



**AGENDA**  
**Donnelly City Council**  
**Monday, February 10, 2020 at 6:00pm**  
**Donnelly Community Center**

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

City Council Minutes – January 13, 2020

Vouchers January 10, 2020 thru February 5, 2020

Treasurer Report – January 2020

Payroll Summary – January 16, 2020, January 30, 2020 and February 5, 2020

**PUBLIC COMMENT:**

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

**DISCUSSION ITEMS:**

West Central Mountains Economic Development Council-Andrew Mentzer

Stibnite Advisory Committee-Gene Tyler

Paint the Town-Tyler Crockett

**BUSINESS AGENDA: (Action Items)**

AB 20-02 Annual Audit Presentation-Jared Zwygart

AB 20-07 Public Parking-Doug Miller

AB 20-08 DDC Lease Renewal for units #1, #2, #4, #5

**Workshop:**

Short Term Rental

**STAFF REPORTS:**

**ADJOURNMENT:**

**NEXT MEETING DATE:**

Monday, March 16, 2020

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859

# City Council Meeting on Monday, January 13, 2020 at 5:30 p.m. Donnelly Community Center

## MINUTES

Meeting called to order by Mayor Dorris at 5:30 p.m.

### Swearing-In of Elected Officials

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Bergquist and Councilmember Henggeler present. City Clerk Clemens also present.

Mayor Dorris lead Pledge of Allegiance

### CONSENT AGENDA

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to accept the consent agenda. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

### PUBLIC COMMENT

Mayor Dorris asked for any public comment  
No Public Comment

### DISCUSSION ITEMS

Local Option Tax applications, award and distribution process.

### BUSINESS AGENDA: (Action Items)

#### AB 20-01 Appointment of Council President

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to nominate and appoint Wend Davenport as the City Council President. Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### AB 20-02 Annual Audit Presentation-Jared Zwygart

Zwygart unable to attend City Council Meeting due to weather conditions

**Motion by Davenport, 2<sup>nd</sup> by Bergquist** to table audit presentation until next meeting February 10, 2020. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### **AB 20-03 Donnelly Depot Center Lease Termination**

Tyler Crockett asks the Council to consider not terminating the Lease for DDC Unit #5 between the City of Donnelly and Tyler Crockett/CC Painting Inc.

**Motion by Henggeler, 2<sup>nd</sup> by Bergquist** to continue lease between City and Tyler Crockett/CC Painting, Inc., with the restriction that all materials will be stored inside the unit during non-business hours. Minshall (yes), Bergquist (yes), Henggeler (yes). Davenport (no). Motion carried.

#### **AB 20-04 Ordinance No. 249 Racquet Court Regulations**

Ordinance No. 249 amends Donnelly City Code Chapter 12.15 Racquet Sport Courts.

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** pursuant to Idaho Code Section 50-902 that the proposed Ordinance No. 249 pass its first reading by title only.

**Roll Call Vote:** Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

**Motion by Davenport, 2<sup>nd</sup> by Bergquist** pursuant to Idaho Code Section 50-902 that the rule requiring ordinances to be read on three different days with one reading to be in full, to be dispensed with and that proposed Ordinance No. 249 be considered read, passed and adopted after being read by title only.

**Roll Call Vote:** Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried. Clerk read Ordinance No. 249 by title only into record.

#### **AB 20-05 Resolution 2020-001, Adopt City Council Calendar 2020**

City Council Calendar 2020

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve, adopt and authorize Mayor to sign Resolution 2020-001, City Council Calendar 2020. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### **AB 20-06 Bennett Court PVT Road Validation**

Proposed validation of an existing shared driveway as a private road and assign Bennett Court as the road name for addressing and emergency purposes. Road appears to be within the jurisdiction of Valley County and the City of Donnelly. Valley County requested the approval of the City Council on this validation and road name. Valley County will be holding a public hearing on February 3, 2020 at 1:15 pm.

**Motion by Minshall, 2<sup>nd</sup> by Bergquist** to validate as a private road and name Bennett Court Road, in concurrence with Valley County. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### **STAFF REPORT**

Staff report was included with packet

#### **EXECUTIVE SESSION 6:38 p.m.**

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to enter Executive Session Pursuant to Idaho Code 74-206 (1) (c) To acquire an interest in real property not owned by a public agency;

**Roll Call Vote:** Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Council discussed property purchase

**RETURN TO OPEN SESSION 6:51 p.m.**

**Motion by Minshall, by 2nd Davenport** to return to Open Session

**Roll Call Vote:** Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

**ADJOURNMENT**

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to adjourn until next scheduled meeting February 10, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Adjourned at 7:19 p.m.

ATTEST:

Lori Clemens, City Clerk

DRAFT

02/05/20

12:16:00

CITY OF DONNELLY  
 Claim Details by Posted Date  
 For Claims from 01/10/20 to 02/05/20

Page: 1 of 7  
 Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4645	-99719E	29 CITY OF DONNELLY - WATER	340.00					
		December Water Billing						
1	122619	01/10/20 December	340.00			10 44300	415	10100
		Total for Vendor:	340.00					
4652	13543S	236 COASTLINE EQUIPMENT	233.49					
		Backhoe Door Repair						
1	655443	01/09/20 Backhoe Door Repair	233.49			10 43010	434	10100
		Total for Vendor:	233.49					
4651	13544S	202 CTC BUSINESS	83.72					
		telephone						
1	010120	01/30/20 telephone-February	54.39			10 41100	437	10100
2	010120	01/30/20 telephone-February	25.07			51 41100	437	10100
3	010120	01/30/20 telephone-February	4.26			52 41100	437	10100
		Total for Vendor:	83.72					
4654	13545S	258 DALE'S PUMP WORKS INC	100.00					
		Service Call 12/27/19						
1	14602	12/27/19 service call	100.00		USDA	51 43400	434	10100
		Grant Reimbursement Eligible						
		Total for Vendor:	100.00					
4653	13546S	38 DIG LINE, INC.	91.00					
		annual contract fee						
1	0062821-IN	01/10/20 Contract Fee	91.00			51 41100	520	10100
		Monthly CONTRACT FEE						
		Total for Vendor:	91.00					
4649	13539S	42 DONNELLY ELEMENTARY SCHOOL	500.00					
		Community Sponsorship - 5th grade ski						
1	FY20 Award	01/16/20 Community Scholarship FY20	500.00			15 41100	922	10100
		ski scholarships for 5th grade						
		Total for Vendor:	500.00					

02/05/20  
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CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/10/20 to 02/05/20

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4650	13540S	309 DONNELLY PUBLIC LIBRARY DISTRICT	2,000.00					
LOT FY20/After-School Program								
1	FY20 Award	01/16/20 After-School Program FY20	2,000.00			15 41100	922	10100
After-School Program								
Total for Vendor:			2,000.00					
4655	13547S	46 ED STAUB & SONS	386.73					
propane for shop								
1	1656055	01/06/20 propane	251.38			10 41100	416	10100
2	1656055	01/06/20 propane	116.02			51 41100	416	10100
3	1656055	01/06/19 propane	19.33			52 41100	416	10100
Total for Vendor:			386.73					
4646	-99717E	306 ENABLING ELEMENTS, INC	40.00					
Broad Band Internet Service/Pump System								
1	D160470	01/10/20 January Service	40.00			51 41100	437	10190
Total for Vendor:			40.00					
4656	13548S	300 FERGUSON WATERWORKS #1701	1,708.82					
Meter equipment								
1	0731896	11/22/19 Meter Setter	880.32			10 43010	700	10100
2	0729157	10/24/19 Meter Fittings	644.88			10 43010	700	10100
3	0729157-1	10/31/19 Meter Misc	183.62			10 43010	700	10100
Total for Vendor:			1,708.82					
4657	13549S	176 FILTRATION TECHNOLOGY	950.00					
AQUA MAG								
1	S7810	01/17/20 2-30 GAL Aqua Mag	950.00			51 43400	462	10100
Total for Vendor:			950.00					
4670	13560S	999999 FOREVER LED	399.00					
LED Lights for City Trees								
1	2019679	02/04/20 Lights	399.00			10 43010	454	10100
Total for Vendor:			399.00					

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CITY OF DONNELLY  
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4658	13550S	151 H.D. FOWLER COMPANY	279.12					
New Meter/Box								
1	I5364006	01/02/20 Meters	259.12			51 43400	710	10100
2	I5364006	01/02/20 Freight	20.00			51 43400	710	10100
Total for Vendor:			279.12					
4660	13551S	66 IDAHO POWER	1,173.35					
Power Billing - Jan								
1	2200853329	01/18/20 Gestrin Street Light	9.76			10 43010	416	10100
2	2205677988	01/18/20 City Hall / Maintenance	110.30			10 41100	416	10100
3	2205677988	01/18/20 City Hall / Maintenance	50.91			51 41100	416	10100
4	2205677988	01/18/20 City Hall / Maintenance	8.49			52 41100	416	10100
5	2204034223	01/18/02 Community Center	139.48			10 41100	416	10100
6	2201629405	01/18/20 Kiosk / Rest Area	6.64			10 43010	416	10100
8	2206076560	01/18/20 Fire Pump	280.69			51 41100	416	10100
9	2200223291	01/18/20 Water Supply	5.19			51 41100	416	10100
10	2201910078	01/18/20 Street Lights	161.64			10 43010	416	10100
11	2206228211	01/18/20 Main Street Lights	87.32			10 43010	416	10100
12	2207365186	01/18/20 NW Pump	228.96			51 41100	416	10100
13	2207408630	01/18/20 Traffic Control Signal	40.00			10 44100	900	10100
14	2202080178	01/18/20 DDC	43.97			10 41100	416	10100
Total for Vendor:			1,173.35					
4662	13558S	166 IDAHO RURAL WATER ASSOCIATION	300.00					
2020 Spring Conference								
1	1352362427	01/30/20 Ken Training	300.00			51 41100	551	10100
Total for Vendor:			300.00					
4663	13552S	165 LAKESHORE DISPOSAL	1,128.28					
trash pickup service								
1	013020	01/30/20 January trash pickup	1,128.28			51 41100	414	10100
Total for Vendor:			1,128.28					

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CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/10/20 to 02/05/20

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\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4664	13553S	263 MID STATE FIRE PROTECTION	103.45					
		annual extinguisher services/ new extinguishers						
1	19-1378	01/14/20 extinguisher service	103.45			10 43010	434	10100
		Total for Vendor:	103.45					
4648	11046S	153 MOUNTAIN WATERWORKS	13,190.00					
		WATER SYSTEM Improvement Project						
1	4450	11/30/19 RPR Services	13,190.00			60 43400	358	10125
		Total for Vendor:	13,190.00					
4666	13559S	111 RIDLEY'S	53.04					
		paper towels / toilet paper community center						
1	0095	12/31/19 paper towels-toilet paper	53.04			10 41100	605	10100
		Total for Vendor:	53.04					
4644	-99718E	308 ROCKY MOUNTAIN PRINT SOLUTIONS	36.17					
		W2 Forms						
1	4176229323	12/31/19 W2 Forms	36.17			10 41100	605	10190
		Total for Vendor:	36.17					
4667	13554S	115 ROCKY MOUNTAIN SIGNS	106.00					
		2020 Boat Dock Passes						
1	18741	01/14/20 Boat Dock Passes	106.00			10 44100	451	10100
		Total for Vendor:	106.00					
4659	13555S	123 STATE INSURANCE FUND	1,182.00					
		installment for work comp						
1	22291453	01/21/20 work comp	713.05			10 44100	250	10100
2	22291453	01/21/20 work comp	155.00			10 41010	250	10100
3	22291453	01/21/20 work comp	395.10			51 41010	250	10100
4	22291453	01/21/20 work comp	54.85			52 41010	250	10100
5	22291453	01/21/20 work comp	74.00			10 43010	250	10100
6	22291453	01/21/20 Audit Adjustment	-210.00			10 41010	250	10100
		Total for Vendor:	1,182.00					



02/05/20  
12:16:00

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/10/20 to 02/05/20

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4661	13556S	163 STATE OF IDAHO - BOL	30.00					
	Ken Minshall Renewal License 2020							
1	DWT1-21680 01/30/20 renewal License		30.00			51 41100 520		10100
	Ken Minshall							
	Total for Vendor:		30.00					
4668	13557S	219 T.O. ENGINEERS	3,075.00					
	City Engineer							
1	190531-3 01/13/20 Engineering Transportation P		3,075.00			10 41100 340		10100
	Total for Vendor:		3,075.00					
4671	-99714E	162 USDA Rural Development	13,012.00					
	Annual Loan Payment #91-02							
1	02012020 02/01/20 Interest Payment		4,620.46			51 41100 810		10100
	USDA Bond Payment							
2	02012020 02/01/20 Principle Payment		8,391.54			51 22400		10100
	USDA Bond Payment							
4672	-99713E	162 USDA Rural Development	13,349.00					
	Annual Bond Payment #92-04							
1	02012020 02/01/20 Interest Payment		4,361.65			52 41100 810		10100
	USDA Loan Payment							
2	02012020 02/01/20 Principle Payment		8,987.35			52 22410		10100
	USDA Loan Payment							
	Total for Vendor:		26,361.00					
4647	-99716E	138 USPS	110.00					
	Postage							
1	2586318-1 01/09/20 Postage x 2		110.00			10 41100 614		10190
4669	-99715E	138 USPS	35.00					
	Postage							
1	863-008983 01/27/20 Postage -Postcard		35.00			10 41100 614		10190
	Total for Vendor:		145.00					
	# of Claims		28	Total:	53,995.17			
	Total Electronic Claims				26,922.17			
	Total Non-Electronic Claims				27073.00			

\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was

actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

02/05/20

12:16:00

CITY OF DONNELLY  
Fund Summary for Claims by CL Posted Date  
For Claims from 01/10/20 to 02/05/20

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Report ID: AP110

Fund/Account	Amount
10 GENERAL	
10100 Idaho First - Checking	\$7,655.73
10190 Idaho First - Expense Account	\$181.17
15 LOT FUND	
10100 Idaho First - Checking	\$2,500.00
51 WATER	
10100 Idaho First - Checking	\$16,992.34
10190 Idaho First - Expense Account	\$40.00
52 SEWER	
10100 Idaho First - Checking	\$13,435.93
60 WATER SYSTEM IMPROVEMENT FUND	
10125 IFB - Water System Improvement CDBG	\$13,190.00
Total:	\$53,995.17

02/05/20  
12:17:01

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 20

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Report ID: B100

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	3,662.18	10,087.15	37,941.00	37,941.00	27,853.85	27 %
111	Council Wages	780.00	3,120.00	9,360.00	9,360.00	6,240.00	33 %
112	Mayor Wages	260.00	1,040.00	3,120.00	3,120.00	2,080.00	33 %
210	Health	395.21	429.77	9,000.00	9,000.00	8,570.23	5 %
211	Vision	0.00	-248.09	295.00	295.00	543.09	-84 %
220	Social Security/Medicare	359.64	1,089.73	3,755.00	3,755.00	2,665.27	29 %
230	PERSI	481.94	1,594.50	5,860.00	5,860.00	4,265.50	27 %
250	Unemployment Insurance	-27.40	20.99	279.00	279.00	258.01	8 %
260	Workers Compensation	0.00	0.00	127.00	127.00	127.00	%
290	Dental	24.69	208.84	665.00	665.00	456.16	31 %
Account Total:		5,936.26	17,342.89	70,402.00	70,402.00	53,059.11	25 %
41100 Administration							
310	Audit & Accounting Services	4,075.50	4,075.50	4,076.00	4,076.00	0.50	100 %
320	Attorney/Legal Fees	255.00	2,572.00	8,000.00	8,000.00	5,428.00	32 %
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	345.00	3,600.00	3,600.00	3,255.00	10 %
340	Contract Labor	3,075.00	13,475.90	15,000.00	15,000.00	1,524.10	90 %
341	Pass Thru Charges	-354.00	1,521.19	0.00	0.00	-1,521.19	%
414	Solid Waste Collection	0.00	6.30	0.00	0.00	-6.30	%
416	Electric & Gas	545.13	1,108.81	4,500.00	4,500.00	3,391.19	25 %
431	City Hall Repair & Maint	0.00	310.65	3,700.00	3,700.00	3,389.35	8 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
437	Telephone, Telecommunications	54.39	489.45	1,600.00	1,600.00	1,110.55	31 %
510	Insurance - Liability	0.00	2,370.88	4,742.00	4,742.00	2,371.12	50 %
520	Dues & Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
530	Publications- Newspaper	0.00	0.00	900.00	900.00	900.00	%
550	Travel Reimbursed	0.00	0.00	1,500.00	1,500.00	1,500.00	%
551	Training & Educationa	0.00	0.00	1,500.00	1,500.00	1,500.00	%
552	Meals & Entertainment	0.00	25.83	250.00	250.00	224.17	10 %
605	Office Supplies	89.21	737.12	2,500.00	2,500.00	1,762.88	29 %
611	Copier Maintenance	28.60	142.78	500.00	500.00	357.22	29 %
613	IT - Computer	0.00	0.00	500.00	500.00	500.00	%
614	Postage	145.00	308.50	700.00	700.00	391.50	44 %
615	Grant Writing	0.00	0.00	3,000.00	3,000.00	3,000.00	%
620	Software - New	65.24	274.53	2,000.00	2,000.00	1,725.47	14 %
621	Software Maintenance Fees	0.00	309.60	4,500.00	4,500.00	4,190.40	7 %
930	Reconciliation Discrepancies	0.00	-32.61	0.00	0.00	32.61	%
Account Total:		7,979.07	28,041.43	67,568.00	67,568.00	39,526.57	42 %
Account Group Total:		13,915.33	45,384.32	137,970.00	137,970.00	92,585.68	33 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
Account Total:		0.00	0.00	3,000.00	3,000.00	3,000.00	%
Account Group Total:		0.00	0.00	3,000.00	3,000.00	3,000.00	%

02/05/20  
12:17:01

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 20

Page: 2 of 8  
Report ID: B100

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43010	Roads and Streets						
116	Roads & Street Wages	782.83	5,968.72	29,718.00	29,718.00	23,749.28	20 %
118	Snow Removal Wages	4,970.84	7,778.73	12,454.00	12,454.00	4,675.27	62 %
210	Health	451.81	1,492.76	7,626.00	7,626.00	6,133.24	20 %
220	Social Security/Medicare	440.18	1,051.74	3,227.00	3,227.00	2,175.26	33 %
230	PERSI	521.92	1,290.42	5,200.00	5,200.00	3,909.58	25 %
250	Unemployment Insurance	117.30	158.84	700.00	700.00	541.16	23 %
260	Workers Compensation	0.00	0.00	1,192.00	1,192.00	1,192.00	%
290	Dental	28.23	93.29	554.00	554.00	460.71	17 %
340	Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	%
416	Electric & Gas	265.36	1,037.34	4,500.00	4,500.00	3,462.66	23 %
429	Snow Removal Maintenance	157.96	9,415.71	17,500.00	17,500.00	8,084.29	54 %
430	Road & Street Maintenance	0.00	0.00	8,000.00	8,000.00	8,000.00	%
432	Building Repairs & Maintenance	0.00	80.68	5,000.00	5,000.00	4,919.32	2 %
434	Equip. Maintainance	336.94	1,210.12	3,100.00	3,100.00	1,889.88	39 %
435	Equipment Lease Payment	0.00	0.00	14,077.00	14,077.00	14,077.00	%
454	Street Scape	0.00	215.00	2,000.00	2,000.00	1,785.00	11 %
455	Sidewalk, Curb, Gutter Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
460	Small Tools, Equipmen	0.00	81.79	2,500.00	2,500.00	2,418.21	3 %
461	Shop Misc Supplies	40.01	40.01	500.00	500.00	459.99	8 %
470	Dust Abatement	0.00	0.00	14,000.00	14,000.00	14,000.00	%
481	Fuel for Pickup	319.66	663.54	1,000.00	1,000.00	336.46	66 %
482	Diesel - Winter	0.00	0.00	4,000.00	4,000.00	4,000.00	%
483	Diesel - Summer	350.99	540.48	1,000.00	1,000.00	459.52	54 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	150.00	150.00	150.00	%
553	Clothing Reimbursement	0.00	0.00	500.00	500.00	500.00	%
700	Capital Improvements	1,708.82	2,886.32	17,500.00	17,500.00	14,613.68	16 %
970	Grant Expense	0.00	71,569.50	75,300.00	75,300.00	3,730.50	95 %
	Account Total:	10,492.85	105,574.99	238,898.00	238,898.00	133,323.01	44 %
	Account Group Total:	10,492.85	105,574.99	238,898.00	238,898.00	133,323.01	44 %
44000	OTHER						
44100	Parks and Recreation						
117	Park & Rec Wages	0.00	872.43	22,620.00	22,620.00	21,747.57	4 %
119	Airport Maint Wages	0.00	52.50	3,600.00	3,600.00	3,547.50	1 %
210	Health	0.00	154.35	3,960.00	3,960.00	3,805.65	4 %
220	Social Security/Medicare	0.00	70.76	1,731.00	1,731.00	1,660.24	4 %
230	PERSI	0.00	58.20	2,701.00	2,701.00	2,642.80	2 %
250	Unemployment Insurance	713.05	720.02	172.00	172.00	-548.02	419 %
260	Workers Compensation	0.00	0.00	916.00	916.00	916.00	%
290	Dental	0.00	9.64	297.00	297.00	287.36	3 %
438	City Park Improvements	0.00	0.00	11,000.00	11,000.00	11,000.00	%
450	Raquet Court Maintenance	0.00	14.36	2,000.00	2,000.00	1,985.64	1 %
451	Campground/Boatdock Maintenance	106.00	106.00	6,500.00	6,500.00	6,394.00	2 %
452	City Park Maintenance	0.00	39.57	1,000.00	1,000.00	960.43	4 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	900.00	900.00	900.00	%
460	Small Tools, Equipmen	0.00	0.00	2,000.00	2,000.00	2,000.00	%
700	Capital Improvements	0.00	0.00	85,000.00	85,000.00	85,000.00	%
900	Public Safety	40.00	40.00	3,000.00	3,000.00	2,960.00	1 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	921 Huckleberry Trot Exp	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	925 Airport Maintenance	0.00	500.63	1,000.00	1,000.00	499.37	50 %
	Account Total:	859.05	2,638.46	150,897.00	150,897.00	148,258.54	2 %
44300 Depot							
	414 Solid Waste Collection	0.00	0.00	1,600.00	1,600.00	1,600.00	%
	415 Water and Sewer	340.00	1,365.00	4,100.00	4,100.00	2,735.00	33 %
	416 Electric & Gas	0.00	0.00	200.00	200.00	200.00	%
	432 Building Repairs & Maintenance	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	960 Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	340.00	1,365.00	8,400.00	8,400.00	7,035.00	16 %
	Account Group Total:	1,199.05	4,003.46	159,297.00	159,297.00	155,293.54	3 %
	Fund Total:	25,607.23	154,962.77	539,165.00	539,165.00	384,202.23	29 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	2,500.00	11,632.00	86,500.00	86,500.00	74,868.00	13 %
	923 LOT - Fireworks	7,000.00	7,000.00	0.00	0.00	-7,000.00	%
	Account Total:	9,500.00	18,632.00	86,500.00	86,500.00	67,868.00	22 %
	Account Group Total:	9,500.00	18,632.00	86,500.00	86,500.00	67,868.00	22 %
	Fund Total:	9,500.00	18,632.00	86,500.00	86,500.00	67,868.00	22 %

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## CITY OF DONNELLY

## Statement of Expenditure - Budget vs. Actual Report

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## 51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	1,690.19	4,655.38	17,511.00	17,511.00	12,855.62	27 %
	111 Council Wages	360.00	1,440.00	4,320.00	4,320.00	2,880.00	33 %
	112 Mayor Wages	120.00	480.00	1,440.00	1,440.00	960.00	33 %
	115 Water & Sewer Wages	1,787.21	7,443.43	15,730.00	15,730.00	8,286.57	47 %
	210 Health	335.54	2,077.63	7,010.00	7,010.00	4,932.37	30 %
	220 Social Security/Medicare	302.77	1,072.53	2,911.00	2,911.00	1,838.47	37 %
	230 PERSI	389.87	1,325.94	4,542.00	4,542.00	3,216.06	29 %
	250 Unemployment Insurance	421.30	479.20	249.00	249.00	-230.20	192 %
	260 Workers Compensation	0.00	0.00	641.00	641.00	641.00	%
	290 Dental	20.98	129.87	483.00	483.00	353.13	27 %
	Account Total:	5,427.86	19,103.98	54,837.00	54,837.00	35,733.02	35 %
41100 Administration							
	310 Audit & Accounting Services	1,881.00	1,881.00	2,195.00	2,195.00	314.00	86 %
	320 Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	351 Maintenance Contractor	375.00	1,500.00	2,000.00	2,000.00	500.00	75 %
	360 Water Operator	0.00	125.00	4,500.00	4,500.00	4,375.00	3 %
	414 Solid Waste Collection	1,128.28	3,908.04	13,260.00	13,260.00	9,351.96	29 %
	416 Electric & Gas	681.77	2,272.33	7,392.00	7,392.00	5,119.67	31 %
	435 Equipment Lease Payment	0.00	0.00	6,492.00	6,492.00	6,492.00	%
	436 Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
	437 Telephone, Telecommunications	65.07	407.32	820.00	820.00	412.68	50 %
	481 Fuel for Pickup	0.00	0.00	500.00	500.00	500.00	%
	510 Insurance - Liability	0.00	1,094.25	2,554.00	2,554.00	1,459.75	43 %
	520 Dues & Fees	121.00	773.90	1,300.00	1,300.00	526.10	60 %
	530 Publications- Newspaper	0.00	0.00	575.00	575.00	575.00	%
	550 Travel Reimbursed	0.00	0.00	900.00	900.00	900.00	%
	551 Training & Educationa	300.00	325.00	1,000.00	1,000.00	675.00	33 %
	605 Office Supplies	0.00	139.41	1,000.00	1,000.00	860.59	14 %
	611 Copier Maintenance	13.20	52.80	280.00	280.00	227.20	19 %
	614 Postage	0.00	0.00	525.00	525.00	525.00	%
	615 Grant Writing	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	620 Software - New	0.00	0.00	250.00	250.00	250.00	%
	621 Software Maintenance Fees	0.00	142.89	4,950.00	4,950.00	4,807.11	3 %
	810 Bond Payments	0.00	0.00	4,820.00	4,820.00	4,820.00	%
	910 Depreciation	0.00	0.00	31,190.00	31,190.00	31,190.00	%
	Account Total:	4,565.32	12,621.94	89,743.00	89,743.00	77,121.06	14 %
	Account Group Total:	9,993.18	31,725.92	144,580.00	144,580.00	112,854.08	22 %
42000 Public Safety							
42000 Public Safety							
	900 Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%



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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	163.89	7,500.00	7,500.00	7,336.11	2 %
434	Equip. Maintainance	100.00	100.00	1,000.00	1,000.00	900.00	10 %
462	Chemicals	950.00	1,155.52	5,500.00	5,500.00	4,344.48	21 %
463	Small tools and supplies for Water	0.00	114.25	7,825.00	7,825.00	7,710.75	1 %
560	Tests	51.00	138.03	1,518.00	1,518.00	1,379.97	9 %
710	Meter Equipment Purchased	279.12	4,547.68	5,000.00	5,000.00	452.32	91 %
	Account Total:	1,380.12	6,219.37	28,343.00	28,343.00	22,123.63	22 %
	Account Group Total:	1,380.12	6,219.37	28,343.00	28,343.00	22,123.63	22 %
	Fund Total:	11,373.30	37,945.29	173,048.00	173,048.00	135,102.71	22 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	281.38	774.97	2,919.00	2,919.00	2,144.03	27 %
111	Council Wages	60.00	240.00	720.00	720.00	480.00	33 %
112	Mayor Wages	20.00	80.00	240.00	240.00	160.00	33 %
115	Water & Sewer Wages	54.60	101.03	3,432.00	3,432.00	3,330.97	3 %
210	Health	33.44	181.49	1,690.00	1,690.00	1,508.51	11 %
220	Social Security/Medicare	31.86	91.56	735.00	735.00	643.44	12 %
230	PERSI	43.60	134.63	1,149.00	1,149.00	1,014.37	12 %
250	Unemployment Insurance	57.37	61.32	47.00	47.00	-14.32	130 %
260	Workers Compensation	0.00	0.00	116.00	116.00	116.00	%
290	Dental	2.10	11.36	160.00	160.00	148.64	7 %
Account Total:		584.35	1,676.36	11,208.00	11,208.00	9,531.64	15 %
41100 Administration							
310	Audit & Accounting Services	313.50	313.50	314.00	314.00	0.50	100 %
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	0.00	0.00	3,200.00	3,200.00	3,200.00	%
416	Electric & Gas	27.82	48.36	535.00	535.00	486.64	9 %
435	Equipment Lease Payment	0.00	0.00	3,348.00	3,348.00	3,348.00	%
437	Telephone, Telecommunications	4.26	37.80	128.00	128.00	90.20	30 %
481	Fuel for Pickup	0.00	0.00	78.00	78.00	78.00	%
510	Insurance - Liability	0.00	182.37	365.00	365.00	182.63	50 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	100.00	100.00	100.00	%
541	Monthly Service Agreement-NLSD	4,800.00	19,200.00	57,600.00	57,600.00	38,400.00	33 %
605	Office Supplies	0.00	23.21	250.00	250.00	226.79	9 %
611	Copier Maintenance	2.20	8.80	85.00	85.00	76.20	10 %
614	Postage	0.00	0.00	80.00	80.00	80.00	%
620	Software - New	0.00	0.00	125.00	125.00	125.00	%
621	Software Maintenance Fees	0.00	23.81	997.00	997.00	973.19	2 %
810	Bond Payments	0.00	0.00	4,682.00	4,682.00	4,682.00	%
910	Depreciation	0.00	0.00	35,659.00	35,659.00	35,659.00	%
Account Total:		5,147.78	19,837.85	108,576.00	108,576.00	88,738.15	18 %
Account Group Total:		5,732.13	21,514.21	119,784.00	119,784.00	98,269.79	18 %
Fund Total:		5,732.13	21,514.21	119,784.00	119,784.00	98,269.79	18 %

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
	354 Grant Administrator	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Group Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
43000 Public Works							
43400 Water System							
	355 Additional Services	0.00	8,403.25	0.00	0.00	-8,403.25	%
	357 Engineering - Bidding & Negotiation	0.00	8,166.94	0.00	0.00	-8,166.94	%
	358 Water System Construction	13,190.00	143,949.00	530,200.00	530,200.00	386,251.00	27 %
	Account Total:	13,190.00	160,519.19	530,200.00	530,200.00	369,680.81	30 %
	Account Group Total:	13,190.00	160,519.19	530,200.00	530,200.00	369,680.81	30 %
	Fund Total:	13,190.00	169,519.19	530,200.00	530,200.00	360,680.81	32 %
Grand Total:							
		65,402.66	402,573.46	1,448,697.00	1,448,697.00	1,046,123.54	28 %



## WEST CENTRAL MOUNTAINS

ECONOMIC DEVELOPMENT COUNCIL

Valley County • Cascade • Donnelly • McCall • Meadows Valley

### Economic snapshot:

- \$1.3b in CapEx in the pipeline
- Population growth: 10% 2010-2018
- Employment growth: 26% 2013-2018 (highest in Idaho)
- Unemployment: 3.7%
- Average wage (per capita): \$46,550
- Top employment sectors:
  - Government
  - Leisure/hospitality

### Partners:

- Idaho Commerce
- Valley County
- Adams County
- Cities: Cascade, Donnelly, McCall, New Meadows
- Chambers: McCall, Donnelly, Cascade
- Idaho SBDC & SBA
- Dept. of Labor
- USDA-RD
- Bureau of Reclamation
- Nonprofits
- National Parks Service

### Research:

- Workforce Development: In 2019 we completed a robust research project focused on identifying what our “low hanging fruit” opportunities look like for regional training and education delivery. Through these efforts, alongside the Idaho Policy Institute and BSU Master of Public Administration program, we have created a template for a regional Career and Technical School (CTS), provided data to the Cascade School District for

their plan to hire a CTE instructor in agricultural education, expanded upon registered apprenticeship opportunities across the area, and are now working with Boise State University on a beta program for 2020 to deliver significant extended studies and career and degree paths locally.

- Housing: Through the summer and fall months, we surveyed over 600 employees in every community and sector across the region. This data is the road map for our regional housing initiative, which has produced benefits to several developers who are working on affordable housing projects in Cascade, Donnelly and McCall. We now know what to build, where to build it and at what price point. We know our strategic headwinds and opportunities and have a robust dataset to guide projects toward successful outcomes.

#### Grants:

- Yellowpine: GEM grant for \$39,385
- North Lake: GEM grant for \$50,000
- EDPro: Commerce grant for \$30,000
- NPS: National Parks grant for technical assistance

#### Trainings/Workshops/Summits:

- Broadband conference in May--70 attendees which has led to meaningful expansion of fiber programming regionally and has been in lockstep with the City of McCall's community fiber network.
- Business planning 101 training with Small Business Development Center in April--12 attendees, several businesses plans or expansions generated.
- Nonprofit conference with Idaho Community Foundation in April--34 attendees, led to establishment of CUB McCall facility.
- Economic Summit in October with 124 attendees--produced feedback loop for 2020 planning and regional collaboration between and among industries and communities.

#### PR:

- We saw regular press in 2019 with dozens of stories covering our work in the Star News, Idaho Business Review, BoiseDev, KTVB, Idaho Magazine and several others.

#### Business Attraction Partnerships and Alliances:

- Cascade Bridge to Bridge
- Packer John recreation master planning
- Geothermal working group in Cascade
- Regional food systems coordination with WCM Food Coalition
- McCall downtown revitalization/redevelopment
- Opportunity Zones

#### Business Retention/Expansion:

- 109 business visits
- Lots of interest in Opportunity Zones

- Lots of interest in property tax exemption
- Limited interest in tax incentives
- Significant interest in SBDC/SBA/SCORE offerings for entrepreneurs
- Significant interest in financing opportunities through USDA/SBA

#### Infrastructure:

- Broadband--McCall/regional plan to build out fiber infrastructure or implement community fiber platforms. May 17th fiber conference was the lead discussion on this effort. There are additional regional discussions in the pipeline for 2020.
- Yellowpine--Repair of community water system--project management and troubleshooting of repair with the Water Users Association and Idaho Rural Water Association. Should be completed by May of 2020.
- North Lake Recreational Sewer and Water District--Retrofit of existing facility to receive regional septage waste. Should be complete by Summer 2020.
- Recycling--Working with the McCall Chamber Strategic Initiatives committee to move the needle on regional recycling and waste reduction. Working teams and tactics identified. Need to launch a master plan and process alongside partners.

#### Pathways:

- IMBA singletrack sidewalks study--completed community outreach and drafted Valley County ordinance to allow for construction of trails in county ROW
- Donnelly town to lake flyway--Assisted with grants and outreach planning
- Crown Point opportunity--Assisted with planning and outreach
- Fish Lake opportunity--Working with stakeholders and agencies
- Cascade ADV biking--Completed model and handed off to Peppershock Media and the Cascade Chamber
- Packer John State Park regional planning--planning underway winter 2020.
- National Parks Service--awaiting official letter of successful grant but meetings already scheduled.
- Bridge to Bridge--connected with UI Extension for ripple mapping exercise. WCMEDC will remain an engaged partner in this effort.
- Weiser River Trail--working on grants for feasibility to construct 2 new miles of trail into New Meadows.

#### Workforce Development:

- Culinary training in April--16 enrollees, 14 graduates, 7 placed in jobs. Partnership with the City of McCall, Labor, UI Extension.
- BSU extended studies--working towards offering programming in 2020 with Valley County as one of 3 beta markets. This outcome will largely be driven by our data and research to date.
- Assisted Labor with program implementation for apprenticeships and outreach
- CTE instructor in Cascade--generated from Gap analysis data
- MDSD strategic planning assistance via data and research/programming

## **Paint the town, Donnelly ID**

### **Vision**

We come, we paint, we have fun.

Together we can achieve great things, painting a home for a community member is a great way to improve their lives, and serve others.

It is a simple way for groups to actively engage and enjoy serving.

Corporations can utilize the day for team building.

Volunteers come out individually and connect with others dedicated to active community improvement.

One day can make a HUGE difference.

### **What is this "Paint the Town"?**

Paint the Town is a daylong event that engages more volunteers to rejuvenate homes in need of a little TLC. Painting homes in a area can truly serve as a catalyst to lift up a community. Houses are chosen according to need, and qualified homeowners are encouraged to apply for the service. Community groups are instrumental in spreading the word about Paint the Town. Volunteers work in teams led by experienced team leaders to paint a house. If needed, houses are prepped for painting prior to the day of the event. Volunteers are provided with breakfast, lunch, drinking water, a team T-shirt, and painting supplies. Volunteer sign-ups take place each spring.

### **Why Paint houses?**

Our community is a sum of its total, and our housing is a big part of that equation.

Our houses are our homes, a place that we share memories and grow in community with our neighbors. Houses require a tremendous amount of upkeep and things like painting a house can be an overwhelming financial cost for many members of our community.

Painting a home can give a renewed sense of pride to the homeowner, improve the image of the neighborhood and serve as a catalyst for community improvement.

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 20-02

**Meeting Date** 02/10/2020

*Action Item*

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Annual Audit Presentation</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
<b>COST IMPACT:</b>			
<b>FUNDING SOURCE:</b>			
<b>TIMELINE:</b>			

**SUMMARY STATEMENT:**

Jared Zwygart will present the 2019 Annual Audit Report

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

MEETING DATE	ACTION



# DONNELLY CITY COUNCIL

## AGENDA BILL

169 Halferty Street  
Donnelly, Idaho 83615

Number

**AB 20-07**

**Meeting Date 02/10/2020**

## Action Item

## AGENDA ITEM INFORMATION

<b>SUBJECT:</b>  <b>Public Parking</b>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>				
<b>FUNDING</b>				
<b>SOURCE:</b>				
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

Discussion on possibility of a new parking ordinance within the City not allowing overnight parking in public areas.

**RECOMMENDED ACTION:**

## RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 20-08

**Meeting Date** 02/10/2020

*Action Item*

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<b>DDC Lease Renewal for Units #1, #2, #4 and #5</b>		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>				
<b>FUNDING</b>				
<b>SOURCE:</b>				
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

2020 Lease renewals for the Donnelly Depot Center

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>