



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING Monday, September 19th, 2022 6:00 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

AB 22-32 Filling Councilmember Vacancy/Oath of Office (Action Item)

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – August 15, 2022

Vouchers – August 9, 2022, thru September 14, 2022

Treasurer Report – August 2022

Payroll Summary – August 25, September 5, and September 8, 2022

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

West Central Mountains Economic Development Council – Lindsey Harris

BUSINESS AGENDA (Action Items)

AB 22-33 Joshua Murrey – Fence Boundary

AB 22-34 Stibnite Tour

AB 22-35 Amending Chapter 18.135 of the Donnelly City Code – Design Review Authority

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL

Tuesday, August 15th, 2022, at 6:00 PM

Donnelly Community Center

MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Henggeler, Councilmember Minshall, Councilmember Bergquist, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Bergquist, 2nd by Davenport to accept the consent agenda as written. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.
No public comment

DISCUSSION ITEMS

Donnelly Rural Fire District, Chief Juan Bonilla, update Impact Fee Resolution

- Two confirmed committee members
- Fire District/City Attorney working on Resolution
- Comp Plan will need to be revised

PUBLIC HEARING FY23 BUDGET

- Tentatively approved budget FY23
Mayor Dorris opened the Public Hearing 6:08 p.m.
City Clerk Clemens presented the proposed FY23 budget
No written comments received
Mayor Dorris asked for public comment. No public comments.
Mayor Dorris closed the Public Hearing at 6:11 p.m.

Motion by Minshall, 2nd by Davenport to approve the FY23 budget. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.



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Donnelly Community Center
MINUTES

AB 22-26 City of Donnelly Ordinance No. 257 – FY23 Budget

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 257 pass its first reading by title only. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

Motion by Minshall, 2nd by Bergquist pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 257 be considered read, passed and adopted after being read by title only.

City Clerk read Ordinance No. 257 by title only into record.

Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

PUBLIC HEARING REPEALING CHAPTER 18.130 OF THE DONNELLY CITY CODE TO DISSOLVE THE PLANNING AND ZONING COMMISSION

- City Council taking testimony on the repealing of Chapter 18.130, Donnelly City Code Mayor Dorris opened the Public Hearing 6:17 p.m.

City Clerk Clemens presented Chapter 18.130 of the Donnelly City Code.

No written comments received

Mayor Dorris asked for public comment.

Brett Shepherd, asked for explanation for reason to dissolve planning and zoning, and how will this effect the process in the future.

Mayor Dorris, other cities operate without a planning and zoning commission.

City of Donnelly design review will remain in effect using consultants and administration prior to going to City Council.

Mayor Dorris closed the Public Hearing at 6:33 p.m.

Motion by Henggeler, 2nd by Davenport to approve repeal chapter 18.130, Donnelly City Code. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

AB 22-27 City of Donnelly Ordinance No. 258 – Repealing 18.130 of the Donnelly City Code to Dissolve the Planning and Zoning Commission

Motion by Henggeler, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 257 pass its first reading by title only. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.



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Motion by Henggeler, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 257 be considered read, passed and adopted after being read by title only.

City Clerk read Ordinance No. 258 by title only into record.

Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

BUSINESS AGENDA: (Action Items)

AB 22-28 Valley County Pathways

- Steve Stuebner would like to have City Council take a field trip to the airport to show current location of the fence, the adjusted property line, and the proposed location of the pathway. Relocation of the fence to adjusted property line would cost approximately \$9,000 - \$10,000. Suggestion would be to leave current fence and put pathway between current and the adjusted property line, building new fence accordingly.
- Council Member Minshall would like to review alternatives such as East Roseberry Road to Farm to Market or the extension of the current Donnelly pathway along Boulder Creek.

Motion by Henggeler, 2nd by Minshall to move forward with possibility of Donnelly pathway moving to new location. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes).

Motion carried.

AB 22-29 Donnelly Elementary School, City Park

- Donnelly Elementary School "Back to School Meet and Greet/Supply Drop-off to be held at Donnelly City Park on August 29, 2022, due to school remodel. Asking the City to waive the \$50 park fee.
- School will provide the \$100 deposit which will be held by city.

Motion by Minshall, 2nd by Bergquist to waive the \$50 park fee. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.



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AB 22-30 Resignation of Council Member Bergquist

- Council Member Bergquist letter of resignation

Motion by Henggeler, 2nd by Davenport to accept the resignation of Council Member Bergquist taking effect upon adjournment of the August 15th, 2022, City Council Meeting. Davenport (yes), Minshall (yes), Henggeler (yes). Motion carried.

AB 22-31 City Sidewalk Snow Removal

- Implementation of the Business owners being responsible for snow removal in front of their businesses for the winter season 2022-2023.
- City to create map showing area for snow storage and letter of explanation for each business owner along Main Street.

Motion by Davenport, 2nd by Bergquist to require city business owners along Main Street to be responsible for the removal of snow in front of their businesses. Davenport (yes), Minshall (yes), Bergquist (yes), Henggeler (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn meeting. Davenport (yes), Minshall (yes), Henggeler (yes), Bergquist (yes). Motion carried.

Adjourned at 7:22 p.m.

ATTEST: Lori Clemens, City Clerk

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08:44:31

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 08/09/22 to 09/14/22

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5822	-99441E	348 A SMART SIGN STORE	39.96						
	Maintenance Parking Sign								
1	MPS-732007	09/08/22 Maintenance Parking Sign	39.96			10 43010	430		10190
		Total for Vendor:	39.96						
5778	-99451E	170 ADOBE SYSTEMS INC.	14.99						
	PDF Solutions								
1	2235783643	08/08/22 August Service	14.99			10 41100	620		10190
5819	-99444E	170 ADOBE SYSTEMS INC.	14.99						
	PDF Solutions								
1	2258758739	09/08/22 September Service	14.99			10 41100	620		10190
		Total for Vendor:	29.98						
5781	14451S	999999 AME ELECTRICAL INC	8,400.00						
	14" LED Decorative Pole-insurance claim								
1	220592	08/02/22 Street Light Pole	8,400.00			10 43010	454		10100
		Total for Vendor:	8,400.00						
5830	14492S	999999 AMERICAN LEGIONFRANK SPICKELMIRE	3,000.00						
	FY22 Local Option Tax Award \$2500.00 and \$500.00 contingency								
1	22-07	09/13/22 22-07 Reachout	2,500.00			15 41100	922		10100
2	22-07	Cont 09/13/22 22-07 Contingency	500.00			15 41100	922		10100
		Total for Vendor:	3,000.00						
5808	14486S	999999 AMITY KMIECZAK	100.00						
	Refund Balance to Utility Billing 0049-250 Eld Lane								
1	250 Eld Ln	09/12/22 Refund Utility Billing 004	100.00			51 22900			10100
		Total for Vendor:	100.00						
5782	14452S	8 ANALYTICAL LABORATORIES, INC	728.00						
	Total Testing on Well								
1	92281	07/31/22 Well Testing	728.00			51 43400	560		10100

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5823	14487S	8 ANALYTICAL LABORATORIES, INC	52.00						
Total Coliform Bacteria									
1	93064 08/31/22	Total Coliform Bacteria	17.00			51 43400	560		10100
2	93064 08/31/22	Sample Collection	35.00			51 43400	560		10100
		Total for Vendor:	780.00						
5783	14453S	14 BOISE OFFICE EQUIPMENT	66.92						
Copier Maintenance									
1	IN2844644 08/01/22	copier maintenace August	43.50			10 41100	611		10100
2	IN2844644 08/01/22	copier maintenace August	20.08			51 41100	611		10100
3	IN2844644 08/01/22	copier maintenace August	3.34			52 41100	611		10100
		Total for Vendor:	66.92						
5804	14464S	257 CASCADE HARDWARE	486.74						
Billing									
1	2022-Augus 08/31/22	Parks	118.40			15 41100	922		10100
2	2208-07656 08/31/22	Tools	105.26			10 43010	460		10100
3	2208-06828 08/01/22	Supplies	5.58			10 43010	461		10100
4	2208-06829 08/01/22	Streets	108.05			10 43010	430		10100
5	2208-07580 08/29/22	Racquet Courts	149.45			10 44100	450		10100
		Total for Vendor:	486.74						
5815	-99445E	29 CITY OF DONNELLY - WATER	381.00						
Water									
1	Aug22 09/06/22	August	345.00			10 44300	415		10100
2	Aug22 09/06/22	Aug 370 N. Main Street	36.00			10 44300	415		10100
		Total for Vendor:	381.00						
5785	14454S	326 CORE & MAIN	519.48						
Meter Equipment									
1	R173069 07/20/22	Meter Equipment	519.48			51 43400	710		10100
		Total for Vendor:	519.48						

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5784	14455S 999999 CRAWFORD		800.00						
	Hydroseed new park								
1	18216 07/06/22 Hydroseed		800.00			15 41100	922		10100
	Total for Vendor:		800.00						
5803	14465S 202 CTC BUSINESS		84.41						
	telephone								
1	035401 09/01/22 telephone- Aug		55.07			10 41100	437		10100
2	035401 09/01/22 telephone- Aug		25.28			51 41100	437		10100
3	035401 09/01/22 telephone- Aug		4.06			52 41100	437		10100
	Total for Vendor:		84.41						
5814	14477S 999999 DIANE TYLER		239.47						
	Refund Balance to Utility Billing 0080 127 North Main Street								
1	127 N Main 09/06/22 Refund Utility Billing 008		239.47			51 22900			10100
	Total for Vendor:		239.47						
5816	14483S 41 DONNELLY AREA CHAMBER OF		500.00						
	Lot Award FY22 Contingency								
1	22-08 09/08/22 LOT Award 22-08 Cont		500.00			15 41100	922		10100
	FY20 Lot Award								
	Total for Vendor:		500.00						
5787	14456S 276 DONNELLY FARMERS MARKET		1,125.00						
	Contingency Power of Ten LOT FY 22								
1	22-01FM 08/18/22 22-01 Contingency		1,125.00			15 41100	922		10100
	Total for Vendor:		1,125.00						
5802	14466S 272 DRAKE DIVERSIFIED LLC		630.00						
	Monthly Water System Operational Services								
1	1422 09/01/22 Water System Services August		375.00			51 41100	360		10100
	Monthly CONTRACT FEE								
2	1422 09/01/22 Back up Ken on Vacation		255.00			51 41100	360		10100
	Total for Vendor:		630.00						

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5786	14457S	149 DUBOIS	239.36						
sodhypo									
1	IN-3000245	07/20/22 chemical	239.36			51 43400	462		10100
5801	14467S	149 DUBOIS	239.36						
sodhypo									
1	IN-3001619	08/17/22 chemical	239.36			51 43400	462		10100
5824	14488S	149 DUBOIS	239.36						
sodhypo									
1	IN-3002692	09/12/22 chemical	239.36			51 43400	462		10100
Total for Vendor:			718.08						
5779	-99450E	306 ENABLING ELEMENTS, INC	34.00						
Broad Band Internet Service/Pump System									
1	D173403	08/10/22 August Services	34.00			51 41100	437		10190
5820	-99443E	306 ENABLING ELEMENTS, INC	34.00						
Broad Band Internet Service/Pump System									
1	D173853	09/10/22 September Services	34.00			51 41100	437		10190
Total for Vendor:			68.00						
5807	14476S	324 FERGUSON	67.65						
Billing									
1	0761778	08/31/22 Streets-Water Repair	67.65			51 43400	433		10100
Total for Vendor:			67.65						
5811	14478S	176 FILTRATION TECHNOLOGY	1,442.00						
AQUA MAG									
1	S8267	08/26/22 30 GAL Aqua Mag (2)	1,442.00			51 43400	462		10100
Total for Vendor:			1,442.00						
5794	14468S	197 IDAHO DEPT OF ENVIRONMENTAL	650.00						
Public Drinking Water System Annual Fee Assessment									
1	20230430	09/01/22 Assessed Connection	650.00			51 41100	520		10100
Total for Vendor:			650.00						

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5800	14469S	66 IDAHO POWER	1,012.93						
Power Billing									
1	2205677988	08/18/22 City Hall / Maintenance	54.45			10 41100	416		10100
2	2205677988	08/18/22 City Hall / Maintenance	24.21			51 41100	416		10100
3	2205677988	08/18/22 City Hall / Maintenance	2.03			52 41100	416		10100
4	2204034223	08/18/22 Community Center	17.78			10 41100	416		10100
5	2201629405	08/23/22 Kiosk / Rest Area	7.45			10 43010	416		10100
6	2206076560	08/18/22 Fire Pump	287.32			51 41100	416		10100
7	2200223291	08/18/22 Water Supply	5.21			51 41100	416		10100
8	2201910078	08/18/22 Street Lights	131.07			10 43010	416		10100
9	2206228211	08/18/22 Main Street Lights	24.17			10 43010	416		10100
10	2207365186	08/18/22 NW Pump	312.41			51 41100	416		10100
11	2207493590	08/22/22 Camp Host Site	146.83			10 44100	451		10100
Total for Vendor:			1,012.93						
5825	14489S	165 LAKESHORE DISPOSAL	1,632.26						
Trash Services									
1	22Aug 08/31/22	Trash Collection	1,485.02			51 41100	414		10100
2	25868053S2	08/31/22 DDC Trash	122.65			10 44300	414		10100
3	25868498S2	08/31/22 Campground	24.59			51 41100	414		10100
Total for Vendor:			1,632.26						
5792	14458S	999998 LORI CLEMENS	117.50						
Reimbursement									
1	Core&Main 07/28/22	Mileage	117.50			51 41100	550		10100
Total for Vendor:			117.50						
5780	-99449E	216 MICROSOFT	62.88						
Internet									
1	E0100JMX03	08/04/22 Email Service	37.88			10 41100	620		10190
2	E0100JMJQ1	08/04/22 office 365	25.00			10 41100	620		10190
5806	-99446E	216 MICROSOFT	62.88						
Internet									
1	E0100K0JO4	09/04/22 Email Service	37.88			10 41100	620		10190
2	E0100K06QK	09/04/22 office 365	25.00			10 41100	620		10190
Total for Vendor:			125.76						

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5788	14459S	97 NORTH AMERICAN DUST CONTROL LLC	16,200.00						
Dust Abatement on August 11, 2022									
1	6345	08/11/22 Dust Abatement	15,492.89			15 41100	922		10100
2	6345	08/11/22 Dust Abatement	707.11			10 43010	470		10100
Total for Vendor:			16,200.00						
5799	14470S	154 NORTH LAKE RECREATIONAL SEWER & Contract Sewer Service	8,400.00						
1	95-10-00	Contract September	8,400.00			52 41100	541		10100
Total for Vendor:			8,400.00						
5828	14493S	253 PAYETTE LAKES SKI CLUB	1,500.00						
FY22 LOCAL OPTION TAX AWARD - Bus Transportation									
1	22-09	09/12/22 LOT 22-09 Transportation	1,500.00			15 41100	922		10100
Total for Vendor:			1,500.00						
5798	14471S	261 RANDY MORELL EXCAVATION & 3/4 Road Mix 12 Yd Load	1,380.00						
1	22-2483	08/29/22 3/4 Road Mix	460.00			10 43010	430		10100
2	22-2483	08/29/22 Airport 3/4 Road Mix	920.00			10 44100	925		10100
Total for Vendor:			1,380.00						
5813	14479S	999999 ROBERT CAMPBELL	262.43						
Refund Balance to Utility Billing 0121 321 Halferty Street									
1	321	Half 09/06/22 Refund Utility Billing 0121	262.43			51 22900			10100
Total for Vendor:			262.43						
5797	14472S	115 ROCKY MOUNTAIN SIGNS	2,087.50						
Airport Sign/Installation and City Sign									
1	23412	08/31/22 Airport Installation	635.00			10 44100	925		10100
2	23399	08/30/22 Airport Sign	1,357.50			15 41100	922		10100
3	23399	08/30/22 City Sign	95.00			10 43010	456		10100
Total for Vendor:			2,087.50						

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5826	14490S	116 SAFEGUARD	286.26						
1	035099578	09/02/22 checks	286.26			10 41100	605		10100
		Total for Vendor:	286.26						
5809	14480S	120 SINCLAIR FLEET TRACK (STINKER)	276.68						
		Fuel							
1	August22	08/31/22 Skid Steer	52.91			10 43010	483		10100
2	August22	08/31/22 Dodge 3500	225.44			10 43010	481		10100
3	Credit	08/31/22 Credit	-1.67			10 43010	481		10100
		Total for Vendor:	276.68						
5795	14473S	150 SPARKLIGHT	105.40						
		Internet Services							
1	112446547	09/01/22 internet- Aug	68.55			10 41100	437		10100
2	112446547	09/01/22 internet- Aug	31.59			51 41100	437		10100
3	112446547	09/01/22 internet- Aug	5.26			52 41100	437		10100
		Total for Vendor:	105.40						
5790	14460S	122 STAR NEWS	22.80						
		Publications							
1	58537	07/28/22 Council Hearing P&Z Repeal	22.80			10 41100	530		10100
5796	14474S	122 STAR NEWS	861.60						
		Publications							
1	58630	08/04/22 Budget Hearing	421.20			10 41100	530		10100
2	58630	08/04/22 Budget Hearing	194.40			51 41100	530		10100
3	58630	08/04/22 Budget Hearing	32.40			52 41100	530		10100
4	58695	08/25/22 Ordinance 257	168.00			10 41100	530		10100
5	58752	08/25/22 Ordinance 258	45.60			10 41100	530		10100
		Total for Vendor:	884.40						
5821	-99442E	337 TAYLOR SECURITY & LOCK	469.04						
		Community Center Locks							
1	TW206178	09/12/22 Locks Community Center	469.04			10 41100	431		10190
		Total for Vendor:	469.04						

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5817	14484S	128 TREASURE VALLEY TRANSIT	2,000.00						
FY 22 LOT Award 22-03 Contingency									
1	22-03cont	09/08/22 FY22 LOT Award-Contingency	2,000.00			15 41100	922		10100
		Total for Vendor:	2,000.00						
5791	14461S	237 USA BLUE BOOK	1,364.61						
Billing									
1	063272	08/01/22 Drum Pump Set	1,299.95			51 43400	463		10100
2	063272	08/01/22 Freight	64.66			51 43400	463		10100
5810	14481S	237 USA BLUE BOOK	80.50						
Billing									
1	090197	08/24/22 Fire Hydrant oil - 1 gal	80.50			51 43400	463		10100
5827	14491S	237 USA BLUE BOOK	256.95						
Billing									
1	097957	08/31/22 Tap w/HSS Holesay	256.95			51 43400	463		10100
		Total for Vendor:	1,702.06						
5793	-99448E	138 USPS	104.00						
Postage									
1	768/015519	08/24/22 Postcard	44.00			51 41100	614		10190
2	768/015519	08/24/22 Forever Stamps	60.00			10 41100	614		10190
		Total for Vendor:	104.00						
5829	14494S	297 VALLEY COUNTY PATHWAYS	3,000.00						
FY22 Local Option Tax Award - Donnelly Pathway Phase I									
1	22-05	09/13/22 22-05 Donnelly Pathway Phase I	3,000.00			15 41100	922		10100
		Total for Vendor:	3,000.00						
5789	14462S	194 VALLEY COUNTY SEARCH & RESCUE	1,181.00						
Contingency LOT FY22-Infrared Imaging Camera									
1	22-10VCSR	08/18/22 22-10 LOT Contingency	1,181.00			15 41100	922		10100
		Total for Vendor:	1,181.00						

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CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 08/09/22 to 09/14/22

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5805	-99447E	171 VALLEY COUNTY TRANSFER STATION	18.00						
Dump Run									
2	47100 09/06/22 090622 Docks left at Ramp		18.00			10 41100	414		10190
	Total for Vendor:		18.00						
5818	14485S	208 WEST CENTRAL MOUNTAINS ECONOMIC	7,500.00						
FY22-06 Local Option Tax Award and Contingency									
City Economic Development Fund									
1	22-06 09/08/22 FY22 Award WCEDC		4,000.00			15 41100	922		10100
2	FY22 09/08/22 City Funds		2,000.00			10 41100	321		10100
3	22-06 cont 09/08/22 FY22 Award Contingency		1,500.00			15 41100	922		10100
	Total for Vendor:		7,500.00						
5812	14482S	209 YORGASON LAW OFFICES PLLC	300.00						
Legal Services									
2	2022-Aug 09/01/22 Email/Correspondence		300.00			10 41100	320		10100
	Total for Vendor:		300.00						
	# of Claims	53	Total:	70,673.91	# of Vendors	37			
	Total Electronic Claims			1,235.74					
	Total Non-Electronic Claims			69438.17					

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 22

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,644.69	37,068.53	44,619.00	44,619.00	7,550.47	83 %
111	Council Wages	780.00	8,580.00	9,360.00	9,360.00	780.00	92 %
112	Mayor Wages	260.00	2,860.00	3,120.00	3,120.00	260.00	92 %
210	Health	389.44	4,326.18	10,584.00	10,584.00	6,257.82	41 %
211	Vision	7.80	42.89	343.00	343.00	300.11	13 %
220	Social Security/Medicare	281.84	3,710.48	4,416.00	4,416.00	705.52	84 %
230	PERSI	426.84	5,484.23	6,813.00	6,813.00	1,328.77	80 %
250	Unemployment Insurance	14.63	124.90	328.00	328.00	203.10	38 %
260	Workers Compensation	0.00	68.00	217.00	217.00	149.00	31 %
290	Dental	26.01	286.02	698.00	698.00	411.98	41 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		4,831.25	62,551.23	81,498.00	81,498.00	18,946.77	77 %
41100 Administration							
310	Audit & Accounting Services	0.00	4,420.00	4,420.00	4,420.00	0.00	100 %
320	Attorney/Legal Fees	435.00	2,355.00	8,000.00	8,000.00	5,645.00	29 %
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	615.00	6,200.00	6,200.00	5,585.00	10 %
340	Contract Labor	1,400.00	3,832.50	13,000.00	13,000.00	9,167.50	29 %
341	Pass Thru Charges	0.00	24,870.24	5,000.00	5,000.00	-19,870.24	497 %
414	Solid Waste Collection	0.00	0.00	100.00	100.00	100.00	%
416	Electric & Gas	75.97	2,961.71	3,500.00	3,500.00	538.29	85 %
431	City Hall Repair & Maint	0.00	333.45	3,600.00	3,600.00	3,266.55	9 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	123.47	1,297.36	1,450.00	1,450.00	152.64	89 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	5,030.36	5,030.00	5,030.00	-0.36	100 %
520	Dues & Fees	447.00	491.34	750.00	750.00	258.66	66 %
530	Publications- Newspaper	22.80	61.56	900.00	900.00	838.44	7 %
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	255.00	1,000.00	1,000.00	745.00	26 %
552	Meals & Entertainment	0.00	0.00	300.00	300.00	300.00	%
605	Office Supplies	23.48	982.48	2,500.00	2,500.00	1,517.52	39 %
611	Copier Maintenance	87.00	862.30	600.00	600.00	-262.30	144 %
613	IT - Computer	0.00	342.99	500.00	500.00	157.01	69 %
614	Postage	188.70	536.70	500.00	500.00	-36.70	107 %
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	%
620	Software - New	77.87	1,036.45	2,000.00	2,000.00	963.55	52 %
621	Software Maintenance Fees	0.00	5,467.35	5,850.00	5,850.00	382.65	93 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.00	9.00	10.00	10.00	1.00	90 %
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		2,881.29	55,760.79	80,010.00	80,010.00	24,249.21	70 %
Account Group Total:		7,712.54	118,312.02	161,508.00	161,508.00	43,195.98	73 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	0.00	4,648.00	1,000.00	1,000.00	-3,648.00	465 %
	Account Total:	0.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
	Account Group Total:	0.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010	Roads and Streets						
116	Roads & Street Wages	2,369.08	22,647.85	32,764.00	32,764.00	10,116.15	69 %
118	Snow Removal Wages	51.90	7,847.98	16,822.00	16,822.00	8,974.02	47 %
210	Health	285.65	3,210.35	8,968.00	8,968.00	5,757.65	36 %
211	Vision	5.71	26.10	0.00	0.00	-26.10	%
220	Social Security/Medicare	185.23	2,332.91	3,795.00	3,795.00	1,462.09	61 %
230	PERSI	236.43	2,828.49	6,149.00	6,149.00	3,320.51	46 %
250	Unemployment Insurance	13.39	141.48	823.00	823.00	681.52	17 %
260	Workers Compensation	0.00	702.00	1,401.00	1,401.00	699.00	50 %
290	Dental	19.05	211.82	582.00	582.00	370.18	36 %
340	Contract Labor	0.00	6,872.50	5,000.00	5,000.00	-1,872.50	137 %
416	Electric & Gas	157.99	1,604.44	3,500.00	3,500.00	1,895.56	46 %
429	Snow Removal Maintenance	0.00	261.37	6,500.00	6,500.00	6,238.63	4 %
430	Road & Street Maintenance	461.10	3,862.74	6,500.00	6,500.00	2,637.26	59 %
432	Building Repairs & Maintenance	0.00	307.58	2,750.00	2,750.00	2,442.42	11 %
434	Equip. Maintainance	0.00	5,569.67	5,000.00	5,000.00	-569.67	111 %
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	9,218.98	11,045.86	2,500.00	2,500.00	-8,545.86	442 %
455	Sidewalk, Curb, Gutter	0.00	0.00	3,000.00	3,000.00	3,000.00	%
456	Signs	0.00	86.45	2,300.00	2,300.00	2,213.55	4 %
460	Small Tools, Equipmen	111.96	1,162.49	2,500.00	2,500.00	1,337.51	46 %
461	Shop Misc Supplies	17.99	328.17	750.00	750.00	421.83	44 %
470	Dust Abatement	707.11	10,000.00	10,000.00	10,000.00	0.00	100 %
481	Fuel Gas	191.12	853.60	1,500.00	1,500.00	646.40	57 %
482	Diesel - Winter	0.00	1,044.34	2,750.00	2,750.00	1,705.66	38 %
483	Diesel - Summer	29.42	1,590.31	1,500.00	1,500.00	-90.31	106 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	77.00	100.00	100.00	23.00	77 %
553	Clothing Reimbursement	0.00	315.68	500.00	500.00	184.32	63 %
700	Capital Improvements	0.00	900.31	23,500.00	23,500.00	22,599.69	4 %
900	Public Safety	0.00	0.00	2,500.00	2,500.00	2,500.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	14,062.11	85,831.49	175,200.00	175,200.00	89,368.51	49 %
	Account Group Total:	14,062.11	85,831.49	193,200.00	193,200.00	107,368.51	44 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	1,231.58	10,018.58	16,076.00	16,076.00	6,057.42	62 %
119	Airport Maint Wages	475.40	1,914.73	2,205.00	2,205.00	290.27	87 %
210	Health	151.62	1,055.22	3,537.00	3,537.00	2,481.78	30 %
211	Vision	3.04	15.93	0.00	0.00	-15.93	%
220	Social Security/Medicare	130.57	912.87	1,255.00	1,255.00	342.13	73 %
230	PERSI	125.48	986.51	2,057.00	2,057.00	1,070.49	48 %
250	Unemployment Insurance	9.44	62.95	506.00	506.00	443.05	12 %
260	Workers Compensation	0.00	312.00	482.00	482.00	170.00	65 %
290	Dental	10.13	70.15	256.00	256.00	185.85	27 %
438	City Park Improvements	0.00	101.71	12,500.00	12,500.00	12,398.29	1 %
450	Racquet Court Maintenance	0.00	348.26	10,000.00	10,000.00	9,651.74	3 %
451	Campground/Boatdock	145.25	2,455.23	4,250.00	4,250.00	1,794.77	58 %
452	City Park Maintenance	0.00	300.14	1,000.00	1,000.00	699.86	30 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	0.00	672.86	500.00	500.00	-172.86	135 %
460	Small Tools, Equipmen	0.00	175.37	1,500.00	1,500.00	1,324.63	12 %
700	Capital Improvements	0.00	5,618.79	10,000.00	10,000.00	4,381.21	56 %
900	Public Safety	0.00	605.99	3,000.00	3,000.00	2,394.01	20 %
925	Aiport Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
	Account Total:	2,282.51	25,627.29	73,124.00	73,124.00	47,496.71	35 %
44300 Depot							
414	Solid Waste Collection	122.65	1,216.30	1,250.00	1,250.00	33.70	97 %
415	Water and Sewer	0.00	3,770.00	4,500.00	4,500.00	730.00	84 %
416	Electric & Gas	0.00	506.44	650.00	650.00	143.56	78 %
432	Building Repairs & Maintenance	466.00	466.00	7,500.00	7,500.00	7,034.00	6 %
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	588.65	5,958.74	17,900.00	17,900.00	11,941.26	33 %
	Account Group Total:	2,871.16	31,586.03	91,024.00	91,024.00	59,437.97	35 %
	Fund Total:	24,645.81	240,377.54	447,232.00	447,232.00	206,854.46	54 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	18,712.99	74,395.77	162,000.00	162,000.00	87,604.23	46 %
	Account Total:	18,712.99	74,395.77	162,000.00	162,000.00	87,604.23	46 %
	Account Group Total:	18,712.99	74,395.77	162,000.00	162,000.00	87,604.23	46 %
	Fund Total:	18,712.99	74,395.77	162,000.00	162,000.00	87,604.23	46 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,220.29	17,106.71	20,593.00	20,593.00	3,486.29	83 %
111	Council Wages	360.00	3,960.00	4,320.00	4,320.00	360.00	92 %
112	Mayor Wages	120.00	1,320.00	1,440.00	1,440.00	120.00	92 %
115	Water & Sewer Wages	1,812.09	22,042.63	20,515.00	20,515.00	-1,527.63	107 %
210	Health	331.70	4,319.73	8,244.00	8,244.00	3,924.27	52 %
211	Vision	6.65	43.15	0.00	0.00	-43.15	%
220	Social Security/Medicare	268.73	3,399.11	3,424.00	3,424.00	24.89	99 %
230	PERSI	322.80	4,463.17	5,469.00	5,469.00	1,005.83	82 %
250	Unemployment Insurance	16.77	200.10	428.00	428.00	227.90	47 %
260	Workers Compensation	0.00	611.00	754.00	754.00	143.00	81 %
290	Dental	22.17	285.67	507.00	507.00	221.33	56 %
	Account Total:	4,481.20	57,751.27	65,694.00	65,694.00	7,942.73	88 %
41100 Administration							
310	Audit & Accounting Services	0.00	2,040.00	2,040.00	2,040.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	0.00	65.52	2,000.00	2,000.00	1,934.48	3 %
360	Water Operator	375.00	3,750.00	5,000.00	5,000.00	1,250.00	75 %
414	Solid Waste Collection	1,513.99	14,517.20	13,250.00	13,250.00	-1,267.20	110 %
416	Electric & Gas	558.66	5,195.43	7,000.00	7,000.00	1,804.57	74 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	90.87	972.47	975.00	975.00	2.53	100 %
481	Fuel Gas	0.00	0.00	250.00	250.00	250.00	%
510	Insurance - Liability	0.00	2,321.70	2,322.00	2,322.00	0.30	100 %
520	Dues & Fees	0.00	501.00	950.00	950.00	449.00	53 %
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	117.50	352.94	500.00	500.00	147.06	71 %
551	Training & Education	0.00	709.00	500.00	500.00	-209.00	142 %
605	Office Supplies	0.00	126.58	750.00	750.00	623.42	17 %
611	Copier Maintenance	40.16	141.22	300.00	300.00	158.78	47 %
614	Postage	103.40	363.40	450.00	450.00	86.60	81 %
615	Grant Writing	0.00	0.00	2,000.00	2,000.00	2,000.00	%
620	Software - New	0.00	2,000.00	250.00	250.00	-1,750.00	800 %
621	Software Maintenance Fees	0.00	3,723.69	4,250.00	4,250.00	526.31	88 %
810	Bond Payments	0.00	22,445.03	22,931.00	22,931.00	485.97	98 %
910	Depreciation	0.00	0.00	47,500.00	47,500.00	47,500.00	%
	Account Total:	2,799.58	59,225.18	118,934.00	118,934.00	59,708.82	50 %
	Account Group Total:	7,280.78	116,976.45	184,628.00	184,628.00	67,651.55	63 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	5,773.47	9,500.00	9,500.00	3,726.53	61 %
434	Equip. Maintenance	0.00	2,974.60	3,500.00	3,500.00	525.40	85 %
462	Chemicals	239.36	2,331.32	5,000.00	5,000.00	2,668.68	47 %
463	Small tools and supplies for	2,003.71	3,605.02	6,225.00	6,225.00	2,619.98	58 %
560	Tests	880.00	1,335.00	5,000.00	5,000.00	3,665.00	27 %
700	Capital Improvements	0.00	8,142.47	7,800.00	7,800.00	-342.47	104 %
710	Meter Equipment Purchased	519.48	4,643.27	7,800.00	7,800.00	3,156.73	60 %
	Account Total:	3,642.55	28,805.15	44,825.00	44,825.00	16,019.85	64 %
	Account Group Total:	3,642.55	28,805.15	44,825.00	44,825.00	16,019.85	64 %
	Fund Total:	10,923.33	145,781.60	229,578.00	229,578.00	83,796.40	63 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	202.68	2,847.48	3,432.00	3,432.00	584.52	83 %
111	Council Wages	60.00	660.00	720.00	720.00	60.00	92 %
112	Mayor Wages	20.00	220.00	240.00	240.00	20.00	92 %
115	Water & Sewer Wages	67.47	486.64	560.00	560.00	73.36	87 %
210	Health	39.59	398.52	823.00	823.00	424.48	48 %
211	Vision	0.80	3.93	0.00	0.00	-3.93	%
220	Social Security/Medicare	26.79	322.47	767.00	767.00	444.53	42 %
230	PERSI	40.81	479.54	849.00	849.00	369.46	56 %
250	Unemployment Insurance	1.49	17.10	185.00	185.00	167.90	9 %
260	Workers Compensation	0.00	0.00	102.00	102.00	102.00	%
290	Dental	2.64	26.34	100.00	100.00	73.66	26 %
Account Total:		462.27	5,462.02	7,778.00	7,778.00	2,315.98	70 %
41100 Administration							
310	Audit & Accounting Services	0.00	340.00	340.00	340.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	0.00	372.36	750.00	750.00	377.64	50 %
416	Electric & Gas	4.11	58.95	400.00	400.00	341.05	15 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	9.32	99.63	150.00	150.00	50.37	66 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	386.94	387.00	387.00	0.06	100 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,400.00	92,400.00	100,800.00	100,800.00	8,400.00	92 %
605	Office Supplies	0.00	14.53	75.00	75.00	60.47	19 %
611	Copier Maintenance	6.68	23.51	80.00	80.00	56.49	29 %
614	Postage	9.90	129.90	150.00	150.00	20.10	87 %
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	0.00	421.26	950.00	950.00	528.74	44 %
810	Bond Payments	0.00	2,631.42	3,500.00	3,500.00	868.58	75 %
910	Depreciation	0.00	0.00	33,500.00	33,500.00	33,500.00	%
Account Total:		8,430.01	96,878.50	143,340.00	143,340.00	46,461.50	68 %
Account Group Total:		8,892.28	102,340.52	151,118.00	151,118.00	48,777.48	68 %
Fund Total:		8,892.28	102,340.52	151,118.00	151,118.00	48,777.48	68 %

09/12/22

15:28:31

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 22

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
354	Grant Administrator	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Group Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
43000 Public Works							
43400 Water System							
358	Water System Construction	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Total:	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Group Total:	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Fund Total:	0.00	51,624.03	265,000.00	265,000.00	213,375.97	19 %
Grand Total:							
		63,174.41	0.00				
			614,519.46	1,254,928.00	1,254,928.00	640,408.54	49 %

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15:24:12

CITY OF DONNELLY
Payroll Summary For Payrolls from 08/25/22 to 09/08/22

Page: 1 of 2
Report ID: P130

Total for Payroll Checks

	Employee	Employer	Amount
COMP HOURS (Comp Time Used)	13.00		337.35
J001 HOURS (ROAD&STREET)	52.50		1,191.48
J002 HOURS (PARKS)	54.50		1,316.18
J003 HOURS (WATER OPERATOR)	61.00		1,403.11
J009 HOURS (AIRPORT)	53.50		1,279.33
J015 HOURS (SHOP/OFFICE)	2.50		64.88
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	187.50		4,370.19
VACA HOURS (Vacation Time Used)	18.50		476.13
GROSS PAY	12,038.65	0.00	
NET PAY	8,996.96	0.00	
DENTAL INS	0.00	80.00	
FIT	715.70	0.00	
HEALTH INS	0.00	1,198.00	
IDAHO SIT	552.00	0.00	
MEDICARE	174.56	174.56	
PERSI	691.02	1,152.36	
PERSI CHOICE 40	150.00	0.00	
SOCIAL SECURITY	746.41	746.41	
UNEMPL. INSUR.	0.00	57.73	
VISION	12.00	24.00	
GDB	491.22	0.00	
MOUNTAM FCU	274.74	0.00	
RADIUS	255.57	0.00	
STERLING SAVING	3,166.82	0.00	
UMPQUA	340.76	0.00	
US BANK	4,467.85	0.00	
FIT/SIT BASE	11,197.63	0.00	
MEDICARE BASE	12,038.65	0.00	
PERS BASE	9,651.24	0.00	
SOC SEC BASE	12,038.65	0.00	
UN BASE	10,438.65	0.00	
WC BASE	12,038.65	0.00	

Total 3,433.06
Total Payroll Expense (Gross Pay + Employer Contributions): 15,471.71

Check Summary

Payroll Checks Prev. Out.	\$1,898.00
Payroll Checks Issued	\$1,866.00
Payroll Checks Redeemed	\$2,450.00
Payroll Checks Outstanding	\$1,314.00
Electronic Checks	\$13,492.36

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				

09/12/22
15:24:12

CITY OF DONNELLY
Payroll Summary For Payrolls from 08/25/22 to 09/08/22

Page: 2 of 2
Report ID: P130

Social Security	1492.82	794.18	1447.74	839.26	21702
Medicare	349.12	185.74	338.58	196.28	21702
Unempl. Insur.	57.73	116.57		174.30	21713
Workers' Comp	0.00				21700
FIT	715.70	370.35	715.70	370.35	21701
IDAHO SIT	552.00	326.00	552.00	326.00	21703
PERSI	1843.38		1843.38		21704
DENTAL INS	80.00		80.00		21706
HEALTH INS	1198.00		1198.00		21705
VISION	36.00		36.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	6474.75	1792.84	6361.40	1906.19	

**** Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL
AGENDA BILL**

Number

AB 22-33

Meeting Date 09/19/2022

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT:

Joshua Murrey – Fence Boundary

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

FUNDING

SOURCE:

TIMELINE:

SUMMARY STATEMENT:

Joshua Murrey discussion on Airport Fence Boundary

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE

ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

Number

AB 22-35

Meeting Date 09/19/2022

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT:

*Amending Chapter 18.135 Donnelly City Code
Design Review Authority*

Department Approvals

Initials

***Originator
or
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT:

***FUNDING
SOURCE:***

TIMELINE:

SUMMARY STATEMENT:

Amend chapter 18.135 Donnelly City Code authorizing City Council for Design Review.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE ***ACTION***

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, AMENDING CHAPTER 18.135 OF THE DONNELLY CITY CODE TO PROVIDE THE CITY COUNCIL WITH DESIGN REVIEW AUTHORITY; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Idaho Code 67-6508, the City Council has the authority to establish design standards for certain applications; and

WHEREAS, the City Council held a public hearing on August ____, 2022, properly noticed and held pursuant to Idaho Code;

NOW THEREFORE, be it ordained by the City Council of the City of Donnelly, Idaho, as follows:

Section 1. Chapter 18.135 of the Donnelly City Code is hereby amended in part to read as follows:

18.135.030 Procedures.

A. The city clerk shall transmit applications and supporting documentation to the ~~commission~~city council for design review.

B. The ~~commission~~city council shall review the application without a public hearing and will approve, approve with conditions or modifications, or deny the application within 15 days of the review. Review of applications for projects that include 250 or less square feet of new construction shall not require a public hearing. Applications for projects that include 251 square feet or more of new construction shall require a public hearing in accordance with Chapter 18.125 DCC.

C. The city clerk shall provide written notice to the applicant of the ~~commission~~city council's decision within 10 days following the action.

18.135.040 Application.

A. Applications shall be submitted to the administrator and shall contain at least the following information:

1. Name, address, and phone number of the applicant.
2. Proof of legal interest in the subject property.
3. Description of the proposed use.
4. A plan of the proposed site, drawn to scale, showing the location of all buildings, parking and loading areas, snow storage areas, traffic access and circulation, open spaces, easements, existing and proposed grade, landscaping, exterior lighting, refuse and service areas, utilities, signs, and property lines.
5. A separate plan showing all exterior elevations of the proposed structure or improvements to an existing structure.
6. A fee established by city council resolution.
7. Eight copies of the above information. The administrator may request additional copies.

B. Applications for projects that include 250 or less square feet of new construction shall be submitted a minimum of 15 working days prior to the commissioncity council meeting for which the design review will occur. Applications for projects that include 251 square feet or more of new construction shall be submitted a minimum of 30 working days prior to the commissioncity council meeting for which the design review and associated public hearing will occur.

18.135.050 Criteria for review.

The commissioncity council shall use the following criteria in evaluating applications for design review:

- A. The siting of proposed buildings, improvements, signs and fences, and other structures which may impact adjacent properties.
- B. The proposed improvements are sited to meet the driveway and parking standards of Chapter 18.90 DCC. Unobstructed access for emergency vehicles, snow plows and similar service vehicles is provided and is appropriate for the size of the development.
- C. Adequate snow storage is provided. If off-site snow storage is proposed, the designated area shall provide adequate drainage to accommodate the snow. The applicant shall provide written evidence that the snow storage will be permitted at the proposed site.
- D. The siting of proposed improvements minimizes interference with natural drainage and is designed to be contained on site.
- E. All proposed signs are designed and located according the standards of Article II of Chapter 18.95 DCC and are consistent with the architectural character of the structures.
- F. Building design includes weather protection that prevents water from dripping or snow from sliding onto pedestrian or vehicle areas or onto adjacent properties.
- G. The architectural style is that of Pioneer Victorian, according to the Donnelly comprehensive plan. Examples of the style can be found in Roseberry.
- H. Building walls which are exposed to streets are designed proportionally to human scale through the use of stepped building walls, windows, balconies, mixture of materials, textures and color, or other architectural means.
- I. Fences and screens are designed to be consistent with the architectural character.
- J. The site plan provides for safe and uninhibited pedestrian traffic.
- K. Lighting of the site and structures complies with DCC 18.30.070 and all improvements are designed to minimize light and sound emanating to other properties.
- L. Areas not used for buildings, parking areas, or other improvements are landscaped.

Section 2. Effective Date: That this ordinance shall take effect and be in full force upon its passage, approval and publication of the same in accordance with Idaho law.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO
THIS 19th DAY OF August, 2022

Susan Dorris, Mayor

Attest: _____
Lori Clemens, City Clerk Treasurer



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: September 14, 2022

Utility Billings: As of Wednesday, September 14th, 2022, there is \$1,961.56 (12) past due 30 days or more, in water billings.

Local Option Tax: August Receipts (July Tax) \$23,116.91

Airport: South Entrance/New Sign

Clerk:

Donnelly Depot Center:

Parks & Recreation: Racquet Court Vandalism
Valley County Pathway-use of Local Option Tax
Fence – North End Park

Road & Streets:

Water: DEQ Source Water Protection Grant

Office Closures: Will be open for Columbus Day, October 10th, 2022

Upcoming Meeting Dates: City Council October 17th, 2022