



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

# AGENDA CITY COUNCIL MEETING

**Monday, August 15<sup>th</sup>, 2022, at 6:00 PM**  
**Donnelly Community Center**

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIENCE

## CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – July 19, 2022

Vouchers – July 13, 2022, thru August 8, 2022

Treasurer Report – July 2022

Payroll Summary – July 28, August 5, and August 11, 2022

## PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

## DISCUSSION ITEM:

West Central Mountains Economic Development Council – Lindsey Harris

Donnelly Rural Fire District – Chief Juan Bonilla, update Impact Fee Resolutions

## PUBLIC HEARING

FY23 Budget Hearing-published in the Star News July 28<sup>th</sup> and August 4<sup>th</sup>, 2022

- City Council will take testimony on the tentatively approved budget for Fiscal Year 2022-2023

AB 22-26 FY23 Budget Ordinance Adoption (Action Item)

- Adopting the FY22/23 Budget

## PUBLIC HEARING

Repealing Chapter 18.130 of the Donnelly City Code to Dissolve the Planning and Zoning Commission-published in the Star News July 28<sup>th</sup>, 2022

- City Council will take testimony on the repealing of Chapter 18.130

**AGENDA  
CITY COUNCIL  
MEETING**

**Monday, August 15<sup>th</sup>, 2022, at 6:00 PM  
Donnelly Community Center**

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AB 22-27 Ordinance Repealing 18.130 of the Donnelly City Code to Dissolve the Planning and Zoning Commission (Action Item)

**BUSINESS AGENDA (Action Items)**

AB 22-28 Valley County Pathways – Steve Stuebner

AB 22-29 Donnelly Elementary School, City Park Monday, August 29<sup>th</sup>

AB 22-30 City Council Member Bergquist Resignation

AB 22-31 City Sidewalk Snow Removal

**STAFF REPORTS:**

**ADJOURNMENT:**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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**CITY COUNCIL**  
**Tuesday, July 19<sup>th</sup>, 2022, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Henggeler, Councilmember Minshall, Councilmember Bergquist (phone in), and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to accept the consent agenda as written. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.  
No public comment

**DISCUSSION ITEMS**

Stibnite Tour will be July 19, 2022

**BUSINESS AGENDA: (Action Items)**

AB 22-22 Donnelly Rural Fire Protection District – Development Impact Fee Advisory Committee

- DRFPD Chief Juan Bonilla asked for City to establish a development impact fee advisory committee. Includes 5 residents of Donnelly, 10-year term.
- Valley County collects for unincorporated areas, cities collect within city limits.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to move forward with selection of Donnelly residence to establish the development impact fee advisory committee. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

AB 22-23 Matthew Castrigno - Alleyway Repairs

- Request pavement maintenance (seal coat) on city portion of alleyway between 150 W Roseberry Road and Chinese Restaurant/Laundromat.

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve with a limit of \$500. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.





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# CITY COUNCIL

## Tuesday, July 19<sup>th</sup>, 2022, at 6:00 PM

### Donnelly Community Center

### MINUTES

#### AB 22-24 Donnelly Chamber of Commerce Vendor Fees – Huckleberry Festival 2022

- Donnelly Vendor Fees are \$25 a day. The Chamber requests a variance of vendor fees.
- Vendor fees to \$25 per vendor for three-day event/\$35 per vendor for three-day event with electrical hookups.
- Review annually

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to approve variance of vendor fees with annual review. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### BUDGET WORKSHOP

#### AB 22-25 Fiscal Year 2023 Proposed Budget

- Review FY23 Proposed Budget

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to approve FY23 proposed budget. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

#### EXECUTIVE SESSION

Pursuant to Idaho Code 74-206 (1) (b)- "to consider the evaluation, dismissal or disciplining of, or to hear complaints of charges brought against, a public officer, employee, staff member or individual agent, or public school student": -Personnel

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to enter Executive Session. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Entered Executive Session 7:16pm.

Exited Executive Session 7:45pm

**Roll Call:** Dorris (yes), Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to resume regular session. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Decision after Executive Session per Idaho Code 74-206 (1) (b)-Personnel,

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to schedule a public hearing to consider the dissolving of Donnelly Planning and Zoning. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.



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**CITY COUNCIL**  
**Tuesday, July 19<sup>th</sup>, 2022, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

**STAFF REPORT**

Staff report was included with packet.

**ADJOURNMENT**

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to adjourn meeting. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

Adjourned at 7:49 p.m.

ATTEST: Lori Clemens, City Clerk

08/08/22  
14:24:11

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 07/13/22 to 08/08/22

Page: 1 of 6  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5758	14429S	1 A-1 HEATING & AIR CONDITIONING	466.00						
DDC #1 Flue Pipe									
1	508534	07/01/22 DDC #1 Flue Pipe	466.00			10 44300	432		10100
		Total for Vendor:	466.00						
5749	-99456E	170 ADOBE SYSTEMS INC.	14.99						
PDF Solutions									
1	2213252207	07/08/22 July Service	14.99			10 41100	620		10190
		Total for Vendor:	14.99						
5756	14430S	999999 AME ELECTRICAL INC	386.00						
Rewire street light controls to opertate with photo eye									
1	220737	08/02/22 Street Light Controls	386.00			10 43010	454		10100
		Total for Vendor:	386.00						
5757	14431S	8 ANALYTICAL LABORATORIES, INC	152.00						
Total Coliform Bacteria									
Consumer Confidence Report									
1	91508	06/30/22 Total Coliform Bacteria	17.00			51 43400	560		10100
2	91508	06/30/22 Sample Collection	35.00			51 43400	560		10100
3	91508	06/30/22 Consumer Confidence Report	100.00			51 43400	560		10100
		Total for Vendor:	152.00						
5759	14432S	10 ASSOCIATION OF IDAHO CITIES	445.00						
2023 AIC MEMBERSHIP DUES									
2023 ICCTFOA MEMBERSHIP DUES									
1	11231	07/06/22 FY23 AIC Membership dues	400.00			10 41100	520		10100
2	11443	07/19/22 FY23 ICCTFOA Membership dues	45.00			10 41100	520		10100
		Total for Vendor:	445.00						
5760	14433S	14 BOISE OFFICE EQUIPMENT	66.92						
Copier Maintenance									
1	IN2781107	07/01/22 copier maintenace July	43.50			10 41100	611		10100
2	IN2781107	07/01/22 copier maintenace July	20.08			51 41100	611		10100
3	IN2781107	07/01/22 copier maintenace July	3.34			52 41100	611		10100
		Total for Vendor:	66.92						

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5761	14434S	257 CASCADE HARDWARE	278.32						
Billing									
1	July22	07/31/22 Parks	106.91			15 41100	922		10100
2	July22	07/31/22 Tools	111.96			10 43010	460		10100
3	July22	07/31/22 Supplies	17.99			10 43010	461		10100
4	July22	07/31/22 Office Supplies	23.48			10 41100	605		10100
5	July22	07/31/22 Water Supplies	17.98			51 43400	463		10100
Total for Vendor:			278.32						
5754	-99454E	29 CITY OF DONNELLY - WATER	381.00						
Water									
1	July22	07/29/22 July	345.00			10 44300	415		10100
2	July22	07/29/22 July 370 N. Main Street	36.00			10 44300	415		10100
Total for Vendor:			381.00						
5762	14435S	202 CTC BUSINESS	84.36						
telephone									
1	035401	08/01/22 telephone- June	55.02			10 41100	437		10100
2	035401	08/01/22 telephone- June	25.28			51 41100	437		10100
3	035401	08/01/22 telephone- June	4.06			52 41100	437		10100
Total for Vendor:			84.36						
5753	-99455E	305 D & B SUPPLY STORE	95.37						
2022 Clothing Reimbursement - Ken Minshall									
1	467097099	07/07/22 Clothing Ken Minshall	95.37			10 43010	553		10190
Total for Vendor:			95.37						
5763	14436S	272 DRAKE DIVERSIFIED LLC	375.00						
Monthly Water System Operational Services									
1	1389	08/01/22 Water System Services July	375.00			51 41100	360		10100
Monthly CONTRACT FEE									
Total for Vendor:			375.00						



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5748	-99457E	306 ENABLING ELEMENTS, INC	34.00						
		Broad Band Internet Service/Pump System							
1	D172961	07/10/22 July Services	34.00			51 41100	437		10190
		Total for Vendor:	34.00						
5770	-99452E	347 EREPLACEMENT PARTS.COM	22.71						
		Equipment Maintenance							
1	18298263	07/20/22 Equipment Maintenance	22.71			10 43010	434		10190
		Total for Vendor:	22.71						
5764	14437S	999999 FRANZ WITTE MCCALL	432.98						
		Trees - Street Replacement							
1	2200000345	07/27/22 Trees-Streets	432.98			10 43010	454		10100
		Total for Vendor:	432.98						
5765	14438S	66 IDAHO POWER	941.98						
		Power Billing							
1	2205677988	07/19/22 City Hall / Maintenance	53.57			10 41100	416		10100
2	2205677988	07/19/22 City Hall / Maintenance	24.73			51 41100	416		10100
3	2205677988	07/19/22 City Hall / Maintenance	4.11			52 41100	416		10100
4	2204034223	07/19/22 Community Center	22.40			10 41100	416		10100
5	2201629405	07/22/22 Kiosk / Rest Area	7.33			10 43010	416		10100
6	2206076560	07/19/22 Fire Pump	260.41			51 41100	416		10100
7	2200223291	07/19/22 Water Supply	5.21			51 41100	416		10100
8	2201910078	07/19/22 Street Lights	131.07			10 43010	416		10100
9	2206228211	07/19/22 Main Street Lights	19.59			10 43010	416		10100
10	2207365186	07/19/22 NW Pump	268.31			51 41100	416		10100
11	2207493590	07/21/22 Camp Host Site	145.25			10 44100	451		10100
		Total for Vendor:	941.98						
5774	14439S	165 LAKESHORE DISPOSAL	1,636.64						
		Trash Services							
1	July22	07/31/22 Trash Collection	1,485.02			51 41100	414		10100
2	25838602S2	07/31/22 DDC Trash	122.65			10 44300	414		10100
3	25839055S2	07/31/22 Campground	24.59			51 41100	414		10100
4	25838624S2	07/31/22 Trash Overage	4.38			51 41100	414		10100
		Total for Vendor:	1,636.64						



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5766	14440S 999999	LEGACY PAVEMENT SERVICES	461.10						
	Crack Seal Alley Castrigno Building								
1	285 08/01/22	Crack Seal	461.10			10 43010	430		10100
		Total for Vendor:	461.10						
5768	14441S	85 MAY HARDWARE	7.19						
	Billing								
1	45938 07/25/22	Communnity Center Paint Brush	7.19			15 41100	922		10100
		Total for Vendor:	7.19						
5767	14442S	86 MCCALL DELIVERY SERVICE	91.00						
	Delivery Service								
1	2022-0652 07/27/22	Dubois empty chemical barre	91.00		0	51 43400	463		10100
		Total for Vendor:	91.00						
5750	11062S	319 MILESTONE CONSTRUCTION GROUP LLC	3,381.43						
	WATER SYSTEM Improvement Project-Phase II Payment No.5 Remaining								
1	#5-Remaini 07/14/22	Contractor's Application #	3,381.43			60 43400	358		10125
		Total for Vendor:	3,381.43						
5751	11063S	153 MOUNTAIN WATERWORKS	6,327.52						
	WATER SYSTEM Improvement Project-Phase II								
1	6500/6501 07/14/22	RPR Services	6,327.52			60 43400	358		10125
5752	14427S	153 MOUNTAIN WATERWORKS	2,429.48						
	WATER SYSTEM Improvement Project-Phase II								
1	6500/6501 07/14/22	RPR Services	2,429.48			60 43400	358		10100
		Total for Vendor:	8,757.00						
5769	14443S	154 NORTH LAKE RECREATIONAL SEWER &	8,400.00						
	Contract Sewer Service								
1	95-10-00 08/01/22	Contract August	8,400.00			52 41100	541		10100
		Total for Vendor:	8,400.00						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5771	14444S	120 SINCLAIR FLEET TRACK (STINKER)	220.54						
Fuel									
1	July22	07/31/22 Skid Steer	29.42			10 43010	483		10100
2	July22	07/31/22 Dodge 3500	192.44			10 43010	481		10100
3	Credit	07/31/22 Credit	-1.32			10 43010	481		10100
Total for Vendor:			220.54						
5775	14445S	150 SPARKLIGHT	105.30						
Internet Services									
1	112446547	08/01/22 internet- July	68.45			10 41100	437		10100
2	112446547	08/01/22 internet- July	31.59			51 41100	437		10100
3	112446547	08/01/22 internet- July	5.26			52 41100	437		10100
Total for Vendor:			105.30						
5772	14446S	219 T.O. ENGINEERS	1,400.00						
City Engineer									
2	160057-34	07/07/22 Zoning Maps	1,400.00			10 41100	340		10100
Total for Vendor:			1,400.00						
5776	14447S	237 USA BLUE BOOK	530.12						
Billing									
1	052441	07/21/22 2 1/2 X 50 Fire Hose	530.12			51 43400	463		10100
Total for Vendor:			530.12						
5755	-99453E	138 USPS	60.00						
Postage									
1	561/015286	07/19/22 Forever Stamps	60.00			51 41100	614		10190
5777	14448S	138 USPS	198.00						
post office box 1 year									
1	725	08/01/22 post office box	128.70			10 41100	614		10100
2	725	08/01/22 post office box	59.40			51 41100	614		10100
3	725	08/01/22 post office box	9.90			52 41100	614		10100
Total for Vendor:			258.00						

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Claim Details by Posted Date  
For Claims from 07/13/22 to 08/08/22

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\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5773	14449S	209 YORGASON LAW OFFICES PLLC	435.00						
Legal Services									
2	2022-Jul	08/01/22 Email/Correspondence	435.00			10 41100	320		10100
Total for Vendor:			435.00						
# of Claims			30	Total:	29,859.95	# of Vendors		23	
Total Electronic Claims					608.07				
Total Non-Electronic Claims					29251.88				

\*\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

08/08/22

14:21:03

## CITY OF DONNELLY

## Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: 7 / 22

Page: 1 of 8

Report ID: B100

## 10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	3,255.13	34,423.84	44,619.00	44,619.00	10,195.16	77 %
111	Council Wages	780.00	7,800.00	9,360.00	9,360.00	1,560.00	83 %
112	Mayor Wages	260.00	2,600.00	3,120.00	3,120.00	520.00	83 %
210	Health	389.38	3,936.74	10,584.00	10,584.00	6,647.26	37 %
211	Vision	7.80	35.09	343.00	343.00	307.91	10 %
220	Social Security/Medicare	328.56	3,428.64	4,416.00	4,416.00	987.36	78 %
230	PERSI	493.58	5,057.39	6,813.00	6,813.00	1,755.61	74 %
250	Unemployment Insurance	18.01	110.27	328.00	328.00	217.73	34 %
260	Workers Compensation	0.00	68.00	217.00	217.00	149.00	31 %
290	Dental	26.00	260.01	698.00	698.00	437.99	37 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		5,558.46	57,719.98	81,498.00	81,498.00	23,778.02	71 %
41100 Administration							
310	Audit & Accounting Services	0.00	4,420.00	4,420.00	4,420.00	0.00	100 %
320	Attorney/Legal Fees	210.00	1,920.00	8,000.00	8,000.00	6,080.00	24 %
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	615.00	6,200.00	6,200.00	5,585.00	10 %
340	Contract Labor	0.00	2,432.50	13,000.00	13,000.00	10,567.50	19 %
341	Pass Thru Charges	0.00	24,870.24	5,000.00	5,000.00	-19,870.24	497 %
414	Solid Waste Collection	0.00	0.00	100.00	100.00	100.00	%
416	Electric & Gas	0.00	2,885.74	3,500.00	3,500.00	614.26	82 %
431	City Hall Repair & Maint	0.00	333.45	3,600.00	3,600.00	3,266.55	9 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	73.78	1,173.89	1,450.00	1,450.00	276.11	81 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	5,030.36	5,030.00	5,030.00	-0.36	100 %
520	Dues & Fees	2.00	44.34	750.00	750.00	705.66	6 %
530	Publications- Newspaper	0.00	38.76	900.00	900.00	861.24	4 %
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	255.00	1,000.00	1,000.00	745.00	26 %
552	Meals & Entertainment	0.00	0.00	300.00	300.00	300.00	%
605	Office Supplies	22.24	959.00	2,500.00	2,500.00	1,541.00	38 %
611	Copier Maintenance	0.00	775.30	600.00	600.00	-175.30	129 %
613	IT - Computer	0.00	342.99	500.00	500.00	157.01	69 %
614	Postage	0.00	348.00	500.00	500.00	152.00	70 %
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	%
620	Software - New	77.87	958.58	2,000.00	2,000.00	1,041.42	48 %
621	Software Maintenance Fees	0.00	5,467.35	5,850.00	5,850.00	382.65	93 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.01	9.00	10.00	10.00	1.00	90 %
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		385.90	52,879.50	80,010.00	80,010.00	27,130.50	66 %
Account Group Total:		5,944.36	110,599.48	161,508.00	161,508.00	50,908.52	68 %



08/08/22  
14:21:03

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 7 / 22

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Report ID: B100

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	4,648.00	4,648.00	1,000.00	1,000.00	-3,648.00	465 %
	Account Total:	4,648.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
	Account Group Total:	4,648.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010	Roads and Streets						
116	Roads & Street Wages	1,620.05	20,278.77	32,764.00	32,764.00	12,485.23	62 %
118	Snow Removal Wages	259.50	7,796.08	16,822.00	16,822.00	9,025.92	46 %
210	Health	235.65	2,924.70	8,968.00	8,968.00	6,043.30	33 %
211	Vision	4.70	20.39	0.00	0.00	-20.39	%
220	Social Security/Medicare	143.81	2,147.68	3,795.00	3,795.00	1,647.32	57 %
230	PERSI	195.05	2,592.06	6,149.00	6,149.00	3,556.94	42 %
250	Unemployment Insurance	10.38	128.09	823.00	823.00	694.91	16 %
260	Workers Compensation	0.00	702.00	1,401.00	1,401.00	699.00	50 %
290	Dental	15.72	192.77	582.00	582.00	389.23	33 %
340	Contract Labor	0.00	6,872.50	5,000.00	5,000.00	-1,872.50	137 %
416	Electric & Gas	0.00	1,446.45	3,500.00	3,500.00	2,053.55	41 %
429	Snow Removal Maintenance	0.00	261.37	6,500.00	6,500.00	6,238.63	4 %
430	Road & Street Maintenance	0.00	3,401.64	6,500.00	6,500.00	3,098.36	52 %
432	Building Repairs & Maintenance	0.00	307.58	2,750.00	2,750.00	2,442.42	11 %
434	Equip. Maintainance	22.71	5,569.67	5,000.00	5,000.00	-569.67	111 %
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	0.00	1,826.88	2,500.00	2,500.00	673.12	73 %
455	Sidewalk, Curb, Gutter	0.00	0.00	3,000.00	3,000.00	3,000.00	%
456	Signs	0.00	86.45	2,300.00	2,300.00	2,213.55	4 %
460	Small Tools, Equipmen	0.00	1,050.53	2,500.00	2,500.00	1,449.47	42 %
461	Shop Misc Supplies	0.00	310.18	750.00	750.00	439.82	41 %
470	Dust Abatement	0.00	9,292.89	10,000.00	10,000.00	707.11	93 %
481	Fuel Gas	316.08	662.48	1,500.00	1,500.00	837.52	44 %
482	Diesel - Winter	0.00	1,044.34	2,750.00	2,750.00	1,705.66	38 %
483	Diesel - Summer	269.45	1,560.89	1,500.00	1,500.00	-60.89	104 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	77.00	100.00	100.00	23.00	77 %
553	Clothing Reimbursement	315.68	315.68	500.00	500.00	184.32	63 %
700	Capital Improvements	0.00	900.31	23,500.00	23,500.00	22,599.69	4 %
900	Public Safety	0.00	0.00	2,500.00	2,500.00	2,500.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	3,408.78	71,769.38	175,200.00	175,200.00	103,430.62	41 %
	Account Group Total:	3,408.78	71,769.38	193,200.00	193,200.00	121,430.62	37 %

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## 10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	2,212.48	8,787.00	16,076.00	16,076.00	7,289.00	55 %
119	Airport Maint Wages	258.20	1,439.33	2,205.00	2,205.00	765.67	65 %
210	Health	211.53	903.60	3,537.00	3,537.00	2,633.40	26 %
211	Vision	4.24	12.89	0.00	0.00	-12.89	%
220	Social Security/Medicare	189.01	782.30	1,255.00	1,255.00	472.70	62 %
230	PERSI	175.06	861.03	2,057.00	2,057.00	1,195.97	42 %
250	Unemployment Insurance	13.66	53.51	506.00	506.00	452.49	11 %
260	Workers Compensation	0.00	312.00	482.00	482.00	170.00	65 %
290	Dental	14.13	60.02	256.00	256.00	195.98	23 %
438	City Park Improvements	0.00	101.71	12,500.00	12,500.00	12,398.29	1 %
450	Racquet Court Maintenance	0.00	348.26	10,000.00	10,000.00	9,651.74	3 %
451	Campground/Boatdock	1,720.00	2,309.98	4,250.00	4,250.00	1,940.02	54 %
452	City Park Maintenance	0.00	300.14	1,000.00	1,000.00	699.86	30 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	182.86	672.86	500.00	500.00	-172.86	135 %
460	Small Tools, Equipmen	0.00	175.37	1,500.00	1,500.00	1,324.63	12 %
700	Capital Improvements	0.00	5,618.79	10,000.00	10,000.00	4,381.21	56 %
900	Public Safety	0.00	605.99	3,000.00	3,000.00	2,394.01	20 %
925	Aiport Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
	Account Total:	4,981.17	23,344.78	73,124.00	73,124.00	49,779.22	32 %
44300 Depot							
414	Solid Waste Collection	122.65	1,093.65	1,250.00	1,250.00	156.35	87 %
415	Water and Sewer	762.00	3,770.00	4,500.00	4,500.00	730.00	84 %
416	Electric & Gas	0.00	506.44	650.00	650.00	143.56	78 %
432	Building Repairs & Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	%
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	884.65	5,370.09	17,900.00	17,900.00	12,529.91	30 %
	Account Group Total:	5,865.82	28,714.87	91,024.00	91,024.00	62,309.13	32 %
	Fund Total:	19,866.96	215,731.73	447,232.00	447,232.00	231,500.27	48 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	1,364.75	55,682.78	162,000.00	162,000.00	106,317.22	34 %
	Account Total:	1,364.75	55,682.78	162,000.00	162,000.00	106,317.22	34 %
	Account Group Total:	1,364.75	55,682.78	162,000.00	162,000.00	106,317.22	34 %
	Fund Total:	1,364.75	55,682.78	162,000.00	162,000.00	106,317.22	34 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,502.20	15,886.42	20,593.00	20,593.00	4,706.58	77 %
111	Council Wages	360.00	3,600.00	4,320.00	4,320.00	720.00	83 %
112	Mayor Wages	120.00	1,200.00	1,440.00	1,440.00	240.00	83 %
115	Water & Sewer Wages	1,590.99	20,230.54	20,515.00	20,515.00	284.46	99 %
210	Health	323.49	3,988.03	8,244.00	8,244.00	4,255.97	48 %
211	Vision	6.49	36.50	0.00	0.00	-36.50	%
220	Social Security/Medicare	273.34	3,130.38	3,424.00	3,424.00	293.62	91 %
230	PERSI	346.77	4,140.37	5,469.00	5,469.00	1,328.63	76 %
250	Unemployment Insurance	17.10	183.33	428.00	428.00	244.67	43 %
260	Workers Compensation	0.00	611.00	754.00	754.00	143.00	81 %
290	Dental	21.61	263.50	507.00	507.00	243.50	52 %
Account Total:		4,561.99	53,270.07	65,694.00	65,694.00	12,423.93	81 %
41100 Administration							
310	Audit & Accounting Services	0.00	2,040.00	2,040.00	2,040.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	0.00	65.52	2,000.00	2,000.00	1,934.48	3 %
360	Water Operator	375.00	3,375.00	5,000.00	5,000.00	1,625.00	68 %
414	Solid Waste Collection	1,519.83	13,003.21	13,250.00	13,250.00	246.79	98 %
416	Electric & Gas	0.00	4,636.77	7,000.00	7,000.00	2,363.23	66 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	68.05	881.60	975.00	975.00	93.40	90 %
481	Fuel Gas	0.00	0.00	250.00	250.00	250.00	%
510	Insurance - Liability	0.00	2,321.70	2,322.00	2,322.00	0.30	100 %
520	Dues & Fees	0.00	501.00	950.00	950.00	449.00	53 %
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	0.00	235.44	500.00	500.00	264.56	47 %
551	Training & Education	0.00	709.00	500.00	500.00	-209.00	142 %
605	Office Supplies	0.00	126.58	750.00	750.00	623.42	17 %
611	Copier Maintenance	0.00	101.06	300.00	300.00	198.94	34 %
614	Postage	60.00	260.00	450.00	450.00	190.00	58 %
615	Grant Writing	0.00	0.00	2,000.00	2,000.00	2,000.00	%
620	Software - New	0.00	2,000.00	250.00	250.00	-1,750.00	800 %
621	Software Maintenance Fees	0.00	3,723.69	4,250.00	4,250.00	526.31	88 %
810	Bond Payments	0.00	22,445.03	22,931.00	22,931.00	485.97	98 %
910	Depreciation	0.00	0.00	47,500.00	47,500.00	47,500.00	%
Account Total:		2,022.88	56,425.60	118,934.00	118,934.00	62,508.40	47 %
Account Group Total:		6,584.87	109,695.67	184,628.00	184,628.00	74,932.33	59 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
Account Total:		0.00	0.00	125.00	125.00	125.00	%
Account Group Total:		0.00	0.00	125.00	125.00	125.00	%



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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	22.31	5,773.47	9,500.00	9,500.00	3,726.53	61 %
434	Equip. Maintainance	0.00	2,974.60	3,500.00	3,500.00	525.40	85 %
462	Chemicals	0.00	2,091.96	5,000.00	5,000.00	2,908.04	42 %
463	Small tools and supplies for	96.36	1,601.31	6,225.00	6,225.00	4,623.69	26 %
560	Tests	0.00	455.00	5,000.00	5,000.00	4,545.00	9 %
700	Capital Improvements	0.00	8,142.47	7,800.00	7,800.00	-342.47	104 %
710	Meter Equipment Purchased	307.15	4,123.79	7,800.00	7,800.00	3,676.21	53 %
	Account Total:	425.82	25,162.60	44,825.00	44,825.00	19,662.40	56 %
	Account Group Total:	425.82	25,162.60	44,825.00	44,825.00	19,662.40	56 %
	Fund Total:	7,010.69	134,858.27	229,578.00	229,578.00	94,719.73	59 %

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## 52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	250.01	2,644.80	3,432.00	3,432.00	787.20	77 %
111	Council Wages	60.00	600.00	720.00	720.00	120.00	83 %
112	Mayor Wages	20.00	200.00	240.00	240.00	40.00	83 %
115	Water & Sewer Wages	55.79	419.17	560.00	560.00	140.83	75 %
210	Health	37.95	358.93	823.00	823.00	464.07	44 %
211	Vision	0.77	3.13	0.00	0.00	-3.13	%
220	Social Security/Medicare	29.52	295.68	767.00	767.00	471.32	39 %
230	PERSI	44.56	438.73	849.00	849.00	410.27	52 %
250	Unemployment Insurance	1.70	15.61	185.00	185.00	169.39	8 %
260	Workers Compensation	0.00	0.00	102.00	102.00	102.00	%
290	Dental	2.54	23.70	100.00	100.00	76.30	24 %
	Account Total:	502.84	4,999.75	7,778.00	7,778.00	2,778.25	64 %
41100 Administration							
310	Audit & Accounting Services	0.00	340.00	340.00	340.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	0.00	372.36	750.00	750.00	377.64	50 %
416	Electric & Gas	0.00	54.84	400.00	400.00	345.16	14 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	5.67	90.31	150.00	150.00	59.69	60 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	386.94	387.00	387.00	0.06	100 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,400.00	84,000.00	100,800.00	100,800.00	16,800.00	83 %
605	Office Supplies	0.00	14.53	75.00	75.00	60.47	19 %
611	Copier Maintenance	0.00	16.83	80.00	80.00	63.17	21 %
614	Postage	0.00	120.00	150.00	150.00	30.00	80 %
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	0.00	421.26	950.00	950.00	528.74	44 %
810	Bond Payments	0.00	2,631.42	3,500.00	3,500.00	868.58	75 %
910	Depreciation	0.00	0.00	33,500.00	33,500.00	33,500.00	%
	Account Total:	8,405.67	88,448.49	143,340.00	143,340.00	54,891.51	62 %
	Account Group Total:	8,908.51	93,448.24	151,118.00	151,118.00	57,669.76	62 %
	Fund Total:	8,908.51	93,448.24	151,118.00	151,118.00	57,669.76	62 %

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000	GENERAL GOVERNMENT						
41100	Administration						
354	Grant Administrator	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Group Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
43000	Public Works						
43400	Water System						
358	Water System Construction	12,138.43	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Total:	12,138.43	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Group Total:	12,138.43	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Fund Total:	12,138.43	51,624.03	265,000.00	265,000.00	213,375.97	19 %
	Grand Total:	49,289.34	0.00				
			551,345.05	1,254,928.00	1,254,928.00	703,582.95	44 %

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CITY OF DONNELLY  
Payroll Summary For Payrolls from 07/28/22 to 08/11/22

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Total for Payroll Checks  
-----

	Employee	Employer	Amount
	-----	-----	-----
COMP HOURS (Comp Time Used)	34.50		889.75
J001 HOURS (ROAD&STREET)	40.50		1,007.38
J002 HOURS (PARKS)	94.50		2,207.03
J003 HOURS (WATER OPERATOR)	56.00		1,262.46
J009 HOURS (AIRPORT)	4.00		92.90
J015 HOURS (SHOP/OFFICE)	1.00		25.95
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	160.50		3,818.43
SICK HOURS (Sick Time)	8.00		194.96
VACA HOURS (Vacation Time Used)	25.00		645.59

GROSS PAY	11,744.45	0.00
NET PAY	8,670.83	0.00
DENTAL INS	0.00	80.00
FIT	750.14	0.00
HEALTH INS	0.00	1,198.00
IDAHO SIT	572.00	0.00
MEDICARE	170.30	170.30
PERSI	691.02	1,152.36
PERSI CHOICE 40	150.00	0.00
SOCIAL SECURITY	728.16	728.16
UNEMPL. INSUR.	0.00	56.09
VISION	12.00	24.00
GDB	229.23	0.00
RADIUS	255.57	0.00
STERLING SAVING	3,166.81	0.00
UMPQUA	340.76	0.00
US BANK	4,678.46	0.00
FIT/SIT BASE	10,903.43	0.00
MEDICARE BASE	11,744.45	0.00
PERS BASE	9,651.23	0.00
SOC SEC BASE	11,744.45	0.00
UN BASE	10,144.45	0.00
WC BASE	11,744.45	0.00

Total	3,408.91
Total Payroll Expense (Gross Pay + Employer Contributions):	15,153.36

Check Summary  
-----

Payroll Checks Prev. Out.	\$2,314.31
Payroll Checks Issued	\$1,898.00
Payroll Checks Redeemed	\$2,314.31
Payroll Checks Outstanding	\$1,898.00
Electronic Checks	\$13,348.05

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
	-----	-----	-----	-----



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CITY OF DONNELLY

Payroll Summary For Payrolls from 07/28/22 to 08/11/22

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Social Security	1456.32	900.80	1562.94	794.18	21702
Medicare	340.60	210.68	365.54	185.74	21702
Unempl. Insur.	56.09	60.85		116.94	21713
Workers' Comp	0.00				21700
FIT	750.14	375.57	755.36	370.35	21701
IDAHO SIT	572.00	338.00	584.00	326.00	21703
PERSI	1843.38		1843.38		21704
DENTAL INS	80.00		80.00		21706
HEALTH INS	1198.00		1198.00		21705
VISION	36.00		36.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	6482.53	1885.90	6575.22	1793.21	

\*\*\*\* Carried Forward column only correct if report run for current period.

# NOTICE OF PUBLIC HEARING ON PROPOSED FY 2023 BUDGET CITY OF DONNELLY, IDAHO

A public hearing will be held for the consideration of the proposed budget for the fiscal year from October 1, 2022 to September 30, 2023, in accordance with Idaho Code 50-1002. The hearing will be held at the Donnelly Community Center, Donnelly, Idaho at 6:00 p.m. **Monday, August 15, 2022.** The public is invited to provide testimony concerning the proposed budget. Copies of the proposed city budget are available at City Hall during regular office hours (9 am to 5 pm, Mon - Thur). Anyone desiring accommodations for disabilities related to the hearing, contact the City Hall at 325-8859, at least 48 hours prior to the public hearing.

## PROPOSED EXPENDITURES

Fund Name	FY 2021 Actual Expenditures	FY2022 Budgeted Expenditures	FY2023 Proposed Expenditures
<b>GENERAL FUND</b>			
Personnel	62,159	81,498	107,740
Administrative	42,109	80,010	133,317
Public Safety	219	1,500	5,500
Roads & Streets	87,731	193,200	251,041
Parks & Recreation	58,172	73,124	87,583
Depot	13,085	17,900	19,500
<b>General Fund Total Expenditures</b>	<b>263,475</b>	<b>447,232</b>	<b>604,681</b>
LOCAL OPTION TAX FUND	92,842	162,000	227,500
WATER FUND	787,076	229,578	365,572
WATER IMPROVEMENT FUND	(551,573)	265,000	-
SEWER FUND	118,110	151,118	156,754
<b>Grand Total Expenditures All Funds</b>	<b>709,930</b>	<b>1,254,928</b>	<b>1,354,507</b>

## PROPOSED REVENUE

Fund Name	FY2021 Actual Revenue	FY2022 Budgeted Revenue	FY2023 Proposed Revenue
<b>PROPERTY TAX FUNDED REVENUE</b>			
General Fund	120,321	129,857	135,873
<b>FORGONE</b>			
<b>Grand Total Tax Funded Revenue</b>	<b>120,321</b>	<b>129,857</b>	<b>135,873</b>
<b>NON TAX FUNDED REVENUE</b>			
<b>GENERAL FUND</b>			
Taxes Previous Year/Late Fees/Inter	4,140	10,076	10,526
Franchise Fees	6,797	8,200	8,500
Licenses & Permits	9,997	7,980	9,125
Grant Revenue	83,029	10,000	100,000
Revenue Sharing	23,889	21,356	30,769
Highway User Revenue	13,093	10,347	12,325
Liquor Apportionment	59,433	52,700	49,615
Airport Revenue	1,212	1,000	1,000
Parks & Recreation	12,925	8,300	10,650
Interest Income	220	750	500
DDC Rental Revenue	38,825	42,100	44,450
Lot Administration Fee	11,160	14,850	18,500
Land Lease	11,375	9,900	9,900
Misc Income	15,278	1,750	1,750
Cash Carryover	-	118,066	161,198
<b>General Fund Non-Tax Total Revenue</b>	<b>291,373</b>	<b>317,375</b>	<b>468,808</b>
LOCAL OPTION TAX FUND	183,551	162,000	227,500
WATER FUND	171,865	229,578	365,572
WATER IMPROVEMENT FUND	290,929	265,000	-
SEWER FUND	106,732	151,118	156,754
<b>Grand Total Non Tax Funded Revenue All F</b>	<b>1,044,450</b>	<b>1,125,071</b>	<b>1,218,634</b>

The proposed expenditures and estimated revenues for fiscal year 2022-2023 (FY23) have been tentatively adopted by the City Council and entered in detail in the Journal of Proceedings.

Lori Clemens, City Clerk/Treasurer

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

**Number**

**AB 22-26**

**Meeting Date** 08/15/2022

169 Halferty Street  
Donnelly, Idaho 83615

***Action Item***

**AGENDA ITEM INFORMATION**

***SUBJECT:***

***FY23 Budget Ordinance Adoption***

*Department Approvals*

*Initials*

*Originator  
or  
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

***COST IMPACT:***

\$1,354,507

***FUNDING  
SOURCE:***

***TIMELINE:***

***SUMMARY STATEMENT:***

Adoption of City Annual Budget for FY23

***RECOMMENDED ACTION:***

***Adopt and Authorize the Mayor to sign Ordinance***

**RECORD OF COUNCIL ACTION**

***MEETING DATE***

***ACTION***

## City of Donnelly Ordinance #257

AN ORDINANCE TO BE TERMED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF DONNELLY, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, APPROPRIATING SUMS OF MONEY IN THE AGGREGATE AMOUNT OF **\$1,354,507** TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF DONNELLY FOR SAID FISCAL YEAR; SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE; AUTHORIZING THE CERTIFICATION TO THE COUNTY COMMISSIONERS OF VALLEY COUNTY, IDAHO, THE AMOUNT OF **\$135,873** IN PROPERTY TAXES TO BE LEVIED AND ASSESSED UP THE TAXABLE PROPERTY IN THE CITY; PROVIDING FOR THE FILING OF A COPY OF THIS ORDINANCE WITH THE OFFICE OF THE IDAHO SECRETARY OF STATE AS PROVIDED BY LAW; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE MAYOR AN COUNCIL OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, AS FOLLOWS:

Section 1: That the sum of **\$1,354,507** is hereby appropriated to defray all necessary expenses and liabilities of the City of Donnelly, Valley County, Idaho, for the fiscal year commencing October 1, 2022, and ending September 30, 2023.

Section 2: The objects and purposes for which such appropriation is made, and the amount appropriated for each object and purpose, are as follows:

### AMOUNT APPROPRIATED FOR EXPENDITURES

#### GENERAL FUND

Personnel	\$107,740	
Administrative	\$133,317	
Public Safety	\$5,500	
Roads & Streets	\$251,041	
Parks & Recreation	\$87,583	
Donnelly Depot Center	\$19,500	
<b>TOTAL GENERAL FUNDS</b>		<b>\$604,681</b>

LOCAL OPTION TAX FUND	\$227,500
WATER FUND	\$365,572
WATER IMPROVEMENT FUND	\$0
SEWER FUND	\$156,754

**TOTAL BUDGET FOR FISCAL YEAR 2022-2023** **\$1,354,507**

Section 3: The amount of **\$135,873** is hereby authorized to be certified by the City of Donnelly to the Board of Commissioners and Valley County, Idaho, in accordance with Section 50-1007, Idaho Code, to be levied and assessed as a property tax on the taxable property within the City of Donnelly for the fiscal year commencing October 1, 2022 and ending September 30, 2023.

Section 4: The City Clerk is hereby authorized and directed to cause a certified copy of this ordinance to be filed with the Office of the Secretary of State of the State of Idaho, as required by Section 50-1003, Idaho Code.

Section 5: This ordinance shall be published once in full in the official newspaper of the City and shall take effect and be in force from and after its passage, approval, and publication.

Passed and approved by the Mayor and City Council of the City of Donnelly, Valley County, Idaho, this 15<sup>th</sup> day of August 2022.

\_\_\_\_\_  
Susan Dorris, Mayor

ATTEST:

\_\_\_\_\_  
Lori Clemens, City Clerk



**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 22-27

**Meeting Date** 08/15/2022

*Action Item*

**AGENDA ITEM INFORMATION**

***SUBJECT:***

***Ordinance Repealing 18.130 of the Donnelly City Code***

***Department Approvals***

***Initials***

***Originator  
or  
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

***COST IMPACT:*** n/a

***FUNDING***

***SOURCE:***

***TIMELINE:***

***SUMMARY STATEMENT:***

Ordinance Repealing 18.130 of the Donnelly City Code to Dissolve the Planning and Zoning Commission.

***RECOMMENDED ACTION:***

***Approve, Adopt and Authorize the Mayor to sign***

**RECORD OF COUNCIL ACTION**

***MEETING DATE***

***ACTION***

**CITY OF DONNELLY ORDINANCE NO. 258**

AN ORDINANCE OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, REPEALING CHAPTER 18.130 OF THE DONNELLY CITY CODE TO DISSOLVE THE PLANNING AND ZONING COMMISSION; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Pursuant to Idaho Code 67-6504, the City Council has the authority to establish or abolish a planning and zoning commission, by following the notice and hearing procedures provided in Idaho Code 67-6509; and

WHEREAS, the City Council held a public hearing on August 15, 2022, properly noticed and held pursuant to Idaho Code;

NOW THEREFORE, be it ordained by the City Council of the City of Donnelly, Idaho, as follows:

Section 1. Chapter 18.130 of the Donnelly City Code is hereby repealed and the planning and zoning commission as presently constituted is hereby dissolved. All powers and responsibilities previously delegated to the planning and zoning commission shall be hereafter the power and responsibility of the City Council, unless otherwise directed in City Code.

Section 2. Effective Date: That this ordinance shall take effect and be in full force upon its passage, approval and publication of the same in accordance with Idaho law.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO  
THIS 15th DAY OF AUGUST, 2022

\_\_\_\_\_  
Susan Dorris, Mayor

Attest:

\_\_\_\_\_  
Lori Clemens, City Clerk Treasurer

**DONNELLY CITY COUNCIL****AGENDA BILL****Number****AB 22-28****Meeting Date 08/15/2022**

169 Halferty Street

Donnelly, Idaho 83615

*Action Item***AGENDA ITEM INFORMATION*****SUBJECT:****Valley County Pathways****Initials******Originator  
or  
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

***COST IMPACT:******FUNDING******SOURCE:******TIMELINE:******SUMMARY STATEMENT:***

Steve Stuebner to discuss pathways and possibility of a tour of the proposed project.

***RECOMMENDED ACTION:*****RECORD OF COUNCIL ACTION*****MEETING DATE*** ***ACTION***

**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 22-29

**Meeting Date** 08/15/2022

*Action Item*

**AGENDA ITEM INFORMATION**

**SUBJECT:**

*Donnelly Elementary School, City Park*

*Department Approvals*

*Initials*

*Originator  
or  
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

**COST IMPACT:**

**FUNDING**

**SOURCE:**

**TIMELINE:**

**SUMMARY STATEMENT:**

Donnelly Elementary School would like to use the City Park for a Back to School Meet and Greet/Supply Drop-off, on Monday, August 29<sup>th</sup>, 2022. (Currently the school is under construction). Possibility of waiving the \$50 fee and \$100 deposit for this event.

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

**MEETING DATE**

**ACTION**



**DONNELLY CITY COUNCIL  
AGENDA BILL**

**Number**

**AB 22-30**

**Meeting Date 08/15/22**

169 Halferty Street  
Donnelly, Idaho 83615

***Action Item***

**AGENDA ITEM INFORMATION**

**SUBJECT:**

*Resignation of Council Member Bergquist*

*Department Approvals*

*Initials*

*Originator  
or  
Supporter*

Mayor / Council

Clerk/Treasurer

Public Works

**COST IMPACT:** n/a

**FUNDING  
SOURCE:**

**TIMELINE:**

**SUMMARY STATEMENT:**

Council Member Bergquist Resignation

**RECOMMENDED ACTION:**

*Accept the resignation of Council Member Bergquist*

**RECORD OF COUNCIL ACTION**

**MEETING DATE ACTION**



**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number AB 22-31**

**Meeting Date 08/15/22**

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>City Sidewalk Snow Removal</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>	n/a			
<b>FUNDING SOURCE:</b>				
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

Discussion on sidewalk snow removal, city employee responsibility/business owner responsibility.

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859

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To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: August 10, 2022

**Utility Billings:** As of Wednesday, August 10<sup>th</sup>, 2022, there is \$2,442.66 (17) past due 30 days or more, in water billings.

**Local Option Tax:** June \$17,146.56

**Airport:**

**Clerk:** Idaho Power Poles  
Huckleberry Festival Vendor  
Valley County -Donnelly Area of Impact Boundaries

**Donnelly Depot Center:**

**Parks & Recreation:** Racquet Court  
North End City Park

**Road & Streets:**

**Water:**

**Planning & Zoning:** August 1<sup>st</sup> meeting canceled

**Office Closures:** September 5, 2022, Labor Day

**Upcoming Meeting Dates:** City Council September 19<sup>th</sup>, 2022