



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, Dec. 20th, 2021, at 6:00 PM
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – November 15, 2021

Vouchers – November 11, 2021, thru December 15, 2021

Treasurer Report – November 2021

Payroll Summary – November 18, December 2, December 5, and December 16, 2021

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

Stibnite Advisory Council Progress Report 2021

Code Enforcement Officer

Donnelly Lights

BUSINESS AGENDA (Action Items)

AB 21-40 Stibnite Advisory Council Community Representative

AB 21-41 Donnelly Depot Center 2022 Lease Agreements

AB 21-42 Low Income Home Water Assistance Program (LIHWAP)

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL
Monday, Nov. 15, 2021, at 6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Bergquist (phone-in) and City Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Minshall, 2nd by Davenport to accept the consent agenda. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.
No public comment

DISCUSSION ITEMS

BUSINESS AGENDA: (Action Items)

AB 21-37 Valley County Pathways MOU-Steve Stuebner and Brett Shepherd

Valley County Pathways would like to see a long-term agreement for public trail along east side of airport. Access agreement has been obtained by owner of land accessing airport. Build trail at Valley County Pathways expense, insurance, and maintenance.

Mayor Dorris stated that the city is not comfortable with the proposed non-revokable easement. Two-to-three-year trial period to see how the pathway is going to exist next to the airport, before talking of a more permanent arrangement.

Wesley Smith, local pilot, safety concerns, directional control may be lost. Coski Memorial Airport is a FAA Chaired runway.

Ken Minshall, airport manager, city needs to consider growth, future use as airport service road.

Councilmember Bergquist, is the agreement/easement accessing the airport secure, what if property sales? Valley Pathways will review wording of agreement.

Davenport, possibility of using West Roseberry to Dawn Drive.



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Motion by Davenport, 2nd by Bergquist to table until further information. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

AB 21-38 Request to Adopt Resolution 21-007, City Council Calendar 2022

City of Donnelly 2022 Calendar declaring the dates of Council and Planning & Zoning Meetings.

Motion by Minshall, 2nd by Henggeler approve, adopt, and authorize Mayor to sign Resolution 21-007. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

AB 21-39 Request to Approve FY21 Annual Road & Street Financial Report

Annual report showing the funding and disbursement allocated to City Streets.

Motion by Henggeler, 2nd by Davenport approve and authorize Mayor and Council to sign FY21 Annual Road & Streets Financial Report. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Davenport, 2nd by Henggeler to adjourn meeting. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

Adjourned at 7:01 p.m.

ATTEST: Lori Clemens, City Clerk

12/13/21
15:37:27

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 11/11/21 to 12/13/21

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5516	-99512E	170 ADOBE SYSTEMS INC.	14.99					
PDF Solutions								
1	1544275528	12/08/21 December Service	14.99			10 41100	620	10190
		Total for Vendor:	14.99					
5501	14215S	8 ANALYTICAL LABORATORIES, INC	52.00					
Total Coliform Bacteria								
1	86352	11/30/21 Total Coliform Bacteria	17.00			51 43400	560	10100
2	86352	11/30/21 Sample Collection	35.00			51 43400	560	10100
		Total for Vendor:	52.00					
5490	14205S	14 BOISE OFFICE EQUIPMENT	58.19					
Copier Maintenance								
1	IN2237266	11/01/21 copier maintenace base - N	58.19			10 41100	611	10100
5502	14216S	14 BOISE OFFICE EQUIPMENT	127.62					
Copier Maintenance								
1	IN2301811	12/01/21 copier maintenace base - N	127.62			10 41100	611	10100
		Total for Vendor:	185.81					
5503	14217S	257 CASCADE HARDWARE	136.07					
Billing								
1	Nov 11/30/21	Streets Supplies	62.95			10 43010	430	10100
4	2111-01770	11/17/21 Parks	10.98			10 44100	460	10100
5	2111-01770	11/17/21 Tools	27.99			10 43010	460	10100
6	2111-01770	11/17/21 Water	6.79			51 43400	463	10100
7	2111-01594	11/17/21 Office Supplies	15.99			10 41100	605	10100
8	2111-01512	11/04/21 Snow Removal Misc	11.37			10 43010	429	10100
		Total for Vendor:	136.07					
5500	-99513E	29 CITY OF DONNELLY - WATER	376.00					
Water Billing/Sewer-370 N. Main-249 Corbet Lane								
1	0101	10/27/21 October	340.00			10 44300	415	10100
2	0097	10/27/21 October 370 N. Main Street	36.00			10 44300	415	10100

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5517	-99511E	29 CITY OF DONNELLY - WATER	376.00					
		Water Billing/Sewer-370 N. Main-249 Corbet Lane						
1	0101 11/29/21 November		340.00			10 44300	415	10100
2	0097 11/29/21 November	370 N. Main Street	36.00			10 44300	415	10100
		Total for Vendor:	752.00					
5504	14218S	240 CONSOLIDATED ELECTRICAL	139.45					
		Tree Outlets-Main Street						
1	4438-10084 11/04/21	Receptacles	139.45		2	10 43010	454	10100
		Total for Vendor:	139.45					
5505	14219S	326 CORE & MAIN	1,501.47					
		Water System Equipment						
1	P877188 11/02/21	Romac Saddle	132.42			51 43400	433	10100
2	P749079 11/08/21	Water Meter	680.64			51 43400	710	10100
3	P846480 11/08/21	Keys	688.41			51 43400	463	10100
		Total for Vendor:	1,501.47					
5499	14213S	202 CTC BUSINESS	84.32					
		telephone						
1	035401 11/29/21	telephone- November	54.67			10 41100	437	10100
2	035401 11/29/21	telephone- November	25.42			51 41100	437	10100
3	035401 11/29/21	telephone- November	4.23			52 41100	437	10100
		Total for Vendor:	84.32					
5491	14206S	38 DIG LINE, INC.	21.84					
		Monthly contract fee						
1	0066954-IN 10/30/21	contract fee	21.84			51 41100	351	10100
		Monthly CONTRACT FEE						
		Total for Vendor:	21.84					
5506	14220S	272 DRAKE DIVERSIFIED LLC	375.00					
		Monthly Water System Operational Services						
1	1204 12/01/21	Water System Services November	375.00			51 41100	360	10100
		Monthly CONTRACT FEE						
		Total for Vendor:	375.00					

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5507	14221S	46 ED STAUB & SONS	100.97					
DDC Propane								
4	6386817 12/06/21	propane-265 N. Corbet Lane	100.97			10 44300	416	10100
		Total for Vendor:	100.97					
5518	-99510E	306 ENABLING ELEMENTS, INC	34.00					
Broad Band Internet Service/Pump System								
1	D169921 12/10/21	December Services	34.00			51 41100	437	10190
		Total for Vendor:	34.00					
5496	-99515E	340 GEM STATE METALS	86.45					
Angle Iron - Street Signs								
1	6595 11/09/21	Angle Iron	86.45			10 43010	456	10190
		Total for Vendor:	86.45					
5492	14207S	57 HIGH MOUNTIAN NURSERY, INC.	914.00					
Billing								
1	38568 11/05/21	Turn off Sprinklers	260.00			10 43010	454	10100
2	38384 10/06/21	1" Scrubber valves	654.00			10 43010	454	10100
		Total for Vendor:	914.00					
5493	14208S	66 IDAHO POWER	817.68					
Power Billing - October								
2	2205677988 11/18/21	City Hall / Maintenance	87.21			10 41100	416	10100
3	2205677988 11/18/21	City Hall / Maintenance	40.26			51 41100	416	10100
4	2205677988 11/18/21	City Hall / Maintenance	6.70			52 41100	416	10100
5	2204034223 11/18/21	Community Center	86.73			10 41100	416	10100
6	2201629405 11/22/21	Kiosk / Rest Area	7.21			10 43010	416	10100
8	2206076560 11/18/21	Fire Pump	227.13			51 41100	416	10100
9	2200223291 11/18/21	Water Supply	5.21			51 41100	416	10100
10	2201910078 11/18/21	Street Lights	128.28			10 43010	416	10100
11	2206228211 11/18/21	Main Street Lights	24.63			10 43010	416	10100
12	2207365186 11/18/21	NW Pump	199.16			51 41100	416	10100
13	2207493590 11/20/21	Camp Host Site	5.16			10 44100	451	10100
		Total for Vendor:	817.68					

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5508	14222S	166 IDAHO RURAL WATER ASSOCIATION	209.00					
Certification Review								
1	19647	11/23/21 Ken Training	120.00			51 41100	551	10100
2	19647	11/23/21 Text Book	89.00			51 41100	551	10100
Total for Vendor:			209.00					
5509	14223S	165 LAKESHORE DISPOSAL	1,469.60					
Trash Services								
1	120121	12/01/21 Trash Collection	1,346.95			51 41100	414	10100
2	25568217	12/01/21 DDC Trash	122.65			10 44300	414	10100
Total for Vendor:			1,469.60					
5519	-99509E	216 MICROSOFT	62.88					
Business Essential Email - Mayor & Council Members Office 365 Subscription								
1	E0100GPS8Y	12/04/21 email service	37.88			10 41100	620	10190
2	E0100GPNJN	12/04/21 office 365	25.00			10 41100	620	10190
Total for Vendor:			62.88					
5520	-99508E	341 MOUNTAIN HOME INN	235.44					
Ken Training Dec.6-7, 2021								
1	73613	12/06/21 Ken Training	235.44			51 41100	550	10190
Total for Vendor:			235.44					
5510	14224S	154 NORTH LAKE RECREATIONAL SEWER &	8,400.00					
Contract Sewer Service								
1	95-10-00	12/01/21 Contract December	8,400.00			52 41100	541	10100
Total for Vendor:			8,400.00					
5494	14209S	178 ORKIN PEST CONTROL	333.45					
community center / city hall pest control								
1	9469	11/22/21 pest control 3 applications pr	333.45			10 41100	431	10100
Total for Vendor:			333.45					

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5495	14210S	115 ROCKY MOUNTAIN SIGNS	490.00					
Signs								
1	21942	11/17/21 Parking signs	490.00			10 44100	456	10100
5511	14225S	115 ROCKY MOUNTAIN SIGNS	856.95					
Signs								
1	21977	11/29/21 Parking signs	223.46			15 41100	922	10100
2	21977	11/29/21 Stop Signs	315.02			10 44100	900	10100
3	21977	11/29/21 Speed Limit Signs	290.97			10 44100	900	10100
4	21977	11/29/21 Decals	27.50			15 41100	922	10100
Total for Vendor:			1,346.95					
5512	14226S	120 SINCLAIR FLEET TRACK (STINKER)	402.58					
Fuel								
8	Nov 11/01/21	Skidsteer	47.09			10 43010	483	10100
12	Nov 11/30/21	Dodge 3500	247.80			10 43010	482	10100
13	Nov 11/30/21	Credit	-2.54			10 43010	481	10100
14	Oct 11/15/21	Backhoe	110.23			10 43010	483	10100
Total for Vendor:			402.58					
5498	14214S	150 SPARKLIGHT	103.27					
Internet Services								
1	112446547	11/29/21 internet- Nov/Dec	67.13			10 41100	437	10100
2	112446547	11/29/21 internet- Nov/Dec	30.99			51 41100	437	10100
3	112446547	11/29/21 internet- Nov/Dec	5.15			52 41100	437	10100
Total for Vendor:			103.27					
5513	14227S	219 T.O. ENGINEERS	2,432.50					
City Engineer								
2	160057-33	12/01/21 Parcel Maps	2,245.00			10 41100	340	10100
3	160057-33	12/01/21 Grant Assistance	187.50			10 41100	340	10100
Total for Vendor:			2,432.50					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5497	-99514E	339 TRACTOR SUPPLY	319.93					
Makita Grease Gun Kit								
1	1088713458	11/19/21 Grease Gun Kit	319.93			10 43010	460	10190
Total for Vendor:			319.93					
5514	14228S	209 YORGASON LAW OFFICES PLLC	270.00					
Legal Services								
2	2021-Nov	12/01/21 Email/Correspondence	270.00			10 41100	320	10100
Total for Vendor:			270.00					
5515	14229S	210 ZWYGART JOHN & ASSOCIATES PLLC	6,800.00					
City Audit								
1	1576	11/30/21 FY21 Audit	4,420.00			10 41100	310	10100
2	1576	11/30/21 FY21 Audit	2,040.00			51 41100	310	10100
3	1576	11/30/21 FY21 Audit	340.00			52 41100	310	10100
Total for Vendor:			6,800.00					
# of Claims			31	Total:	27,601.65			
Total Electronic Claims					1,505.69			
Total Non-Electronic Claims					26095.96			

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 21

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,501.87	5,212.11	44,619.00	44,619.00	39,406.89	12 %
111	Council Wages	780.00	1,560.00	9,360.00	9,360.00	7,800.00	17 %
112	Mayor Wages	260.00	520.00	3,120.00	3,120.00	2,600.00	17 %
210	Health	397.19	794.34	10,584.00	10,584.00	9,789.66	8 %
211	Vision	0.00	0.00	343.00	343.00	343.00	%
220	Social Security/Medicare	270.90	557.76	4,416.00	4,416.00	3,858.24	13 %
230	PERSI	412.40	824.77	6,813.00	6,813.00	5,988.23	12 %
250	Unemployment Insurance	10.09	26.93	328.00	328.00	301.07	8 %
260	Workers Compensation	15.00	15.00	217.00	217.00	202.00	7 %
290	Dental	26.00	52.00	698.00	698.00	646.00	7 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		4,673.45	9,562.91	81,498.00	81,498.00	71,935.09	12 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	4,420.00	4,420.00	4,420.00	%
320	Attorney/Legal Fees	0.00	0.00	8,000.00	8,000.00	8,000.00	%
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	0.00	6,200.00	6,200.00	6,200.00	%
340	Contract Labor	0.00	0.00	13,000.00	13,000.00	13,000.00	%
341	Pass Thru Charges	0.00	-330.00	5,000.00	5,000.00	5,330.00	-7 %
414	Solid Waste Collection	0.00	0.00	100.00	100.00	100.00	%
416	Electric & Gas	273.68	273.68	3,500.00	3,500.00	3,226.32	8 %
431	City Hall Repair & Maint	333.45	333.45	3,600.00	3,600.00	3,266.55	9 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	254.17	308.57	1,450.00	1,450.00	1,141.43	21 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	2,515.18	5,030.00	5,030.00	2,514.82	50 %
520	Dues & Fees	0.00	42.34	750.00	750.00	707.66	6 %
530	Publications- Newspaper	0.00	0.00	900.00	900.00	900.00	%
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	0.00	1,000.00	1,000.00	1,000.00	%
552	Meals & Entertainment	0.00	0.00	300.00	300.00	300.00	%
605	Office Supplies	72.58	113.90	2,500.00	2,500.00	2,386.10	5 %
611	Copier Maintenance	58.19	116.38	600.00	600.00	483.62	19 %
613	IT - Computer	0.00	0.00	500.00	500.00	500.00	%
614	Postage	0.00	58.00	500.00	500.00	442.00	12 %
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	%
620	Software - New	77.87	155.74	2,000.00	2,000.00	1,844.26	8 %
621	Software Maintenance Fees	341.25	650.85	5,850.00	5,850.00	5,199.15	11 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.00	0.00	10.00	10.00	10.00	%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		1,411.19	4,238.09	80,010.00	80,010.00	75,771.91	5 %
Account Group Total:		6,084.64	13,801.00	161,508.00	161,508.00	147,707.00	9 %

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CITY OF DONNELLY

Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 21Page: 2 of 8
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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	0.00	0.00	1,500.00	1,500.00	1,500.00	%
	Account Group Total:	0.00	0.00	1,500.00	1,500.00	1,500.00	%
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010	Roads and Streets						
116	Roads & Street Wages	2,335.59	4,026.24	32,764.00	32,764.00	28,737.76	12 %
118	Snow Removal Wages	494.21	593.05	16,822.00	16,822.00	16,228.95	4 %
210	Health	383.05	626.41	8,968.00	8,968.00	8,341.59	7 %
220	Social Security/Medicare	216.49	353.36	3,795.00	3,795.00	3,441.64	9 %
230	PERSI	295.92	483.95	6,149.00	6,149.00	5,665.05	8 %
250	Unemployment Insurance	2.18	12.40	823.00	823.00	810.60	2 %
260	Workers Compensation	247.00	247.00	1,401.00	1,401.00	1,154.00	18 %
290	Dental	25.07	41.00	582.00	582.00	541.00	7 %
340	Contract Labor	0.00	0.00	5,000.00	5,000.00	5,000.00	%
416	Electric & Gas	315.56	315.56	3,500.00	3,500.00	3,184.44	9 %
429	Snow Removal Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
430	Road & Street Maintenance	94.75	94.75	6,500.00	6,500.00	6,405.25	1 %
432	Building Repairs & Maintenance	0.00	307.58	2,750.00	2,750.00	2,442.42	11 %
434	Equip. Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	%
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	1,230.96	1,548.96	2,500.00	2,500.00	951.04	62 %
455	Sidewalk, Curb, Gutter	0.00	0.00	3,000.00	3,000.00	3,000.00	%
456	Signs	86.45	86.45	2,300.00	2,300.00	2,213.55	4 %
460	Small Tools, Equipmen	441.22	441.22	2,500.00	2,500.00	2,058.78	18 %
461	Shop Misc Supplies	0.00	49.46	750.00	750.00	700.54	7 %
470	Dust Abatement	0.00	0.00	10,000.00	10,000.00	10,000.00	%
481	Fuel Gas	-1.12	-1.12	1,500.00	1,500.00	1,501.12	%
482	Diesel - Winter	124.40	124.40	2,750.00	2,750.00	2,625.60	5 %
483	Diesel - Summer	54.95	54.95	1,500.00	1,500.00	1,445.05	4 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	100.00	100.00	100.00	%
553	Clothing Reimbursement	0.00	0.00	500.00	500.00	500.00	%
700	Capital Improvements	421.88	421.88	23,500.00	23,500.00	23,078.12	2 %
900	Public Safety	0.00	0.00	2,500.00	2,500.00	2,500.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	6,768.56	9,827.50	175,200.00	175,200.00	165,372.50	6 %
	Account Group Total:	6,768.56	9,827.50	193,200.00	193,200.00	183,372.50	5 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	435.14	1,313.08	16,076.00	16,076.00	14,762.92	8 %
119	Airport Maint Wages	0.00	422.78	2,205.00	2,205.00	1,782.22	19 %
210	Health	40.09	192.84	3,537.00	3,537.00	3,344.16	5 %
220	Social Security/Medicare	33.29	132.79	1,255.00	1,255.00	1,122.21	11 %
230	PERSI	30.98	148.99	2,057.00	2,057.00	1,908.01	7 %
250	Unemployment Insurance	1.10	8.94	506.00	506.00	497.06	2 %
260	Workers Compensation	104.00	104.00	482.00	482.00	378.00	22 %
290	Dental	2.63	12.63	256.00	256.00	243.37	5 %
438	City Park Improvements	0.00	0.00	12,500.00	12,500.00	12,500.00	%
450	Racquet Court Maintenance	0.00	0.00	10,000.00	10,000.00	10,000.00	%
451	Campground/Boatdock	10.32	10.32	4,250.00	4,250.00	4,239.68	%
452	City Park Maintenance	0.00	0.00	1,000.00	1,000.00	1,000.00	%
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	490.00	490.00	500.00	500.00	10.00	98 %
460	Small Tools, Equipmen	147.90	147.90	1,500.00	1,500.00	1,352.10	10 %
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	%
900	Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
925	Aiport Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
Account Total:		1,295.45	2,984.27	73,124.00	73,124.00	70,139.73	4 %
44300 Depot							
414	Solid Waste Collection	112.45	112.45	1,250.00	1,250.00	1,137.55	9 %
415	Water and Sewer	376.00	376.00	4,500.00	4,500.00	4,124.00	8 %
416	Electric & Gas	10.00	10.00	650.00	650.00	640.00	2 %
432	Building Repairs & Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	%
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
Account Total:		498.45	498.45	17,900.00	17,900.00	17,401.55	3 %
Account Group Total:		1,793.90	3,482.72	91,024.00	91,024.00	87,541.28	4 %
50000 Transfers In/Out							
50000 Transfers In/Out							
999	Transfers In/Out	-32,246.00	0.00	0.00	0.00	0.00	%
Account Total:		-32,246.00	0.00	0.00	0.00	0.00	%
Account Group Total:		-32,246.00	0.00	0.00	0.00	0.00	%
Fund Total:		-17,598.90	27,111.22	447,232.00	447,232.00	420,120.78	6 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	0.00	0.00	162,000.00	162,000.00	162,000.00	%
	Account Total:	0.00	0.00	162,000.00	162,000.00	162,000.00	%
	Account Group Total:	0.00	0.00	162,000.00	162,000.00	162,000.00	%
	Fund Total:	0.00	0.00	162,000.00	162,000.00	162,000.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,154.58	2,405.39	20,593.00	20,593.00	18,187.61	12 %
111	Council Wages	360.00	720.00	4,320.00	4,320.00	3,600.00	17 %
112	Mayor Wages	120.00	240.00	1,440.00	1,440.00	1,200.00	17 %
115	Water & Sewer Wages	2,145.03	4,459.32	20,515.00	20,515.00	16,055.68	22 %
210	Health	366.95	760.10	8,244.00	8,244.00	7,483.90	9 %
220	Social Security/Medicare	289.15	598.65	3,424.00	3,424.00	2,825.35	17 %
230	PERSI	332.25	684.72	5,469.00	5,469.00	4,784.28	13 %
250	Unemployment Insurance	10.60	32.05	428.00	428.00	395.95	7 %
260	Workers Compensation	207.00	207.00	754.00	754.00	547.00	27 %
290	Dental	24.02	49.76	507.00	507.00	457.24	10 %
Account Total:		5,009.58	10,156.99	65,694.00	65,694.00	55,537.01	15 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	2,040.00	2,040.00	2,040.00	%
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	50.96	50.96	2,000.00	2,000.00	1,949.04	3 %
360	Water Operator	375.00	375.00	5,000.00	5,000.00	4,625.00	8 %
414	Solid Waste Collection	1,329.90	1,329.90	13,250.00	13,250.00	11,920.10	10 %
416	Electric & Gas	858.45	858.45	7,000.00	7,000.00	6,141.55	12 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	151.51	210.62	975.00	975.00	764.38	22 %
481	Fuel Gas	0.00	0.00	250.00	250.00	250.00	%
510	Insurance - Liability	0.00	1,160.85	2,322.00	2,322.00	1,161.15	50 %
520	Dues & Fees	0.00	0.00	950.00	950.00	950.00	%
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	0.00	500.00	500.00	500.00	%
605	Office Supplies	33.50	72.71	750.00	750.00	677.29	10 %
611	Copier Maintenance	0.00	0.00	300.00	300.00	300.00	%
614	Postage	0.00	40.00	450.00	450.00	410.00	9 %
615	Grant Writing	0.00	0.00	2,000.00	2,000.00	2,000.00	%
620	Software - New	0.00	0.00	250.00	250.00	250.00	%
621	Software Maintenance Fees	157.50	300.39	4,250.00	4,250.00	3,949.61	7 %
810	Bond Payments	0.00	0.00	22,931.00	22,931.00	22,931.00	%
910	Depreciation	0.00	0.00	47,500.00	47,500.00	47,500.00	%
Account Total:		2,956.82	4,398.88	118,934.00	118,934.00	114,535.12	4 %
Account Group Total:		7,966.40	14,555.87	184,628.00	184,628.00	170,072.13	8 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
Account Total:		0.00	0.00	125.00	125.00	125.00	%
Account Group Total:		0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000 Public Works							
43400 Water System							
433	Repairs & Maint to Water	0.00	0.00	9,500.00	9,500.00	9,500.00	%
434	Equip. Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
462	Chemicals	223.00	223.00	5,000.00	5,000.00	4,777.00	4 %
463	Small tools and supplies for	0.00	0.00	6,225.00	6,225.00	6,225.00	%
560	Tests	52.00	52.00	5,000.00	5,000.00	4,948.00	1 %
700	Capital Improvements	5,034.44	5,034.44	7,800.00	7,800.00	2,765.56	65 %
710	Meter Equipment Purchased	0.00	0.00	7,800.00	7,800.00	7,800.00	%
	Account Total:	5,309.44	5,309.44	44,825.00	44,825.00	39,515.56	12 %
	Account Group Total:	5,309.44	5,309.44	44,825.00	44,825.00	39,515.56	12 %
	Fund Total:	13,275.84	19,865.31	229,578.00	229,578.00	209,712.69	9 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	192.20	400.51	3,432.00	3,432.00	3,031.49	12 %
111	Council Wages	60.00	120.00	720.00	720.00	600.00	17 %
112	Mayor Wages	20.00	40.00	240.00	240.00	200.00	17 %
115	Water & Sewer Wages	27.18	59.81	560.00	560.00	500.19	11 %
210	Health	34.72	70.31	823.00	823.00	752.69	9 %
220	Social Security/Medicare	22.92	47.48	767.00	767.00	719.52	6 %
230	PERSI	34.95	70.57	849.00	849.00	778.43	8 %
250	Unemployment Insurance	0.78	2.26	185.00	185.00	182.74	1 %
260	Workers Compensation	0.00	0.00	102.00	102.00	102.00	%
290	Dental	2.28	4.61	100.00	100.00	95.39	5 %
	Account Total:	395.03	815.55	7,778.00	7,778.00	6,962.45	10 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	340.00	340.00	340.00	%
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	40.00	40.00	750.00	750.00	710.00	5 %
416	Electric & Gas	10.97	10.97	400.00	400.00	389.03	3 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	19.55	23.74	150.00	150.00	126.26	16 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	193.47	387.00	387.00	193.53	50 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,400.00	16,800.00	100,800.00	100,800.00	84,000.00	17 %
605	Office Supplies	5.58	5.58	75.00	75.00	69.42	7 %
611	Copier Maintenance	0.00	0.00	80.00	80.00	80.00	%
614	Postage	0.00	0.00	150.00	150.00	150.00	%
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	26.25	50.06	950.00	950.00	899.94	5 %
810	Bond Payments	0.00	0.00	3,500.00	3,500.00	3,500.00	%
910	Depreciation	0.00	0.00	33,500.00	33,500.00	33,500.00	%
	Account Total:	8,502.35	17,123.82	143,340.00	143,340.00	126,216.18	12 %
	Account Group Total:	8,897.38	17,939.37	151,118.00	151,118.00	133,178.63	12 %
	Fund Total:	8,897.38	17,939.37	151,118.00	151,118.00	133,178.63	12 %

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
358	Water System Construction	0.00	0.00	265,000.00	265,000.00	265,000.00	%
	Account Total:	0.00	0.00	265,000.00	265,000.00	265,000.00	%
	Account Group Total:	0.00	0.00	265,000.00	265,000.00	265,000.00	%
50000	Transfers In/Out						
50000	Transfers In/Out						
999	Transfers In/Out	32,246.00	0.00	0.00	0.00	0.00	%
	Account Total:	32,246.00	0.00	0.00	0.00	0.00	%
	Account Group Total:	32,246.00	0.00	0.00	0.00	0.00	%
	Fund Total:	32,246.00	0.00	265,000.00	265,000.00	265,000.00	%
	Grand Total:	36,820.32	0.00	1,254,928.00	1,254,928.00	1,190,012.10	5 %

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CITY OF DONNELLY
Payroll Summary For Payrolls from 11/18/21 to 12/16/21

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Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
COMP HOURS (Comp Time Used)	4.00		98.84
HOL HOURS (Holiday Pay)	48.00		1,150.08
J001 HOURS (ROAD&STREET)	161.00		3,394.90
J002 HOURS (PARKS)	8.00		176.92
J003 HOURS (WATER OPERATOR)	79.00		1,832.72
J006 HOURS (SNOW REMOVAL)	23.50		580.69
J009 HOURS (AIRPORT)	17.50		432.43
J015 HOURS (SHOP/OFFICE)	34.00		840.15
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	195.50		4,474.27
VACA HOURS (Vacation Time Used)	30.50		707.92
GROSS PAY	15,288.92	0.00	
NET PAY	10,909.89	0.00	
NET PAY (CHECKS)	1,179.77		
NET PAY (DIRECT DEPOSIT)	9,730.12		
DENTAL INS	46.50	120.00	
FIT	890.42	0.00	
HEALTH INS	360.00	1,797.00	
IDAHO SIT	718.00	0.00	
MEDICARE	221.67	221.67	
PERSI	938.03	1,564.23	
PERSI CHOICE 40	225.00	0.00	
SOCIAL SECURITY	947.91	947.91	
UNEMPL. INSUR.	0.00	16.75	
VISION	31.50	36.00	
GDB	155.88	0.00	
RADIUS	255.57	0.00	
STERLING SAVING	4,435.48	0.00	
UMPQUA	340.76	0.00	
US BANK	4,542.43	0.00	
FIT/SIT BASE	14,125.89	0.00	
MEDICARE BASE	15,288.92	0.00	
PERS BASE	13,100.86	0.00	
SOC SEC BASE	15,288.92	0.00	
UN BASE	13,688.92	0.00	
WC BASE	15,288.92	0.00	
Total		4,703.56	
Total Payroll Expense (Gross Pay + Employer Contributions):		19,992.48	

Check Summary

Payroll Checks Prev. Out.	\$1,594.00
Payroll Checks Issued	\$3,297.77
Payroll Checks Redeemed	\$1,594.00
Payroll Checks Outstanding	\$3,297.77
Electronic Checks	\$14,809.00

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CITY OF DONNELLY
Payroll Summary For Payrolls from 11/18/21 to 12/16/21

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Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
-----		-----	-----	-----	-----
Social Security	1895.82	782.48	1349.82	1328.48	21702
Medicare	443.34	183.00	315.68	310.66	21702
Unempl. Insur.	16.75	82.58		99.33	21713
Workers' Comp	0.00				21700
FIT	890.42	355.56	686.12	559.86	21701
IDAHO SIT	718.00	312.00	524.00	506.00	21703
PERSI	2502.26		2502.26		21704
DENTAL INS	166.50		111.00	55.50	21706
HEALTH INS	2157.00		1438.00	719.00	21705
VISION	67.50		45.00	22.50	21705
PERSI CHOICE 40	225.00		225.00		21704
Total Ded.	9082.59	1715.62	7196.88	3601.33	

**** Carried Forward column only correct if report run for current period.

Stibnite Advisory Council Progress Report through 2021

In late 2018, eight communities from across the West Central Mountains came together to sign a Community Agreement with Perpetua Resources (then Midas Gold). A key component of the Community Agreement was the creation of the Stibnite Advisory Council. This report highlights the work of the Stibnite Advisory Council since the Community Agreement was signed.

FORMATION & ROLE OF THE COUNCIL

The Stibnite Advisory Council is made up of a representative appointed annually from Adams County, Cascade, Council, Donnelly, Idaho County, New Meadows, Riggins, Yellow Pine, Perpetua Resources Idaho and Perpetua Resources Corp. The Council meets monthly and serves as the communities' principal forum for communication regarding the Stibnite Gold Project with management of Perpetua Resources, now and throughout the life of the Project. Representatives are tasked with the responsibility of working through shared issues with Perpetua Resources, providing key information back to the communities they serve and overseeing the implementation of the Community Agreement.

As outlined in the Community Agreement, the Council's primary job is to take reasonable steps to understand and educate themselves on the Stibnite Gold Project by asking Perpetua Resources for information on various elements of the project. Reasonable steps may include information sharing, discussion and potential resolution of matters related to the project by participating in the meetings of the Stibnite Advisory Council. The Stibnite Advisory Council does its best to work in an efficient, solution-oriented and cooperative manner.

CREATING THE FRAMEWORK

By mid-2019, the Council created bylaws, established a monthly meeting schedule, elected officers, formed working groups to focus on specific areas of interest and launched a website which houses all documents. www.StibniteAdvisoryCouncil.com was created so the Council could easily share information with residents of the region.

Currently, the Stibnite Advisory Council has four active working groups:

- Environmental
- Supporting Industry
- Transportation
- Workforce

The working groups were established based on priorities and areas of concern identified by Council members. In the future, new working groups may be added as priorities evolve.

COUNCIL ACTIVITIES

The Stibnite Advisory Council has taken its role to become educated on the Stibnite Gold Project. Council members have asked Perpetua Resources for presentations on topics related to the project. Monthly meetings feature in-depth presentations from the company's technical experts.

To date the Stibnite Advisory Council has received presentations and updates on the following topics:

- Project Updates
- Economic Study
- Refinements to Alternative
- Antimony
- Fish Tunnel
- Safety Programs Now and Into the Future
- Feasibility Study
- Transportation, Traffic and Access
- Powerline Upgrades
- On-site Infrastructure
- ASAOC
- Reclamation and Closure Plan
- Site Visit
- Water Management Now and Into the Future
- Alternative Winter Access and Partnership with the Valley County Snowmobile Advisory Council

In addition, the Stibnite Advisory Council has invited local leaders to present on issues that impact the region. Those presentations included:

- Housing & projected growth from Andrew Mentzer, Executive Director West Central Mountains Economic Development Council
- Cascade Medical Center Strategic Plan from Tom Reinhart, CEO Cascade Medical Center
- St. Luke's Update from Amber Green, Chief Operating and Nursing Officer

INFORMED COMMENTS

As part of fulfilling the Community Agreement, each entity provided an informed comment letter to the U.S. Forest Service during the Draft EIS comment period in August 2020. Members of the Stibnite Advisory Council had been sharing the information they learned with their respective cities and counties from the outset. This information was shared through press releases, public open houses in some communities, city council and county commissioner meetings, allowing community feedback in the comment letters.

ONGOING WORK

At the request of the Stibnite Advisory Council, Perpetua Resources has started a number of on-going projects.

- In March 2020 an on-going workforce survey was launched for anyone interested in working for Perpetua Resources (<http://stibniteadvisorycouncil.com/take-the-survey/>). Over 200 people have responded and the information collected from the survey is consistent with an economic study on the Stibnite Gold Project conducted in 2016.
- The Council created a FREQUENTLY ASKED QUESTIONS document (https://secureservercdn.net/198.71.233.38/23b.af9.myftpupload.com/wp-content/uploads/2021/08/2021-8-2-FAQ_Project-Glossary_Aug2021.pdf) to provide information for interested community members. The document covers a variety of topics and continues to be updated as new questions are answered. Questions in the document have come from Councilmembers as well as community members.
- In April of 2021, the Independent Water Monitoring Program was launched to bring increased transparency to water testing surrounding the Stibnite Gold Project. The Independent Water Monitoring Program (IWMP) was created in response to comments from community members and city officials to provide third party transparency. Here is a link to the release announcing the IWMP: <http://stibniteadvisorycouncil.com/release-independent-water-monitoring-program/>.

LOOKING AHEAD

Meetings continue to be held on a monthly basis via Zoom or in person and are open to the public for observation only.

The Council will continue to ask questions, add to on-line documents, and continue to receive information on the project and its effects on the region.

The public is invited to attend a meeting, ask questions of your local representative and take time to review the website at, www.stibniteadvisorycouncil.com for additional information and to review the FAQ document.

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 21-40

Meeting Date 12/20/2021

Action Item

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Stibnite Advisory Council Community Representative</i>		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

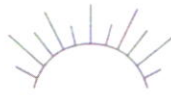
Nomination for City Representative on the Stibnite Advisory Council, John Sommerwerck.

RECOMMENDED ACTION:

Accept, Approve and Authorize Mayor to sign necessary documents for John Sommerwerck, City Representative Stibnite Advisory Council

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



STIBNITE ADVISORY COUNCIL

Representatives

Julie Good, Chair
New Meadows
Newmeadows@stibniteadvisorycouncil.com

John Sommerwerck
Donnelly
donnelly@stibniteadvisorycouncil.com

Lynn Imel,
Secretary/Treasurer
Village of Yellow Pine
yellowpine@stibniteadvisorycouncil.com

Glenna Young
Cascade
cascade@stibniteadvisorycouncil.com

Joe Iveson
Adams County
adamscounty@stibniteadvisorycouncil.com

Pat DeHaas, Vice Chair
Council
council@stibniteadvisorycouncil.com

Denis Duman
Idaho County
idahocounty@stibniteadvisorycouncil.com

Bob Crump
Riggins
riggins@stibniteadvisorycouncil.com

Laurel Sayer
Perpetua Resources, Corp
Perpetua.us@stibniteadvisorycouncil.com

Belinda Provancher
Perpetua Resources Idaho
Perpetua.us@stibniteadvisorycouncil.com

City of Donnelly,

Dear Susan,

The Stibnite Advisory Council has completed our third year of meeting together to discuss and learn more about the Stibnite Gold Project.

We continue to represent each community that signed the Community Agreement by listening to presentations and having conversations regarding the impact of the proposed Stibnite Gold Project on our region. We have included a progress report for your review which highlights our activities over the past three years.

As per the Community Agreement, each community representative serves an annual term as per appointment by the Community they represent. The new term will begin February 1, 2022.

Your current representative is John Sommerwerck. If he is still your choice for this position, please review the attached responsibilities with him and complete the enclosed form, sign, scan and email this letter to Belinda, our administrator.

If your current representative will no longer be representing your community after January 2022, please review the attached responsibilities with your new appointee and fill out and sign the attached form, scan and email to our administrator, Belinda.

Please respond with your representative selection by January 25, 2022 so we can contact the representative regarding February's annual meeting.

Thank you for being part of this endeavor which is bringing our communities together for much needed dialogue.

Stibnite Advisory Council

Administrator

Belinda Provancher,
Perpetua Resources Idaho
belinda.provancher@perpetua.us
2021

For information, please contact the Stibnite Advisory Council chairperson, your local representative or the website @ <http://stibniteadvisorycouncil.com>

COMMUNITY REPRESENTATIVE RESPONSIBILITIES

The Stibnite Advisory Council Representative is selected by the Community Agreement Signatory for an annual term from February 1 – January 31.

The following responsibilities should be reviewed by the applicant prior to selection:

- Must be available for a monthly meeting of the Advisory Council by phone, in person or via computer (Zoom). Current meeting dates are the 2nd Thursday of each month from 10 am to noon.
- Must be willing to communicate with the city/county on a regular basis.
- Must be available for a monthly meeting with their working group by phone or in person.
- Must be willing to pursue working group issues, spending time outside the monthly meeting to gather information and report back to the group.
- Must be willing to attend community events, when possible, to hear the community's response to the project. The representative should be willing to accurately represent the community's input regardless of the representative's personal view of the Stibnite Gold Project.
- Must be willing to engage in conversations with community members regarding the project and the project's impact, whether real or perceived.
- Must be willing to follow the Stibnite Advisory Council protocol regarding responses to the press regarding Council discussions.
- Must be willing to learn about the Stibnite Gold Project and present the information received from Perpetua Resources to community members.
- Support of the Stibnite Gold Project is not required in order to be appointed to the Stibnite Advisory Council.

Our representative will be _____, and she/he is appointed for the term from February 1, 2022 through January 31, 2023.

Susan Dorris, Mayor
City of Donnelly

Date

We would appreciate your comments on the feedback you are receiving from your appointed representative.

- ☐ We are receiving information on a regular basis from our representative.
- ☐ We would appreciate more frequent updates from our representative.
- ☐ We would like specific information regarding the project.

Comments/Explanation:

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 21-41

Meeting Date 12/20/2021

Action Item

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
DDC Lease Agreements 2022		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:				
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Lease agreements for the Donnelly Depot Center Units 1, 2, 3, 4, & 5.

RECOMMENDED ACTION:

Approve and Authorize Mayor to sign new lease agreements

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

Number

AB 21-42

Meeting Date 12/20/2021

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT:

***Low Income Home Water Assistance Program
(LIHWAP)***

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

***FUNDING
SOURCE:***

TIMELINE:

SUMMARY STATEMENT:

LIHWAP is a federal money to help low-income families pay for home drinking water and waste water services.

Vendor Agreement with the Department of Health and Welfare (IDHW). Western Idaho Community Action Partnership (WICAP) reviews eligibility for benefits within Donnelly. IDHW works with local Community Action Agencies, providing a list of approved vendors.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ACTION

Home Water Assistance Program

The Low-Income Home Water Assistance Program (LIHWAP) may be able to help you

What can be paid with LIHWAP:

Past due home drinking water and wastewater bills,
Disconnect and/or Reconnect fees;
Current bill amount due.

What can not be paid with LIHWAP funds:

Costs for services or other charges unrelated to drinking water and wastewater services are not eligible to be paid with LIHWAP grants (ex. trash, telephone, infrastructure).

Bills that include multiple services must be able to be separated out to extract the charges for water and waste water.

Bills that cannot be separated out, cannot be paid.

There are seven (7) Community Action Agencies throughout Idaho who review eligibility for LIHWAP benefits. Please refer to the agency based on the county where the household resides:

<u>El Ada Community Action Agency, Inc (El-Ada)</u> (208) 345-2820 or eladacap.org 2250 S. Vista Ave. Boise, Idaho 83704 Serving: Ada, Elmore, Owyhee counties.	<u>Community Action Partnership, Inc (CAP)</u> (208)746-3351 or Cap4action.org 124 New 6th St Lewiston, Idaho 83501 Serving: Benewah, Bonner, Boundary, Idaho, Clearwater, Kootenai, Latah, Lewis, Nez Perce, & Shoshone counties	<u>Eastern Idaho Community Action Partnership, Inc (EICAP)</u> (208)522-5391 or eicap.org 935 E Lincoln Rd. Idaho Falls, Idaho 83401 Serving: Bonneville, Butte, Clark, Custer, Fremont, Jefferson, Lemhi, Madison, & Teton counties.
<u>Community Council of Idaho (CCI)</u> (208)454-1652 communitycouncilofidaho.org 317 Happy Day Blvd. Caldwell, ID 83607 Serving: Bingham, Bonneville, Canyon, Cassia, Power, & Twin Falls counties.		
<u>Western Idaho Community Action Partnership, Inc (WICAP)</u> (208)454-0675 or wicap.org 502 Main St. Caldwell, Idaho 83605 Serving: Adams, Boise, Canyon, Gem, Payette, Valley, Washington counties.	<u>South Central Community Action Partnership, Inc (SCCAP)</u> (208)733-9351 or sccap-id.org 550 Washington St S. Twin Falls, Idaho 83301 Serving: Blaine, Camas, Cassia, Gooding, Twin Falls, Jerome, Lincoln, & Minidoka counties.	<u>SouthEastern Idaho Community Action Agency, Inc (SEICAA)</u> (208)232-1114 or seicaa.org 641 N. 8th Avenue Pocatello, Idaho 83201 Serving: Bannock, Bingham, Caribou, Bear Lake, Franklin, Oneida, & Power counties.



IDAHO DEPARTMENT OF
HEALTH & WELFARE

In accordance with federal law and U.S. Department of Agricultural (USDA) policy, the Idaho Department of Health and Welfare is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.

LIHWAP Facts Sheet

1. What is LIHWAP?

LIHWAP stands for Low-Income Home Water Assistance Program. LIHWAP is a federal money to help low-income families pay for home drinking water and waste water services.

2. Where does it come from?

Federal funding was awarded to states from the Consolidated Appropriations Act and the American Rescue Plan.

3. Who receives this funding?

Households whose combined income is below 60% of the State Median Income, receive SNAP benefits, SSI, means tested Veteran's programs or LIHEAP (Low-Income Home Energy Assistance Program).

4. How do people get the funding?

Households will apply for these funds through local Community Action Agencies. Benefits are paid directly to the utility vendor.

There are seven (7) Community Action Agencies throughout Idaho who review eligibility for LIHWAP benefits. Please refer customers to the agency based on the county where the customer resides:

- **Community Action Partnership (CAP)** – Benewah, Bonner, Boundary, Clearwater, Idaho, Kootenai, Latah, Lewis, Nez Perce, Shoshone. **Phone:** (208) 746-3351 **Website:** Cap4action.org
- **Community Council of Idaho (CCI)** – Bingham, Bonneville, Canyon, Cassia, Power, Twin Falls. **Phone:** 208-454-1652 **Website:** communitycouncilofidaho.org
- **Eastern Idaho Community Partnership (EICAP)** - Bonneville, Butte, Clark, Custer, Fremont, Jefferson, Lemhi, Madison, Teton. **Phone:** (208)522-5391 **Website:** eicap.org
- **El-Ada** - Ada, Elmore, Owyhee. **Phone:** (208)345-2820 **Website:** eladacap.org
- **South Central Community Action Partnership (SCCAP)** - Blaine, Camas, Cassia, Gooding, Jerome, Lincoln, Minidoka, Twin Falls. **Phone:** (208)733-9351 **Website:** sccap-id.org
- **South Eastern Idaho Community Action Agency (SEICAA)** - Bannock, Bear Lake, Bingham, Caribou, Franklin, Oneida, Power. **Phone:** (208)232-1114 **Website:** seicaa.org
- **Western Idaho Community Action Partnership (WICAP)** - Adams, Boise, Canyon, Gem, Payette, Valley, Washington **Phone:** (208)454-0675 **Website:** wicap.org

5. How do benefits get paid to the utility vendor?

Vendors will sign a Vendor Agreement with the Department of Health and Welfare (IDHW). IDHW will work with the local Community Action Agencies to provide them the list of approved vendors. Payments will be issued to the utility vendor from the Community Action Agency within ten (10) days of determining eligibility for a customer.

6. How much will LIHWAP pay?

Maximum payment for an individual household is \$1500.00. Only the amount owed by that household will be paid.

7. Can the household receive multiple payments?

Eligible households will be allowed to receive one (1) payment per service from LIHWAP funding. If drinking water and wastewater are billed together, the customer would receive one payment. If services are billed separately, the customer could receive one (1) payment to each vendor.

8. What will LIHWAP pay for?

LIHWAP benefits will pay home drinking water or waste water costs. It can include the current bill amount, fees (ex. reconnection, late fees), and arrearages.

9. What is not allowed to be paid with LIHWAP?

Costs for services or other charges unrelated to drinking water and wastewater services are not eligible to be paid with LIHWAP grants (ex. trash, telephone, infrastructure). Bills that include multiple services must be able to be separated out to extract the charges for water and waste water. **Bills that cannot be separated out, cannot be paid.**

10. Can the amount paid be applied as a credit on an account?

No, only the amount owed by the household should be applied to the customer's account. If the amount issued would cause a credit, the vendor should pay the account current and refund the remaining amount to the Community Action Agency.

11. What is required to participate as a LIHWAP vendor?

- Vendors are required to enter into a Vendor Agreement with the Idaho Department of Health and Welfare (IDHW); and
- Vendors must be in good standing with the Idaho Secretary of State to do business within the State of Idaho.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: December 15, 2021

Utility Billings: As of Wednesday, December 15, 2021, there is \$2,162.41 (9) past due 30 days or more, in water billings.

Local Option Tax: Receipts for October - \$9,186.47.

Airport: Closed
Pathway

Clerk: Parcel Map
4th of July Fireworks

Donnelly Depot Center:

Parks & Recreation: Closed

Road & Streets: Snow Removal

Water:

Planning & Zoning: December 6th, 2021 Meeting

Office Closures: January 17, 2022

Upcoming Meeting Dates: P&Z January 10, 2022
City Council January 24, 2022