwoman Davenport, Councilwoman Bergquist and Clerk Clemens to be signatories for the City. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

EXECUTIVE SESSION:

Pursuant to Idaho Code 74-206 1(b) “to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student” -Personnel

Motion by Davenport, 2nd by Minshall to enter Executive Session to consider personnel matter.

Exited Executive Session

Roll Call: Dorris (yes), Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes)

No decision was made after Executive Session per Idaho Code 74-206 1(b) – Personnel

STAFF REPORTS:

Clerk’s staff report was included in packet.

ADJOURN:

Motion by Davenport, 2nd by Hoogendyk to adjourn until our next regular scheduled meeting, July 15, 2019. Davenport (yes), Minshall (yes), Bergquist (yes), Hoogendyk (yes). Motion carried.

Adjourned at 8:16 p.m.

Approved:



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Meeting on Monday, July 1, 2019 at 6:30 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:30 p.m.

Roll Call: Councilmember Davenport, Councilmember Minshall, and Councilmember Hoogendyk present. Councilmember Bergquist absent. Mayor Dorris and City Clerk Clemens also present.

Pledge of Allegiance

Public Comment

Mayor Dorris asked for any public comment

Eric Engberg addressed the Council about purchasing signs to designate Rest Area Parking Only at the City Kiosk/Rest Area.

BUSINESS AGENDA: (Action Items)

AB 19-51 Idaho Parks & Recreational Grant – City Camp Host

Motion by Davenport, 2nd by Hoogendyk to authorize Mayor to sign grant agreement.

Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

AB 19-52 Valley County Weed Department Professional Service Contract

Motion by Davenport, 2nd by Minshall to approve and authorize Mayor to sign professional service agreement with Valley County Weed Control. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

AB 19-53 Idaho Power Line Extension

Motion by Minshall, 2nd by Hoogendyk to approve payment to Idaho Power for new line to well house/removal of existing pole. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

AB 19-54 City Alley Seal Coat

Matthew Castrigno addressed the Council concerning payment by the City to seal coat City portion of Alley. Ken Minshall stated it would preserve the existing pavement and was long overdue.

Motion by Davenport, 2nd by Hoogendyk to approve the payment and seal coat of the City portion of the Alley. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

AB 19-55 Surplus of City Blade

Motion by Minshall, 2nd by Davenport to surplus City Blade, no reserve. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

AB 19-56 City Hall Flagpole

Discussion of current flagpole not meeting regulations.

Motion by Minshall, 2nd by Hoogendyk to remove existing pole and continue using the flag on building, taking down nightly. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

BUDGET WORKSHOP

ADJOURN:

Motion by Davenport, 2nd by Hoogendyk to adjourn until our next regular scheduled meeting, July 15, 2019. Davenport (yes), Minshall (yes), Hoogendyk (yes). Motion carried.

Adjourned at 9:24 p.m.

Approved:

07/15/19
11:00:36

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/13/19 to 07/15/19

Page: 1 of 5
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4348	14 BOISE OFFICE EQUIPMENT		44.00					
1	2042470 07/01/19 Contract July		26.40			10 41100	611	10100
2	2042470 07/01/19 Contract July		15.40			51 41100	611	10100
3	2042470 07/01/19 Contract July		2.20			52 41100	611	10100
	Total for Vendor:		44.00					
4350	18 C&M LUMBER		331.32					
	Building Repairs							
1	383215 06/11/19 Community Center Heater Shed		72.80			10 43010	432	10100
2	383215 06/11/19 Sail Shade		258.52			10 43010	432	10100
	Total for Vendor:		331.32					
4334	13320S 150 CABLE ONE		85.70					
1	060119 06/01/19 internet		55.71			10 41100	437	10100
2	060119 06/01/19 internet		25.71			51 41100	437	10100
3	060119 06/01/19 internet		4.28			52 41100	437	10100
	Total for Vendor:		85.70					
4343	257 CASCADE HARDWARE		117.16					
1	153647 06/20/19 Street Scape Repairs		55.20			10 43010	454	10100
2	152241 06/14/19 Shop Supplies		11.99			10 43010	461	10100
3	1552241 06/14/19 Voyager II Gear		29.98			10 44100	460	10100
4	1552241 06/14/19 Supplies		19.99			10 43010	460	10100
	Total for Vendor:		117.16					
4340	34 CROWN AWARDS		209.04					
	Medals 5K Huck Trot							
1	34138889 07/03/19 2019 Huck Trot Medals		209.04			10 44100	921	10190
	Total for Vendor:		209.04					
4346	272 DRAKE DIVERSIFIED LLC		375.00					
	May services							
1	460 07/06/19 Water System Services June		375.00			51 41100	351	10100
	Total for Vendor:		375.00					

07/15/19
11:00:36

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/13/19 to 07/15/19

Page: 2 of 5
Report ID: AP100V

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4349	277 FIREWORKS AMERICA		3,250.00					
	1/2 Fireworks Display 7/4/19							
1	19152 04/03/19 FY19 Lot Award Fireworks		3,250.00			15 41100	923	10100
	Total for Vendor:		3,250.00					
4344	13329S 283 Fort Knox Mailbox		2,085.04					
	Vault Box							
1	06/25/19 3 Fee Vault Box		1,390.02			10 44100	451	10100
2	06/25/19 Fee Vault Box		695.02			10 41100	431	10100
	Total for Vendor:		2,085.04					
4335	13322S 57 HIGH MOUNTIAN NURSERY, INC.		281.00					
	Service Call							
1	34219 05/28/19 Service Call Sprinkler		281.00			10 43010	454	10100
	Total for Vendor:		281.00					
4323	1817M 999999 HOME DEPOT		210.91					
1	06/07/19 06/07/19 Rotary Hammer		210.91			10 43010	460	10190
	Total for Vendor:		210.91					
4331	13316S 66 IDAHO POWER		853.10					
	June Power Billing							
1	2200853329 06/17/19 Gestrin Street Light		9.90			10 43010	416	10100
2	2205677988 06/17/19 City Hall / Maintenance		78.62			10 41100	416	10100
3	2205677988 06/17/19 City Hall / Maintenance		36.29			51 41100	416	10100
4	2205677988 06/17/19 City Hall / Maintenance		6.03			52 41100	416	10100
5	2204034223 06/17/19 Community Center		37.39			10 41100	416	10100
6	2201629405 06/17/19 Kiosk / Rest Area		7.17			10 43010	416	10100
7	2205122555 06/17/19 Well		152.31			51 41100	416	10100
8	2206076560 06/17/19 Fire Pump		243.55			51 41100	416	10100
9	2200223291 06/17/19 Water Supply		55.66			51 41100	416	10100
10	220190078 06/17/19 Street Lights		163.27			10 43010	416	10100
11	2206228211 06/17/19 Main Street Lights		62.91			10 43010	416	10100
	Total for Vendor:		853.10					

07/15/19
11:00:36

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/13/19 to 07/15/19

Page: 3 of 5
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4339	13318S	204 LAKE FORK FENCE SUPPLY	3,956.00					
		Deposit Airport Fence Rebuild/Repair						
1	946 07/03/19	Deposit Airport Fence	3,956.00			10 44100	925	10100
		Total for Vendor:	3,956.00					
4336	13315S	165 LAKESHORE DISPOSAL	935.58					
		trash pickup service and overage						
1	24618018 05/30/19	trash pickup	915.42			51 41100	414	10100
2	24617870 05/30/19	trash overage	20.16			51 41100	414	10100
		Total for Vendor:	935.58					
4338	13323S	82 LONG VALLEY FARM SERVICE	11.77					
		Shop Supplies						
1	3788 06/12/19	Drill bilt	3.78			10 43010	461	10100
2	3788 06/12/19	Hose Nozzle	7.99			10 43010	461	10100
4341	13326S	82 LONG VALLEY FARM SERVICE	1.08					
		Shop Supplies						
1	3794 06/20/19	PVC Cap	1.08			10 43010	461	10100
		Total for Vendor:	12.85					
4342	13327S	281 Lori Clemens	339.18					
		Amazon Purchases for City						
1	06/26/19	Sony Voice Recorder	105.99			10 41100	605	10100
2	06/26/19	Protection Plan	14.99			10 41100	605	10100
3	07/03/19	Huck Trot Bags	218.20			10 44100	921	10100
		Total for Vendor:	339.18					
4321	13314S	97 NORTH AMERICAN DUST CONTROL LLC	9,063.00					
		Dust Abatement on 6/12						
1	5120 06/12/19	Dust Abatement	9,063.00			10 43010	470	10100
		Total for Vendor:	9,063.00					

07/15/19
11:00:36

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/13/19 to 07/15/19

Page: 4 of 5
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4333	13317S	154 NORTH LAKE RECREATIONAL SEWER & contract sewer service	4,800.00					
1	070119 07/01/19 contract		4,800.00			52 41100	541	10100
		Total for Vendor:	4,800.00					
4337	13321S	116 SAFEGUARD	287.48					
1	33570005 06/25/19 checks		287.48			10 41100	605	10100
		Total for Vendor:	287.48					
4322		237 USA BLUE BOOK	149.91					
		Hydrant Lock						
1	912511 06/03/19 Hydrant Lock		149.91			51 43400	463	10100
4324	13319S	237 USA BLUE BOOK	5,879.79					
		Water System Equipment						
1	927528 06/18/19 Chlorinator		990.00			51 43400	463	10100
2	927528 06/18/19 HR DPD Chlorine		184.00			51 43400	463	10100
3	927528 06/18/19 Dechlorination Tablets		146.95			51 43400	463	10100
4	927528 06/18/19 Pipe and Cable Locator		3,369.95			51 43400	463	10100
5	923124 06/13/19 Connectors/Supplies		935.31			51 43400	433	10100
6	912511 06/03/19 Hydrant Lock		124.50			51 43400	463	10100
7	927528 06/18/19 Freight		70.62			51 43400	463	10100
8	923124 06/13/19 Freight		33.05			51 43400	433	10100
9	912511 06/03/19 Freight		25.41			51 43400	463	10100
		Total for Vendor:	6,029.70					
4332	13324S	245 WARD'S GREENHOUSE	1,480.32					
1	43133 06/13/19 Hanging Baskets - Main Stree		1,480.32			15 41100	921	10100
		FY19 Award						
		Total for Vendor:	1,480.32					
		# of Claims	22	Total:	34,746.38			

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

07/15/19
11:00:36

CITY OF DONNELLY
Fund Summary for Claims by CL Posted Date
For Claims from 06/13/19 to 07/15/19

Page: 5 of 5
Report ID: AP110

Fund/Account	Amount
10 GENERAL	
10100 Idaho First - Checking	\$16,914.40
10190 Idaho First - Expense Account	\$419.95
15 LOT FUND	
10100 Idaho First - Checking	\$4,730.32
51 WATER	
10100 Idaho First - Checking	\$7,869.20
52 SEWER	
10100 Idaho First - Checking	\$4,812.51
Total:	\$34,746.38

STIBNITE ADVISORY COUNCIL

July 11, 2019 Meeting Summary

ATTENDANCE:

Lynn Imel - Yellow Pine
Ronda Rogers – Yellow Pine Alternate
Gene Tyler – Donnelly
Julie Good – New Meadows
Glenna Young - Cascade
Bob Crump - Riggins
Anne Labelle – Midas Gold Corp.
Joe Iveson – Adams County

EXCUSED:

Denis Duman – Idaho County
Tami Testa – Council
Laurel Sayer – Midas Gold Idaho

Distributed on July 11, 2019 to Advisory Council

1. Council members reviewed and approved a tri-fold brochure for distribution to bring awareness about the purpose of the Stibnite Advisory Council.
2. Discussed opportunities to engage in our communities.
3. At the request of the Stibnite Advisory Council, Midas Gold presented on Permitting – Alternatives and Improvements. The August presentation will be about Financial Assurance.
4. The following working groups provided updates:
 - Workforce
 - Environmental
 - Supporting Industry
 - Transportation
5. Community representatives provided updates on their communities.
6. The Stibnite Advisory Council reviewed the website and discussed including a Q & A document online.

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-57

Meeting Date 07/15/2019

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>City Boat Docks/Rachet Court Parking Signs</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

The purchase and placement of Parking Signs at the City Boat Docks and Racket Court/Rest Area/Kiosk

RECOMMENDED ACTION:

1. *Approve or Deny*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-58

Meeting Date 07/15/2019

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Letter of Support for Valley County Pathways & West Central Mountains Economic Development Council</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Letter of support to continue to work on expanded pathway connections between and among the towns in the region and surrounding public lands.

RECOMMENDED ACTION:

- 1. Approve a letter of support*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-59

Meeting Date 07/15/2019

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>ADA Transition Plan – Angela Edwards</i>	Department Approvals	Initials	Originator or Supporter
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

2019 Updated Transition Plan for Accessibility. This is a 4 year plan to transition the City Public Areas to ADA. There is no cost estimates at this time, some of these will need to be engineered before costs can be determined.

RECOMMENDED ACTION:

1. *Approve and Sign Plan*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Transition Plan for Accessibility - 2019 Update

City of: DONNELLY

Responsibility for carrying out this plan: *City Clerk/City Council and Public Works Supervisor*

Date of Approval:

Facility Name	Description of Structural Changes To Be Completed	Cost Estimate	Implementation Schedule			
			2019	2020	2021	2022
Donnelly Depot Center	Parking & Drop Off Areas: Reconfigure parking so accessible lots are closest to accessible entrance	TBD				
	Parking & Drop Off Areas: Install International Symbol of Accessibility Signs to accessible lots	TBD				
	Entrance: Add signs to inaccessible entrances directing people to accessible entrances	TBD				
	Room & spaces: Add signage with raised lettering for program accessibility	TBD				
Donnelly Campgrounds	Parking and Drop Off Areas: Implement a policy to check periodically for violators and report them to the proper authorities	TBD				
Donnelly Boat Docks	Ramps: Add railings to ramps longer than 6 feet	TBD				
	Parking & Drop-off Areas: Implement a policy to check periodically for violators and report them to the proper authority	TBD				
	Seats, Tables & Counters: Rearrange tables to allow for 36 inch aisles.	TBD				
	Seats, Tables & Counters: Rearrange tables to allow for wheelchairs in seating areas.	TBD				
	Seats, Tables & Counters: Provide auxiliary table or counter that is 28 to 34 inches high and raise existing table to provide proper height width and depth measurements. (purchase ADA table for pavilion)	TBD				
Community Center	Front Entrance: pour new sidewalk for frontdoor entrance	TBD				
	Interior Entrance Doorway: remodel doorway to proper width	TBD				
	Interior Entrance Ramp: add ramp to interior entrance	TBD				
	Interior Entrance: add handrail along ramp	TBD				

Approved: _____

Title: _____

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number

AB 19-60

Meeting Date 07/15/2019

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donnelly Safe Routes to School – TO Engineering</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Construction Drawings and Contract Documents and Specifications are completed and are ready to go out to bid.

RECOMMENDED ACTION:

1. *Approval to Bid Project*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-61

Meeting Date 07/15/19

Action Item

AGENDA ITEM INFORMATION			
SUBJECT: <i>Retaining Wall Blocks located at Airport</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

These are the blocks that were removed from the boat docks. They have already been on a Surplus Sale for \$2,600 for the lot. The City has an offer of \$2,300.

RECOMMENDED ACTION:

1. *Approve or Deny Offer*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-62

Meeting Date 07/15/19

AGENDA ITEM INFORMATION

SUBJECT: <i>2020 Fireworks Purchase</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

If the City purchase the 2020 Fireworks by December 31, 2019 we will receive a discount, allowing for more fireworks to be purchased.

RECOMMENDED ACTION:

- 1. Approve or Deny Purchase*

RECORD OF COUNCIL ACTION

<i>MEETING DATE</i>	<i>ACTION</i>

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 19-63

Meeting Date 07/15/19

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Temporary Vendor Application</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Review and discuss Buck & Sassy's Western Grill Application.

RECOMMENDED ACTION:

- 1. Approve or Deny Application*

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: July 11, 2019

Budget Workshops: Public Hearing will be August 19th.

Local Option Tax: Our local option tax receipts for sales in June were \$6,357.85. We currently have 2 past due account that have been notified. 5 Past due for Huckleberry Festival Vendors, these vendors are not allowed to return unless paid plus penalties. Will continue to work with Chamber to ensure they are not allowed until past due is paid in full plus penalties.

Clerk Report: Seal Coat in Alleyway was completed on Wednesday, July 10th.
Airport Maintenance was done on Thursday, July 11, 2019.
Pickleball Ribbon Cutting will be on July 20th.

Parks & Recreation:

Water System Improvement Progress Report: Payment made to Idaho Power.

Planning & Zoning: The July meeting was held; there were no agenda items.

Road & Streets: Valley County supplied patch material to fill potholes on East and West Roseberry.

Upcoming Meeting Dates: Planning & Zoning, Monday, August 5th, City Council August 19th.