

AGENDA
Donnelly City Council
Monday, July 20, 2020 at 6:00pm
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – June 15, 2020, June 22, 2020, and July 7, 2020

Vouchers – June 10, 2020 thru July 14, 2020

Treasurer Report – June 2020

Payroll Summary – June 18, 2020, July 2, 2020, July 5, 2020, and July 16, 2020

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEMS:

Valley County Pathways-Brett Shepherd

BUSINESS AGENDA: (Action Items)

AB 20-26 Water and Waste System Grant Agreement

AB 20-27 Eld Land Treated Effluent Application Agreement

AB 20-28 Fiscal Year 2020/2021 Proposed Budget Approval

STAFF REPORTS:

ADJOURNMENT:

NEXT MEETING DATE:

Monday, August 17, 2020

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

City Council Meeting on Monday, June 15, 2020 at 6:00 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Bergquist and Councilmember Henggeler present. City Clerk Clemens also present.

Mayor Dorris lead Pledge of Allegiance

CONSENT AGENDA

Motion by Minshall, 2nd by Henggeler to accept the consent agenda. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment

Andrew Mentzer discussed the Donnelly Pathway MOU between Valley County and City of Donnelly. Fencing concerns along airport are being addressed.

Andrew Mentzer discussed Open House with BSU to be held on June 26th, 2020 1pm at Donnelly Community Center.

BUSINESS AGENDA: (Action Items)

AB 20-19 Zwygart John & Associates Engagement Letter FY 2020

Engagement letter for the FY2020 Audit

Motion by Davenport, 2nd by Bergquist to approve the Engagement Letter. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Motion by Davenport, 2nd by Henggeler to authorize Mayor to sign Engagement Letter. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

AB 20-20 Vendor Permit, 187 N. Main Street

No action taken, referred to Planning and Zoning

AB 20-21 Supplemental Water Revenue Bond Ordinance

Ordinance addressing changes requested by the USDA to the Water Revenue Bond adopted in 2018.

Motion by Minshall, 2nd by Henggeler pursuant to Idaho Code Section 50-902 that the proposed Ordinance No. 250 pass its first reading by title only. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 250 be considered read, passed and adopted after being read by title only. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Clerk read Ordinance No. 250 by title only into record.

Motion by Minshall, 2nd by Henggeler to adopt and sign Ordinance No. 250. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

DISCUSSION ITEMS

Draft Transportation Plan-TO Engineering-Levi Howell
City of Donnelly received grant funds to update the 2006 Transportation Plan. This plan address new priorities within the City. Addendum on population base can be added after the 2020 Senses information is released.

STAFF REPORT

Staff report was included with packet

ADJOURNMENT

Motion by Minshall, 2nd by Henggeler to adjourn until special meeting June 22, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Adjourned at 7:16 p.m.

ATTEST:

Lori Clemens, City Clerk



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859 Fax (208) 325-4091

City Council Special Meeting on Monday, June 22, 2020 at 6:00 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler and Councilmember Bergquist present. City Clerk Clemens also present.

Mayor Dorris lead Pledge of Allegiance

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

No Public Comment

BUSINESS AGENDA: (Action Items)

AB 20-23 Water System Phase II Notice of Award

Three responsive bids. Milestone Construction Group lowest bidder at \$399,378.50.

Motion by Minshall, 2nd by Henggeler to award the Water System Phase II bid to Milestone Construction Group, \$399,378.50. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

AB 20-22 Water System Phase II Notice to Proceed

Milestone Construction Group to proceed with phase II of the water system.

Motion by Minshall, 2nd by Henggeler to approve and authorize Mayor to sign all necessary documents. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

FY21 Local Option Tax Application-Workshop

AB 20-24 Local Option Tax Application Awards FY 21

Awarded Local Option Tax Applications per recommendations from the workshop.

Motion by Minshall, 2nd by Bergquist award FY21 Local Option Tax Applications. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

FY 21 Budget Workshop

STAFF REPORT

Included in packet

ADJOURNMENT

Motion by Minshall, 2nd by Davenport to adjourn until next scheduled meeting July 20, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Adjourned at 8:18 p.m.

ATTEST:

Lori Clemens, City Clerk

DRAFT



City of Donnelly

169 Halferty Street

P.O. Box 725

Donnelly, ID 83615

Telephone (208) 325-8859 Fax (208) 325-4091

City Council Special Meeting on Tuesday, July 7, 2020 at 6:00 p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler and Councilmember Bergquist present. City Clerk Clemens also present.

Mayor Dorris lead Pledge of Allegiance

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

No Public Comment

DISCUSSION

2020 Huckleberry Festival cancelled by the Donnelly Chamber of Commerce

BUSINESS AGENDA: (Action Items)

AB 20-25 Valley County Pickleball Club

On June 20, 2020 Valley County Pickleball Club held an event at the City of Donnelly Racquet Sports Courts. During this event Valley County Pickleball Club was found in violation of Ordinance No. 249.

Valley County Pickleball Club is appealing the violation.

Motion by Henggeler, 2nd by Minshall to deny the appeal of the violation (Ordinance No. 249) by the Valley County Pickleball Club on June 20, 2020. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Motion by Davenport, 2nd by Henggeler to deny Valley County Pickleball Club any future access or events on the City of Donnelly Racquet Sports. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

FY 21 Budget Workshop

ADJOURNMENT

Motion by Davenport, 2nd by Bergquist to adjourn until next scheduled meeting July 20, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Adjourned at 6:51 p.m.

ATTEST:

Lori Clemens, City Clerk

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07/15/20
10:56:52

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/10/20 to 07/15/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4828	-99672E	170 ADOBE SYSTEMS INC.	14.99					
	PDF Solutions							
1	1207360849 06/08/20 June Service		14.99			10 41100 620		10190
	Total for Vendor:		14.99					
4829	-99671E	6 AMAZON	162.69					
	Office Supplies							
1	7605000 05/28/20 Towel Dispenser-C.C. Bathroom		26.17			10 41100 605		10190
2	7605000 05/29/20 Paper Towels-Dispenser		25.63			10 41100 605		10190
3	7605000 06/01/20 Scissors		10.59			10 41100 605		10190
4	8100265 06/16/20 Binders/Dividers		100.30			10 41100 605		10190
4865	-99660E	6 AMAZON	409.72					
	Office Supplies							
1	6502639 06/29/20 Safe		386.53			10 41100 605		10190
2	6502639 06/29/20 Freight		23.19			10 41100 605		10190
	Total for Vendor:		572.41					
4830	13686S	8 ANALYTICAL LABORATORIES, INC	741.00					
	New well #5 -Testing							
1	72017 05/31/20 Well #5		741.00			51 43400 560		10100
	Total for Vendor:		741.00					
4867	13709S	10 ASSOCIATION OF IDAHO CITIES	445.00					
	2021 AIC MEMBERSHIP DUES							
	2021 ICCTFOA MEMBERSHIP DUES							
1	9969 07/01/20 FY21 AIC Membership dues		400.00			10 41100 520		10100
2	10156 07/01/20 FY21 ICCTFOA Membership dues		45.00			10 41100 520		10100
	Total for Vendor:		445.00					
4831	13687S	14 BOISE OFFICE EQUIPMENT	181.46					
	Copier Maintenance							
1	IN2333560 06/01/20 copier maintenace - June		117.95			10 41100 611		10100
2	IN2333560 06/01/20 copier maintenace - June		54.44			51 41100 611		10100
3	IN2333560 06/01/20 copier maintenace - June		9.07			52 41100 611		10100
	Total for Vendor:		181.46					

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4869	13710S	257 CASCADE HARDWARE	491.43					
Billing								
1	2005-20065	05/13/20 Shelf Brackets-shop	43.13			10 43010	461	10100
2	2005-20065	05/13/20 Shears/Rope/Pitch Fork-par	90.97			10 44100	460	10100
3	2005-19875	05/04/20 Paint Marker-roads & stree	25.16			10 43010	430	10100
4	2005-19875	05/04/20 Supplies-boat docks	23.11			10 44100	451	10100
5	2006-20512	06/02/20 Weed Feed/Sprayer-parks	140.95			10 44100	452	10100
6	2006-20538	06/03/20 Hose Connectors	6.99			10 44100	452	10100
7	2006-20716	06/11/20 Tools-shop	40.26			10 43010	460	10100
8	2006-20861	06/18/20 Misc-parks	55.19			10 44100	452	10100
9	2006-21160	06/30/20 Wed Killer/Ant Killer-park	52.97			10 44100	452	10100
10	2006-21160	06/30/20 Keys-ddc	9.96			10 44300	432	10100
11	053020	06/30/20 Service Charge	2.74			10 43010	460	10100
Total for Vendor:			491.43					
4868	-99658E	29 CITY OF DONNELLY - WATER	376.00					
Water Billing/Sewer-370 N. Main								
1	06292020	06/29/20 June	340.00			10 44300	415	10100
2	06292020	06/29/20 June-370 n. Main	36.00			10 44300	415	10100
Total for Vendor:			376.00					
4870	13711S	236 COASTLINE EQUIPMENT	663.76					
JD Backhoe 1500hr Service								
1	706193	06/29/20 1500 hr service	663.76			10 43010	434	10100
Total for Vendor:			663.76					
4832	13688S	240 CONSOLIDATED ELECTRICAL	298.13					
Campground-electrical RV Host								
1	4438-50031	05/25/20 Conduit	298.13		2	10 44100	700	10100
Total for Vendor:			298.13					
4871	13712S	202 CTC BUSINESS	84.05					
telephone								
1	06012020	06/01/20 telephone-June	54.64			10 41100	437	10100
2	06012020	06/01/20 telephone-June	25.22			51 41100	437	10100
3	06012020	06/01/22 telephone-June	4.19			52 41100	437	10100
Total for Vendor:			84.05					

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4835	13689S 999999 DC ENGINEERING		960.00					
	PLC Programming-Well House							
1	20COD01-1 06/03/20 PLC Programming		960.00			51 43400	433	10100
	Total for Vendor:		960.00					
4834	13690S 272 DRAKE DIVERSIFIED LLC		375.00					
	Drinking Water System Operational Services							
1	655 06/01/20 Water System Services May		375.00			51 41100	351	10100
4872	13713S 272 DRAKE DIVERSIFIED LLC		375.00					
	Drinking Water System Operational Services							
1	688 07/01/20 Water System Services June		375.00			51 41100	351	10100
	Total for Vendor:		750.00					
4833	13691S 149 DUBOIS		118.40					
	sodhypo							
1	IN-1985143 06/15/20 chemical		118.40			51 43400	462	10100
	Total for Vendor:		118.40					
4837	-99670E 306 ENABLING ELEMENTS, INC		40.00					
	Broad Band Internet Service/Pump System							
1	D162307 06/10/20 JuneService		40.00			51 41100	437	10190
	Total for Vendor:		40.00					
4888	13728S 999999 ERIC & COLLEEN GORDON		25.67					
	Refund Balance to Utility Billing 0033-05 126 S. Main Street							
1	06292020 06/29/20 Refund Utility Billing		25.67			51 22900		10100
	Total for Vendor:		25.67					
4838	13692S 48 FRANKLIN BUILDING SUPPLY CO.		13.24					
	Shop Shelves							
1	704674 05/14/20 Material-Shop Shelves		13.24			10 43010	461	10100
	Total for Vendor:		13.24					

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4839	13693S	151 H.D. FOWLER COMPANY	667.23					
Meter								
1	I5451751	05/04/20 Meters	649.91			51 43400	710	10100
2	I5451752	05/04/20 Freight	17.32			51 43400	710	10100
		Total for Vendor:	667.23					
4840	13694S	57 HIGH MOUNTIAN NURSERY, INC.	110.00					
Turn on sprinklers								
1	35819	05/07/20 turn on sprinklers	110.00			10 43010	454	10100
		Total for Vendor:	110.00					
4873	13714S	66 IDAHO POWER	735.40					
Power Billing - June								
2	2205677988	06/15/20 City Hall / Maintenance	61.55			10 41100	416	10100
3	2205677988	06/15/20 City Hall / Maintenance	28.41			51 41100	416	10100
4	2205677988	06/15/20 City Hall / Maintenance	4.73			52 41100	416	10100
5	2204034223	06/15/20 Community Center	46.97			10 41100	416	10100
6	2201629405	06/15/20 Kiosk / Rest Area	7.21			10 43010	416	10100
8	2206076560	06/15/20 Fire Pump	217.48			51 41100	416	10100
9	2200223291	06/15/20 Water Supply	5.19			51 41100	416	10100
10	2201910078	06/15/20 Street Lights	127.78			10 43010	416	10100
11	2206228211	06/15/20 Main Street Lights	63.48			10 43010	416	10100
12	2207365186	06/15/20 NW Pump	172.60			51 41100	416	10100
		Total for Vendor:	735.40					
4874	13715S	166 IDAHO RURAL WATER ASSOCIATION	355.00					
FY21 Membership								
1	16268	05/07/20 annual membership	355.00			51 41100	520	10100
		Total for Vendor:	355.00					
4842	13695S	95 JERRY'S AUTO PARTS	27.98					
RTU External Life								
1	142195	02/05/20 RTU External Life	24.98			51 43400	433	10100
2	SC	06/01/20 Service Charge	3.00			51 43400	433	10100

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4843	-99669E	95 JERRY'S AUTO PARTS	53.96					
		Battery						
1	161172 06/16/20 Battery		53.96			10 44100	925	10190
		Total for Vendor:	81.94					
4844	13696S	165 LAKESHORE DISPOSAL	112.45					
		Trash Services						
2	24993644 06/01/20 April/May DDC trash		112.45			10 44300	414	10100
4875	13717S	165 LAKESHORE DISPOSAL	1,291.25					
		Trash Services						
1	06292020 06/29/20 May/June trash pickup		1,178.80			51 41100	414	10100
2	25010374 07/01/20 May/June DDC trash		112.45			10 44300	414	10100
		Total for Vendor:	1,403.70					
4845	-99662E	312 LOWE'S	163.18					
		Mower Blades/Parks						
		Entry Locks/DDC						
1	23471565 06/06/20 Mower Blades		35.98			10 44100	452	10190
2	23471565 06/06/20 Entry Locks		127.20			10 44300	432	10190
		Total for Vendor:	163.18					
4876	13718S	85 MAY HARDWARE	43.83					
		Billing						
1	982197 05/27/20 Round Up-parks		26.99			10 44100	452	10100
2	982197 05/27/20 Batteries		13.99			10 41100	605	10100
3	985172 06/24/20 Park		6.17			10 44100	452	10100
4	063020 06/30/20 credit		-3.32			10 44100	452	10100
		Total for Vendor:	43.83					
4846	-99667E	216 MICROSOFT	25.00					
		email and software for office employees						
1	E0100B6KL2 06/04/20 office 365 subscription		25.00		0	10 41100	620	10190

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4847	-99666E	216 MICROSOFT	37.88					
	business essential email - mayor & council members							
1	E0100B6NH6 06/04/20 email service		37.88			10 41100	620	10190
4877	-99657E	216 MICROSOFT	25.00					
	email and software for office employees							
1	E0100BGEBH 07/04/20 office 365 subscription		25.00		0	10 41100	620	10190
4878	-99656E	216 MICROSOFT	37.88					
	business essential email - mayor & council members							
1	E0100BG8KE 07/04/20 email service		37.88			10 41100	620	10190
	Total for Vendor:		125.76					
4848	13697S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	4,800.00					
1	06012020 06/01/20 Contract June		4,800.00			52 41100	541	10100
4879	13719S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	4,800.00					
1	07012020 07/01/20 Contract July		4,800.00			52 41100	541	10100
	Total for Vendor:		9,600.00					
4880	13720S 999999 ONE NETWORK COMPUTERS IT/Haynes		610.00					
1	000009 06/20/20 USB 3.0 Backup Hard Drive		270.00			10 41100	613	10100
2	000009 06/20/20 Labor		340.00			10 41100	613	10100
	Total for Vendor:		610.00					
4866	-99659E	313 PARTS TREE	32.98					
	Lawn Mower Fuel Pump							
1	Ken 06/24/20 Fuel Pump		32.98			10 44100	460	10190
	Total for Vendor:		32.98					

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4849	13698S	105 PRINTSHOP MCCALL	475.00					
Boat Dock / Campground Envelopes								
1	6454	06/04/20 Envelopes	475.00			10 44100	451	10100
Total for Vendor:			475.00					
4850	13699S	111 RIDLEY'S	28.75					
Sanitizer								
1	0090013113	05/18/20 Hand Sanitizer	28.75			10 41100	605	10100
Total for Vendor:			28.75					
4851	13700S	115 ROCKY MOUNTAIN SIGNS	819.80					
Signs								
1	19258	05/29/20 Swimming Area	500.00			10 44100	451	10100
2	19302	05/28/20 LOT @ WORK	319.80			10 44100	460	10100
4881	13721S	115 ROCKY MOUNTAIN SIGNS	369.60					
Signs								
1	19465	06/26/20 Speed Limit Signs	239.60			10 43010	430	10100
2	19480	06/29/20 Racquet Court Sign	130.00			10 44100	450	10100
Total for Vendor:			1,189.40					
4882	13722S	199 SHRED-IT	96.54					
shredding service								
1	8129956964	06/22/20 shredding - June	62.76			10 41100	605	10100
2	8129956964	06/22/20 shredding - June	28.97			51 41100	605	10100
3	8129956964	06/22/20 shredding - June	4.81			52 41100	605	10100
Total for Vendor:			96.54					
4857	13701S	120 SINCLAIR FLEET TRACK (STINKER)	206.59					
Fuel								
1	386917	05/21/20 Backhoe	54.43			10 43010	483	10100
2	379342	05/12/20 Dodge 3500	93.19			10 43010	481	10100
6	05012020	05/01/20 Back Up Generator	60.49			51 43400	434	10100
7	05312020	05/31/20 Credit	-1.52			10 43010	481	10100

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4858	-99664E	120 SINCLAIR FLEET TRACK (STINKER)	7.48					
		Batteries						
1	38042	06/08/20 Batteries Office	7.48			10 41100	605	10190
4883	13723S	120 SINCLAIR FLEET TRACK (STINKER)	295.30					
		Fuel						
1	062020	06/01/20 Backhoe	67.08			10 43010	483	10100
2	062020	06/01/20 Dodge 3500	173.29			10 43010	481	10100
6	062020	06/01/20 Small Engine	56.99			10 44100	452	10100
7	062020	06/30/20 Credit	-2.06			10 43010	481	10100
		Total for Vendor:	509.37					
4852	13702S	150 SPARKLIGHT	83.70					
		Internet Services						
1	06072020	06/07/20 internet-May/June	54.40			10 41100	437	10100
2	06072020	06/07/20 internet-May/June	25.11			51 41100	437	10100
3	06072020	06/07/20 internet-May/June	4.19			52 41100	437	10100
4884	13724S	150 SPARKLIGHT	83.70					
		Internet Services						
1	07072020	07/07/20 internet-June/July	54.40			10 41100	437	10100
2	07072020	07/07/20 internet-June/July	25.11			51 41100	437	10100
3	07072020	07/07/20 internet-June/July	4.19			52 41100	437	10100
		Total for Vendor:	167.40					
4841	13703S	219 T.O. ENGINEERS	5,330.00					
		City Engineer						
2	160057-28	06/12/20 Engineering P&Z	455.00			10 41100	341	10100
3	190531-7	05/13/20 Engineering Transportation P	3,272.50			10 41100	341	10100
4	200222-1	06/12/20 Engineering Pathway	1,602.50			10 44100	700	10100
		Total for Vendor:	5,330.00					
4887	13725S	999999 TOM HUTCHISON	30.00					
		Campground Refund						
1	07072020	07/07/20 Refund 07/16-07/19	30.00			10 44100	451	10100
		Total for Vendor:	30.00					

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CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/10/20 to 07/15/20

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4853	13704S	237 USA BLUE BOOK	97.95					
1" Corp Stop								
1	245502	05/22/20 1" Corp Stop	97.95			51 43400	463	10100
4885	13726S	237 USA BLUE BOOK	27.01					
Billing								
1	264358	06/11/20 3/4" Stainless Steel Nut	27.01			51 43400	463	10100
Total for Vendor:			124.96					
4864	-99661E	138 USPS	90.00					
Postage								
1	8405990014	06/30/20 Postage	55.00			10 41100	614	10190
2	8405990014	06/30/20 Post Card Postage	35.00			10 41100	614	10190
Total for Vendor:			90.00					
4854	-99665E	171 VALLEY COUNTY TRANSFER STATION	19.62					
Dump Run								
2	999365	06/15/20 dump run	19.62			10 41100	414	10190
Total for Vendor:			19.62					
4855	13705S	245 WARD'S GREENHOUSE	1,480.32					
1	44413	06/15/20 Hanging Baskets - Main Stree	1,480.32			15 41100	922	10100
FY20 Award								
Total for Vendor:			1,480.32					
4856	13706S	209 YORGASON LAW OFFICES PLLC	360.00					
Legal Services								
2	2020-May	06/01/20 Misc. Phone/Email Correspond	360.00			10 41100	320	10100
4886	13727S	209 YORGASON LAW OFFICES PLLC	1,046.60					
Legal Services								
2	2020-Jun	07/01/20 Misc. Phone/Email Correspond	1,046.60			10 41100	320	10100
Total for Vendor:			1,406.60					

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CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 06/10/20 to 07/15/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4863	-99663E	273 ZIONS BANK - PUBLIC FINANCE	507,455.56					
	Zion Payoff-Wire Transfer							
1	Loan Payof	06/25/20 Loan Payoff	507,455.56			60 43400	358	10125
	Total for Vendor:		507,455.56					
	# of Claims		56	Total:	538,108.08			
	Total Electronic Claims		508,951.94					
	Total Non-Electronic Claims		29156.14					

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 20

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,392.15	21,894.26	37,941.00	37,941.00	16,046.74	58 %
111	Council Wages	780.00	7,020.00	9,360.00	9,360.00	2,340.00	75 %
112	Mayor Wages	260.00	2,340.00	3,120.00	3,120.00	780.00	75 %
210	Health	395.18	2,405.83	9,000.00	9,000.00	6,594.17	27 %
211	Vision	0.00	-248.09	295.00	295.00	543.09	-84 %
220	Social Security/Medicare	262.53	2,390.59	3,755.00	3,755.00	1,364.41	64 %
230	PERSI	384.93	3,454.39	5,860.00	5,860.00	2,405.61	59 %
250	Unemployment Insurance	18.29	245.98	279.00	279.00	33.02	88 %
260	Workers Compensation	0.00	0.00	127.00	127.00	127.00	%
290	Dental	24.69	332.34	665.00	665.00	332.66	50 %
Account Total:		4,517.77	39,835.30	70,402.00	70,402.00	30,566.70	57 %
41100 Administration							
310	Audit & Accounting Services	0.00	4,075.50	4,076.00	4,076.00	0.50	100 %
320	Attorney/Legal Fees	360.00	4,237.00	8,000.00	8,000.00	3,763.00	53 %
321	Economic Development	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
330	Contract - Planning & Zoning	0.00	765.00	3,600.00	3,600.00	2,835.00	21 %
340	Contract Labor	0.00	30,615.90	15,000.00	15,000.00	-15,615.90	204 %
341	Pass Thru Charges	3,403.68	5,773.37	0.00	0.00	-5,773.37	%
414	Solid Waste Collection	19.62	25.92	0.00	0.00	-25.92	%
416	Electric & Gas	0.00	2,165.80	4,500.00	4,500.00	2,334.20	48 %
431	City Hall Repair & Maint	0.00	452.32	3,700.00	3,700.00	3,247.68	12 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
437	Telephone, Telecommunications	54.40	979.45	1,600.00	1,600.00	620.55	61 %
510	Insurance - Liability	0.00	4,741.76	4,742.00	4,742.00	0.24	100 %
520	Dues & Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
530	Publications- Newspaper	0.00	77.00	900.00	900.00	823.00	9 %
550	Travel Reimbursed	0.00	0.00	1,500.00	1,500.00	1,500.00	%
551	Training & Educationa	0.00	99.00	1,500.00	1,500.00	1,401.00	7 %
552	Meals & Entertainment	0.00	25.83	250.00	250.00	224.17	10 %
605	Office Supplies	608.64	2,149.72	2,500.00	2,500.00	350.28	86 %
611	Copier Maintenance	117.95	433.08	500.00	500.00	66.92	87 %
613	IT - Computer	0.00	0.00	500.00	500.00	500.00	%
614	Postage	90.00	661.10	700.00	700.00	38.90	94 %
615	Grant Writing	0.00	0.00	3,000.00	3,000.00	3,000.00	%
620	Software - New	77.87	982.43	2,000.00	2,000.00	1,017.57	49 %
621	Software Maintenance Fees	0.00	4,675.65	4,500.00	4,500.00	-175.65	104 %
930	Reconciliation Discrepancies	0.00	-33.53	0.00	0.00	33.53	%
Account Total:		4,732.16	64,902.30	67,568.00	67,568.00	2,665.70	96 %
Account Group Total:		9,249.93	104,737.60	137,970.00	137,970.00	33,232.40	76 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
Account Total:		0.00	0.00	3,000.00	3,000.00	3,000.00	%
Account Group Total:		0.00	0.00	3,000.00	3,000.00	3,000.00	%

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43010	Roads and Streets						
116	Roads & Street Wages	1,609.15	13,064.79	29,718.00	29,718.00	16,653.21	44 %
118	Snow Removal Wages	210.78	13,013.57	12,454.00	12,454.00	-559.57	104 %
210	Health	238.24	3,166.85	7,626.00	7,626.00	4,459.15	42 %
220	Social Security/Medicare	139.21	1,995.06	3,227.00	3,227.00	1,231.94	62 %
230	PERSI	175.33	2,459.58	5,200.00	5,200.00	2,740.42	47 %
250	Unemployment Insurance	13.90	454.92	700.00	700.00	245.08	65 %
260	Workers Compensation	0.00	0.00	1,192.00	1,192.00	1,192.00	%
290	Dental	14.88	197.89	554.00	554.00	356.11	36 %
340	Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	%
416	Electric & Gas	0.00	1,980.70	4,500.00	4,500.00	2,519.30	44 %
429	Snow Removal Maintenance	0.00	9,415.71	17,500.00	17,500.00	8,084.29	54 %
430	Road & Street Maintenance	195.00	3,227.72	8,000.00	8,000.00	4,772.28	40 %
432	Building Repairs & Maintenance	0.00	80.68	5,000.00	5,000.00	4,919.32	2 %
434	Equip. Maintainance	0.00	1,697.41	3,100.00	3,100.00	1,402.59	55 %
435	Equipment Lease Payment	0.00	7,931.29	14,077.00	14,077.00	6,145.71	56 %
454	Street Scape	110.00	724.00	2,000.00	2,000.00	1,276.00	36 %
455	Sidewalk, Curb, Gutter Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
460	Small Tools, Equipmen	0.00	87.78	2,500.00	2,500.00	2,412.22	4 %
461	Shop Misc Supplies	13.24	178.49	500.00	500.00	321.51	36 %
470	Dust Abatement	0.00	0.00	14,000.00	14,000.00	14,000.00	%
481	Fuel Gas	91.67	1,041.42	1,000.00	1,000.00	-41.42	104 %
482	Diesel - Winter	0.00	1,466.69	4,000.00	4,000.00	2,533.31	37 %
483	Diesel - Summer	54.43	723.16	1,000.00	1,000.00	276.84	72 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	150.00	150.00	150.00	%
553	Clothing Reimbursement	0.00	0.00	500.00	500.00	500.00	%
700	Capital Improvements	0.00	4,523.95	17,500.00	17,500.00	12,976.05	26 %
970	Grant Expense	0.00	71,569.50	75,300.00	75,300.00	3,730.50	95 %
	Account Total:	2,865.83	139,001.16	238,898.00	238,898.00	99,896.84	58 %
43400	Water System						
520	Dues & Fees	25.00	25.00	0.00	0.00	-25.00	%
	Account Total:	25.00	25.00	0.00	0.00	-25.00	%
	Account Group Total:	2,890.83	139,026.16	238,898.00	238,898.00	99,871.84	58 %
44000	OTHER						
44100	Parks and Recreation						
117	Park & Rec Wages	1,440.53	3,629.92	22,620.00	22,620.00	18,990.08	16 %
119	Airport Maint Wages	256.44	453.54	3,600.00	3,600.00	3,146.46	13 %
210	Health	203.32	568.60	3,960.00	3,960.00	3,391.40	14 %
220	Social Security/Medicare	129.82	312.39	1,731.00	1,731.00	1,418.61	18 %
230	PERSI	149.61	353.06	2,701.00	2,701.00	2,347.94	13 %
250	Unemployment Insurance	12.97	879.69	172.00	172.00	-707.69	511 %
260	Workers Compensation	0.00	0.00	916.00	916.00	916.00	%
290	Dental	12.71	35.54	297.00	297.00	261.46	12 %
438	City Park Improvements	0.00	0.00	11,000.00	11,000.00	11,000.00	%
450	Racquet Court Maintenance	0.00	14.36	2,000.00	2,000.00	1,985.64	1 %
451	Campground/Boatdock Maintenance	975.00	3,745.00	6,500.00	6,500.00	2,755.00	58 %
452	City Park Maintenance	35.98	126.55	1,000.00	1,000.00	873.45	13 %

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 20

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	453 Rest Area/Kiosk Maintenance	0.00	0.00	900.00	900.00	900.00	%
	460 Small Tools, Equipmen	352.78	352.78	2,000.00	2,000.00	1,647.22	18 %
	700 Capital Improvements	1,900.63	105,910.17	85,000.00	85,000.00	-20,910.17	125 %
	900 Public Safety	0.00	299.00	3,000.00	3,000.00	2,701.00	10 %
	921 Huckleberry Trot Exp	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	925 Airport Maintenance	53.96	3,494.58	1,000.00	1,000.00	-2,494.58	349 %
	Account Total:	5,523.75	120,175.18	150,897.00	150,897.00	30,721.82	80 %
44300 Depot							
	414 Solid Waste Collection	112.45	402.27	1,600.00	1,600.00	1,197.73	25 %
	415 Water and Sewer	0.00	3,101.00	4,100.00	4,100.00	999.00	76 %
	416 Electric & Gas	0.00	0.00	200.00	200.00	200.00	%
	432 Building Repairs & Maintenance	127.20	127.20	2,000.00	2,000.00	1,872.80	6 %
	960 Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	239.65	3,630.47	8,400.00	8,400.00	4,769.53	43 %
	Account Group Total:	5,763.40	123,805.65	159,297.00	159,297.00	35,491.35	78 %
50000 Transfers In/Out							
50000 Transfers In/Out							
	999 Transfers In/Out	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Account Total:	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Account Group Total:	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Fund Total:	17,904.16	248,671.18	539,165.00	539,165.00	290,493.82	46 %

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CITY OF DONNELLY
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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	4,480.32	32,514.68	86,500.00	86,500.00	53,985.32	38 %
	923 LOT - Fireworks	0.00	7,000.00	0.00	0.00	-7,000.00	%
	Account Total:	4,480.32	39,514.68	86,500.00	86,500.00	46,985.32	46 %
	Account Group Total:	4,480.32	39,514.68	86,500.00	86,500.00	46,985.32	46 %
50000 Transfers In/Out							
50000 Transfers In/Out							
	999 Transfers In/Out	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Account Total:	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Account Group Total:	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Fund Total:	4,480.32	158,412.91	86,500.00	86,500.00	-71,912.91	183 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,104.00	10,104.72	17,511.00	17,511.00	7,406.28	58 %
111	Council Wages	360.00	3,240.00	4,320.00	4,320.00	1,080.00	75 %
112	Mayor Wages	120.00	1,080.00	1,440.00	1,440.00	360.00	75 %
115	Water & Sewer Wages	1,626.93	16,387.41	15,730.00	15,730.00	-657.41	104 %
210	Health	347.34	3,927.10	7,010.00	7,010.00	3,082.90	56 %
220	Social Security/Medicare	245.65	2,357.31	2,911.00	2,911.00	553.69	81 %
230	PERSI	299.04	2,838.89	4,542.00	4,542.00	1,703.11	63 %
250	Unemployment Insurance	20.86	814.18	249.00	249.00	-565.18	327 %
260	Workers Compensation	0.00	0.00	641.00	641.00	641.00	%
290	Dental	21.71	245.47	483.00	483.00	237.53	51 %
	Account Total:	4,145.53	40,995.08	54,837.00	54,837.00	13,841.92	75 %
41100 Administration							
310	Audit & Accounting Services	0.00	1,881.00	2,195.00	2,195.00	314.00	86 %
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	375.00	3,375.00	2,000.00	2,000.00	-1,375.00	169 %
360	Water Operator	0.00	125.00	4,500.00	4,500.00	4,375.00	3 %
414	Solid Waste Collection	0.00	8,471.68	13,260.00	13,260.00	4,788.32	64 %
416	Electric & Gas	0.00	4,299.88	7,392.00	7,392.00	3,092.12	58 %
435	Equipment Lease Payment	0.00	3,418.66	6,492.00	6,492.00	3,073.34	53 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	65.11	833.33	820.00	820.00	-13.33	102 %
481	Fuel Gas	0.00	0.00	500.00	500.00	500.00	%
510	Insurance - Liability	0.00	2,188.50	2,554.00	2,554.00	365.50	86 %
520	Dues & Fees	0.00	838.90	1,300.00	1,300.00	461.10	65 %
530	Publications- Newspaper	0.00	0.00	575.00	575.00	575.00	%
550	Travel Reimbursed	0.00	386.46	900.00	900.00	513.54	43 %
551	Training & Educationa	0.00	325.00	1,000.00	1,000.00	675.00	33 %
605	Office Supplies	0.00	1,066.18	1,000.00	1,000.00	-66.18	107 %
611	Copier Maintenance	54.44	186.79	280.00	280.00	93.21	67 %
614	Postage	0.00	0.00	525.00	525.00	525.00	%
615	Grant Writing	0.00	0.00	1,000.00	1,000.00	1,000.00	%
620	Software - New	0.00	25.20	250.00	250.00	224.80	10 %
621	Software Maintenance Fees	0.00	2,157.99	4,950.00	4,950.00	2,792.01	44 %
810	Bond Payments	0.00	4,620.46	4,820.00	4,820.00	199.54	96 %
910	Depreciation	0.00	0.00	31,190.00	31,190.00	31,190.00	%
	Account Total:	494.55	34,200.03	89,743.00	89,743.00	55,542.97	38 %
	Account Group Total:	4,640.08	75,195.11	144,580.00	144,580.00	69,384.89	52 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	987.98	10,271.87	7,500.00	7,500.00	-2,771.87	137 %
434	Equip. Maintenance	60.49	750.49	1,000.00	1,000.00	249.51	75 %
462	Chemicals	118.40	1,446.26	5,500.00	5,500.00	4,053.74	26 %
463	Small tools and supplies for Water	97.95	3,405.65	7,825.00	7,825.00	4,419.35	44 %
560	Tests	741.00	4,591.03	1,518.00	1,518.00	-3,073.03	302 %
710	Meter Equipment Purchased	667.23	8,678.58	5,000.00	5,000.00	-3,678.58	174 %
	Account Total:	2,673.05	29,143.88	28,343.00	28,343.00	-800.88	103 %
	Account Group Total:	2,673.05	29,143.88	28,343.00	28,343.00	-800.88	103 %
	Fund Total:	7,313.13	104,338.99	173,048.00	173,048.00	68,709.01	60 %

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	183.85	1,682.27	2,919.00	2,919.00	1,236.73	58 %
	111 Council Wages	60.00	540.00	720.00	720.00	180.00	75 %
	112 Mayor Wages	20.00	180.00	240.00	240.00	60.00	75 %
	115 Water & Sewer Wages	9.37	183.93	3,432.00	3,432.00	3,248.07	5 %
	210 Health	31.92	347.62	1,690.00	1,690.00	1,342.38	21 %
	220 Social Security/Medicare	20.93	198.00	735.00	735.00	537.00	27 %
	230 PERSI	30.73	287.54	1,149.00	1,149.00	861.46	25 %
	250 Unemployment Insurance	1.47	125.28	47.00	47.00	-78.28	267 %
	260 Workers Compensation	0.00	0.00	116.00	116.00	116.00	%
	290 Dental	2.01	21.76	160.00	160.00	138.24	14 %
	Account Total:	360.28	3,566.40	11,208.00	11,208.00	7,641.60	32 %
41100 Administration							
	310 Audit & Accounting Services	0.00	313.50	314.00	314.00	0.50	100 %
	320 Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	340 Contract Labor	0.00	0.00	3,200.00	3,200.00	3,200.00	%
	416 Electric & Gas	0.00	91.95	535.00	535.00	443.05	17 %
	435 Equipment Lease Payment	0.00	2,324.69	3,348.00	3,348.00	1,023.31	69 %
	437 Telephone, Telecommunications	4.19	75.31	128.00	128.00	52.69	59 %
	481 Fuel Gas	0.00	0.00	78.00	78.00	78.00	%
	510 Insurance - Liability	0.00	364.74	365.00	365.00	0.26	100 %
	520 Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
	530 Publications- Newspaper	0.00	0.00	100.00	100.00	100.00	%
	541 Monthly Service Agreement-NLSD	4,800.00	43,200.00	57,600.00	57,600.00	14,400.00	75 %
	605 Office Supplies	0.00	42.38	250.00	250.00	207.62	17 %
	611 Copier Maintenance	9.07	31.11	85.00	85.00	53.89	37 %
	614 Postage	0.00	0.00	80.00	80.00	80.00	%
	620 Software - New	0.00	4.19	125.00	125.00	120.81	3 %
	621 Software Maintenance Fees	0.00	359.66	997.00	997.00	637.34	36 %
	810 Bond Payments	0.00	4,361.65	4,682.00	4,682.00	320.35	93 %
	910 Depreciation	0.00	0.00	35,659.00	35,659.00	35,659.00	%
	Account Total:	4,813.26	51,169.18	108,576.00	108,576.00	57,406.82	47 %
	Account Group Total:	5,173.54	54,735.58	119,784.00	119,784.00	65,048.42	46 %
	Fund Total:	5,173.54	54,735.58	119,784.00	119,784.00	65,048.42	46 %

07/15/20
10:58:05

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 20

60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41100 Administration							
	354 Grant Administrator	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Group Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
43000 Public Works							
43400 Water System							
	355 Additional Services	0.00	16,226.50	0.00	0.00	-16,226.50	%
	357 Engineering - Bidding & Negotiation	0.00	8,166.94	0.00	0.00	-8,166.94	%
	358 Water System Construction	507,455.56	652,605.81	530,200.00	530,200.00	-122,405.81	123 %
	Account Total:	507,455.56	676,999.25	530,200.00	530,200.00	-146,799.25	128 %
	Account Group Total:	507,455.56	676,999.25	530,200.00	530,200.00	-146,799.25	128 %
	Fund Total:	507,455.56	685,999.25	530,200.00	530,200.00	-155,799.25	129 %
Grand Total:							
		542,326.71	0.00				
			1,252,157.91	1,448,697.00	1,448,697.00	196,539.09	86 %

07/15/20
10:58:57

CITY OF DONNELLY
Payroll Summary For Payrolls from 06/18/20 to 07/16/20

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	7.25		
COMP HOURS (Comp Time Used)	18.50		433.27
HOL HOURS (Holiday Pay)	16.00		363.36
J001 HOURS (ROAD&STREET)	92.50		2,063.03
J002 HOURS (PARKS)	110.00		2,433.52
J003 HOURS (WATER OPERATOR)	91.50		1,921.53
J009 HOURS (AIRPORT)	22.00		426.68
J014 HOURS (EQUIP MAINT)	1.00		18.50
J015 HOURS (SHOP/OFFICE)	10.50		245.91
MCC HOURS (Mayor & City Council)	320.00		1,300.00
REG HOURS (Regular Time)	341.50		5,701.00
SICK HOURS (Sick Time)	6.00		126.00

GROSS PAY	15,032.80	0.00
NET PAY	11,470.00	0.00
DENTAL INS	0.00	76.00
FIT	719.26	0.00
HEALTH INS	0.00	1,192.00
IDAHO SIT	656.00	0.00
MEDICARE	217.97	217.97
PERSI	887.54	1,480.06
PERSI CHOICE 40	150.00	0.00
SOCIAL SECURITY	932.03	932.03
UNEMPL. INSUR.	0.00	102.63
VISION	0.00	24.00
GDB	480.62	0.00
RADIUS	255.57	0.00
STERLING SAVING	4,551.69	0.00
UMFQUA	340.76	0.00
US BANK	5,841.36	0.00
FIT/SIT BASE	13,995.26	0.00
MEDICARE BASE	15,032.80	0.00
PERS BASE	12,395.80	0.00
SOC SEC BASE	15,032.80	0.00
UN BASE	13,432.80	0.00
WC BASE	15,032.80	0.00

Total 4,024.69
Total Payroll Expense (Gross Pay + Employer Contributions): 19,057.49

Check Summary

Payroll Checks Prev. Out.	\$1,292.00
Payroll Checks Issued	\$1,957.00
Payroll Checks Redeemed	\$1,292.00
Payroll Checks Outstanding	\$1,957.00
Electronic Checks	\$17,014.97

Carried Forward	Deduction	Difference	Liab Account
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07/15/20
10:58:57

CITY OF DONNELLY
Payroll Summary For Payrolls from 06/18/20 to 07/16/20

Page: 2 of 2
Report ID: P130

Deductions Accrued		From Previous Month	Checks Issued		
Social Security	1864.06	749.04	1846.34	766.76	21702
Medicare	435.94	175.18	431.80	179.32	21702
Unempl. Insur.	102.63	197.76		300.39	21713
Workers' Comp	0.00				21700
FIT	719.26	266.41	749.23	236.44	21701
IDAHO SIT	656.00	239.00	665.00	230.00	21703
PERSI	2367.60		2367.60		21704
DENTAL INS	76.00		76.00		21706
HEALTH INS	1192.00		1192.00		21705
VISION	24.00		24.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	7587.49	1627.39	7501.97	1712.91	

**** Carried Forward column only correct if report run for current period.

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-26

Meeting Date 07/20/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>USDA Water and Waste System Grant Agreement</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:	Grant		
TIMELINE:			

SUMMARY STATEMENT:

This agreement between the City and USDA is for the use of grant funds for the Water Improvement System

RECOMMENDED ACTION:

Approve and Authorize the Mayor to sign Water and Waste System Grant Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Water and Waste System Grant Agreement

United States Department of Agriculture

Rural Utilities Service

THIS AGREEMENT dated July 20, 2020, between

Donnelly, City of

a public corporation organized and operating under

Idaho Statute Title 50

(Authorizing Statute)

herein called "Grantee," and the United States of America acting through the Rural Utilities Service, Department of Agriculture, herein called "Grantor," WITNESSETH:

WHEREAS

Grantee has determined to undertake a project of acquisition, construction, enlargement, or capital improvement of a (water) (waste) system to serve the area under its jurisdiction at an estimated cost of \$ 1,538,500.00 and has duly authorized the undertaking of such project.

Grantee is able to finance not more than \$ 1,091,500.00 of the development costs through revenues, charges, taxes or assessments, or funds otherwise available to Grantee resulting in a reasonable user charge.

Said sum of \$ 1,091,500.00 has been committed to and by Grantee for such project development costs.

Grantor has agreed to grant the Grantee a sum not to exceed \$ 447,000.00 or 29.05 percent of said project development costs, whichever is the lesser, subject to the terms and conditions established by the Grantor. Provided, however, that the proportionate share of any grant funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the Conditions of the grant.

As a condition of this grant agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the agreement with all applicable laws, regulations, Executive orders and other generally applicable requirements, including those set out in 7 CFR 3015.205(b), which hereby are incorporated into this agreement by reference, and such other statutory provisions as are specifically set forth herein.

NOW, THEREFORE, In consideration of said grant by Grantor to Grantee, to be made pursuant to Section 306(a) of The Consolidated Farm and Rural Development Act for the purpose only of defraying a part not to exceed 29.05 percent of the project development costs, as defined by applicable Rural Utilities Service instructions.

Grantee Agrees That Grantee Will:

A. Cause said project to be constructed within the total sums available to it, including said grant, in accordance with the project plans and specifications and any modifications thereof prepared by Grantee and approved by Grantor.

B. Permit periodic inspection of the construction by a representative of Grantor during construction.

C. Manage, operate and maintain the system, including this project if less than the whole of said system, continuously in an efficient and economical manner.

D. Make the services of said system available within its capacity to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service, adopted by resolution dated July 20, 2020, as may be modified from time to time by Grantee. The initial rate schedule must be approved by Grantor. Thereafter, Grantee may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory.

E. Adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

F. Expand its system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

G. Provide Grantor with such periodic reports as it may require and permit periodic inspection of its operations by a representative of the Grantor.

H. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, another agreement of the same type need not be executed in connection with this grant.

I. Upon any default under its representations or agreements set forth in this instrument, Grantee, at the option and demand of Grantor, will repay to Grantor forthwith the original principal amount of the grant stated herein above with the interest at the rate of 5 percentum per annum from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Grant Agreement may be enforced by Grantor, at its option and without regard to prior waivers by it previous defaults of Grantee, by judicial proceedings to require specific performance of the terms of this Grant Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Grant Agreement and the laws and regulations under which this grant is made.

J. Return immediately to Grantor, as required by the regulations of Grantor, any grant funds actually advanced and not needed by Grantee for approved purposes.

K. Use the real property including land, land improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed.

1. Title to real property shall vest in the recipient subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain approval by the Grantor agency for the use of the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed as provided in 1 and 2 above, the Grantee shall request disposition instructions from the Grantor agency or its successor Federal agency. The Grantor agency shall observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal Government in an amount computed by applying the Federal percentage of participation in the cost of the original project to the fair market value of the property.

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor agency. When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return.

[Revision 1, 04/17/1998]

(c) The Grantee may be directed to transfer title to the property to the Federal Government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or project to the current fair market value of the property.

This Grant Agreement covers the following described real property (use continuation sheets as necessary).

None

L. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with grant funds. Equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A grantee may use its own definition of equipment provided that such definition would at least include all equipment defined above.
[Revision 1, 04/17/1998]

1. Use of equipment.

(a) The Grantee shall use the equipment in the project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other Federally sponsored activities, if any, in the following order of priority:

1) Activities sponsored by the Grantor.

(2) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the property for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the equipment was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other Federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the equipment as provided in paragraph (a) above, the equipment may be used for other activities in accordance with the following standards:

(a) Equipment with a current per unit fair market value of less than \$5,000. The Grantee may use the equipment for other activities without reimbursement to the Federal Government or sell the equipment and retain the proceeds.

(b) Equipment with a current per unit fair market value of \$5,000 or more. The Grantee may retain the equipment for other uses provided that compensation is made to the original Grantor agency or its successor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original project or program to the current fair market value or proceeds from sale of the equipment. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the original Grantor agency.

The Grantor agency shall determine whether the equipment can be used to meet the agency's requirements. If no requirement exists within that agency, the availability of the equipment shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor agency to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor agency shall issue instructions to the Grantee no later than 120 days after the Grantee requests and the following procedures shall govern:

(1) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share ten percent of the proceeds for Grantee's selling and handling expenses.

(2) If the Grantee is instructed to ship the equipment elsewhere the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant project or program to the current fair market value of the equipment, plus any reasonable shipping or interim storage costs incurred.

(3) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor agency for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall also include:

(a) Records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the project for which the equipment was acquired; location, use and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return.

This Grant Agreement covers the following described equipment(use continuation sheets as necessary).

All equipment, pumps, electronic controls, storage tank, pump house structures and any other materials used to construct the needed water system upgrades.

M. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.
2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
3. Effective control over and accountability for all funds, property and other assets. Grantees shall adequately safeguard all such assets and shall assure that they are used solely for authorized purposes.
4. Accounting records supported by source documentation.

N. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's government which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts and transcripts.

O. Provide information as requested by the Grantor to determine the need for and complete any necessary Environmental Impact Statements.

P. Provide an audit report prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations and this Agreement.

Q. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or instrumentality's of states shall not be held accountable for interest earned on grant funds pending their disbursement.

R. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item K above.

S. To include in all contracts for construction or repair a provision for compliance with the Copeland ``Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). The Grantee shall report all suspected or reported violations to the Grantor.

T. To include in all contracts in excess of \$100,000 a provision that the contractor agrees to comply with all the requirements of the Clean Air Act (42 U.S.C. §7414) and Section 308 of the Water Pollution Control Act (33 U.S.C. §1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 of the Clean Air Act and Section 308 of the Water Pollution Control Act and all regulations and guidelines issued thereunder after the award of the contract. In so doing the Contractor further agrees:

[Revision 1, 11/20/1997]

1. As a condition for the award of contract, to notify the Owner of the receipt of any communication from the Environmental Protection Agency (EPA) indicating that a facility to be utilized in the performance of the contract is under consideration to be listed on the EPA list of Violating Facilities. Prompt notification is required prior to contract award.

2. To certify that any facility to be utilized in the performance of any nonexempt contractor subcontract is not listed on the EPA list of Violating Facilities pursuant to 40 CFR Part 32 as of the date of contract award.

[Revision 1, 11/20/1997]

3. To include or cause to be included the above criteria and the requirements in every nonexempt subcontract and that the Contractor will take such action as the Government may direct as a means of enforcing such provisions.

As used in these paragraphs the term ``facility" means any building, plan, installation, structure, mine, vessel or other floating craft, location, or site of operations, owned, leased, or supervised by a Grantee, cooperator, contractor, or subcontractor, to be utilized in the performance of a grant, agreement, contract, subgrant, or subcontract. Where a location or site of operation contains or includes more than one building, plant, installation, or structure, the entire location shall be deemed to be a facility except where the Director, Office of Federal Activities, Environmental Protection Agency, determines that independent facilities are co-located in one geographical area.

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$ 447,000.00 which it will advance to Grantee to meet not to exceed 29.05 percent of the project development costs of the project in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the project and coordinating the plan with local official comprehensive plans for sewer and water and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee as provided in paragraph I above or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the project will not produce beneficial results commensurate with the further expenditure of funds.

In witness whereof Grantee on the date first above written has caused these presence to be executed by its duly authorized

Mayor

attested and its corporate seal affixed by its duly authorized

Clerk/Treasurer

Attest:

By _____
Lori Clemens
(Title) Clerk/Treasurer

By _____
Susan Dorris
(Title) Mayor

UNITED STATES OF AMERICA

RURAL UTILITIES SERVICE

By _____
Lana Duke (Title)
Area Specialist

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-27

Meeting Date 07/20/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT:		Department Approvals	Initials	Originator or Supporter
Eld Land Treated Effluent Application Agreement		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:	N/A			
TIMELINE:				

SUMMARY STATEMENT:

An agreement for the North Lake Recreational Sewer and Water District and the City to apply treated effluent to lands owned by Eld Family Company, LLC.

RECOMMENDED ACTION:

Approve and Authorize the Mayor to sign Eld Land Treated Effluent Application Agreement

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

ELD LAND TREATED EFFLUENT APPLICATION AGREEMENT
(An agreement for the North Lake Recreational Sewer and Water District and the City of Donnelly, Idaho to apply treated effluent to lands owned by Eld Family Company, LLC)

PARTIES:

North Lake Recreational Sewer and Water District		P.O. Box 729 Donnelly, Idaho 83615
Eld Family Company, LLC		2056 East Bowstring St. Meridian, ID 83642
The City of Donnelly, Idaho		P.O. Box 715 Donnelly, Idaho 83615

THIS AGREEMENT becomes effective upon the Effective Date and is entered by and between North Lake Recreational Sewer and Water District, Eld Family Company, LLC, and the City of Donnelly, Idaho.

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein and the recitals set forth which are a material part of the Agreement, the Parties agree as follows:

SECTION 1
TITLE OF THE AGREEMENT

This Agreement (an agreement for the North Lake Recreational Sewer and Water District and the City of Donnelly, Idaho to apply treated effluent to lands owned by Eld Family Company, LLC) shall be known as the “Eld Land Treated Effluent Application Agreement”, and may also be referred to and cited as the “Eld Agreement”.

SECTION 2
DEFINITIONS

For all purposes of this Agreement, the following words, terms and phases in bold, herein this Section contained, shall be defined and interpreted as herein provided unless the context of the term herein clearly requires otherwise:

- 2.1 Agreement:** Means and refers to this “Eld Land Treated Effluent Application Agreement.”
- 2.2 City:** Means and refers to the City of Donnelly, Idaho
- 2.3 District:** Means and refers to the North Lake Recreational Sewer and Water District.
- 2.4 Eld:** Means and refers to Eld Family Company, LLC.

- 2.5 **Eld Land:** Means and refers to certain land, consisting of approximately 144 acres in the West ½ of the Southwest ¼ Section 15, Township 16 North, Range 3 East, Boise Meridian, Valley County, Idaho, adjacent to the sewer lagoons of the City of Donnelly, Idaho, and of the District, which land is being used for the production of pasture, crops, and trees.
- 2.6 **Operating Party:** Means and refers to whichever Party, either the District or City, is operating the sewer treatment facility as designated in the Sewer Facility Use Agreement (which is attached to this Agreement).
- 2.7 **Party/Parties:** Means and refers, depending upon the context of the term, to Eld, the City, and/or the District as the Parties to this Agreement.

SECTION 3 RECITALS

The Parties Recite and declare:

- 3.1 The District is a recreational sewer and/or water district of the State of Idaho, lawfully created pursuant to Chapter 32, Title 42 of the Idaho Code.
- 3.2 The City is a municipal corporation of the State of Idaho, lawfully incorporated pursuant to Chapter 1, Title 50 of the Idaho Code.
- 3.3 Eld owns certain lands identified as the Eld Land as defined in this Agreement.
- 3.4 The District and the City maintain and operate sewer treatment facilities and produce effluent as a bi-product of these operations, and they desire to discharge this effluent upon the Eld Land on a regular basis.
- 3.5 The Parties have, pursuant to prior agreements, discharged effluent upon approximately 104 acres of the Eld Land utilizing pipes and equipment supplied by all Parties, and using labor provided by Eld.
- 3.6 In furtherance of the relationship between the Parties and in consideration of the right to receive such effluent, Eld granted an easement to the District to place and maintain its sewer lines upon and through the Eld Land, and Eld depends upon the continued flow of effluent to maintain ranching operations.
- 3.7 The District and the City have and shall maintain a current Sewer Facility Use Agreement that defines which entity has full responsibility for the operation and maintenance of the sewer treatment plant. The current Sewer Facility Use Agreement between the District and City that defines the Operating Party shall be attached to this Agreement, and shall be part of this Agreement.
- 3.8 The Parties mutually desire to continue the land application of such effluent upon the Eld Land, and enter this Agreement to accomplish that purpose.

SECTION 4
TERMS OF TREATED EFFLUENT APPLICATION

- 4.1 The Parties agree that the application of treated effluent to the Eld Land shall not be set at a fixed number of gallons per year, despite such conditions in prior agreements between the Parties. Therefore, the District and City are neither required to apply a certain minimum number of gallons to the Eld Land, nor prohibited from applying a certain maximum number of gallons to the Eld Land.
- 4.2 The Parties anticipate that additional sewer users will be added to the District and City sewer systems during the duration of this Agreement. Thus, the quantity of effluent applied to the Eld Land is expected to increase during the duration of this Agreement, unless the City initiates a project to correct the infiltration/inflow into its collections system. If this occurs, the volume of effluent would decrease for a period of time.
- 4.3 The Parties agree that the District and City have the right to apply a portion of the treated effluent to real property either owned by or under agreement with the District or the City. Thus, application of the treated effluent shall not be exclusively upon the Eld Land.
- 4.4 The Parties agree that the application of treated effluent to both the Eld Land and lands owned or under agreement with the District or City will be at a sufficient number of gallons per day to empty the District and City sewer lagoons during the region's irrigation season.
- 4.5 Eld shall not be entitled to a fixed number of gallons of effluent per irrigation season, nor shall Eld be entitled to fixed number of full twenty-four (24) hour pumping days per irrigation season. The Parties acknowledge this is a change from prior agreements, wherein Eld was entitled to a certain amount of minimum gallons and full twenty-four (24) hour pumping days per irrigation season.
- 4.6 If on June first (1st) of any year there is more than 31,500,000 gallons of effluent stored in the District and City winter storage lagoons, the District and City shall have the first priority right to apply the excess effluent on District and City land application sites. This excess effluent application will be measured on the basis of 300,000 gallons per day as pumped through one of the wastewater treatment irrigation pumps.
- 4.7 If there is still effluent remaining in the sewer lagoons on the 15th day of August, the Parties will cooperate to make land available for application of the effluent to the Party desiring the effluent. If effluent remains in the sewer lagoons after Labor day, the District and City will use one half (1/2) of the remaining effluent, and Eld will use one half (1/2) of the remaining effluent in order that the lagoons may be emptied before cold weather prevents further application.

SECTION 5 NOTICE

- 5.1 Notices:** All notices given pursuant to this Agreement, or contemplated under this Agreement, shall be given by certified mail, return receipt requested, postage prepaid, addressed to the proper Party at the following addresses:

5.1.1 Eld:

Eld Family Company, LLC
2056 East Bowstring St.
Meridian, ID 83642

5.1.2 District:

North Lake Recreational Sewer & Water District
P.O. Box 729
Donnelly, Idaho 83615

5.1.3 City:

City of Donnelly
P.O. Box 725
Donnelly, Idaho 83615

SECTION 6 AMENDMENT PROVISIONS

- 6.1** This Agreement may only be amended in accordance with the following process:
- 6.1.1** An amendment may be proposed by any Party.
- 6.1.2** A proposed amendment must be in writing and include this entire Agreement, as then existing, and shall therein include a strike through of any language to be deleted and underline of any new language of the proposed amendment.
- 6.1.3** A proposed amendment shall contain:
- The Statement of Purpose, including a statement of how the Parties will be affected by the amendment;
- 6.1.4** The proposing Party shall also prepare and submit to the other Party the proposed amendment as above stated, together with an amended and reformed agreement form in the event the proposed amendment is approved.
- 6.1.5** An approved amended and reformed agreement shall be executed by each of the Parties.

SECTION 7 MISCELLANEOUS PROVISIONS

- 7.1 **Effect on District and City Operations:** The Parties understand and agree that the ownership and operation of the sewer lagoons and treatment facilities are currently shared by the District and the City, and that ability of the District and the City to perform their obligations under this Agreement will depend upon the execution of this Agreement by all three Parties.
- 7.2 **Duration:** The initial term of this Agreement shall be fifteen (15) years, beginning on the effective date hereof and running through the end of the irrigation season in 2035.
- 7.2.1 **Additional Terms and Maximum Duration:** After the initial term is completed, the Parties may mutually agree to extend this Agreement for an additional five (5) year term. Further, after the expiration of an additional five (5) year term, the parties may mutually agree to again extend this Agreement for another additional five (5) year term. Provided however, the total maximum duration of this Agreement shall not exceed 50 total years combined between the initial term and any additional terms. If any Party does not agree to extension of this Agreement for any additional five (5) year term, the Agreement shall not be extended.
- 7.2.2 **Amendment or Termination:** Despite the forgoing duration terms, the Parties may mutually agree in writing to amend or terminate this Agreement at any time. Any proposed amendments must comply with the provisions of Section 6 of this Agreement.
- 7.3 **Time is of the Essence:** The Parties acknowledge that Eld depends upon the agreed upon flow of effluent in order to produce a commercial crop, and/or to irrigate pasture and/or trees. Failure of the Operating Party to deliver effluent to Eld as agreed in this Agreement may cause monetary damages to Eld. Accordingly, any failure to provide effluent caused by equipment or system failures on the part of the Operating Party shall be remedied expeditiously, so as to limit damages to Eld. Any damages incurred by Eld as a result of the failure of the Operating Party to timely provide effluent as agreed shall be compensated by the Operating Party according to their level of responsibility.
- 7.4 **Quality of Effluent:** The quality of the effluent shall be maintained by the Operating Party so that the effluent will meet the requirements of the Idaho Department of Environmental Quality (DEQ) for 'secondary treatment' as defined in 40 CFR 133. Further, the effluent will have little detectable odor when applied to the land. Any damages incurred by Eld as a result of the failure of the Operating Party to provide effluent of 'secondary treatment' quality as agreed shall be compensated by the Operating Party according to their level of responsibility.
- 7.5 **Reliance by District and City:** The District and the City depend in part upon Eld continuing to receive effluent in order to empty their sewer lagoons annually. Accordingly, failure on the part of Eld to accept the effluent shall be remedied expeditiously in order that the District and the City will be able to empty the lagoons by the end of each irrigation season.

- 7.6 **Ownership and Maintenance of Equipment for Application System:** The District owns, and shall have the duty and obligation to maintain and repair all irrigation and other application equipment that are located above ground. However, Eld shall own and have the duty and obligation to maintain and repair all irrigation or other application equipment that are located below ground (e.g. buried irrigation lines and valves). In sum, ownership of irrigation and other application equipment shall be decided based upon whether the equipment is located above or below ground.
- 7.7 **Effluent Application Re-use Permits:** This Agreement authorizes the District to apply for and obtain such permits as DEQ may require for the land application of the treated effluent upon the Eld Land.

SECTION 8 GENERAL PROVISIONS

- 8.1 **Inure to the Benefit:** This Agreement shall be binding upon, and shall inure to the benefit of the Parties, their heirs, successors, and assigns.
- 8.2 **No Partnership:** Nothing in this Agreement shall be deemed or construed to constitute or create between the parties a partnership, joint venture or agency.
- 8.3 **Choice of Law:** This Agreement shall be governed and interpreted by the laws of the State of Idaho.
- 8.4 **Assignability:** The rights of Eld to receive effluent pursuant to this Agreement may be assigned, at the sole discretion of Eld, to a third-party willing to accept the effluent from the District and the City in quantities substantially similar to the quantity Eld is capable of receiving, so long as the District or the City do not incur costs associated with the assignment, the assignment doesn't cause an unreasonable delay in the application of effluent, and the assignment doesn't result in the violation of any DEQ effluent land application requirements or permits. Any such assignment must first be approved in writing by the District, which approval shall not be unreasonably withheld.
- 8.5 **Severability:** Should any term or provision of this Agreement, or the application thereof to any person, parties, or circumstances, for any reason be declared illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement, and this Agreement shall be construed and enforced as if such illegal or invalid provision had not been contained herein.
- 8.6 **Captions:** The subject headings of the sections and subsections of this Agreement are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions.
- 8.7 **Mediation:** If a dispute between the parties arises out of or relates to this Agreement or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree to first attempt in good faith to settle the dispute by mediation under the Commercial Mediation Rules of the American Arbitration Association without resorting to arbitration,

litigation, or some other dispute resolution process. The Parties shall share equally the mediator's fees and expenses.

- 8.8 Attorney's Fees:** In the event that any dispute cannot be settled by negotiation or mediation, as set forth above, and it becomes necessary to resort to arbitration, litigation, or some other dispute resolution, then the prevailing party in such dispute shall be entitled to collect its attorney's fees and costs incurred, including attorney's fees and costs incurred prior to the filing of mediation, arbitration, and/or litigation and on appeal.

IN WITNESS WHEREOF, the undersigned Parties have by action and/or authority of their governing Board and/or organization caused this Agreement to be executed, and made it effective as hereinabove provided, this ____ day of _____, 2020.

DATED AND SIGNED this ____ day of _____, 2020.

**NORTH LAKE RECREATIONAL SEWER &
WATER DISTRICT**

By:

ATTEST:

DATED AND SIGNED this ____ day of _____, 2020.

CITY OF DONNELLY

By:

ATTEST:

DATED AND SIGNED this ____ day of _____, 2020.

ELD FAMILY COMPANY, LLC

By: _____

STATE OF IDAHO)
) ss.
County of _____)

The undersigned, a notary public, does hereby certify that on this ____ day of _____, 20____, personally appeared before me _____ and _____, the _____ and _____ of NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT who, being by me first duly sworn, declared that they signed the foregoing document on behalf of North Lake Recreational Sewer & Water District, were authorized to do so, and that the statements therein contained are true.

(SEAL)

Notary Public for Idaho
My Commission Expires: _____

STATE OF IDAHO)
) ss.
County of _____)

The undersigned, a notary public, does hereby certify that on this ____ day of _____, 20____, personally appeared before me _____ and _____, the _____ and _____ of the CITY OF DONNELLY who, being by me first duly sworn, declared that they signed the foregoing document on behalf of the City of Donnelly, were authorized to do so, and that the statements therein contained are true.

(SEAL)

Notary Public for Idaho
My Commission Expires: _____

STATE OF IDAHO)
) ss.
County of _____)

The undersigned, a notary public, does hereby certify that on this ____ day of _____, 20____, personally appeared before me _____, the _____ of ELD FAMILY COMPANY, LLC who, being by me first duly sworn, declared that he signed the foregoing document on behalf of Eld Family Company, LLC, was authorized to do so, and that the statements therein contained are true.

(SEAL)

Notary Public for Idaho
My Commission Expires: _____

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-28

Meeting Date 07/20/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Fiscal Year 2020/2021 Proposed Budget Approval</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:			
FUNDING SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Review FY20/21 budget

RECOMMENDED ACTION:

Approve proposed FY20/21 Budget

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

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CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

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10 GENERAL

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
31000 Taxes										
31010 Taxes - Current Year	84,486	90,144	69,232	82,381	109,981	75%	124,380		124,380	113%
31200 Franchise Fees	5,593	6,182	6,241	7,530	7,650	98%	8,200		8,200	107%
31300 Taxes - Previous Year		7,821	33,391	5,245	7,250	72%	6,800		6,800	94%
31310 Taxes - P/I	2,130	2,819	1,511	1,367	1,100	124%	1,600		1,600	145%
Group:	92,209	106,966	110,375	96,523	125,981	77%	140,980	0	140,980	111%
32000 Vendor Licenses/Permits										
32000 Vendor Licenses/Permits	25	1,435	1,655	326	800	41%	600		600	75%
32100 Business License	1,550	1,119	2,019	744	1,400	53%	1,400		1,400	100%
32110 Beer/Wine/Alcohol Permits	950	1,100	1,025	1,521	1,100	138%	1,500		1,500	136%
32160 Catering Permits	20	20	60		60	0%	60		60	100%
32161 Community Center Rental	765	810	580	390	800	49%	600		600	75%
32210 Building Permits	15,624	2,480	1,985	2,392	2,325	103%	2,400		2,400	103%
32220 Dog Licenses	115	195	60	105	120	88%	80		80	67%
32230 Sign Permit	215	440	380	770	520	148%	700		700	135%
Group:	19,264	7,599	7,764	6,248	7,125	88%	7,340	0	7,340	103%
33000 Intergovernmental Revenue										
33100 Grant Revenue	1,200	21,257	76,300	30,000	65,000	46%	30,000		30,000	46%
33411 Sales Tax Revenue Sharing	8,335	9,330	12,250	9,605	10,786	89%	16,076		16,076	149%
33412 County Revenue Sharing	8,434	4,289	2,343		4,626	0%			0	0%
33413 Property Tax Replacement	-2,276	2,276	2,276	1,138	2,312	49%	2,276		2,276	98%
33420 Highway User Revenue	6,833	7,068	7,301	7,836	7,109	110%	8,417		8,417	118%
33430 Liquor Apportionment	39,552	40,362	42,145	35,800	40,465	88%	44,750		44,750	111%
33800 Airport Revenue	897	897	903	1,919	900	213%	2,900		2,900	322%
Group:	62,975	85,479	143,518	86,298	131,198	66%	104,419	0	104,419	79%

CITY OF DONNELLY
Revenue Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

10 GENERAL

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
34000 Charges for Services										
34110 Development	853	110				0 0%			0	0%
34510 Parks/Rec - Huckleberry	4,108	5,403	5,662		2,600	0%			0	0%
34511 Parks/Rec - Tennis Court	1,031	50	275	235	100	235%	250		250	250%
34512 Parks/Rec - Day Use Boat	2,335	2,497	2,863	2,297	2,000	115%	2,500		2,500	125%
34513 Parks/Rec - Day Use	785	920	1,215	1,645	850	194%	1,000		1,000	118%
34514 Parks/Rec - Overnight	5,030	4,704	6,232	4,843	3,500	138%	3,500		3,500	100%
34515 Parks/Rec - Pavillion	150	100	75	100	250	40%	100		100	40%
Group:	14,292	13,784	16,322	9,120	9,300	98%	7,350	0	7,350	79%
36000 MISCELLANEOUS										
36100 Interest Income	592	1,363	1,023	861	1,000	86%	1,000		1,000	100%
36210 Rental Depot Ctr	33,850	36,950	39,125	32,050	43,500	74%	44,850		44,850	103%
36220 Rental Late fees	225	125	75	50	300	17%	150		150	50%
36601 Local Option Tax	8,698	9,053	11,746		9,107	0%	10,800		10,800	119%
Group:	43,365	47,491	51,969	32,961	53,907	61%	56,800	0	56,800	105%
38000 Other Income										
38000 Other Income				12,785	0	***%			0	0%
38370 Land Lease	510	660	5,225	6,575	12,670	52%	12,000		12,000	95%
38900 Miscellaneous Income	20,336	13,463	11,399	1,990	5,000	40%	2,500		2,500	50%
38990 Lease Proceeds	22,020				0	0%			0	0%
38999 Cash Carryover		89,804	58,114		111,494	0%	133,639		133,639	120%
Group:	42,866	103,927	74,738	21,350	129,164	17%	148,139	0	148,139	114%
Fund:	274,971	365,246	404,686	252,500	456,675	55%	465,028	0	465,028	101%

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15 LOT FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget 19-20	Rec. 19-20	Budget 20-21	Change 20-21	Budget 20-21	Budget 20-21
31000 Taxes										
31110 Local Option Tax:1%	57,090	54,932	68,997	52,366	69,750	75%	75,500		75,500	108%
31120 Local Option Tax:3%	15,397	20,509	29,161	29,117	15,250	191%	17,500		17,500	115%
Group:	72,487	75,441	98,158	81,483	85,000	96%	93,000	0	93,000	109%
36000 MISCELLANEOUS										
36100 Interest Income	582	1,290	2,693	1,107	1,500	74%			0	0%
Group:	582	1,290	2,693	1,107	1,500	74%	0	0	0	0%
38000 Other Income										
38900 Miscellaneous Income			20		0	0%			0	0%
38999 Cash Carryover		91,003	95,641		0	0%			0	0%
Group:		91,003	95,661		0	0%	0	0	0	0%
Fund:	73,069	167,734	196,512	82,590	86,500	95%	93,000	0	93,000	107%

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21 LIBRARY

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
34000 Charges for Services										
34346 Late Fees	103	64			0	0%			0	0%
34520 Membership Dues	1,040	990			0	0%			0	0%
34522 Grant Income	26,250	-50,000			0	0%			0	0%
Group:	27,393	-48,946			0	0%	0	0	0	0%
36000 MISCELLANEOUS										
36410 DPS:Friends	3,014				0	0%			0	0%
36420 DPS:Individ, Business	1,613	158			0	0%			0	0%
36510 Computer Use	42	12			0	0%			0	0%
36511 Copies and Fax Income	44	132			0	0%			0	0%
36512 Paperback Sales	58	68			0	0%			0	0%
36513 Printer Use	30	4			0	0%			0	0%
Group:	4,801	374			0	0%	0	0	0	0%
38000 Other Income										
38999 Cash Carryover		14,796			0	0%			0	0%
Group:		14,796			0	0%	0	0	0	0%
Fund:	32,194	-33,776			0	0%	0	0	0	0%

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51 WATER

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget 19-20	Rec. 19-20	Budget 20-21	Change 20-21	Budget 20-21	Budget 20-21
33000 Intergovernmental Revenue										
33100 Grant Revenue	30,272	978				0 0%			0	0%
Group:	30,272	978				0 0%	0	0	0	0%
34000 Charges for Services										
34340 Water User Fees-Base	59,903	67,331	70,086	55,583	67,725	82%	67,725		67,725	100%
34341 Water User Fees-Usage	22,774	21,165	23,957	15,330	19,200	80%	15,000		15,000	78%
34342 Water User Fees -	100	11			0	0%			0	0%
34343 Water Re-Connect Fee	150	350	150	14,964	300	***%	500		500	167%
34345 Improvement Fund-Revenue	11,578	13,785	14,142	10,695	12,350	87%	12,350		12,350	100%
34346 Late Fees	933	985	1,325	580	1,100	53%	700		700	64%
34347 Water - New Connection	82,475	-2,774			4,200	0%	4,200		4,200	100%
34348 Water Deposits	450	850	650	-100	0	***%	300		300	*****%
34400 Garbage Collection	7,013	7,670	10,390	9,650	13,260	73%	13,260		13,260	100%
Group:	185,376	109,373	120,700	106,702	118,135	90%	114,035	0	114,035	96%
36000 MISCELLANEOUS										
36100 Interest Income	377	894	1,963	1,231	1,500	82%	1,450		1,450	97%
Group:	377	894	1,963	1,231	1,500	82%	1,450	0	1,450	96%
38000 Other Income										
38900 Miscellaneous Income		24,390	20	70	0	***%	50		50	*****%
38999 Cash Carryover		76,341	91,302		53,413	0%	67,494		67,494	126%
Group:		100,731	91,322	70	53,413	0%	67,544	0	67,544	126%
Fund:	216,025	211,976	213,985	108,003	173,048	62%	183,029	0	183,029	105%

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Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
34000 Charges for Services										
34310 Sewer User Fees-Base	63,807	84,126	88,621	67,487	89,280	76%	73,200		73,200	82%
34311 Sewer User Fees-Usage	1,211	8			0	0%			0	0%
34315 RV Dump	1,200	1,225	1,317	1,605	1,400	115%	1,100		1,100	79%
34345 Improvement Fund-Revenue	11,818	14,025	14,382	10,855	14,400	75%	12,300		12,300	85%
Group:	78,036	99,384	104,320	79,947	105,080	76%	86,600	0	86,600	82%
36000 MISCELLANEOUS										
36100 Interest Income	428	997	2,138	1,333	1,500	89%	1,500		1,500	100%
Group:	428	997	2,138	1,333	1,500	89%	1,500	0	1,500	100%
38000 Other Income										
38360 NLRSD	750	750	11		750	0%	750		750	100%
38900 Miscellaneous Income		2,980			0	0%			0	0%
38999 Cash Carryover		59,640	69,986		12,454	0%	23,680		23,680	190%
Group:	750	63,370	69,997		13,204	0%	24,430	0	24,430	185%
Fund:	79,214	163,751	176,455	81,280	119,784	68%	112,530	0	112,530	93%

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
33000 Intergovernmental Revenue										
33100 Grant Revenue		216,264	228,490	719,720	525,000	137%	546,400		546,400	104%
33120 Bond Anticipation Note				-203,681		0 ***%			0	0%
33125 Bond Anticipante Note		1,932	609		1,200	0%	616		616	51%
Group:		218,196	229,099	516,039	526,200	98%	547,016	0	547,016	103%
36000 MISCELLANEOUS										
36100 Interest Income			5,499	832	4,000	21%	2,400		2,400	60%
Group:			5,499	832	4,000	21%	2,400	0	2,400	60%
Fund:		218,196	234,598	516,871	530,200	97%	549,416	0	549,416	103%
Grand Total:	675,473	1,093,127	1,226,236	1,041,244	1,366,207		1,403,003	0	1,403,003	

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10 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
41010 Personnel											
110 Office Wages		32,619	31,897	37,914	23,116	37,941	61%	39,838		39,838	105%
111 Council Wages		8,352	8,436	9,555	7,800	9,360	83%	9,360		9,360	100%
112 Mayor Wages		2,784	2,872	3,120	2,600	3,120	83%	3,120		3,120	100%
210 Health		3,802	3,916	5,601	2,603	9,000	29%	9,450		9,450	105%
211 Vision				32	-248	295	-84%	306		306	104%
220 Social Security/Medicare		3,367	3,305	3,895	2,564	3,755	68%	3,943		3,943	105%
230 PERSI		5,029	4,900	5,459	3,709	5,860	63%	6,194		6,194	106%
250 Unemployment Insurance		335	237	255	255	279	91%	293		293	105%
260 Workers Compensation		3,206	92	74		127	0%	133		133	105%
290 Dental		297	265	290	345	665	52%	698		698	105%
Account:		59,791	55,920	66,195	42,744	70,402	61%	73,335	0	73,335	104%
41100 Administration											
310 Audit & Accounting Servic		3,463	3,600	3,978	4,076	4,076	100%	4,225		4,225	104%
320 Attorney/Legal Fees		4,014	4,273	6,282	4,237	8,000	53%	8,000		8,000	100%
321 Economic Development					2,000	2,000	100%	2,000		2,000	100%
330 Contract - Planning & Zon		2,274	1,500	660	765	3,600	21%	4,000		4,000	111%
340 Contract Labor			50	21,650	30,616	15,000	204%	15,000		15,000	100%
341 Pass Thru Charges		-157	-3,387		5,773	0	***%	4,700		4,700	*****%
414 Solid Waste Collection		28	117	57	26	0	***%	100		100	*****%
416 Electric & Gas		2,028	2,028	2,428	2,166	4,500	48%	3,200		3,200	71%
431 City Hall Repair & Maint		4,450	2,222	1,983	452	3,700	12%	2,800		2,800	76%
436 Cell Phone Mayor/Maintena		408	501	200		1,500	0%	1,500		1,500	100%
437 Telephone, Telecommunicat		1,786	1,547	1,314	979	1,600	61%	1,350		1,350	84%
456 Signs						0	0%	1,000		1,000	*****%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
510	Insurance - Liability	3,362	3,486	4,114	4,742	4,742	100%	4,884		4,884	103%
520	Dues & Fees	671	616	1,182		1,000	0%	1,000		1,000	100%
530	Publications- Newspaper	632	1,691	1,227	77	900	9%	900		900	100%
550	Travel Reimbursed	686		1,221		1,500	0%	900		900	60%
551	Training & Educationa	365	175	890	99	1,500	7%	1,200		1,200	80%
552	Meals & Entertainment	14	16		26	250	10%	300		300	120%
605	Office Supplies	2,834	2,049	3,641	1,740	2,500	70%	2,000		2,000	80%
610	Misc. Office Expense	1,000		20		0	0%			0	0%
611	Copier Maintenance	144	272	445	433	500	87%	500		500	100%
612	Copier Lease	1,254	912			0	0%			0	0%
613	IT - Computer	170	404	95		500	0%	500		500	100%
614	Postage	640	595	745	571	700	82%	650		650	93%
615	Grant Writing	645	835	2,638		3,000	0%	3,000		3,000	100%
620	Software - New	1,000	1,015	1,204	982	2,000	49%	2,000		2,000	100%
621	Software Maintenance Fees	3,032	2,375	4,145	4,676	4,500	104%	5,200		5,200	116%
700	Capital Improvements					0	0%	4,000		4,000	*****%
720	Contingency Expense		2,700			0	0%			0	0%
920	Community Garden	147	142	344		0	0%			0	0%
930	Reconciliation Discrepanc	2	1	2	-34	0	***%	10		10	*****%
970	Grant Expense		278			0	0%	500		500	*****%
	Account:	34,892	30,013	60,465	64,402	67,568	95%	75,419	0	75,419	112%
42000	Public Safety										
456	Signs					0	0%	500		500	*****%
900	Public Safety	2,878	47	3,572		3,000	0%	2,500		2,500	83%
	Account:	2,878	47	3,572		3,000	0%	3,000	0	3,000	100%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
43010 Roads and Streets											
116 Roads & Street Wages		28,730	34,285	27,096	13,671	29,718	46%	31,204		31,204	105%
118 Snow Removal Wages		12,757	9,101	21,317	13,060	12,454	105%	14,944		14,944	120%
210 Health		6,903	6,531	8,143	3,261	7,626	43%	8,007		8,007	105%
220 Social Security/Medicare		3,154	3,312	3,704	2,045	3,227	63%	3,388		3,388	105%
230 PERSI		4,696	4,911	5,485	2,529	5,200	49%	5,590		5,590	108%
250 Unemployment Insurance		496	402	676	460	700	66%	735		735	105%
260 Workers Compensation		1,635	1,054	416		1,192	0%	1,251		1,251	105%
290 Dental		542	442	535	204	554	37%	582		582	105%
340 Contract Labor			340	472		1,000	0%	1,000		1,000	100%
416 Electric & Gas		3,663	3,266	3,579	1,981	4,500	44%	4,000		4,000	89%
429 Snow Removal Maintenance			4,043	6,023	9,416	17,500	54%	10,000		10,000	57%
430 Road & Street Maintenance		3,760	5,104	6,117	3,228	8,000	40%	7,200		7,200	90%
432 Building Repairs & Mainte				647	81	5,000	2%	3,500		3,500	70%
434 Equip. Maintainance		23,610	2,823	840	1,697	3,100	55%	6,500		6,500	210%
435 Equipment Lease Payment		7,931	14,076	14,154	7,931	14,077	56%	15,000		15,000	107%
454 Street Scape		218	1,775	717	724	2,000	36%	2,000		2,000	100%
455 Sidewalk, Curb, Gutter Ma						6,500	0%	3,000		3,000	46%
456 Signs						0	0%	500		500	*****%
460 Small Tools, Equipmen		534	1,938	1,738	88	2,500	4%	2,500		2,500	100%
461 Shop Misc Supplies		71	431	405	178	500	36%	500		500	100%
470 Dust Abatement		5,000	12,300	9,063		14,000	0%	7,000		7,000	50%
481 Fuel Gas		904	922	1,512	1,041	1,000	104%	1,600		1,600	160%
482 Diesel - Winter		1,786	1,271	3,565	1,467	4,000	37%	3,200		3,200	80%
483 Diesel - Summer		236	569	735	723	1,000	72%	1,200		1,200	120%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
520	Dues & Fees	86	89			100	0%	100		100	100%
530	Publications- Newspaper	68	74			150	0%	100		100	67%
553	Clothing Reimbursement	100	215	228		500	0%	500		500	100%
700	Capital Improvements	17,114	14,248	7,923	4,524	17,500	26%	17,500		17,500	100%
900	Public Safety					0	0%	3,600		3,600	*****%
970	Grant Expense				71,570	75,300	95%	30,000		30,000	40%
	Account:	123,994	123,522	125,090	139,879	238,898	59%	186,201	0	186,201	78%
43400	Water System										
520	Dues & Fees				25	0	***%			0	0%
	Account:				25	0	***%	0	0	0	0%
44100	Parks and Recreation										
117	Park & Rec Wages	10,652	11,880	12,396	4,567	22,620	20%	15,310		15,310	68%
119	Airport Maint Wages	449	2,877	1,594	713	3,600	20%	2,100		2,100	58%
210	Health	1,839	2,477	2,379	700	3,960	18%	3,158		3,158	80%
220	Social Security/Medicare	845	1,128	1,070	404	1,731	23%	1,121		1,121	65%
230	PERSI	1,257	1,671	1,582	450	2,701	17%	1,870		1,870	69%
250	Unemployment Insurance	137	119	309	889	172	517%	452		452	263%
260	Workers Compensation		119	278		916	0%	430		430	47%
290	Dental	143	168	156	44	297	15%	256		256	86%
438	City Park Improvements	10,500		111		11,000	0%	14,000		14,000	127%
450	Racquet Court Maintenance	25		175	14	2,000	1%	3,500		3,500	175%
451	Campground/Boatdock Maint	3,244	1,462	6,756	3,745	6,500	58%	5,000		5,000	77%
452	City Park Maintenance	400	630	662	127	1,000	13%	1,000		1,000	100%
453	Rest Area/Kiosk Maintenanc	50	40	617		900	0%	500		500	56%
456	Signs					0	0%	600		600	*****%

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
460	Small Tools, Equipmen			1,830	320	2,000	16%	2,000		2,000	100%
700	Capital Improvements		24,672		105,910	85,000	125%	85,000		85,000	100%
900	Public Safety			140	299	3,000	10%	2,500		2,500	83%
921	Huckleberry Trot Exp	1,263	2,476	4,901		2,500	0%			0	0%
925	Aiport Maintenance	60	510	6,400	3,495	1,000	350%	3,500		3,500	350%
Account:		30,864	50,229	41,356	121,677	150,897	81%	142,297	0	142,297	94%
44300 Depot											
414	Solid Waste Collection	1,802	1,275	857	402	1,600	25%	1,600		1,600	100%
415	Water and Sewer	3,840	4,020	3,750	3,101	4,100	76%	4,100		4,100	100%
416	Electric & Gas			125		200	0%	300		300	150%
432	Building Repairs & Mainte	77,977	5,724	501	127	2,000	6%	2,000		2,000	100%
700	Capital Improvements					0	0%	4,000		4,000	*****%
720	Contingency Expense	3,219				0	0%			0	0%
960	Solid Waste Transfer Site	255	255	255		500	0%	500		500	100%
Account:		87,093	11,274	5,488	3,630	8,400	43%	12,500	0	12,500	149%
50000 Transfers In/Out											
999	Transfers In/Out				-118,898	0	***%			0	0%
Account:					-118,898	0	***%	0	0	0	0%
Fund:		339,512	271,005	302,166	253,459	539,165	47%	492,752	0	492,752	91%

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21 LIBRARY

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
<hr/>											
41010 Personnel											
113 Library Wages		7,442	7,312			0	0%			0	0%
220 Social Security/Medicare		576	571			0	0%			0	0%
230 PERSI		521				0	0%			0	0%
250 Unemployment Insurance		96	73			0	0%			0	0%
260 Workers Compensation		40	21			0	0%			0	0%
Account:		8,675	7,977			0	***%	0	0	0	0%
41100 Administration											
320 Attorney/Legal Fees			540			0	0%			0	0%
415 Water and Sewer		830	687			0	0%			0	0%
416 Electric & Gas		1,544	1,077			0	0%			0	0%
417 Internet		840	574			0	0%			0	0%
420 Supplies		277	276			0	0%			0	0%
432 Building Repairs & Mainte		3,868	3,664			0	0%			0	0%
437 Telephone, Telecommunicat		470	325			0	0%			0	0%
520 Dues & Fees		35				0	0%			0	0%
530 Publications- Newspaper			55			0	0%			0	0%
540 Books, Subscriptions, Ref		53	147			0	0%			0	0%
605 Office Supplies		402	226			0	0%			0	0%
621 Software Maintenance Fees		1,419	153			0	0%			0	0%
Account:		9,738	7,724			0	***%	0	0	0	0%
Fund:		18,413	15,701			0	0%	0	0	0	0%

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51 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
<hr/>											
41010 Personnel											
110 Office Wages		13,964	15,861	17,959	10,669	17,511	61%	18,387		18,387	105%
111 Council Wages		3,600	4,170	4,410	3,600	4,320	83%	4,320		4,320	100%
112 Mayor Wages		1,200	1,420	1,440	1,200	1,440	83%	1,440		1,440	100%
115 Water & Sewer Wages		23,586	15,859	14,798	17,095	15,730	109%	18,317		18,317	116%
210 Health		5,445	4,438	3,880	4,094	7,010	58%	7,361		7,361	105%
220 Social Security/Medicare		3,190	2,862	2,947	2,491	2,911	86%	3,057		3,057	105%
230 PERSI		5,659	1,758	4,742	3,012	4,542	66%	4,883		4,883	108%
250 Unemployment Insurance		421	270	298	824	249	331%	382		382	153%
260 Workers Compensation		800	254	87		641	0%	673		673	105%
290 Dental		425	300	255	256	483	53%	507		507	105%
Account:		58,290	47,192	50,816	43,241	54,837	79%	59,327	0	59,327	108%
<hr/>											
41100 Administration											
310 Audit & Accounting Servic		1,493	1,800	1,836	1,881	2,195	86%	1,950		1,950	89%
320 Attorney/Legal Fees		2,558	1,590			2,000	0%	2,000		2,000	100%
341 Pass Thru Charges		2,896	125			0	0%			0	0%
351 Maintenance Contractor				1,655	3,375	2,000	169%	2,000		2,000	100%
360 Water Operator		3,250	2,750	2,968	125	4,500	3%	4,750		4,750	106%
414 Solid Waste Collection		6,164	7,063	11,386	8,472	13,260	64%	13,000		13,000	98%
416 Electric & Gas		4,959	4,958	7,040	4,300	7,392	58%	7,000		7,000	95%
435 Equipment Lease Payment		534	909	697	3,419	6,492	53%	6,492		6,492	100%
436 Cell Phone Mayor/Maintena		173		240		240	0%	240		240	100%
437 Telephone, Telecommunicat		817	750	678	833	820	102%	950		950	116%
481 Fuel Gas		364	444	266		500	0%	500		500	100%
510 Insurance - Liability		1,449	1,739	1,899	2,189	2,554	86%	2,682		2,682	105%

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51 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
520	Dues & Fees	1,516	410	1,161	839	1,300	65%	1,300		1,300	100%
530	Publications- Newspaper	397	554	392		575	0%	450		450	78%
550	Travel Reimbursed	550	306	541	386	900	43%	750		750	83%
551	Training & Educationa	693	385	780	325	1,000	33%	750		750	75%
590	Late Fee			5		0	0%			0	0%
605	Office Supplies	566	13	1,039	1,066	1,000	107%	1,000		1,000	100%
611	Copier Maintenance	62	127	216	187	280	67%	280		280	100%
612	Copier Lease	627	456			0	0%			0	0%
614	Postage	285	384	289		525	0%	475		475	90%
615	Grant Writing	7,000	2,000			1,000	0%	2,000		2,000	200%
620	Software - New	726		22	25	250	10%	250		250	100%
621	Software Maintenance Fees	3,268	3,587	5,353	2,158	4,950	44%	3,500		3,500	71%
720	Contingency Expense		1,350			0	0%			0	0%
810	Bond Payments	4,622	4,343	4,200	4,620	4,820	96%	5,200		5,200	108%
910	Depreciation		31,190			31,190	0%	28,933		28,933	93%
970	Grant Expense	31,883				0	0%			0	0%
	Account:	76,852	67,233	42,663	34,200	89,743	38%	86,452	0	86,452	96%
42000	Public Safety										
900	Public Safety	100	100	100		125	0%	125		125	100%
	Account:	100	100	100		125	0%	125	0	125	100%
43400	Water System										
433	Repairs & Maint to Water	6,521		1,338	10,272	7,500	137%	9,500		9,500	127%
434	Equip. Maintainance			556	750	1,000	75%	1,500		1,500	150%
462	Chemicals	2,098	2,235	1,767	1,446	5,500	26%	5,500		5,500	100%
463	Small tools and supplies	4,330	14,155	5,989	3,406	7,825	44%	7,825		7,825	100%

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51 WATER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
560	Tests	582	1,246	2,893	4,591	1,518	302%	5,000		5,000	329%
700	Capital Improvements	9,950				0	0%			0	0%
710	Meter Equipment Purchased	5,241		1,118	8,679	5,000	174%	7,800		7,800	156%
	Account:	28,722	17,636	13,661	29,144	28,343	103%	37,125	0	37,125	131%
49999	Depreciation Expense										
910	Depreciation			28,933		0	0%			0	0%
	Account:			28,933		0	***%	0	0	0	0%
	Fund:	163,964	132,161	136,173	106,585	173,048	62%	183,029	0	183,029	106%

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52 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
41010 Personnel											
110 Office Wages		9,468	5,295	2,926	1,776	2,919	61%	3,065		3,065	105%
111 Council Wages		2,448	1,494	735	600	720	83%	720		720	100%
112 Mayor Wages		816	508	240	200	240	83%	240		240	100%
115 Water & Sewer Wages		1,864	1,022	493	203	3,432	6%	500		500	15%
210 Health		1,433	834	340	366	1,690	22%	735		735	43%
220 Social Security/Medicare		1,135	655	343	213	735	29%	685		685	93%
230 PERSI		1,988	140	671	309	1,149	27%	772		772	67%
250 Unemployment Insurance		122	52	25	126	47	268%	165		165	351%
260 Workers Compensation		100	47	11		116	0%	85		85	73%
290 Dental		112	56	22	23	160	14%	100		100	63%
Account:		19,486	10,103	5,806	3,816	11,208	34%	7,067	0	7,067	63%
41100 Administration											
310 Audit & Accounting Service		1,014	600	306	314	314	100%	325		325	104%
320 Attorney/Legal Fees		4,159	232			1,000	0%	1,000		1,000	100%
340 Contract Labor				2,174		3,200	0%	1,000		1,000	31%
416 Electric & Gas		672	576	206	92	535	17%	450		450	84%
435 Equipment Lease Payment		363	445	323	2,325	3,348	69%	3,348		3,348	100%
436 Cell Phone Mayor/Maintena		123				0	0%			0	0%
437 Telephone, Telecommunicat		437	280	107	75	128	59%	135		135	105%
481 Fuel Gas		226	147	44		78	0%	100		100	128%
510 Insurance - Liability		985	571	316	365	365	100%	376		376	103%
520 Dues & Fees		5		7		30	0%	30		30	100%
530 Publications- Newspaper		13	130	42		100	0%	100		100	100%
541 Monthly Service Agreement		38,400	59,200	52,800	43,200	57,600	75%	57,600		57,600	100%

10:02:41

CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

Report ID: B240

52 SEWER

					Current	%	Prelim.	Budget	Final	% Old	
Account	Object	Actuals			Budget	Exp.	Budget	Budget	Budget	Budget	
		16-17	17-18	18-19	19-20	19-20	19-20	20-21	Changes	20-21	20-21
605	Office Supplies	190	9	172	42	250	17%	100		100	40%
611	Copier Maintenance	42	63	37	31	85	36%	75		75	88%
612	Copier Lease	209	152			0	0%			0	0%
614	Postage	170	103	33		80	0%	80		80	100%
620	Software - New	200		4	4	125	3%	100		100	80%
621	Software Maintenance Fees	690	535	1,136	360	997	36%	847		847	85%
720	Contingency Expense		450			0	0%			0	0%
810	Bond Payments	4,402	4,095	3,958	4,362	4,682	93%	5,200		5,200	111%
910	Depreciation		35,659			35,659	0%	34,597		34,597	97%
	Account:	52,300	103,247	61,665	51,170	108,576	47%	105,463	0	105,463	97%
49999	Depreciation Expense										
910	Depreciation			34,597		0	0%			0	0%
	Account:			34,597		0	***%	0	0	0	0%
	Fund:	71,786	113,350	102,068	54,986	119,784	46%	112,530	0	112,530	94%
											%

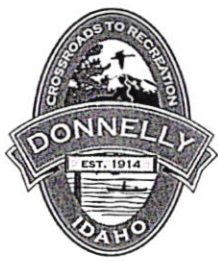
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CITY OF DONNELLY
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
						19-20	19-20	20-21	20-21	20-21	20-21
41010 Personnel											
115 Water & Sewer Wages			234			0	0%			0	0%
290 Dental			3			0	0%			0	0%
Account:			237			0	***%	0	0	0	0%
41100 Administration											
354 Grant Administrator					9,000	0	***%			0	0%
530 Publications- Newspaper			178			0	0%			0	0%
614 Postage			4			0	0%			0	0%
Account:			182		9,000	0	***%	0	0	0	0%
43400 Water System											
355 Additional Services					16,227	0	***%			0	0%
357 Engineering - Bidding & N			-1		8,167	0	***%			0	0%
358 Water System Construction					652,606	530,200	123%	549,416		549,416	104%
359 Soft Costs Misc.			-1			0	0%			0	0%
Account:			-2		677,000	530,200	128%	549,416	0	549,416	104%
50000 Transfers In/Out											
999 Transfers In/Out			623,443			0	0%			0	0%
Account:			623,443			0	***%	0	0	0	0%
Fund:			419	623,441	686,000	530,200	129%	549,416	0	549,416	104%
											%
Grand Total:		661,537	619,729	1,210,709	1,259,443	1,448,697		1,430,727	0	1,430,727	



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: July 15, 2020

Utility Billings: As of Wednesday, July 15, 2020 there is \$2,743.59- (15) past due 30 days or more/\$2,322.53- (2) shut off, in water billings.

Local Option Tax: LOT receipts for June were \$9,663.99

Airport: Maintenance/Mowing

Clerk: Valley Soil & Water Conservation District-Watershed Improvement Project

Donnelly Depot Center:

Parks & Recreation: Campground Host Grant

Road & Streets: Routine maintenance
Parking issues West Roseberry/Northwest Passage

Water: Water System Improvement Phase II
Source Water Protection Grant
Shut Off Notices

Planning & Zoning: Meeting held on the July 6, 2020 discussion on Short-Term Rentals and Draft Transportation Plan

Office Closures:

Upcoming Meeting Dates:
Planning & Zoning, Monday, August 3, 2020