



AGENDA
Donnelly City Council
Monday, September 21, 2020 at 6:00pm
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – August 17, 2020

Vouchers – August 13, 2020 thru September 16, 2020

Treasurer Report – August 2020

Payroll Summary – August 27, 2020, September 5, 2020, and September 10, 2020

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEMS:

West Central Mountains Economic Development Council-Andrew Mentzer

Short Term Rental Ordinance

BUSINESS AGENDA: (Action Items)

AB 20-35 Stibnite Letter of Support

AB 20-36 Donnelly Public Library use of City Property-Friends of Donnelly Library

AB 20-37 Transportation Plan

AB 20-38 Designation of Lori Clemens-Fair Housing Resource Person

AB 20-39 Designation of Lori Clemens-504/ADA Coordinator

EXECUTIVE SESSION:

Executive Session per Idaho Code 74-206 (1) (c) To acquire an interest in real property not owned by a public agency.

STAFF REPORTS:

ADJOURNMENT:

NEXT MEETING DATE:

Monday, October 19, 2020

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

City Council Meeting on Monday, August 17, 2020 at 5:30p.m. Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 5:30 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, and City Clerk Clemens present. Councilmember Bergquist absent.

Mayor Dorris lead Pledge of Allegiance

CONSENT AGENDA

Motion by Henggeler, 2nd by Minshall to accept the consent agenda. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment

No Public Comment

DISCUSSION ITEMS

Stibnite Advisory Committee- Gene Tyler, Foundation approved grant funds-cross communities benefited.

Forest Service EIS-Gene Tyler, Draft environmental impact study from the United States Forest Service has been released. Sixty-day comment period-online or by mail (no email)

BUSINESS AGENDA: (Action Items)

AB 20-29 Memorandum of Understanding Valley County Building Department

Valley County Building Department completes the plan reviews (residential) and building inspections for the City. This agreement covers terms, procedures and fees for services provided.

Motion by Minshall, 2nd by Henggeler approve and authorize the Council and Mayor to sign Memorandum of Understanding between Valley County and City. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

AB 20-30 Memorandum of Understanding Donnelly Flyway Trail Project

Allows for Valley County Pathways to construct a single-track path from West Roseberry Road down the east side of the City Airport to Dawn Drive.

Motion by Henggeler, 2nd by Davenport to approve and authorize the Mayor to sign the Memorandum of Understanding between the Valley County Pathways and the City. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

PUBLIC HEARING FY 2020/2021 FORGONE

Acceptance of Forgone Levy in the amount of \$7,190.

Mayor Dorris opened the Public Hearing at 6:00p.m.

City Clerk Clemens presented the Forgone Levy. City is asking to recover \$7,190 in forgone.

No written comments received.

Mayor Dorris asked for public comment. No public comments.

Mayor Dorris closed the Public Hearing at 6:02p.m.

AB 20-31 FY 2020/2021 Forgone

Motion by Minshall, 2nd by Henggeler to accept Forgone in the amount of \$7,190. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

PUBLIC HEARING FY 2020/2021 BUDGET

Tentatively approved budget FY 2020/2021

Mayor Dorris opened the Public Hearing at 6:03p.m.

City Clerk Clemens presented the proposed FY 2020/2021 budget.

No written comments received.

Mayor Dorris asked for public comment. No public comments.

Mayor Dorris closed the Public Hearing at 6:05p.m.

AB 20-32 FY 2020/2021 Budget

Motion by Davenport, 2nd by Minshall to approve the FY20/21 budget. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

BUDGET ACTION ITEMS

AB 20-33 Forgone Resolution No. 2020-006

Resolution No. 2020-006 is to certify that the City will budget \$7,190 in forgone for the FY 2020/2021 to be used by the City for authorized maintenance/repairs to city streets.

Motion by Minshall, 2nd by Henggeler to adopt and authorize the Mayor to sign Resolution No. 2020-006. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

AB 20-34 Ordinance No.251-FY 2020/2021 Budget Ordinance Adoption

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902 that the proposed Ordinance No. 251 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

Motion by Minshall, 2nd by Henggeler pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be

dispensed with and that proposed Ordinance No. 251 be considered read, passed and adopted after being read by title only.

City Clerk read Ordinance No. 251 by title only into record.

Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

STAFF REPORT

Staff report was included with packet

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn next regularly scheduled meeting September 21, 2020 at 6:00 p.m. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

Adjourned at 6:41p.m.

ATTEST:

Lori Clemens, City Clerk

DRAFT

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11:47:53

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 08/13/20 to 09/16/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4932	-99645E	2 ABC STAMP, SIGNS & AWARDS	32.87					
notary stamp								
1	0544290	08/07/20 notary stamp ~ Lori	32.87			10 41100	605	10190
4952	-99636E	2 ABC STAMP, SIGNS & AWARDS	26.07					
City Address Stamp								
1	6723	08/31/20 City Address Stamp	26.07			10 41100	605	10190
Total for Vendor:			58.94					
4942	13761S	999999 ACCESS IDAHO	631.59					
Return Bill Back-Disputed								
1	2109014	07/31/20 Return Bill Back	631.59			10 41100	341	10100
Total for Vendor:			631.59					
4934	-99643E	170 ADOBE SYSTEMS INC.	14.99					
PDF Solutions								
1	1239620456	08/08/20 August Service	14.99			10 41100	620	10190
4979	-99632E	170 ADOBE SYSTEMS INC.	14.99					
PDF Solutions								
1	1256506061	09/08/20 September Service	14.99			10 41100	620	10190
Total for Vendor:			29.98					
4948	-99640E	6 AMAZON	9.11					
Office Supplies-Water Computer Cable								
1	8521010	08/20/20 USB to Serial Port _Master Me	9.11			10 41100	605	10190
4950	-99638E	6 AMAZON	92.79					
Copy Paper / Envelopes								
1	9702613	08/26/20 Copy Paper	57.56			10 41100	605	10190
2	9702613	08/26/20 Envelopes	29.97			10 41100	605	10190
3	9702613	08/26/20 Freight	5.26			10 41100	605	10190

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4989	-99630E	6 AMAZON	363.20					
		Makita Skill Saw/Drill/Sawsall						
1	3284257	09/10/20 Tools	363.20			51 43400	463	10190
		Total for Vendor:	465.10					
4983	13798S	999999 AMERICAN LEGIONFRANK SPICKELMIRE	500.00					
		Lot Tax Award Fy2020-Contingency						
1	20-14 FY20	09/10/20 Lot Tax Award FY2020-Cont	500.00			15 41100	922	10100
		Total for Vendor:	500.00					
4936	13762S	8 ANALYTICAL LABORATORIES, INC	51.00					
		Total Coliform Bacteria						
1	73727	07/31/20 Total Coliform Bacteria	51.00			51 43400	560	10100
4963	13775S	8 ANALYTICAL LABORATORIES, INC	2,099.00					
		New well #5 -Testing						
1	74588	08/31/20 Well #5	2,099.00			51 43400	560	10100
		Total for Vendor:	2,150.00					
4939	13763S	10 ASSOCIATION OF IDAHO CITIES	125.00					
		2020 ICCTFOA Registration-virtual						
1	200007005	08/10/20 registration	125.00			10 41100	551	10100
		Total for Vendor:	125.00					
4937	13764S	14 BOISE OFFICE EQUIPMENT	50.60					
		Copier Maintenance						
1	IN2378247	08/01/20 copier maintenace - July	32.89			10 41100	611	10100
2	IN2378247	08/01/20 copier maintenace - July	15.18			51 41100	611	10100
3	IN2378247	08/01/20 copier maintenace - July	2.53			52 41100	611	10100
4964	13776S	14 BOISE OFFICE EQUIPMENT	211.66					
		Copier Maintenance						
1	IN2399279	09/01/20 copier maintenace - Aug	137.58			10 41100	611	10100
2	IN2399279	09/01/20 copier maintenace - Aug	63.50			51 41100	611	10100
3	IN2399279	09/01/20 copier maintenace - Aug	10.58			52 41100	611	10100
		Total for Vendor:	262.26					

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4959	13777S 999998	BRUCE DYRUD	141.46					
		Meal Reimbursement						
1	D&B 08/25/20	Clothing Reimbursement	141.46			10 43010	553	10100
		Total for Vendor:	141.46					
4949	-99639E 106	BUILDERS FIRSTSOURCE	21.39					
		Cable Water Master Link Computer						
1	2337450438 08/20/20	Cable	21.39			10 44100	451	10190
		Total for Vendor:	21.39					
4953	13778S 257	CASCADE HARDWARE	257.23					
		Billing						
1	2008-22025 08/04/20	Office-Batteries/packing t	27.98			10 41100	605	10100
2	misc 08/01/20	Basic Tools	135.71			10 43010	460	10100
3	2008-22074 08/06/20	Public Safety	44.97			10 42000	900	10100
4	misc 08/01/20	Parks	25.61			10 44100	460	10100
5	2008-22552 08/28/20	Water supplies	10.98			51 43400	463	10100
6	2008-22552 08/28/20	Safety Glasses	11.98			51 43400	463	10100
		Total for Vendor:	257.23					
4954	-99635E 29	CITY OF DONNELLY - WATER	376.00					
		Water Billing/Sewer-370 N. Main-249 Corbet Lane						
1	08252020 08/25/20	August	340.00			10 44300	415	10100
2	08252020 08/25/20	August-370 n. Main	36.00			10 44300	415	10100
		Total for Vendor:	376.00					
4992	-99629E 318	Critical Tool	119.90					
		Safety Jackets-Bruce/Ken						
1	7268067 09/16/20	Jackets	119.90			10 43010	553	10100
		Total for Vendor:	119.90					
4956	13779S 202	CTC BUSINESS	83.45					
		telephone						
1	09012020 09/01/20	telephone-Sept	54.25			10 41100	437	10100
2	09012020 09/01/20	telephone-Sept	25.04			51 41100	437	10100
3	09012020 09/01/20	telephone-Sept	4.16			52 41100	437	10100
		Total for Vendor:	83.45					

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4933	-99644E	305 D & B SUPPLY STORE	127.15					
2020 Clothing Reimbursement - Ken Minshall								
1	1745803243	08/09/20 Clothing Ken Minshall	127.15			10 43010	553	10190
Total for Vendor:			127.15					
4957	13780S	258 DALE'S PUMP WORKS INC	3,616.01					
Camp Host site pump and motor-								
1	4985	09/04/20 Pump/motor	3,616.01			10 44100	700	10100
Grant Reimbursement Eligible								
Total for Vendor:			3,616.01					
4938	13765S	269 DLL FINANCE LLC	10,241.61					
1	101-043416	08/04/20 skidsteer payment	6,144.97			10 43010	435	10100
2	101-043416	08/04/20 skidsteer payment	3,072.49			51 41100	435	10100
3	101-043416	08/04/20 skidsteer payment	1,024.15			52 41100	435	10100
Total for Vendor:			10,241.61					
4981	13799S	276 DONNELLY FARMERS MARKET	250.00					
FY20 Local Option tax award-contingency								
1	20-06	Con 09/10/20 lot tax award FY20-continge	250.00			15 41100	922	10100
FY19 Award - Farmers Market								
Total for Vendor:			250.00					
4982	13800S	309 DONNELLY PUBLIC LIBRARY DISTRICT	1,000.00					
LOT FY20/After-School Program-Contingency								
1	20-17	FY20 09/10/20 After-School Program FY20-	1,000.00			15 41100	922	10100
After-School Program								
Total for Vendor:			1,000.00					
4958	13781S	272 DRAKE DIVERSIFIED LLC	375.00					
Drinking Water System Operational Services								
1	768	09/01/20 Water System Services August	375.00			51 41100	351	10100
Total for Vendor:			375.00					

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4935	-99642E	306 ENABLING ELEMENTS, INC	34.00					
		Broad Band Internet Service/Pump System						
1	D163121	08/10/20 August Services	34.00			51 41100	437	10190
4980	-99631E	306 ENABLING ELEMENTS, INC	34.00					
		Broad Band Internet Service/Pump System						
1	D163557	09/10/20 September Services	34.00			51 41100	437	10190
		Total for Vendor:	68.00					
4943	13766S	999999 GESTRIN WELL DRILLING	7,928.00					
		Water Well/Campground Host						
1	2836	08/06/20 Campground Host Water Well	7,928.00			10 44100	700	10100
		Total for Vendor:	7,928.00					
4960	13782S	58 HONEY DIPPERS	2,300.00					
		porta potty for Boat Dock/Campground Covid						
1	56308	07/31/20 porta potty - covid	2,300.00			10 44100	451	10100
		Total for Vendor:	2,300.00					
4944	13767S	999999 HORIZONS' FRIENDS OF LAKE	500.00					
		FY20 LOT Award						
1	20-10	08/13/20 FY20 LOT Award	500.00			15 41100	922	10100
		Total for Vendor:	500.00					
4961	13783S	197 IDAHO DEPT OF ENVIRONMENTAL	650.00					
		Public Drinking Water System Annual Fee Assessment						
1	20210428	09/01/20 Assessed Connection	650.00			51 41100	520	10100
		Total for Vendor:	650.00					
4965	13784S	66 IDAHO POWER	794.82					
		Power Billing - August						
2	2205677988	08/18/20 City Hall / Maintenance	43.88			10 41100	416	10100
3	2205677988	08/18/20 City Hall / Maintenance	20.25			51 41100	416	10100
4	2205677988	08/18/20 City Hall / Maintenance	3.37			52 41100	416	10100
5	2204034223	08/18/20 Community Center	12.27			10 41100	416	10100
6	2201629405	08/18/20 Kiosk / Rest Area	7.36			10 43010	416	10100

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8	2206076560	08/18/20 Fire Pump	256.35			51 41100	416	10100
9	2200223291	08/18/20 Water Supply	5.19			51 41100	416	10100
10	2201910078	08/18/20 Street Lights	128.05			10 43010	416	10100
11	2206228211	08/18/20 Main Street Lights	60.20			10 43010	416	10100
12	2207365186	08/18/20 NW Pump	251.79			51 41100	416	10100
13	2201173198	08/18/20 DDC #3	6.11			10 44300	416	10100
Total for Vendor:			794.82					
4955	13785S	316 INLAND POTABLE SERVICES, INC	2,875.00					
Clean and Inspect Storage Tank								
1	B73-081620	08/20/20 City Tank Clean/Inspection	2,875.00			51 43400	433	10100
Total for Vendor:			2,875.00					
4986	13801S	999998 KENNETH MINSHALL	500.00					
FY19/20 Cell Phone Usage								
1	19-20	09/10/20 Cell Phone Usage	240.00			51 41100	436	10100
2	19-20	09/10/20 Cell Phone Usage	260.00			10 41100	436	10100
Total for Vendor:			500.00					
4940	13768S	165 LAKESHORE DISPOSAL	1,291.25					
Trash Services								
1	08012020	08/01/20 Jun/Jul trash pickup	1,178.80			51 41100	414	10100
2	25060036	08/01/20 Jun/Jul DDC trash	112.45			10 44300	414	10100
4962	13786S	165 LAKESHORE DISPOSAL	1,289.08					
Trash Services								
1	09012020	09/01/20 Jul/Aug trash pickup	1,176.63			51 41100	414	10100
2	25085945	09/01/20 Jul/Aug DDC trash	112.45			10 44300	414	10100
Total for Vendor:			2,580.33					
4966	13787S	82 LONG VALLEY FARM SERVICE	11.99					
Shop Supplies								
1	3943	07/13/20 Saws-all blades	11.99			10 43010	461	10100
Total for Vendor:			11.99					

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4987	13802S 999998 LORI CLEMENS		500.00					
	FY19/20 Cell Phone Usage							
1	19-20 09/10/20 Cell Phone Usage		500.00			10 41100	436	10100
	Total for Vendor:		500.00					
4978	13797S 999999 LYNSI DELANEY		50.00					
	Boat Dock Pavillion Reservation Cancellation-paid with money order							
1	20200909 09/09/20 Pavillion Reservation Cancel		50.00			10 44100	451	10100
	Total for Vendor:		50.00					
4968	13788S 152 MASTER METER INC		1,500.00					
	annual support fy20							
1	221999 08/17/20 master meter software		1,200.00			51 41100	621	10100
2	221999 08/17/20 master meter software		300.00			52 41100	621	10100
	Total for Vendor:		1,500.00					
4967	13789S 85 MAY HARDWARE		134.89					
	Billing							
1	990882 08/18/20 Park Backpack Sprayer		134.89			10 44100	452	10100
	Total for Vendor:		134.89					
4969	13790S 89 MCPAWS		1,000.00					
	Long Term Maintenance Fund 20 LOT Award							
1	FY20 08/27/20 McPaws Animal Shelter		1,000.00			15 41100	922	10100
	Long Term Maintenance							
	Total for Vendor:		1,000.00					
4976	-99634E 216 MICROSOFT		25.00					
	email and software for office employees							
1	E0100BZSFO 09/04/20 office 365 subscription		25.00		0	10 41100	620	10190
4977	-99633E 216 MICROSOFT		37.88					
	business essential email - mayor & council members							
1	E0100BZTW2 09/04/20 email service		37.88			10 41100	620	10190
	Total for Vendor:		62.88					

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4946	11052S	153 MOUNTAIN WATERWORKS	3,710.25					
		WATER SYSTEM Improvement Project						
1	4973	07/31/20 RPR Services	3,710.25			60 43400	358	10125
		Total for Vendor:	3,710.25					
4970	13791S	154 NORTH LAKE RECREATIONAL SEWER &	4,800.00					
		Contract Sewer Service						
1	09012020	09/01/20 Contract September	4,800.00			52 41100	541	10100
		Total for Vendor:	4,800.00					
4941	13769S	226 NORTHWEST CODE PROFESSIONALS	84.53					
		151 West Roseberry Road						
1	3107	08/06/20 building permit review	84.53			10 41100	341	10100
		Total for Vendor:	84.53					
4951	-99637E	315 PETERSON STAMPEDE	174.82					
		Dodge Service						
1	69847	08/27/20 Dodge Service	174.82			10 43010	434	10190
		Total for Vendor:	174.82					
4972	13792S	199 SHRED-IT	98.63					
		shredding service						
1	8180332096	08/22/20 shredding - August	64.11			10 41100	605	10100
2	8180332096	08/22/20 shredding - August	29.59			51 41100	605	10100
3	8180332096	08/22/20 shredding - August	4.93			52 41100	605	10100
		Total for Vendor:	98.63					
4974	13793S	120 SINCLAIR FLEET TRACK (STINKER)	363.30					
		Fuel						
2	misc	08/31/20 Dodge 3500	187.13			10 43010	481	10100
6	misc	08/31/20 Small Engine	56.91			10 44100	452	10100
7	08312020	08/31/20 Backhoe	68.17			10 43010	483	10100
8	08312020	08/31/20 F150	51.58			10 43010	481	10100
9	Ken	08/31/20 Card Replacement Fee	2.00			10 43010	481	10100
10	savings	08/31/20 Credit	-2.49			10 43010	481	10100
		Total for Vendor:	363.30					

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4973	13794S	150 SPARKLIGHT	83.70					
Internet Services								
1	09062020	09/06/20 internet-Aug/Sept	54.40			10 41100	437	10100
2	09062020	09/06/20 internet-Aug/Sept	25.11			51 41100	437	10100
3	09062020	09/06/20 internet-Aug/Sept	4.19			52 41100	437	10100
Total for Vendor:			83.70					
4971	13795S	317 STALLS & STRIPES INC	9,450.00					
Racquet Court Repairs and Maintenance								
1	2110	09/03/20 Cracks, Resurfacing, Striping	9,450.00			15 41100	922	10100
Total for Vendor:			9,450.00					
4988	13803S	999998 SUSAN DORRIS	500.00					
FY19/20 Cell Phone Usage								
1	19-20	09/10/20 Cell Phone Usage	500.00			10 41100	436	10100
Total for Vendor:			500.00					
4985	13804S	128 TREASURE VALLEY TRANSIT	500.00					
FY 20 LOT Award-Contingency								
1	20-02	FY20 09/10/20 FY20 LOT Award-Contingency	500.00			15 41100	922	10100
Total for Vendor:			500.00					
4947	-99641E	138 USPS	90.00					
Postage								
1	A980840	08/19/20 Postage	55.00			10 41100	614	10190
2	A980840	08/19/20 Post Card Postage	35.00			10 41100	614	10190
Total for Vendor:			90.00					
4984	13805S	194 VALLEY COUNTY SEARCH & RESCUE	500.00					
Lot Award FY20-Contingency								
1	20-08	FY20 09/10/20 Search & Rescue Lot Award-	500.00			15 41100	922	10100
FY19 Lot Award								
Total for Vendor:			500.00					

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CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 08/13/20 to 09/16/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4945	13770S 999999 WAYNE ENSLEY		40.00					
	Campground Reservation Cancellation - 4 nights pd ck#2330							
1	2109014 07/31/20 Campground Reservation Cancel		40.00			10 44100	451	10100
	Total for Vendor:		40.00					
4975	13796S 209 YORGASON LAW OFFICES PLLC		450.00					
	Legal Services							
2	2020-Aug 09/01/20 Email/Correspondence		450.00			10 41100	320	10100
	Total for Vendor:		450.00					
	# of Claims	59	Total:	63,133.21				
	Total Electronic Claims			1,594.16				
	Total Non-Electronic Claims			61539.05				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 20

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000	GENERAL GOVERNMENT						
41010	Personnel						
	110 Office Wages	2,558.40	28,202.27	37,941.00	37,941.00	9,738.73	74 %
	111 Council Wages	780.00	8,580.00	9,360.00	9,360.00	780.00	92 %
	112 Mayor Wages	260.00	2,860.00	3,120.00	3,120.00	260.00	92 %
	210 Health	395.20	2,998.63	9,000.00	9,000.00	6,001.37	33 %
	211 Vision	0.00	-248.09	295.00	295.00	543.09	-84 %
	220 Social Security/Medicare	275.22	3,032.15	3,755.00	3,755.00	722.85	81 %
	230 PERSI	397.34	4,379.50	5,860.00	5,860.00	1,480.50	75 %
	250 Unemployment Insurance	19.55	294.18	279.00	279.00	-15.18	105 %
	260 Workers Compensation	0.00	0.00	127.00	127.00	127.00	%
	290 Dental	24.69	369.38	665.00	665.00	295.62	56 %
	Account Total:	4,710.40	50,468.02	70,402.00	70,402.00	19,933.98	72 %
41100	Administration						
	310 Audit & Accounting Services	0.00	4,075.50	4,076.00	4,076.00	0.50	100 %
	320 Attorney/Legal Fees	375.00	5,658.60	8,000.00	8,000.00	2,341.40	71 %
	321 Economic Development	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
	330 Contract - Planning & Zoning	0.00	1,275.00	3,600.00	3,600.00	2,325.00	35 %
	340 Contract Labor	0.00	30,615.90	15,000.00	15,000.00	-15,615.90	204 %
	341 Pass Thru Charges	716.12	8,074.69	0.00	0.00	-8,074.69	%
	414 Solid Waste Collection	0.00	25.92	0.00	0.00	-25.92	%
	416 Electric & Gas	0.00	2,358.51	4,500.00	4,500.00	2,141.49	52 %
	431 City Hall Repair & Maint	0.00	452.32	3,700.00	3,700.00	3,247.68	12 %
	436 Cell Phone Mayor/Maintenance	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	437 Telephone, Telecommunications	54.40	1,197.37	1,600.00	1,600.00	402.63	75 %
	510 Insurance - Liability	0.00	4,741.76	4,742.00	4,742.00	0.24	100 %
	520 Dues & Fees	101.20	553.60	1,000.00	1,000.00	446.40	55 %
	530 Publications- Newspaper	0.00	77.00	900.00	900.00	823.00	9 %
	550 Travel Reimbursement	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	551 Training & Education	125.00	224.00	1,500.00	1,500.00	1,276.00	15 %
	552 Meals & Entertainment	0.00	25.83	250.00	250.00	224.17	10 %
	590 Late Fee	0.00	5.00	0.00	0.00	-5.00	%
	605 Office Supplies	178.20	2,629.17	2,500.00	2,500.00	-129.17	105 %
	611 Copier Maintenance	32.89	498.86	500.00	500.00	1.14	100 %
	613 IT - Computer	0.00	610.00	500.00	500.00	-110.00	122 %
	614 Postage	174.50	853.55	700.00	700.00	-153.55	122 %
	615 Grant Writing	0.00	0.00	3,000.00	3,000.00	3,000.00	%
	620 Software - New	77.87	1,138.17	2,000.00	2,000.00	861.83	57 %
	621 Software Maintenance Fees	0.00	5,354.25	4,500.00	4,500.00	-854.25	119 %
	930 Reconciliation Discrepancies	0.00	-33.78	0.00	0.00	33.78	%
	999 Transfers In/Out	0.24	0.24	0.00	0.00	-0.24	%
	Account Total:	1,835.42	72,411.46	67,568.00	67,568.00	-4,843.46	107 %
	Account Group Total:	6,545.82	122,879.48	137,970.00	137,970.00	15,090.52	89 %
42000	Public Safety						

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Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 20

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
42000	Public Safety						
	900 Public Safety	127.00	284.78	3,000.00	3,000.00	2,715.22	9 %
	Account Total:	127.00	284.78	3,000.00	3,000.00	2,715.22	9 %
	Account Group Total:	127.00	284.78	3,000.00	3,000.00	2,715.22	9 %
43000	Public Works						
43010	Roads and Streets						
	116 Roads & Street Wages	1,227.89	17,107.94	29,718.00	29,718.00	12,610.06	58 %
	118 Snow Removal Wages	240.99	13,430.21	12,454.00	12,454.00	-976.21	108 %
	210 Health	214.30	3,475.11	7,626.00	7,626.00	4,150.89	46 %
	220 Social Security/Medicare	112.39	2,336.25	3,227.00	3,227.00	890.75	72 %
	230 PERSI	157.72	2,914.78	5,200.00	5,200.00	2,285.22	56 %
	250 Unemployment Insurance	11.22	488.97	700.00	700.00	211.03	70 %
	260 Workers Compensation	0.00	0.00	1,192.00	1,192.00	1,192.00	%
	290 Dental	13.39	217.16	554.00	554.00	336.84	39 %
	340 Contract Labor	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	416 Electric & Gas	0.00	2,378.85	4,500.00	4,500.00	2,121.15	53 %
	429 Snow Removal Maintenance	0.00	9,415.71	17,500.00	17,500.00	8,084.29	54 %
	430 Road & Street Maintenance	0.00	3,492.48	8,000.00	8,000.00	4,507.52	44 %
	432 Building Repairs & Maintenance	0.00	80.68	5,000.00	5,000.00	4,919.32	2 %
	434 Equip. Maintenance	174.82	2,535.99	3,100.00	3,100.00	564.01	82 %
	435 Equipment Lease Payment	6,144.97	14,076.26	14,077.00	14,077.00	0.74	100 %
	454 Street Scape	150.00	874.00	2,000.00	2,000.00	1,126.00	44 %
	455 Sidewalk, Curb, Gutter Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
	460 Small Tools, Equipmen	12.66	143.44	2,500.00	2,500.00	2,356.56	6 %
	461 Shop Misc Supplies	5.48	227.10	500.00	500.00	272.90	45 %
	470 Dust Abatement	0.00	9,738.75	14,000.00	14,000.00	4,261.25	70 %
	481 Fuel Gas	103.77	1,316.42	1,000.00	1,000.00	-316.42	132 %
	482 Diesel - Winter	0.00	1,466.69	4,000.00	4,000.00	2,533.31	37 %
	483 Diesel - Summer	0.00	790.24	1,000.00	1,000.00	209.76	79 %
	520 Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
	530 Publications- Newspaper	0.00	0.00	150.00	150.00	150.00	%
	553 Clothing Reimbursement	127.15	127.15	500.00	500.00	372.85	25 %
	700 Capital Improvements	0.00	4,523.95	17,500.00	17,500.00	12,976.05	26 %
	970 Grant Expense	0.00	75,300.15	75,300.00	75,300.00	-0.15	100 %
	Account Total:	8,696.75	166,458.28	238,898.00	238,898.00	72,439.72	70 %
43400	Water System						
	520 Dues & Fees	0.00	25.00	0.00	0.00	-25.00	%
	Account Total:	0.00	25.00	0.00	0.00	-25.00	%
	Account Group Total:	8,696.75	166,483.28	238,898.00	238,898.00	72,414.72	70 %
44000	OTHER						
44100	Parks and Recreation						
	117 Park & Rec Wages	1,584.79	7,583.58	22,620.00	22,620.00	15,036.42	34 %
	119 Airport Maint Wages	538.17	1,250.71	3,600.00	3,600.00	2,349.29	35 %
	210 Health	239.41	939.11	3,960.00	3,960.00	3,020.89	24 %
	220 Social Security/Medicare	162.39	675.81	1,731.00	1,731.00	1,055.19	39 %
	230 PERSI	176.17	734.76	2,701.00	2,701.00	1,966.24	27 %
	250 Unemployment Insurance	16.21	915.98	172.00	172.00	-743.98	533 %
	260 Workers Compensation	0.00	0.00	916.00	916.00	916.00	%

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
	290 Dental	14.97	58.70	297.00	297.00	238.30	20 %
	438 City Park Improvements	0.00	0.00	11,000.00	11,000.00	11,000.00	%
	450 Racquet Court Maintenance	0.00	144.36	2,000.00	2,000.00	1,855.64	7 %
	451 Campground/Boatdock Maintenance	61.39	10,654.50	6,500.00	6,500.00	-4,154.50	164 %
	452 City Park Maintenance	399.96	869.44	1,000.00	1,000.00	130.56	87 %
	453 Rest Area/Kiosk Maintenance	0.00	0.00	900.00	900.00	900.00	%
	460 Small Tools, Equipmen	0.00	443.75	2,000.00	2,000.00	1,556.25	22 %
	700 Capital Improvements	7,928.00	123,680.67	85,000.00	85,000.00	-38,680.67	146 %
	900 Public Safety	0.00	299.00	3,000.00	3,000.00	2,701.00	10 %
	921 Huckleberry Trot Exp	0.00	0.00	2,500.00	2,500.00	2,500.00	%
	925 Aiport Maintenance	12.99	3,507.57	1,000.00	1,000.00	-2,507.57	351 %
	Account Total:	11,134.45	151,757.94	150,897.00	150,897.00	-860.94	101 %
44300 Depot							
	414 Solid Waste Collection	112.45	627.17	1,600.00	1,600.00	972.83	39 %
	415 Water and Sewer	376.00	3,853.00	4,100.00	4,100.00	247.00	94 %
	416 Electric & Gas	0.00	18.48	200.00	200.00	181.52	9 %
	432 Building Repairs & Maintenance	0.00	137.16	2,000.00	2,000.00	1,862.84	7 %
	960 Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	488.45	4,635.81	8,400.00	8,400.00	3,764.19	55 %
	Account Group Total:	11,622.90	156,393.75	159,297.00	159,297.00	2,903.25	98 %
50000 Transfers In/Out							
50000 Transfers In/Out							
	999 Transfers In/Out	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Account Total:	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Account Group Total:	0.00	-118,898.23	0.00	0.00	118,898.23	%
	Fund Total:	26,992.47	327,143.06	539,165.00	539,165.00	212,021.94	61 %

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Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: 8 / 20

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000	GENERAL GOVERNMENT						
41100	Administration						
	922 Local Option Tax Expense	2,500.00	38,638.50	86,500.00	86,500.00	47,861.50	45 %
	923 LOT - Fireworks	0.00	7,000.00	0.00	0.00	-7,000.00	%
	Account Total:	2,500.00	45,638.50	86,500.00	86,500.00	40,861.50	53 %
	Account Group Total:	2,500.00	45,638.50	86,500.00	86,500.00	40,861.50	53 %
50000	Transfers In/Out						
50000	Transfers In/Out						
	999 Transfers In/Out	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Account Total:	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Account Group Total:	0.00	118,898.23	0.00	0.00	-118,898.23	%
	Fund Total:	2,500.00	164,536.73	86,500.00	86,500.00	-78,036.73	190 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,180.80	13,015.92	17,511.00	17,511.00	4,495.08	74 %
111	Council Wages	360.00	3,960.00	4,320.00	4,320.00	360.00	92 %
112	Mayor Wages	120.00	1,320.00	1,440.00	1,440.00	120.00	92 %
115	Water & Sewer Wages	1,554.33	20,189.04	15,730.00	15,730.00	-4,459.04	128 %
210	Health	335.55	4,429.67	7,010.00	7,010.00	2,580.33	63 %
220	Social Security/Medicare	245.98	2,944.32	2,911.00	2,911.00	-33.32	101 %
230	PERSI	296.10	3,538.68	4,542.00	4,542.00	1,003.32	78 %
250	Unemployment Insurance	20.90	865.47	249.00	249.00	-616.47	348 %
260	Workers Compensation	0.00	0.00	641.00	641.00	641.00	%
290	Dental	20.97	276.88	483.00	483.00	206.12	57 %
	Account Total:	4,134.63	50,539.98	54,837.00	54,837.00	4,297.02	92 %
41100 Administration							
310	Audit & Accounting Services	0.00	1,881.00	2,195.00	2,195.00	314.00	86 %
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	375.00	4,125.00	2,000.00	2,000.00	-2,125.00	206 %
360	Water Operator	0.00	125.00	4,500.00	4,500.00	4,375.00	3 %
414	Solid Waste Collection	1,178.80	10,829.28	13,260.00	13,260.00	2,430.72	82 %
416	Electric & Gas	0.00	5,233.53	7,392.00	7,392.00	2,158.47	71 %
435	Equipment Lease Payment	3,072.49	6,491.15	6,492.00	6,492.00	0.85	100 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	59.11	1,007.92	820.00	820.00	-187.92	123 %
481	Fuel Gas	0.00	0.00	500.00	500.00	500.00	%
510	Insurance - Liability	0.00	2,188.50	2,554.00	2,554.00	365.50	86 %
520	Dues & Fees	0.00	1,193.90	1,300.00	1,300.00	106.10	92 %
530	Publications- Newspaper	0.00	0.00	575.00	575.00	575.00	%
550	Travel Reimbursement	0.00	386.46	900.00	900.00	513.54	43 %
551	Training & Education	0.00	325.00	1,000.00	1,000.00	675.00	33 %
605	Office Supplies	0.00	1,095.15	1,000.00	1,000.00	-95.15	110 %
611	Copier Maintenance	15.18	217.15	280.00	280.00	62.85	78 %
614	Postage	39.00	39.00	525.00	525.00	486.00	7 %
615	Grant Writing	0.00	0.00	1,000.00	1,000.00	1,000.00	%
620	Software - New	0.00	25.20	250.00	250.00	224.80	10 %
621	Software Maintenance Fees	444.39	2,915.58	4,950.00	4,950.00	2,034.42	59 %
810	Bond Payments	0.00	4,620.46	4,820.00	4,820.00	199.54	96 %
910	Depreciation	0.00	0.00	31,190.00	31,190.00	31,190.00	%
	Account Total:	5,183.97	42,699.28	89,743.00	89,743.00	47,043.72	48 %
	Account Group Total:	9,318.60	93,239.26	144,580.00	144,580.00	51,340.74	64 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	10,271.87	7,500.00	7,500.00	-2,771.87	137 %
434	Equip. Maintenance	0.00	750.49	1,000.00	1,000.00	249.51	75 %
462	Chemicals	240.00	2,754.66	5,500.00	5,500.00	2,745.34	50 %
463	Small tools and supplies for Water	18.99	3,619.08	7,825.00	7,825.00	4,205.92	46 %
560	Tests	51.00	4,693.03	1,518.00	1,518.00	-3,175.03	309 %
710	Meter Equipment Purchased	0.00	8,678.58	5,000.00	5,000.00	-3,678.58	174 %
	Account Total:	309.99	30,767.71	28,343.00	28,343.00	-2,424.71	109 %
	Account Group Total:	309.99	30,767.71	28,343.00	28,343.00	-2,424.71	109 %
	Fund Total:	9,628.59	124,006.97	173,048.00	173,048.00	49,041.03	72 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000 GENERAL GOVERNMENT							
41010 Personnel							
	110 Office Wages	196.80	2,167.06	2,919.00	2,919.00	751.94	74 %
	111 Council Wages	60.00	660.00	720.00	720.00	60.00	92 %
	112 Mayor Wages	20.00	220.00	240.00	240.00	20.00	92 %
	115 Water & Sewer Wages	7.03	258.18	3,432.00	3,432.00	3,173.82	8 %
	210 Health	31.54	397.48	1,690.00	1,690.00	1,292.52	24 %
	220 Social Security/Medicare	21.74	253.07	735.00	735.00	481.93	34 %
	230 PERSI	31.41	367.53	1,149.00	1,149.00	781.47	32 %
	250 Unemployment Insurance	1.56	129.57	47.00	47.00	-82.57	276 %
	260 Workers Compensation	0.00	0.00	116.00	116.00	116.00	%
	290 Dental	1.98	24.88	160.00	160.00	135.12	16 %
	Account Total:	372.06	4,477.77	11,208.00	11,208.00	6,730.23	40 %
41100 Administration							
	310 Audit & Accounting Services	0.00	313.50	314.00	314.00	0.50	100 %
	320 Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	340 Contract Labor	0.00	0.00	3,200.00	3,200.00	3,200.00	%
	416 Electric & Gas	0.00	100.87	535.00	535.00	434.13	19 %
	435 Equipment Lease Payment	1,024.15	3,348.84	3,348.00	3,348.00	-0.84	100 %
	437 Telephone, Telecommunications	4.19	92.06	128.00	128.00	35.94	72 %
	481 Fuel Gas	0.00	0.00	78.00	78.00	78.00	%
	510 Insurance - Liability	0.00	364.74	365.00	365.00	0.26	100 %
	520 Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
	530 Publications- Newspaper	0.00	0.00	100.00	100.00	100.00	%
	541 Monthly Service Agreement-NLSD	4,800.00	52,800.00	57,600.00	57,600.00	4,800.00	92 %
	605 Office Supplies	0.00	47.19	250.00	250.00	202.81	19 %
	611 Copier Maintenance	2.53	36.17	85.00	85.00	48.83	43 %
	614 Postage	6.50	6.50	80.00	80.00	73.50	8 %
	620 Software - New	0.00	4.19	125.00	125.00	120.81	3 %
	621 Software Maintenance Fees	0.00	411.86	997.00	997.00	585.14	41 %
	810 Bond Payments	0.00	4,361.65	4,682.00	4,682.00	320.35	93 %
	910 Depreciation	0.00	0.00	35,659.00	35,659.00	35,659.00	%
	Account Total:	5,837.37	61,887.57	108,576.00	108,576.00	46,688.43	57 %
	Account Group Total:	6,209.43	66,365.34	119,784.00	119,784.00	53,418.66	55 %
	Fund Total:	6,209.43	66,365.34	119,784.00	119,784.00	53,418.66	55 %

09/16/20

11:48:39

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 20

Page: 8 of 8
Report ID: B100

60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
41000	GENERAL GOVERNMENT						
41100	Administration						
	354 Grant Administrator	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
	Account Group Total:	0.00	9,000.00	0.00	0.00	-9,000.00	%
43000	Public Works						
43400	Water System						
	320 Attorney/Legal Fees	0.00	12,000.00	0.00	0.00	-12,000.00	%
	355 Additional Services	0.00	16,226.50	0.00	0.00	-16,226.50	%
	357 Engineering - Bidding & Negotiation	0.00	8,166.94	0.00	0.00	-8,166.94	%
	358 Water System Construction	3,710.25	658,363.56	530,200.00	1,373,397.00	715,033.44	48 %
	Account Total:	3,710.25	694,757.00	530,200.00	1,373,397.00	678,640.00	51 %
	Account Group Total:	3,710.25	694,757.00	530,200.00	1,373,397.00	678,640.00	51 %
	Fund Total:	3,710.25	703,757.00	530,200.00	1,373,397.00	669,640.00	51 %
	Grand Total:	49,040.74					
			0.00				
			1,385,809.10	1,448,697.00	2,291,894.00	906,084.90	60 %

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CITY OF DONNELLY
Payroll Summary For Payrolls from 08/27/20 to 09/10/20

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	3.00		
COMP HOURS (Comp Time Used)	3.00		70.26
J001 HOURS (ROAD&STREET)	53.00		1,211.74
J002 HOURS (PARKS)	76.50		1,663.71
J003 HOURS (WATER OPERATOR)	72.50		1,535.59
J009 HOURS (AIRPORT)	21.50		449.41
J015 HOURS (SHOP/OFFICE)	3.50		81.97
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	180.50		3,839.00
SICK HOURS (Sick Time)	6.00		140.52
VACA HOURS (Vacation Time Used)	1.50		33.00

GROSS PAY	10,625.20	0.00
NET PAY	7,394.80	0.00
NET PAY (CHECKS)	325.06	
NET PAY (DIRECT DEPOSIT)	7,069.74	
DENTAL INS	29.00	76.00
FIT	522.66	0.00
HEALTH INS	596.00	1,192.00
IDAHO SIT	476.00	0.00
MEDICARE	154.07	154.07
PERSI	634.90	1,058.74
PERSI CHOICE 40	150.00	0.00
SOCIAL SECURITY	658.77	658.77
UNEMPL. INSUR.	0.00	68.95
VISION	9.00	24.00
RADIUS	255.57	0.00
STERLING SAVING	3,021.65	0.00
UMPQUA	340.76	0.00
US BANK	3,451.76	0.00
FIT/SIT BASE	9,840.30	0.00
MEDICARE BASE	10,625.20	0.00
PERS BASE	8,867.20	0.00
SOC SEC BASE	10,625.20	0.00
UN BASE	9,025.20	0.00
WC BASE	10,625.20	0.00

Total	3,232.53
Total Payroll Expense (Gross Pay + Employer Contributions):	13,857.73

Check Summary

Payroll Checks Prev. Out.	\$3,623.44
Payroll Checks Issued	\$2,727.06
Payroll Checks Redeemed	\$3,756.42
Payroll Checks Outstanding	\$2,594.08
Electronic Checks	\$11,071.48

Carried Forward	Deduction	Difference	Liab Account
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09/16/20
11:49:48

CITY OF DONNELLY
Payroll Summary For Payrolls from 08/27/20 to 09/10/20

Page: 2 of 2
Report ID: P130

Deductions Accrued		From Previous Month	Checks Issued		
Social Security	1317.54	769.86	1325.46	761.94	21702
Medicare	308.14	180.04	309.98	178.20	21702
Unempl. Insur.	68.95	69.44		138.39	21713
Workers' Comp	0.00				21700
FIT	522.66	273.83	522.66	273.83	21701
IDAHO SIT	476.00	288.00	476.00	288.00	21703
PERSI	1693.64		1693.64		21704
DENTAL INS	105.00		105.00		21706
HEALTH INS	1788.00		1788.00		21705
VISION	33.00		33.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	6462.93	1581.17	6403.74	1640.36	

**** Carried Forward column only correct if report run for current period.

CITY OF DONNELLY ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, TO IMPLEMENT REASONABLE REGULATIONS TO SAFEGUARD THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE IN ORDER TO PROTECT THE INTEGRITY OF RESIDENTIAL NEIGHBORHOODS BY REQUIRING ADEQUATE WATER, SEWER, AND GARBAGE COLLECTION; ADDRESSING PARKING; ALLOWING USE AS SOLELY RESIDENTIAL AND NOT COMMERCIAL; REGULATING LIGHTING; CAMP FIRE MANAGEMENT; NOISE; LIMITS ON OCCUPANCY NUMBERS; LOT COVERAGE; ENFORCEMENT AS AN INFRACTION; AND, PROVIDING THE EFFECTIVE DATE THEREFORE.

WHEREAS, the Idaho legislature passed Idaho Code §67-6539 LIMITATIONS ON REGULATION OF SHORT-TERM RENTALS AND VACATION RENTALS which states, "a county or city may implement such reasonable regulations as it deems necessary to safeguard the public health, safety and general welfare in order to protect the integrity of residential neighborhoods in which short-term rentals or vacation rentals operate"; and

WHEREAS, City of Donnelly has health, safety and welfare concerns with occupancies that exceed the limitations and capacities of a single-family residential use and operate in a manner similar to a commercial hotel or motel; and

WHEREAS, City of Donnelly strives to strike a balance between short-term rentals and traditional single-family use; and

WHEREAS, this ordinance is not intended to negate neighborhood CCR's and/or other homeowner's associations rules regulations.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO, AS FOLLOWS:

Section 1: Title 18, Chapter 18.10 of the Donnelly City Code is hereby amended to add the following definitions:

"Short-term Rental" or "vacation rental" means any individually or collectively owned single-family house or dwelling unit or any unit or group of units in a condominium, cooperative or timeshare, or owner-occupied residential home that is offered for a fee and for less than thirty (30) days. Short-term rental or vacation rental does not include a unit that is used for any retail, restaurant, banquet space, event center, hotel/motel type lodging, or another similar use.

"Short-term rental marketplace" means a person that provides a platform through which a lodging operator, or the authorized agent of the lodging operator, offers a short-term rental or vacation rental to a prospective lessee.

Section 2: Title 18 of the Donnelly City Code is hereby amended to add a new Section 18.160 Short Term Rentals

18.160 SHORT-TERM RENTALS:

18.160.010 Purpose: This ordinance shall be called the "Short-term Rental Ordinance". The purpose of the Short-term Rental Ordinance is to implement reasonable regulations to safeguard the public health, safety and general welfare in order to protect the integrity of residential neighborhoods in Donnelly, Idaho, as allowed by Idaho Code §67-6539.

18.160.020 Short-term Rental (STR), as defined in this title shall obtain a business license and shall be a permitted use in all zones that permit residential use within the City of Donnelly subject to the following conditions and standards listed in this section 18.160. At no time shall an existing STR be considered a "grandfathered" use.

18.160.030 STR Conditions and Standards:

1. Number of Units: One STR unit is allowed on a parcel with a business license, along with a fee as adopted by resolution that meets the requirements described in this section. More than one STR or more than one residential use on a parcel will require a conditional use permit in accordance with 18.110 of this title.
2. Water, Sewer, and Garbage
 - a. The STR must meet all requirements of Idaho Central District Health (CDH) with respect to the provision of individual potable water (approved water system) and be served by a central sewage treatment facility.
 - b. The STR cannot be serviced by porta potties for any portion of the approval including overflow in the number of occupants.
 - c. The STR must contract for garbage pickup with the local provider. STR property management is responsible for garbage removal daily.
3. Parking: Parking of vehicles shall not be in a road traffic lane. The parking areas must be clearly defined so that there is not a haphazard parking over landscaped area. All parking for the unit is contained on the site and not less than one (1) parking space per bedroom provided.
4. The STR may be used for residential purposes only. It cannot be used as a wedding venue, corporate retreat, seminars, team-building events, or other use that requires a conditional use permit.
5. On-site Lighting: Must comply with City of Donnelly lighting ordinance (18.30.070).

6. Campfire Management: All campfires must be in an approved fire pit as determined by the Fire Department. A fire extinguisher and/or water hose must be accessible. Fire pits shall comply with all setbacks. Consideration should be given to smoke impacting neighbors.
7. Safety Monitors and Information: Each STR shall provide and maintain appropriate smoke detectors, carbon monoxide detectors, liquified petroleum detector, etc. for the occupancy type of the property.
8. Outdoor amplified sound, other than household speakers, shall not be allowed at any time.
9. Occupancy: There shall be no associated RV's or tents used to supplement the maximum occupancy. It will be limited to legal bedrooms with proper egress windows. At no time shall occupancy exceed 4 people/bedroom up to a maximum of 12 people unless a conditional use permit is obtained.
10. Lot Coverage: Shall be in accordance with Chapter 18.
11. Outbuildings are allowed but shall not be used for sleeping or any human habitation.
12. Posting of Rules On-site: Rules covering regulations within this section and emergency contact numbers shall be posted on-site, including an emergency exit plan.
13. Consideration of Neighbors:
 - a. Quiet Hours: Must observe quiet hours from 10:00 p.m. to 7:00 a.m.
 - b. Must observe local ordinances in the use of recreational vehicles such as ATV's, UTV's and snowmobiles.
 - c. Shall limit the number of trips through the neighborhood by recreational vehicles.

18.160.040 STR Administrative Permit Process:

1. Application package shall be submitted to the City of Donnelly Clerk and will be reviewed by Planning & Zoning Administrator with the appropriate fee as adopted by resolution.

2. Application package shall include the following:
 - a. Completed City of Donnelly application form.
 - b. Site plan showing structures, parking, lighting, fire pits, etc.
 - c. Operation Plan that includes Compliance with Tax Requirements: Shall submit with the application proof of compliance with payment of sales tax, local option tax, bed tax, through the STR marketplace or provide the Employee Identification Number for the self-managed STR. Sales tax paid will need to be in accordance with Idaho State Code, Chapter 36, Title 63.
 - d. Proof of central water and sewer connection.
 - e. Rules that will be posted on-site.
 - f. Garbage pick-up agreement.
 - g. Declaration as to whether this is a part-time STR or a full-time STR. If part-time, number of months it will be used as a rental.
 3. Notice to Adjacent Property Owners: The administrator shall notify property owners within three hundred feet (300') and/or active homeowner's association upon issuance of the business license.
 4. Property manager or owner shall file an annual report with the fee as adopted by resolution, as follows:
 - a. Due date (renewal date) is August 31 of each year.
 - b. Shall show compliance with all requirements of original license.
 - c. State intent for the current upcoming year.
 - d. List any changes that were made to operations and/or facilities. If changes are made to the structure, use, number of occupants, etc., a new license will be required with the updated information.
 - e. Business license shall be revoked if not submitted within 30 days of the renewal date.
 5. Staff can inspect the interior and exterior of the STR if complaints are received or there is a reason to believe the structure has been modified to accommodate a greater occupancy than allowed.
- 18.160.050 Failure to obtain a Business License for an STR or violation of the Business License shall be cause for revocation of the license and shall be subject to enforcement and penalties.

Section 3: This ordinance shall take effect and be in full force upon its passage, approval and publication of the same in accordance with Idaho law.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO
THIS _____ DAY OF _____, 2020

Susan Dorris, Mayor

Attest:

Lori Clemens, City Clerk/Treasurer

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-35

Meeting Date 09/21/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Stibnite Letter of Support</i>		Department Approvals	Initials	Originator or Supporter
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Letter from the City supporting the Stibnite Gold Project and Midas Gold's efforts to restore the Stibnite mining area.

RECOMMENDED ACTION:

Review and approve Mayor to sign letter of support

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-36

Meeting Date 09/21/2020

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Donnelly Public Library use of City Property</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Requestion the use of City property located adjacent the Library for Halloween Event

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION	
MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

Number

AB 20-37

Meeting Date 09/21/2020

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Transportation Plan</i>	<i>Department Approvals</i>		<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council			
	Clerk/Treasurer			
	Public Works			
COST IMPACT:	\$30,000			
FUNDING SOURCE:	Grant			
TIMELINE:				

SUMMARY STATEMENT:

TO-Engineering has completed the New Transportation Plan. This plan has gone to P&Z and is being recommended to be approved by City Council upon review.

RECOMMENDED ACTION:

Approve and Adopt the 2020 City of Donnelly Transportation Plan

RECORD OF COUNCIL ACTION

MEETING DATE **ACTION**

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-38

Meeting Date 09/21/2020

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Designation of Lori Clemens, City Clerk Fair Housing Resource Person</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

City of Donnelly Compliance Record needs to be updated for the Transition Plan. This includes designating a Fair Housing Resource Person.

RECOMMENDED ACTION:

Designation of Lori Clemens, City Clerk as Fair Housing Resource Person

RECORD OF COUNCIL ACTION	
MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 20-39

Meeting Date 09/21/2020

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Designation of Lori Clemens, City Clerk 504/ADA Coordinator</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	N/A			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

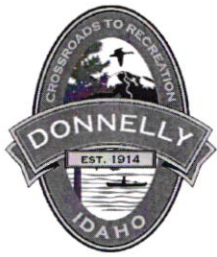
City of Donnelly Compliance Record needs to be updated for the Transition Plan. This includes designating a 504/ADA Coordinator.

RECOMMENDED ACTION:

Designation of Lori Clemens, City Clerk as 504/ADA Coordinator

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: September 16, 2020

Utility Billings: As of Wednesday, September 16, 2020 there is \$2,501.94- (9) past due 30 days or more, in water billings.

Local Option Tax: Receipts for August were \$19,114.09.
Awards and Contingencies

Airport: Maintenance

Clerk: Parking
Fees
November Election Polling

Donnelly Depot Center: Address Issue

Parks & Recreation: Campground Host Update
Racquet Court-Crack Repair, Resurfacing, and Painting
BOR Meeting

Road & Streets: Routine Maintenance
Pathway Extension

Water: Construction on Phase II, Water Improvement System

Planning & Zoning: Design Review 401 N. Main Street/Storage Unit Addition
Approved STR Ordinance and Transportation Plan, to be sent to Council
Waiving October meeting, next meeting on November 2, 2020

Office Closures:

Upcoming Meeting Dates: