



AGENDA
Donnelly City Council
Monday, March 16, 2020 at 6:00pm
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – February 10 & 24, 2020

Vouchers – February 6 thru March 10, 2020

Treasurer Report – February 2020

Payroll Summary – February 13, 2020, February 27, 2020, March 5, 2020 and March 12, 2020

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEMS:

Parking Regulations

Paint Donnelly-Tyler Crockett

BUSINESS AGENDA: (Action Items)

AB 20-11 Trash Bill Dispute – 194 South Main Street

AB 20-12 Water Bill Dispute – 268 Halferty Street

AB 20-13 Resolution 2020-003 Fair Housing Month Proclamation

AB 20-14 Resolution 2020-004 Arbor Day Proclamation

AB 20-15 Resolution 2020-005 WICAP Lease Agreement Renewal

STAFF REPORTS:

ADJOURNMENT:

NEXT MEETING DATE:

Monday, April 20, 2020

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

City Council Meeting on Monday, February 10, 2020 at 6:00 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall and Councilmember Bergquist present. City Clerk Clemens also present. Councilmember Henggeler absent.

Mayor Dorris lead Pledge of Allegiance

CONSENT AGENDA

Motion by Minshall, 2nd by Davenport to accept the consent agenda. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment

No Public Comment

DISCUSSION ITEMS

West Central Mountains Economic Development Council-Andrew Mentzer, Executive Director, presented to the Council the recap of 2019 and a draft plan for 2020.

Stibnite Advisory Committee - Gene Tyler

Paint Donnelly-Tyler Crockett proposed the "Paint Donnelly" event that would paint houses within the City Limits. Houses would be selected from qualifying applications. Materials would be from donations and labor provided by volunteers.

BUSINESS AGENDA: (Action Items)

AB 20-02 Annual Audit Presentation-Jared Zwiygart

Jared Zwiygart from Zwiygart, John and Associates presented the 2019 Annual City Audit of financial records.

Motion by Davenport, 2nd by Bergquist to accept the FY2019 Annual Audit. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

AB 20-07 Public Parking

Review City Ordinance on Parking (Title 10 Ch. 10.20-City Code). Discuss changes to include No Overnight Parking within the City Limits.

AB 20-08 DDC Lease Renewal for Units #1, #2, #4 and #5

Renewal of Donnelly Depot Center leases with tenants.

Motion by Minshall, 2nd by Bergquist to renew Donnelly Depot Center Leases and authorize the Mayor to sign all necessary documents. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

WORKSHOP

Short Term Rental

STAFF REPORT

Staff report was included with packet

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn until next scheduled meeting March 16, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

Adjourned at 7:48 p.m.

ATTEST:

Lori Clemens, City Clerk



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Special Meeting on Monday, February 24th, 2020 at 6:30 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:30 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall and Councilmember Bergquist present. City Clerk Clemens also present. Councilmember Henggeler absent.

Mayor Dorris lead Pledge of Allegiance

PUBLIC COMMENT

Mayor Dorris asked for any public comment.
No Public Comment

BUSINESS AGENDA: (Action Items)

AB 20-09 Purchase of Steel Building

Equipment storage building, pre-engineered steel structure 30' X 40'.

Motion by Davenport, 2nd by Bergquist to purchase the steel structure and pay deposit of \$4,360.00. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

AB 20-10 Resolution 2020-002 Surplus Items

City to Surplus 15 plastic child chairs and 11 folding chairs. Donate to the Donnelly Bible Church.

Motion by Minshall, 2nd by Davenport to approve Resolution 2020-002-Surplus Items and donate to the Donnelly Bible Church. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

STAFF REPORT

AIC Conference June 10-12, 2020

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn until next scheduled meeting March 16, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes). Motion carried.

Adjourned at 7:04 p.m.

ATTEST:

Lori Clemens, City Clerk

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15:09:44

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 02/06/20 to 03/10/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4689	-99707E	170 ADOBE SYSTEMS INC.	14.99					
		PDF Solutions						
1	1147717919	02/10/20 February Service	14.99			10 41100	620	10190
4727	-99701E	170 ADOBE SYSTEMS INC.	14.99					
		PDF Solutions						
1	1161968905	03/08/20 March Service	14.99			10 41100	620	10190
		Total for Vendor:	29.98					
4705	-99706E	6 AMAZON	17.50					
		Replacement Stamp Pads						
1	6074642	02/19/20 Stamp Pad Replacement	16.50			10 41100	605	10190
2	6074642	02/19/20 Tax	1.00			10 41100	605	10190
		Total for Vendor:	17.50					
4693	13577S	999999 AMERICAN LEGIONFRANK SPICKELMIRE	2,000.00					
		Lot Tax Award Fy2020						
1	02112020	02/10/20 Lot Tax Award FY2020	2,000.00			15 41100	922	10100
		Total for Vendor:	2,000.00					
4675	13563S	8 ANALYTICAL LABORATORIES, INC	16.00					
		Total Coliform Bacteria						
1	69339	01/31/20 Total Coliform Bacteria	16.00			51 43400	560	10100
		Total for Vendor:	16.00					
4722	13591S	12 BLACK MOUNTAIN SOFTWARE	6,237.00					
		annual maintenance fees						
1	25419	03/05/20 bm software	4,054.05			10 41100	621	10100
2	25419	03/05/20 bm software	1,871.10			51 41100	621	10100
3	25419	03/05/20 bm software	311.85			52 41100	621	10100
		Total for Vendor:	6,237.00					
4673	13564S	14 BOISE OFFICE EQUIPMENT	44.00					
		Copier Maintenance						
1	IN2212480	02/03/20 copier maintenace - Februar	28.60			10 41100	611	10100
2	IN2212480	02/03/20 copier maintenace - Februar	13.20			51 41100	611	10100

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3	IN2212480	02/03/20 copier maintenace - Februar	2.20			52 41100	611	10100
4723	13592S	14 BOISE OFFICE EQUIPMENT	133.14					
Copier Maintenance / Overage								
1	IN2269922	03/05/20 copier maintenace - March	86.55			10 41100	611	10100
2	IN2269922	03/05/20 copier maintenace - March	39.95			51 41100	611	10100
3	IN2269922	03/05/20 copier maintenace - March	6.64			52 41100	611	10100
Total for Vendor:			177.14					
4726	-99702E	20 CARBONITE	83.99					
computer backup								
1	2020 03/10/20	computer backup	54.60			10 41100	620	10190
2	2020 03/10/20	computer backup	25.20			51 41100	620	10190
3	2020 03/10/20	computer backup	4.19			52 41100	620	10190
Total for Vendor:			83.99					
4683	13565S	257 CASCADE HARDWARE	99.95					
Billing								
1	2001186351	01/02/20 Snow Shovel	36.99			10 43010	461	10100
2	2001186351	01/02/20 Plier/screwdriver	56.97			51 43400	463	10100
3	2001186351	01/02/20 Drill Bit	5.99			10 43010	460	10100
4710	13593S	257 CASCADE HARDWARE	11.96					
Billing								
1	2002-19010	02/12/20 Keys	3.98			10 41100	605	10100
2	2002-19010	02/12/20 Tool Hanger	7.98			51 43400	463	10100
Total for Vendor:			111.91					
4688	-99708E	29 CITY OF DONNELLY - WATER	340.00					
Water Billing								
1	012720	01/27/20 January	340.00			10 44300	415	10100
4709	-99705E	29 CITY OF DONNELLY - WATER	340.00					
Water Billing								
1	022620	02/26/20 February	340.00			10 44300	415	10100
Total for Vendor:			680.00					

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4711	13594S	202 CTC BUSINESS	83.71					
		telephone						
1	03012020	03/01/20 telephone-March	54.39			10 41100	437	10100
2	03012020	03/01/20 telephone-March	25.07			51 41100	437	10100
3	03012020	03/01/20 telephone-March	4.25			52 41100	437	10100
		Total for Vendor:	83.71					
4690	13566S	177 DELTA JAMES	420.00					
		p&z administrator						
1	02042020	02/04/20 P&Z Admin Dec/Jan	420.00			10 41100	330	10100
		Total for Vendor:	420.00					
4694	13578S	41 DONNELLY AREA CHAMBER OF	1,500.00					
		Lot Award FY19						
1	02112020	02/10/20 Chamber -Easter Egg Hunt	1,500.00			15 41100	922	10100
		FY19 Lot Award -Easter Egg Hunt						
		Total for Vendor:	1,500.00					
4692	13579S	276 DONNELLY FARMERS MARKET	750.00					
		FY20 Local Option tax award						
1	02112020	01/29/20 lot tax award FY20	750.00			15 41100	922	10100
		FY19 Award - Farmers Market						
		Total for Vendor:	750.00					
4678	13567S	272 DRAKE DIVERSIFIED LLC	375.00					
		Drinking Water System Operational Services						
1	587	02/01/20 Water System Services January	375.00			51 41100	351	10100
4712	13595S	272 DRAKE DIVERSIFIED LLC	375.00					
		Drinking Water System Operational Services						
1	601	03/01/20 Water System Services February	375.00			51 41100	351	10100
		Total for Vendor:	750.00					

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4687	-99709E	306 ENABLING ELEMENTS, INC	40.00					
		Broad Band Internet Service/Pump System						
1	D160824	02/10/20 February Service	40.00			51 41100	437	10190
4728	-99700E	306 ENABLING ELEMENTS, INC	40.00					
		Broad Band Internet Service/Pump System						
1	D161170	03/10/20 March Service	40.00			51 41100	437	10190
		Total for Vendor:	80.00					
4725	13596S	999999 ERICA SCHMOEGER	650.00					
		Security Deposit Refund						
1	30520DDC	03/05/20 DDC Unit #2	650.00			10 22800		10100
		Total for Vendor:	650.00					
4681	13568S	300 FERGUSON WATERWORKS #1701	25.63					
		Service Charge						
1	SC30434	01/31/20 Service Charge	25.63			10 43010	700	10100
		Total for Vendor:	25.63					
4684	-99712E	53 GO-DADDY	179.88					
		website hosting						
1	01312020	01/31/20 website hosting 12 months 20	179.88			10 41100	620	10190
		Total for Vendor:	179.88					
4708	11048S	999999 HOME DEPOT	85.42					
1	1804627551	02/25/20 Community Center Light Mat	85.42			10 41100	431	10190
		Total for Vendor:	85.42					
4703	13581S	66 IDAHO POWER	1,078.15					
		Power Billing - Feb						
1	2200853329	02/19/20 Gestrin Street Light	9.72			10 43010	416	10100
2	2205677988	02/19/20 City Hall / Maintenance	103.69			10 41100	416	10100
3	2205677988	02/19/20 City Hall / Maintenance	47.86			51 41100	416	10100
4	2205677988	02/19/20 City Hall / Maintenance	7.97			52 41100	416	10100
5	2204034223	02/19/20 Community Center	126.21			10 41100	416	10100
6	2201629405	02/19/20 Kiosk / Rest Area	7.17			10 43010	416	10100

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8	2206076560	02/19/20 Fire Pump	268.41			51 41100	416	10100
9	2200223291	02/19/20 Water Supply	5.19			51 41100	416	10100
10	2201910078	02/19/20 Street Lights	161.57			10 43010	416	10100
11	2206228211	02/19/20 Main Street Lights	84.69			10 43010	416	10100
12	2207365186	02/19/20 NW Pump	205.71			51 41100	416	10100
13	2207408630	02/19/20 Traffic Control Signal	0.00			10 44100	900	10100
14	2202080178	02/19/20 DDC	49.96			10 41100	416	10100
Total for Vendor:			1,078.15					
4704	13582S 999999	KELLER ASSOCIATES	1,250.00					
Donnelly Campground STEP Tank PER								
1	220006-01	02/07/20 Campground Final Design	1,250.00			10 44100	700	10100
Total for Vendor:			1,250.00					
4713	13597S	165 LAKESHORE DISPOSAL	1,128.28					
trash pickup service								
1	02292020	02/29/20 February trash pickup	1,128.28			51 41100	414	10100
Total for Vendor:			1,128.28					
4674	13569S	80 LES SCHWAB TIRE	370.97					
backhoe tire repair								
1	1250026106	01/16/20 backhoe tire repair	370.97			10 43010	434	10100
Total for Vendor:			370.97					
4691	13576S	281 LORI CLEMENS	1,876.18					
Community Center Table/Chairs - Costco								
1	849763908	02/11/20 8' Tables - 4	649.99			15 41100	922	10100
2	849763908	02/11/20 Chairs and Cart - 32	1,119.99			15 41100	922	10100
3	849763908	02/11/20 tax	106.20			15 41100	922	10100
Total for Vendor:			1,876.18					
4714	13598S	85 MAY HARDWARE	14.38					
Bathroom Wall Plate/Community Center								
1	972087	01/30/20 Wall Plates	14.38			10 41100	431	10100
Total for Vendor:			14.38					

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4697	13583S	86 MCCALL DELIVERY SERVICE	35.00					
		Delivery Service						
1	2020-0089	02/06/20 Meter Parts HD Fowler	35.00		0	51 43400	710	10100
		Total for Vendor:	35.00					
4685	-99711E	216 MICROSOFT	25.00					
		email and software for office employees						
1	E0100A6E9V	02/04/20 office 365 subscription	25.00		0	10 41100	620	10190
4686	-99710E	216 MICROSOFT	41.96					
		business essential email - mayor & council members						
1	E0100A6JZV	01/04/20 email service	41.96			10 41100	620	10190
4715	-99704E	216 MICROSOFT	37.88					
		business essential email - mayor & council members						
1	E0100AF4QN	03/04/20 email service	37.88			10 41100	620	10190
4716	-99703E	216 MICROSOFT	25.00					
		email and software for office employees						
1	E0100AFAPJ	03/04/20 office 365 subscription	25.00		0	10 41100	620	10190
		Total for Vendor:	129.84					
4707	11047S	153 MOUNTAIN WATERWORKS	348.75					
		WATER SYSTEM Improvement Project						
1	4539	01/31/20 RPR Services	348.75			60 43400	358	10125
		Total for Vendor:	348.75					
4699	13584S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	4,800.00					
1	02012020	02/01/20 Contract February	4,800.00			52 41100	541	10100
4717	13599S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	4,800.00					
1	03012020	03/01/20 Contract March	4,800.00			52 41100	541	10100
		Total for Vendor:	9,600.00					

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4695	13580S	253 PAYETTE LAKES SKI CLUB	1,400.00					
	FY20	LOCAL OPTION TAX AWARD - Donnelly Ski Bus						
1	02112020	02/11/20 Donnelly Ski Bus	1,400.00			15 41100	922	10100
		Total for Vendor:	1,400.00					
4702	13585S	115 ROCKY MOUNTAIN SIGNS	53.94					
		Chemical Labels						
1	18909	02/19/20 Corrosive Decals	21.98			51 43400	462	10100
2	18909	02/19/20 Labels	31.96			51 43400	462	10100
		Total for Vendor:	53.94					
4679	13570S	199 SHRED-IT	101.11					
		shredding service						
1	8129035209	01/22/20 shredding - December	65.73			10 41100	605	10100
2	8129035209	01/22/20 shredding - December	30.34			51 41100	605	10100
3	8129035209	01/22/20 shredding - December	5.04			52 41100	605	10100
4718	13600S	199 SHRED-IT	101.11					
		shredding service						
1	8129253810	02/22/20 shredding - February	65.73			10 41100	605	10100
2	8129253810	02/22/20 shredding - February	30.34			51 41100	605	10100
3	8129253810	02/22/20 shredding - February	5.04			52 41100	605	10100
		Total for Vendor:	202.22					
4682	13571S	120 SINCLAIR FLEET TRACK (STINKER)	1,126.04					
		Fuel						
1	013120	01/31/20 Backhoe	633.57			10 43010	482	10100
2	013120	01/31/20 Skid Steer	386.82			10 43010	482	10100
3	013120	01/31/20 Dodge 3500	113.07			10 43010	481	10100
6	013120	01/31/20 Credit	-7.42			10 43010	481	10100
4724	13601S	120 SINCLAIR FLEET TRACK (STINKER)	422.57					
		Fuel						
1	02292020	02/29/20 Backhoe	172.34			10 43010	482	10100
2	02292020	02/29/20 Skid Steer	156.76			10 43010	482	10100
3	02292020	02/29/20 Dodge 3500	96.29			10 43010	481	10100

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6	02292020	02/29/20 Credit	-2.82			10 43010	481	10100
		Total for Vendor:	1,548.61					
4680	13572S	150 SPARKLIGHT	83.70					
Internet Services								
1	012320	01/23/20 internet-Dec/Jan	54.40			10 41100	437	10100
2	012320	01/23/20 internet-Dec/Jan	25.11			51 41100	437	10100
3	012320	01/23/20 internet-Dec/Jan	4.19			52 41100	437	10100
4720	13602S	150 SPARKLIGHT	83.70					
Internet Services								
1	02222020	02/22/20 internet-Feb/Mar	54.40			10 41100	437	10100
2	02222020	02/22/20 internet-Feb/Mar	25.11			51 41100	437	10100
3	02222020	02/22/20 internet-Feb/Mar	4.19			52 41100	437	10100
		Total for Vendor:	167.40					
4676	13573S	122 STAR NEWS	77.00					
annual road and street publication								
1	54525	01/31/20 road and street pub	77.00			10 41100	530	10100
		Total for Vendor:	77.00					
4706	13589S	163 STATE OF IDAHO - BOL	65.00					
Bruce Dyrud Renewal License 2020								
1	DWT1-19407	02/20/20 renewal License	65.00			51 41100	520	10100
Bruce Dyrud								
		Total for Vendor:	65.00					
4700	13586S	219 T.O. ENGINEERS	945.00					
City Engineer								
1	190531-4	02/11/20 Engineering Transportation P	945.00			10 41100	340	10100
		Total for Vendor:	945.00					
4696	13587S	237 USA BLUE BOOK	150.99					
Safety Supplies-Apron/Face Shield/Gloves								
1	136456	02/05/20 Safety Supplies	128.55			51 43400	463	10100
2	136456	02/05/20 Freight	22.44			51 43400	463	10100
		Total for Vendor:	150.99					

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4701	13588S	208 WEST CENTRAL MOUNTAINS ECONOMIC	5,000.00					
		FY20 Local Option Tax Award						
		City Economic Development Fund						
1	FY20 02/20/20	FY20 Award WCEDC	3,000.00			15	41100	922 10100
2	FY20 02/20/20	City Funds	2,000.00			10	41100	321 10100
		Total for Vendor:	5,000.00					
4677	13574S	209 YORGASON LAW OFFICES PLLC	195.00					
		Legal Services						
2	2020-Jan 02/03/20	Misc. Phone/Email Correspond	195.00			10	41100	320 10100
4721	13603S	209 YORGASON LAW OFFICES PLLC	345.00					
		Legal Services						
2	2020-Feb 03/02/20	Misc. Phone/Email Correspond	345.00			10	41100	320 10100
		Total for Vendor:	540.00					
		# of Claims	54	Total:				
		Total Electronic Claims		39,859.87				
		Total Non-Electronic Claims		1,201.19				
				38658.68				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

03/05/20
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CITY OF DONNELLY
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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	2,411.75	12,498.90	37,941.00	37,941.00	25,442.10	33 %
	111 Council Wages	780.00	3,900.00	9,360.00	9,360.00	5,460.00	42 %
	112 Mayor Wages	260.00	1,300.00	3,120.00	3,120.00	1,820.00	42 %
	210 Health	395.25	825.02	9,000.00	9,000.00	8,174.98	9 %
	211 Vision	0.00	-248.09	295.00	295.00	543.09	-84 %
	220 Social Security/Medicare	264.01	1,353.74	3,755.00	3,755.00	2,401.26	36 %
	230 PERSI	364.38	1,958.88	5,860.00	5,860.00	3,901.12	33 %
	250 Unemployment Insurance	18.16	39.15	279.00	279.00	239.85	14 %
	260 Workers Compensation	0.00	0.00	127.00	127.00	127.00	%
	290 Dental	24.71	233.55	665.00	665.00	431.45	35 %
	Account Total:	4,518.26	21,861.15	70,402.00	70,402.00	48,540.85	31 %
41100 Administration							
	310 Audit & Accounting Services	0.00	4,075.50	4,076.00	4,076.00	0.50	100 %
	320 Attorney/Legal Fees	195.00	2,767.00	8,000.00	8,000.00	5,233.00	35 %
	321 Economic Development	2,000.00	2,000.00	2,000.00	2,000.00	0.00	100 %
	330 Contract - Planning & Zoning	420.00	765.00	3,600.00	3,600.00	2,835.00	21 %
	340 Contract Labor	945.00	14,420.90	15,000.00	15,000.00	579.10	96 %
	341 Pass Thru Charges	-399.00	1,122.19	0.00	0.00	-1,122.19	%
	414 Solid Waste Collection	0.00	6.30	0.00	0.00	-6.30	%
	416 Electric & Gas	279.86	1,388.67	4,500.00	4,500.00	3,111.33	31 %
	431 City Hall Repair & Maint	85.42	396.07	3,700.00	3,700.00	3,303.93	11 %
	436 Cell Phone Mayor/Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	437 Telephone, Telecommunications	54.40	543.85	1,600.00	1,600.00	1,056.15	34 %
	510 Insurance - Liability	0.00	2,370.88	4,742.00	4,742.00	2,371.12	50 %
	520 Dues & Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	530 Publications- Newspaper	77.00	77.00	900.00	900.00	823.00	9 %
	550 Travel Reimbursed	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	551 Training & Educationa	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	552 Meals & Entertainment	0.00	25.83	250.00	250.00	224.17	10 %
	605 Office Supplies	83.23	820.35	2,500.00	2,500.00	1,679.65	33 %
	611 Copier Maintenance	28.60	171.38	500.00	500.00	328.62	34 %
	613 IT - Computer	0.00	0.00	500.00	500.00	500.00	%
	614 Postage	0.00	308.50	700.00	700.00	391.50	44 %
	615 Grant Writing	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	620 Software - New	261.83	536.36	2,000.00	2,000.00	1,463.64	27 %
	621 Software Maintenance Fees	0.00	309.60	4,500.00	4,500.00	4,190.40	7 %
	930 Reconciliation Discrepancies	0.00	-32.61	0.00	0.00	32.61	%
	Account Total:	4,031.34	32,072.77	67,568.00	67,568.00	35,495.23	47 %
	Account Group Total:	8,549.60	53,933.92	137,970.00	137,970.00	84,036.08	39 %
42000 Public Safety							
42000 Public Safety							
	900 Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Total:	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	Account Group Total:	0.00	0.00	3,000.00	3,000.00	3,000.00	%

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43010	Roads and Streets						
116	Roads & Street Wages	382.94	6,351.66	29,718.00	29,718.00	23,366.34	21 %
118	Snow Removal Wages	3,286.02	11,064.75	12,454.00	12,454.00	1,389.25	89 %
210	Health	462.13	1,954.89	7,626.00	7,626.00	5,671.11	26 %
220	Social Security/Medicare	280.70	1,332.44	3,227.00	3,227.00	1,894.56	41 %
230	PERSI	323.16	1,613.58	5,200.00	5,200.00	3,586.42	31 %
250	Unemployment Insurance	27.62	186.46	700.00	700.00	513.54	27 %
260	Workers Compensation	0.00	0.00	1,192.00	1,192.00	1,192.00	%
290	Dental	28.88	122.17	554.00	554.00	431.83	22 %
340	Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	%
416	Electric & Gas	263.15	1,300.49	4,500.00	4,500.00	3,199.51	29 %
429	Snow Removal Maintenance	0.00	9,415.71	17,500.00	17,500.00	8,084.29	54 %
430	Road & Street Maintenance	0.00	0.00	8,000.00	8,000.00	8,000.00	%
432	Building Repairs & Maintenance	0.00	80.68	5,000.00	5,000.00	4,919.32	2 %
434	Equip. Maintainance	370.97	1,581.09	3,100.00	3,100.00	1,518.91	51 %
435	Equipment Lease Payment	0.00	0.00	14,077.00	14,077.00	14,077.00	%
454	Street Scape	399.00	614.00	2,000.00	2,000.00	1,386.00	31 %
455	Sidewalk, Curb, Gutter Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
460	Small Tools, Equipmen	5.99	87.78	2,500.00	2,500.00	2,412.22	4 %
461	Shop Misc Supplies	36.99	77.00	500.00	500.00	423.00	15 %
470	Dust Abatement	0.00	0.00	14,000.00	14,000.00	14,000.00	%
481	Fuel for Pickup	105.65	769.19	1,000.00	1,000.00	230.81	77 %
482	Diesel - Winter	1,020.39	1,020.39	4,000.00	4,000.00	2,979.61	26 %
483	Diesel - Summer	0.00	540.48	1,000.00	1,000.00	459.52	54 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	150.00	150.00	150.00	%
553	Clothing Reimbursement	0.00	0.00	500.00	500.00	500.00	%
700	Capital Improvements	25.63	2,911.95	17,500.00	17,500.00	14,588.05	17 %
970	Grant Expense	0.00	71,569.50	75,300.00	75,300.00	3,730.50	95 %
	Account Total:	7,019.22	112,594.21	238,898.00	238,898.00	126,303.79	47 %
	Account Group Total:	7,019.22	112,594.21	238,898.00	238,898.00	126,303.79	47 %
44000	OTHER						
44100	Parks and Recreation						
117	Park & Rec Wages	0.00	872.43	22,620.00	22,620.00	21,747.57	4 %
119	Airport Maint Wages	0.00	52.50	3,600.00	3,600.00	3,547.50	1 %
210	Health	0.00	154.35	3,960.00	3,960.00	3,805.65	4 %
220	Social Security/Medicare	0.00	70.76	1,731.00	1,731.00	1,660.24	4 %
230	PERSI	0.00	58.20	2,701.00	2,701.00	2,642.80	2 %
250	Unemployment Insurance	0.00	720.02	172.00	172.00	-548.02	419 %
260	Workers Compensation	0.00	0.00	916.00	916.00	916.00	%
290	Dental	0.00	9.64	297.00	297.00	287.36	3 %
438	City Park Improvements	0.00	0.00	11,000.00	11,000.00	11,000.00	%
450	Raquet Court Maintenance	0.00	14.36	2,000.00	2,000.00	1,985.64	1 %
451	Campground/Boatdock Maintenance	0.00	106.00	6,500.00	6,500.00	6,394.00	2 %
452	City Park Maintenance	0.00	39.57	1,000.00	1,000.00	960.43	4 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	900.00	900.00	900.00	%
460	Small Tools, Equipmen	0.00	0.00	2,000.00	2,000.00	2,000.00	%
700	Capital Improvements	1,250.00	1,250.00	85,000.00	85,000.00	83,750.00	1 %
900	Public Safety	0.00	40.00	3,000.00	3,000.00	2,960.00	1 %

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	921 Huckleberry Trot Exp	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	925 Aiport Maintenance	0.00	500.63	1,000.00	1,000.00	499.37	50 %
	Account Total:	1,250.00	3,888.46	150,897.00	150,897.00	147,008.54	3 %
44300 Depot							
	414 Solid Waste Collection	0.00	0.00	1,600.00	1,600.00	1,600.00	%
	415 Water and Sewer	340.00	1,705.00	4,100.00	4,100.00	2,395.00	42 %
	416 Electric & Gas	0.00	0.00	200.00	200.00	200.00	%
	432 Building Repairs & Maintenance	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	960 Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	340.00	1,705.00	8,400.00	8,400.00	6,695.00	20 %
	Account Group Total:	1,590.00	5,593.46	159,297.00	159,297.00	153,703.54	4 %
	Fund Total:	17,158.82	172,121.59	539,165.00	539,165.00	367,043.41	32 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	12,402.36	24,034.36	86,500.00	86,500.00	62,465.64	28 %
	923 LOT - Fireworks	0.00	7,000.00	0.00	0.00	-7,000.00	%
	Account Total:	12,402.36	31,034.36	86,500.00	86,500.00	55,465.64	36 %
	Account Group Total:	12,402.36	31,034.36	86,500.00	86,500.00	55,465.64	36 %
	Fund Total:	12,402.36	31,034.36	86,500.00	86,500.00	55,465.64	36 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	1,113.13	5,768.51	17,511.00	17,511.00	11,742.49	33 %
	111 Council Wages	360.00	1,800.00	4,320.00	4,320.00	2,520.00	42 %
	112 Mayor Wages	120.00	600.00	1,440.00	1,440.00	840.00	42 %
	115 Water & Sewer Wages	1,158.34	8,601.77	15,730.00	15,730.00	7,128.23	55 %
	210 Health	324.12	2,401.75	7,010.00	7,010.00	4,608.25	34 %
	220 Social Security/Medicare	210.49	1,283.02	2,911.00	2,911.00	1,627.98	44 %
	230 PERSI	266.80	1,592.74	4,542.00	4,542.00	2,949.26	35 %
	250 Unemployment Insurance	17.10	496.30	249.00	249.00	-247.30	199 %
	260 Workers Compensation	0.00	0.00	641.00	641.00	641.00	%
	290 Dental	20.26	150.13	483.00	483.00	332.87	31 %
	Account Total:	3,590.24	22,694.22	54,837.00	54,837.00	32,142.78	41 %
41100 Administration							
	310 Audit & Accounting Services	0.00	1,881.00	2,195.00	2,195.00	314.00	86 %
	320 Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
	351 Maintenance Contractor	375.00	1,875.00	2,000.00	2,000.00	125.00	94 %
	360 Water Operator	0.00	125.00	4,500.00	4,500.00	4,375.00	3 %
	414 Solid Waste Collection	0.00	3,908.04	13,260.00	13,260.00	9,351.96	29 %
	416 Electric & Gas	527.17	2,799.50	7,392.00	7,392.00	4,592.50	38 %
	435 Equipment Lease Payment	0.00	0.00	6,492.00	6,492.00	6,492.00	%
	436 Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
	437 Telephone, Telecommunications	65.11	472.43	820.00	820.00	347.57	58 %
	481 Fuel for Pickup	0.00	0.00	500.00	500.00	500.00	%
	510 Insurance - Liability	0.00	1,094.25	2,554.00	2,554.00	1,459.75	43 %
	520 Dues & Fees	65.00	838.90	1,300.00	1,300.00	461.10	65 %
	530 Publications- Newspaper	0.00	0.00	575.00	575.00	575.00	%
	550 Travel Reimbursed	0.00	0.00	900.00	900.00	900.00	%
	551 Training & Educationa	0.00	325.00	1,000.00	1,000.00	675.00	33 %
	605 Office Supplies	30.34	169.75	1,000.00	1,000.00	830.25	17 %
	611 Copier Maintenance	13.20	66.00	280.00	280.00	214.00	24 %
	614 Postage	0.00	0.00	525.00	525.00	525.00	%
	615 Grant Writing	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	620 Software - New	0.00	0.00	250.00	250.00	250.00	%
	621 Software Maintenance Fees	0.00	142.89	4,950.00	4,950.00	4,807.11	3 %
	810 Bond Payments	4,620.46	4,620.46	4,820.00	4,820.00	199.54	96 %
	910 Depreciation	0.00	0.00	31,190.00	31,190.00	31,190.00	%
	Account Total:	5,696.28	18,318.22	89,743.00	89,743.00	71,424.78	20 %
	Account Group Total:	9,286.52	41,012.44	144,580.00	144,580.00	103,567.56	28 %
42000 Public Safety							
42000 Public Safety							
	900 Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000 Public Works							
43400 Water System							
	433 Repairs & Maint to Water	0.00	163.89	7,500.00	7,500.00	7,336.11	2 %
	434 Equip. Maintainance	0.00	100.00	1,000.00	1,000.00	900.00	10 %
	462 Chemicals	53.94	1,209.46	5,500.00	5,500.00	4,290.54	22 %
	463 Small tools and supplies for Water	207.96	322.21	7,825.00	7,825.00	7,502.79	4 %
	560 Tests	16.00	154.03	1,518.00	1,518.00	1,363.97	10 %
	710 Meter Equipment Purchased	35.00	4,582.68	5,000.00	5,000.00	417.32	92 %
	Account Total:	312.90	6,532.27	28,343.00	28,343.00	21,810.73	23 %
	Account Group Total:	312.90	6,532.27	28,343.00	28,343.00	21,810.73	23 %
	Fund Total:	9,599.42	47,544.71	173,048.00	173,048.00	125,503.29	27 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	185.12	960.09	2,919.00	2,919.00	1,958.91	33 %
111	Council Wages	60.00	300.00	720.00	720.00	420.00	42 %
112	Mayor Wages	20.00	100.00	240.00	240.00	140.00	42 %
115	Water & Sewer Wages	24.22	125.25	3,432.00	3,432.00	3,306.75	4 %
210	Health	34.50	215.99	1,690.00	1,690.00	1,474.01	13 %
220	Social Security/Medicare	22.16	113.72	735.00	735.00	621.28	15 %
230	PERSI	30.89	165.52	1,149.00	1,149.00	983.48	14 %
250	Unemployment Insurance	1.58	62.90	47.00	47.00	-15.90	134 %
260	Workers Compensation	0.00	0.00	116.00	116.00	116.00	%
290	Dental	2.15	13.51	160.00	160.00	146.49	8 %
Account Total:		380.62	2,056.98	11,208.00	11,208.00	9,151.02	18 %
41100 Administration							
310	Audit & Accounting Services	0.00	313.50	314.00	314.00	0.50	100 %
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	0.00	0.00	3,200.00	3,200.00	3,200.00	%
416	Electric & Gas	7.97	56.33	535.00	535.00	478.67	11 %
435	Equipment Lease Payment	0.00	0.00	3,348.00	3,348.00	3,348.00	%
437	Telephone, Telecommunications	4.19	41.99	128.00	128.00	86.01	33 %
481	Fuel for Pickup	0.00	0.00	78.00	78.00	78.00	%
510	Insurance - Liability	0.00	182.37	365.00	365.00	182.63	50 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	100.00	100.00	100.00	%
541	Monthly Service Agreement-NLSD	4,800.00	24,000.00	57,600.00	57,600.00	33,600.00	42 %
605	Office Supplies	5.04	28.25	250.00	250.00	221.75	11 %
611	Copier Maintenance	2.20	11.00	85.00	85.00	74.00	13 %
614	Postage	0.00	0.00	80.00	80.00	80.00	%
620	Software - New	0.00	0.00	125.00	125.00	125.00	%
621	Software Maintenance Fees	0.00	23.81	997.00	997.00	973.19	2 %
810	Bond Payments	4,361.65	4,361.65	4,682.00	4,682.00	320.35	93 %
910	Depreciation	0.00	0.00	35,659.00	35,659.00	35,659.00	%
Account Total:		9,181.05	29,018.90	108,576.00	108,576.00	79,557.10	27 %
Account Group Total:		9,561.67	31,075.88	119,784.00	119,784.00	88,708.12	26 %
Fund Total:		9,561.67	31,075.88	119,784.00	119,784.00	88,708.12	26 %

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000	GENERAL GOVERNMENT						
41100	Administration						
354	Grant Administrator	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Group Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
43000	Public Works						
43400	Water System						
355	Additional Services	0.00	8,403.25	0.00	0.00	-8,403.25	%
357	Engineering - Bidding & Negotiation	0.00	8,166.94	0.00	0.00	-8,166.94	%
358	Water System Construction	348.75	144,297.75	530,200.00	530,200.00	385,902.25	27 %
	Account Total:	348.75	160,867.94	530,200.00	530,200.00	369,332.06	30 %
	Account Group Total:	348.75	160,867.94	530,200.00	530,200.00	369,332.06	30 %
	Fund Total:	348.75	169,867.94	530,200.00	530,200.00	360,332.06	32 %
	Grand Total:	49,071.02	451,644.48	1,448,697.00	1,448,697.00	997,052.52	31 %

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-11

Meeting Date 03/16/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Trash Bill Dispute-194 South Main Street</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Lake Shore Disposal stopped the service to 194 South Main Street in June of 2019. Stated that there was an issue with a dog at said location.

Resident is disputing the City Utilities bill for the months that trash was not collected, in the amount of \$97.03.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-12

Meeting Date 03/16/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Water Bill Dispute-268 Halferty Street</i>	Department Approvals	Initials	Originator or Supporter
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

In July 2019 the owner of 268 Halferty Street seen an increase in the Utility Billing. After looking through the readings it was determined that there was a possible leak. The City Water Maintenance Operator and the Owner went to the location. The meter was tested and found to be working properly. It was suggested that the leak was somewhere between the City Meter and the residence. The water was then shut off.

There is a balance due that is being disputed.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL

169 Halferty Street

AGENDA BILL

Donnelly, Idaho 83615

Number**AB 20-13****Meeting Date** 03/16/2020***Action Item*****AGENDA ITEM INFORMATION**

SUBJECT: <i>Resolution 2020-003 Fair Housing Month Proclamation</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:	N/A			
TIMELINE:				

SUMMARY STATEMENT:

The City proclaims April to be Fair Housing Month annually.

RECOMMENDED ACTION:

Approve, Adopt and Authorize Mayor to sign Resolution2020-003 Fair Housing Month Proclamation

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

CITY OF DONNELLY RESOLUTION 2020-003

FAIR HOUSING MONTH PROCLAMATION

WHEREAS, April 2020 marks the 52nd anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human Rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all-regardless of race, color, religion, sex, disability, familial status or national origin-is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal-as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving housing; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principles, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW, THEREFORE, I, Susan Dorris, Mayor of the City of Donnelly, do hereby proclaim April 2020 to be

FAIR HOUSING MONTH

In the City of Donnelly, Valley County, Idaho.

PASSED by the City Council this _____ day of _____, 2020.

Susan Dorris, Mayor

Attest:

Lori Clemens, City Clerk/Treasurer

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-14

Meeting Date 03/16/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Resolution 2020-004 Arbor Day Proclamation</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:	N/A			
TIMELINE:				

SUMMARY STATEMENT:

Each year the City proclaims a day to celebrate Arbor Day. We would like to suggest proclaiming April 24, 2020 as City of Donnelly Arbor Day. A celebration with the Donnelly Elementary School is planned.

RECOMMENDED ACTION:

Approve, Adopt and Authorize Mayor to sign Resolution 2020-005 Arbor Day Proclamation

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL

169 Halferty Street

CITY OF DONNELLY RESOLUTION 2020-004

ARBOR DAY PROCLAMATION

WHEREAS, In 1872, J Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the Holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving up paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Susan Dorris, Mayor of the City of Donnelly, do hereby proclaim **April 24, 2020** as Arbor Day in the City of Donnelly and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

PASSED by the City Council this _____ day of _____, 2020.

Susan Dorris, Mayor

Attest:

Lori Clemens, City Clerk/Treasurer

AGENDA BILL

Donnelly, Idaho 83615

Number**AB 20-15****Meeting Date 03/16/2020*****Action Item*****AGENDA ITEM INFORMATION**

SUBJECT: <i>Resolution 20-005 WICAP Lease Agreement Renewal</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:	N/A			
TIMELINE:				

SUMMARY STATEMENT:

The City has a land lease with Western Idaho Community Action Program for property that the WICAP building is on. This was a 25 year lease 1995-2020, at \$10.00 per year. WICAP would like to renew the existing lease.

RECOMMENDED ACTION:**RECORD OF COUNCIL ACTION**

MEETING DATE	ACTION

CITY OF DONNELLY RESOLUTION No. 2020-005

A RESOLUTION APPROVING A LEASE BY AND BETWEEN THE CITY OF DONNELLY AND THE WESTERN IDAHO COMMUNITY ACTION PROGRAM, INC., MAKING CERTAIN FINDINGS OF FACT; AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AND ATTEST SAID LEASE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Donnelly City Council hereby makes the following findings in support of a decision to renew the lease of certain property for a term of twenty-five (25) years, a copy of the original lease is attached hereto as Exhibit A; and

WHEREAS, such property is not now or in the foreseeable future needed exclusively for City purposes; and

WHEREAS, WICAP provides a valuable service to the area and the community by furnishing to the children the services and benefits of the "Head Start" program sponsored by the federal government; and

WHEREAS, the purpose of the lease was to provide land upon which WICAP built and constructed quarters wherein to conduct pre-school classes and to prepare and serve meals for children under the "Head Start" program sponsored by the federal government, and to engage in such other related activities that are permitted or required under the "Head Start" program, and to park and provide storage for school buses used in the transportation of children served by the program; and

WHEREAS, the City Council hereby further finds that to continue to lease property that is not needed exclusively for City purposes to an organization in need of said property for the education and benefit of children is the best management of the property.

NOW, THEREFORE, be it resolved by the Mayor and Council of the City of Donnelly, Idaho:

Section 1. That the original lease by and between the City of Donnelly and the Western Idaho Community Action Program, Inc., a copy of which is attached as Exhibit "A," is hereby renewed upon the same terms and conditions for an additional twenty-five-year period.

Section 2. That the Mayor and City Clerk be, and they are hereby respectively authorized to execute and attest to said proposed lease on behalf of the City of Donnelly.

Section 3. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

Adopted and approved this ____ day of March 2020.

CITY OF DONNELLY, IDAHO

Mayor Susan Dorris

Attest:

Lori Clemens, City Clerk

PROPOSAL FOR A LEASE

The undersigned, WESTERN IDAHO COMMUNITY ACTION PROGRAM, INC., an Idaho corporation, hereinafter referred to as Lessee, proposes to the City of Donnelly, a municipal corporation of the State of Idaho, as Lessor, hereinafter referred to as the City, to enter into an Agreement for a lease of certain properties hereafter described upon the terms and conditions hereinafter set forth.

It is the intention herfeof to set out the proposed agreement for a lease, including the conditions of the obligation of each party as well as the requirements for the closing of such transaction. This document, if accepted by the City is to serve as the lease.

ARTICLE I The Premises

The Premises: The City has fee simple title to the hereinafter described premises. The premises to be leased hereunder are described on Exhibit I attaced hereto. The attached description shall hereinafter be referred to as "The Property".

ARTICLE II Representations and Warranties of the Parties

Representations and Warranties of the City: The City represents and warrants to Lessee as follows:

(a) The City is a municipal corporation of the State of Idaho, duly organized, validly existing and in good standing under the laws of the State of Idaho.

(b) The execution and delivery of this agreement by the City, and the performance of the transaction as contemplated herein, including the execution and delivery of the lease, have been duly authorized by all requisite actions and proceedings, including the action of the City Council of the City.

(c) Neither the execution and delivery of this lease, nor the performance and compliance with the transactions and provisions hereof by the City will violate any provision of law, any order of any Court or other agency of the Government, the provisions of the ordinances of the City, or of any indenture, mortgage, lease, agreement or other instrument to which the City is a party or to which it or any of its property is bound or affected, nor will be in conflict with nor result in any breach of any of the terms of law, the ordinance, or terms and conditions of or constitute a default under, any such law, ordinances, indenture, mortgage, lease, agreement or other instrument.

Representations and Warranties of Lessee: Lessee represents and warrants to the City as follows:

(a) Lessee is a corporation duly organized, validly existing and in good standing under the laws of the State of Idaho.

(b) The execution and delivery of this agreement by Lessee and the performance of the transactions contemplated herein, have been duly authorized by all requisite corporate action and proceedings including action by the Board of Directors of Lessee.

(c) Neither the execution and delivery of this Lease, nor the performance of the transactions will violate any provision of law, any order of any Court or other agency of Government, the Articles of Incorporation, the Code of Bylaws of Lessee, or any other indenture, mortgage, lease, agreement or other instrument to which Lessee is a party or by which it, or any of its properties, is bound or affected, nor will be in conflict with or result in any breach of the terms, conditions or provisions of, or constitute (with due notice or lapse of time or both) a default under, any such indenture, mortgage, lease, agreement or other instrument.

ARTICLE III Term of Lease

The lease term shall extend from the date hereof for twenty five (25) years unless sooner terminated as herein provided. Lessee may continue in possession of such premises as long as it is in good standing hereunder.

ARTICLE IV Rent

The Lessee shall pay annually on or before the 1st day of _____ of each year commencing _____, 1994, the sum of \$10.00 per year except as hereinafter set forth in Article IX hereof.

ARTICLE V Improvements

1. The premises hereby leased shall be used exclusively for the construction, operation, use and maintenance of quarters wherein to conduct pre-school classes and prepare and serve meals for children and to conduct such other activities that are permitted and required under the Federal "Head Start" program sponsored by the Federal Government. Lessee may also park and provide storage for school buses used in the transportation of children under the program.

The City has approved the plans and specifications for such structure and a copy thereof is on file in the office of the City Building Department.

No changes or alterations in such plans and specifications shall be made without the prior written consent of the City.

2. The Lessee shall obtain all required building permits prior to commencement of construction or work of any kind or nature upon the leased premises.

3. All improvements shall conform to all applicable State, Federal and local building codes and zoning regulations.

4. Improvements made by the Lessee shall at all times be kept in a neat and clean condition and the premises shall at all times be in a neat, orderly and clean condition and the Lessee shall at all times keep said premises and the whole thereof in a good state of repair.

ARTICLE VI Utilities

The Lessee agrees to pay and keep current all charges for utilities used by it in its use and occupation of the leased premises.

ARTICLE VII Liability

1. The Lessee releases and agrees to indemnify and hold harmless the City and its officers, agents and employees on account of all damages or claims for damages by whomsoever made and of any nature whatsoever, arising out of or in any manner connected with the exercise by the Lessee its officers, agents and employees of the privileges granted by this lease.

2. The Lessee shall have in force at all times during the term of this agreement single limit public liability and property damage insurance in the amount of One Million (\$1,000,000.00) Dollars, with the City as a named insured. Such policy shall contain a provision or rider that it will not be cancelled or its provisions altered before thirty days written notice is given to the City by the insurance carrier.

ARTICLE VIII Termination-Default-Removal of Improvements

1. This lease shall be terminated as follows:

a. At the expiration of the term hereof;

b. Failure to pay rent;

c. Upon determination of the City that the Lessee has failed to observe any of the conditions, exceptions or reservations or to fulfill any of the provisions set out in this agreement.

d. At the option of the City upon discontinuance of the use of the leased premises by the Lessee for a period of six (6) consecutive months.

e. By the mutual agreement of the parties hereto.

f. Early termination as set forth in Article IX hereof.

2. In the event of default by the Lessee in the performance of any of the terms and conditions hereof, the City shall give written notice of such default to the Lessee by postage prepaid.

certified mail. If the Lessee's violation of the lease shall continue for sixty (60) days, the lease may at once be terminated by a second notice to the Lessee by certified mail.

3. Upon the termination of this lease, the Lessee will be allowed one hundred eighty (180) days in which to remove from the premises all structures and equipment belonging to the Lessee. If the Lessee fails to remove its structures and equipment within one hundred eighty (180) days after termination of this lease, such structures and equipment shall, at the option of the City, become the property of the City.

ARTICLE IX Liens, Taxes and Assignment

1. Lessee agrees not to permit any security interest in or upon the leased premises, nor to allow any mechanics, materialmen's or other liens to be filed against said leased premises.

2. Ownership of the improvements to be placed upon such premises shall be vested in the Lessee, subject to provisions of Article VIII hereof.

3. Lessee agrees to pay taxes on the buildings, furniture, fixtures and equipment located on the leased premises, and to keep the entire premises, including the buildings and improvements insured at 90% replacement, with proceeds thereof to be used first for rebuilding.

4. Lessee shall have no right to assign any interest in the lease, nor to sublet any of the leased premises or improvements thereon without the prior written consent of the City.

ARTICLE X Miscellaneous

1. Each party hereto represents and warrants to the other party herein that, there is no claim for brokerage commissions or finder's fees in connection with the transaction contemplated by this agreement resulting from any action taken by such party. In the event any such claims are asserted, each party hereto will pay, be responsible for, and hold the other party hereto harmless from any obligation or liability due or to become due to any broker or finder on the basis of any arrangement or agreement allegedly made by or on behalf of such party.

2. Lessee shall pay its own legal and other expenses and shall reimburse the Lessor legal and other expenses incidental to this agreement and the transactions contemplated hereby whether or not such transaction shall be consummated.

3. Any notice, request or other communication required or permitted to give hereunder to any party shall be validly given, made or served if in writing and delivered personally or sent by certified mail, postage prepaid, (i) if to the City, addressed to

the attention of its City Clerk, at P.O. Box 725, Donnelly, Idaho 83615, or (ii) if to the Lessee addressed to 315 B South Main Street, Payette, Idaho 83661, or to such other person or addresses as the parties may from time to time designate.

4. This agreement may be executed in any number of counterparts, and, together with the Exhibits hereto, contains the entire agreement between the parties hereto with respect to the transaction contemplated hereby, and may not be changed, modified or amended, except in writing signed by the City and the Lessee. This agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.

5. This agreement shall be governed by and construed in accordance with the laws of the State of Idaho.

ARTICLE XI
Resolution

That a copy of Resolution No. _____, passed and approved _____, 1995, by the Mayor and Council of the City of Donnelly, is attached hereto as Exhibit II and each and every provision thereof is by this reference made a part of this lease as if fully set forth at length herein.

IN WITNESS WHEREOF, the Western Idaho Community Action Program, Inc., has caused this agreement to be executed by its Executive Director, this 6th day of March, 1995.

WESTERN IDAHO COMMUNITY ACTION
PROGRAM, INC.

By Mary Jane Mateer
Executive Director.



SMITH & KANGAS ENGINEERS, INC.
CONSULTING ENGINEERS & PLANNERS

1707 Linda Vista Lane
Boise, Idaho 83704
Ph. (208) 376-8751
Fax (208) 322-8152

P.O. Box 326
Donnelly, Idaho 83615
Ph. (208) 325-8755
Fax (208) 325-8440

LEGAL DESCRIPTION

A tract of land situate in the SE 1/4 of the SW 1/4 of Section 10, T.16 N., R.3 E., B.M., Valley County, Idaho, and more particularly described as follows:

Commencing at the 1/4 corner common to Sections 10 and 15, T.16 N., R.3 E., B.M., thence N 88° 59' 00" W on the line common to said Sections 10 and 15, 604.15 feet to a point on the Westerly Right-of-way line of the abandoned Oregon Short Line Railroad, thence N 7° 29' 25" W on said Westerly Right-of-way line, 746.59 feet to a point, said point being the REAL POINT of BEGINNING; thence continuing N 7° 29' 25" W on said Westerly Right-of-way line, 100.00 feet to a point; thence S 89° 20' 08" E 141.43 feet to a point, said point being 10.00 feet from the centerline of said abandoned Oregon Short Line Railroad Right-of-way, thence S 7° 29' 25" E and parallel to said centerline 100.00 feet to a point; thence S 89° 20' 08" E 141.43 feet to the REAL POINT of BEGINNING, containing 14,000.0 square feet more or less.

Subject to an easement for ingress, egress and utilities, said easement being 20 feet wide, adjacent to and contiguous with the westerly line of the above described parcel of land and running from the southerly line to the northerly line of said parcel.

130' ±
to exist.
well house

S 89° 12' 08" E

141.43'

14,000.0 #

N 89° 20' 08" W

141.43'

100.00

100.00

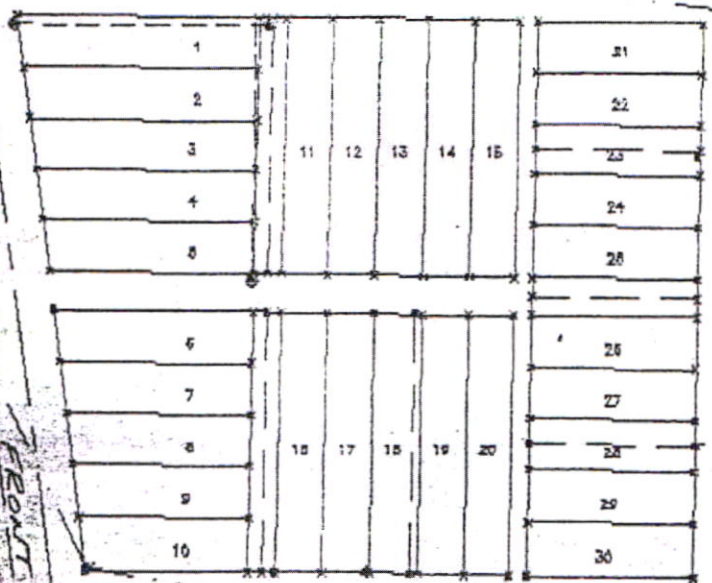
746.59'

N 70° 29' 25" W

FRONT ST.

STATE ST.

TP-101 (2005)



JORDAN ST.

N 88° 59' 00" W 604.15'

ROSEBERRY ROAD



City of Donnelly

169 Halferty Street

P.O. Box 725

Donnelly, ID 83615

Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: March 11, 2020

Utility Billings: As of Wednesday, March 11, 2020 there is \$981.17 - (5) past due 30 days or more/\$2,416.24 – (3) shut off, in water billings.

Local Option Tax: Our local option tax receipts for January were \$9,699.13 and February were \$10,204.20.

Airport: Aeronautics grant due by March 20, 2020. City applying for funds for a mower deck and drag harrow.

Clerk: AIC Conference in Boise June 10-12.

Arbor Day grant due March 20, 2020. Funding for trees for Arbor Day Event

Local Option Tax Applications Fy2021-time frame

Donnelly Depot Center: DDC Unit #5 Plumbing Issue

DDC Unit #3 Lease

Parks & Recreation: Closed for Season

Road & Streets: Storage Building on hold

Grading/Dust Abatement/Speed Bumps

Water: Coho Storage

Planning & Zoning: Meeting held on the 9th of March, discussion on Short-Term Rentals and Mosquito Abatement

Office Closures:

Upcoming Meeting Dates: Planning & Zoning, Monday, April 6, 2020