



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

**AGENDA
CITY COUNCIL
MEETING
Monday, October 17th, 2022
6:00 PM**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – September 19, 2022

Vouchers – September 15, 2022, thru October 11, 2022

Treasurer Report – September 2022

Payroll Summary – September 22, October 5, and October 6, 2022

PUBLIC COMMENT:

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

BUSINESS AGENDA (Action Items)

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL
Monday, September 19, 2022
6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Henggeler, Councilmember Minshall, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

AB 22-32 Filling Councilmember Vacancy/Oath of Office (Action Item)

- Mayor Dorris recommendation to appoint Brenna Spade to fill City Councilmember vacancy.
Motion by Minshall, 2nd by Davenport to accept Mayor recommendation and appoint Brenna Spade as City Councilmember to fill the vacancy for the remainder of the term. Davenport (yes), Henggeler (yes), and Minshall (yes). Motion carried.

Brenna Spade to the oath of office to serve as City Councilmember for the City of Donnelly. City Clerk, Lori Clemens, officiated the swearing in.

CONSENT AGENDA

Motion by Henggeler, 2nd by Davenport to accept the consent agenda as written. Davenport (yes), Henggeler (yes), Minshall (yes), and Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

- Rex Frasier/Evelyn Adams, 204 Eld Lane, complaint against neighbors' dogs, noise complaint and at-large complaint. Multiple calls to Valley County Sheriff Department.

DISCUSSION ITEMS

West Central Mountains Economic Development Council – Lindsey Harris (executive director)

- WCMEDC Summit meeting to be held October 3rd, 2022, at Shore Lodge in McCall. Housing plan adopted by Valley County. Applied for federal funding for early childhood development.



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MINUTES

BUSINESS AGENDA: (Action Items)

AB 22-33 Joshua Murrey – Fence Boundary

- Murrey stated that the city shares a joint boundary along the east side of City Airport. The fence needs to be moved and rebuilt. Two bids presented Lake Fork Fence Supply \$6,005 and private contractor \$4,138. Murrey stated, Idaho State Code Section 1 Title 35, fences, the city needs to share the expense.
- The City recognizes the shared boundary and that the fence currently is located on Mr. Murrey property. Airport maintenance budget is limited, this project will require more funding than the current budget.

No Action Taken

AB 22-34 Stibnite Tour

- Possibility of a virtual tour

No Action Taken

AB 22-35 Amending Chapter 18.135 of the Donnelly City Code – Design Review Authority

- Amend Chapter 18.135 requiring design review decisions to be made by the city council and the review be conducted by the city planner, special circumstances, at the discretion of the city, a design review consultant to assist with the review.

Motion by Minshall, 2nd by Henggeler to create new ordinance requiring design review decisions to be made by city council. Davenport (yes), Henggeler (yes), Minshall (yes), and Spade (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Davenport, 2nd by Henggeler to adjourn meeting. Davenport (yes), Henggeler (yes), Minshall (yes), and Spade (yes). Motion carried.

Adjourned at 6:41 p.m.

ATTEST: Lori Clemens, City Clerk

10/11/22
12:37:22

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 09/15/22 to 10/11/22

Page: 1 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5835	14501S	314 ALLISON HATZENBUHLER	1,275.00						
		Planning and Zoning Administration							
1	92222 09/26/22	Administration	1,275.00			10 41100	330		10100
		Total for Vendor:	1,275.00						
5834	-99440E	6 AMAZON	285.74						
		office supplies							
1	4097856 09/20/22	Telindex	28.25			10 41100	605		10190
2	8011409 09/21/22	Manila File Folders	28.92			10 41100	605		10190
3	9416217 09/20/22	Hydraulic Fluid Sno Plow	156.86			10 43010	429		10190
4	0235468 09/20/22	Wall Calendar 2023	18.72			10 41100	605		10190
5	1506656 09/21/22	Copy Paper	52.99			10 41100	605		10190
5844	-99439E	6 AMAZON	46.33						
		office supplies							
1	1022666 09/28/22	Manila File Folders	23.64			10 41100	605		10190
2	1022666 09/28/22	Pens	22.69			10 41100	605		10190
		Total for Vendor:	332.07						
5	14527S	8 ANALYTICAL LABORATORIES, INC	530.00						
		Total Coliform Bacteria							
1	93916 09/30/22	Total Coliform Bacteria	95.00			51 43400	560		10100
2	93916 09/30/22	Sample Collection	35.00			51 43400	560		10100
3	93916 09/30/22	EPA 524.2 THM	175.00			51 43400	560		10100
4	93916 09/30/22	552.2 HAAs	225.00			51 43400	560		10100
		Total for Vendor:	530.00						
5836	14502S	14 BOISE OFFICE EQUIPMENT	114.94						
		Copier Maintenance							
1	IN2911768 09/01/22	copier maintenace July	58.45			51 41100	611		10100
2	IN2911768 09/01/22	copier maintenace July	56.49			52 41100	611		10100
		Total for Vendor:	114.94						

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Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5849	14513S	257 CASCADE HARDWARE	187.15						
Billing									
1	22-Sept	09/30/31 Parks	74.95			10 44100	452		10100
2	2209-07983	09/13/22 Tools	18.99			10 43010	460		10100
3	2209-08343	09/28/22 Airport	4.50			10 44100	925		10100
4	2209-08145	09/20/22 Streets	19.20			10 43010	430		10100
5	2209-07983	09/13/22 Racquet Courts	40.35			10 44100	450		10100
6	2209-08343	09/28/22 Snow Removal	29.16			10 43010	429		10100
Total for Vendor:			187.15						
5857	-99437E	29 CITY OF DONNELLY - WATER	381.00						
Water									
1	Sept22	10/03/22 August	345.00			10 44300	415		10100
2	Sept22	10/03/22 Aug 370 N. Main Street	36.00			10 44300	415		10100
Total for Vendor:			381.00						
5865	14528S	326 CORE & MAIN	257.43						
Meter Equipment									
1	R522087	09/02/22 Meter Equipment	109.97			51 43400	710		10100
	613308	09/27/22 Meter Equipment	147.46			51 43400	710		10100
Total for Vendor:			257.43						
5839	14503S	202 CTC BUSINESS	84.33						
telephone									
1	035401	10/01/22 telephone- Sept	54.99			10 41100	437		10100
2	035401	10/01/22 telephone- Sept	25.28			51 41100	437		10100
3	035401	10/01/22 telephone- Sept	4.06			52 41100	437		10100
Total for Vendor:			84.33						
5858	14517S	272 DRAKE DIVERSIFIED LLC	375.00						
Monthly Water System Operational Services									
1	1457	10/01/22 Water System Services August	375.00			51 41100	360		10100
Monthly CONTRACT FEE									
Total for Vendor:			375.00						

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5861	-99436E	306 ENABLING ELEMENTS, INC	34.00						
	Broad Band Internet Service/Pump System								
1	D174306 10/10/22	October Services	34.00			51 41100	437		10190
	Total for Vendor:		34.00						
5866	14529S	324 FERGUSON	20.43						
	Billing								
1	0821770 09/02/22	Streets-Water Repair	20.43			51 43400	433		10100
	Total for Vendor:		20.43						
5854	14518S	63 ICRMP	4,063.00						
	FY 2022 1st payment								
1	02044-2023 10/01/22	general liability	2,640.95			10 41100	510		10100
2	02044-2023 10/01/22	general liability	1,218.90			51 41100	510		10100
3	02044-2023 10/01/22	general liability	203.15			52 41100	510		10100
	Total for Vendor:		4,063.00						
5842	14504S	66 IDAHO POWER	917.36						
	Power Billing								
2	2205677988 09/19/22	City Hall / Maintenance	47.38			10 41100	416		10100
2	2205677988 09/19/22	City Hall / Maintenance	21.87			51 41100	416		10100
3	2205677988 09/19/22	City Hall / Maintenance	3.64			52 41100	416		10100
4	2204034223 09/19/22	Community Center	12.92			10 41100	416		10100
5	2201629405 09/22/22	Kiosk / Rest Area	7.56			10 43010	416		10100
6	2206076560 09/19/22	Fire Pump	254.37			51 41100	416		10100
7	2200223291 09/19/22	Water Supply	5.21			51 41100	416		10100
8	2201910078 09/19/22	Street Lights	131.07			10 43010	416		10100
9	2206228211 09/19/22	Main Street Lights	22.22			10 43010	416		10100
10	2207365186 09/19/22	NW Pump	263.31			51 41100	416		10100
11	2207493590 09/21/22	Camp Host Site	147.81			10 44100	451		10100
	Total for Vendor:		917.36						
5831	14495S 999998	KENNETH MINSHALL	600.00						
	Cell Phone Reimbursement								
1	FY22 09/15/22	Cell Phone Usage	240.00			51 41100	436		10100
2	FY22 09/15/22	Cell Phone Usage	360.00			10 41100	436		10100
	Total for Vendor:		600.00						

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5847	14512S	204 LAKE FORK FENCE SUPPLY	20,000.00						
		Fence around Water System							
1	BD173	09/29/22 Water System Protection Fence	20,000.00			15 41100	922		10100
		Total for Vendor:	20,000.00						
5859	14519S	165 LAKESHORE DISPOSAL	1,644.93						
		Trash Services							
1	22Sept	09/30/22 Trash Collection	1,485.02			51 41100	414		10100
2	25908516S2	09/30/22 DDC Trash	133.20			10 44300	414		10100
3	25908947S2	09/30/22 Campground	26.71			51 41100	414		10100
		Total for Vendor:	1,644.93						
5850	14514S	80 LES SCHWAB TIRE	19.99						
		backhoe tire repair							
1	1250037167	09/19/22 Lawn Mower Tire repair	19.99			10 44100	452		10100
		Total for Vendor:	19.99						
5848	-99438E	82 LONG VALLEY FARM SERVICE	119.97						
		Parts							
	929212720	09/29/22 Water Supplies	119.97			10 44100	452		10190
		Total for Vendor:	119.97						
5832	14496S	999998 LORI CLEMENS	600.00						
		Cell Phone Reimbursement							
1	FY22	09/15/22 Cell Phone Usage	600.00			10 41100	436		10100
		Total for Vendor:	600.00						
5838	14505S	999998 LORI CLEMENS	114.75						
		Reimbursement							
1	Analytical	09/26/22 Mileage	114.75			51 43400	433		10100
		Total for Vendor:	114.75						
5843	14506S	86 MCCALL DELIVERY SERVICE	91.00						
		Delivery Service							
1	2022-0845	09/20/22 Dubois empty chemical barre	91.00		0	51 43400	463		10100

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5867	14526S	86 MCCALL DELIVERY SERVICE	41.00						
Delivery Service									
1	2022-0929	10/10/22 Core & Main cover delivery	41.00		0	51 43400	463		10100
Total for Vendor:			132.00						
5862	-99435E	247 MCCALL QUICK LUBE	132.99						
Oil Service									
1	13437	10/04/22 Dodge 3500 Oil Service	132.99			10 43010	434		10190
Total for Vendor:			132.99						
5845	14510S	88 MCCI, LLC	476.30						
Annual Billing 2022-2023									
1	RN9936	09/28/22 Laserfiche Support	309.60			10 41100	621		10100
2	RN9936	09/28/22 Laserfiche Support	142.89			51 41100	621		10100
3	RN9936	09/28/22 Laserfiche Support	23.81			52 41100	621		10100
Total for Vendor:			476.30						
5863	-99434E	216 MICROSOFT	67.88						
Internet									
1	E0100KE84E	10/04/22 Email Service	37.88			10 41100	620		10190
2	E0100KDWLU	10/04/22 office 365	30.00			10 41100	620		10190
Total for Vendor:			67.88						
5856	14520S	154 NORTH LAKE RECREATIONAL SEWER &	8,400.00						
Contract Sewer Service									
1	95-10-00	10/01/22 Contract October	8,400.00			52 41100	541		10100
Total for Vendor:			8,400.00						
5837	14507S	999999 PAUL VAWTER	500.00						
Fireworks Transportation									
1	1	09/20/22 2021 Firework Transportation	500.00			15 41100	922		10100
Total for Vendor:			500.00						

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5840	14508S	115 ROCKY MOUNTAIN SIGNS	209.90						
		No Parking / Maintenance Signs							
3	23462	09/15/22 City Sign	209.90			10 43010	456		10100
5846	14511S	115 ROCKY MOUNTAIN SIGNS	50.00						
		No Parking/Maintenance							
1	23533	09/22/22 No Parking/Maintenance	50.00			10 43010	456		10100
5851	14515S	115 ROCKY MOUNTAIN SIGNS	194.00						
		Airport Sign/Larkin							
1	23575	09/30/22 Airport Sign/Larkin	194.00			10 44100	925		10100
		Total for Vendor:	453.90						
5852	14516S	120 SINCLAIR FLEET TRACK (STINKER)	392.16						
		Fuel							
1	Sept22	09/19/22 Skid Steer	67.53			10 43010	483		10100
2	Sept22	09/27/22 Dodge 3500	185.34			10 43010	481		10100
3	Sept22	09/19/22 Backhoe	141.67			10 43010	481		10100
4		Credit 09/30/22 Credit	-2.38			10 43010	481		10100
		Total for Vendor:	392.16						
5853	14521S	150 SPARKLIGHT	105.40						
		Internet Services							
1	112446547	10/01/22 internet- Sept	68.55			10 41100	437		10100
2	112446547	10/01/22 internet- Sept	31.59			51 41100	437		10100
3	112446547	10/01/22 internet- Sept	5.26			52 41100	437		10100
		Total for Vendor:	105.40						
5855	14522S	123 STATE INSURANCE FUND	1,180.00						
		installment for work comp							
1	307170	10/01/22 work comp-9102	202.50			10 44100	260		10100
2	307170	10/01/22 work comp-8810/8811-6	59.50			10 41010	260		10100
3	307170	10/01/22 work comp-7520	398.00			51 41010	260		10100
4	307170	10/01/22 work comp-9410-9402	456.00			10 43010	260		10100
5	307170	10/01/22 Fees	64.00			10 41010	260		10100
		Total for Vendor:	1,180.00						

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CITY OF DONNELLY
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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
line #	Invoice #/Inv Date/Description		Line \$		PO #	Fund Org Acct	Object	Proj	Account	
5833	14497S 999998	SUSAN DORRIS	600.00							
	Cell Phone Reimbursement									
1	FY.22 09/15/22	Cell Phone Usage	600.00			10 41100	436			10100
	Total for Vendor:		600.00							
5841	14509S	302 VALLEY COUNTY WEED CONTROL	840.42							
	2022 Noxious Weed Control Roadside, Airport, Boat Docks, City Property									
2	DN22-1 09/26/22	Noxious Weed Control-Parks	268.25			10 44100	452			10100
3	DN22-1 09/30/20	Noxious Weed Control-Streets	572.17			10 43010	340			10100
	Total for Vendor:		840.42							
5860	14525S	209 YORGASON LAW OFFICES PLLC	135.00							
	Legal Services									
2	2022-Sept 10/01/22	Email/Correspondence	135.00			10 41100	320			10100
	Total for Vendor:		135.00							
	# of Claims	37	Total:	45,087.40	# of Vendors	28				
	Total Electronic Claims		1,067.91							
	Total Non-Electronic Claims		44019.49							

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 22

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	3,036.12	40,104.65	44,619.00	44,619.00	4,514.35	90 %
111	Council Wages	780.00	9,360.00	9,360.00	9,360.00	0.00	100 %
112	Mayor Wages	260.00	3,120.00	3,120.00	3,120.00	0.00	100 %
210	Health	389.37	4,715.55	10,584.00	10,584.00	5,868.45	45 %
211	Vision	7.80	50.69	343.00	343.00	292.31	15 %
220	Social Security/Medicare	311.82	4,022.30	4,416.00	4,416.00	393.70	91 %
230	PERSI	426.82	5,911.05	6,813.00	6,813.00	901.95	87 %
250	Unemployment Insurance	16.82	141.72	328.00	328.00	186.28	43 %
260	Workers Compensation	0.00	68.00	217.00	217.00	149.00	31 %
290	Dental	26.00	312.02	698.00	698.00	385.98	45 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
	Account Total:	5,254.75	67,805.98	81,498.00	81,498.00	13,692.02	83 %
41100 Administration							
310	Audit & Accounting Services	0.00	4,420.00	4,420.00	4,420.00	0.00	100 %
320	Attorney/Legal Fees	435.00	2,790.00	8,000.00	8,000.00	5,210.00	35 %
321	Economic Development	2,000.00	2,000.00	2,000.00	2,000.00	0.00	100 %
330	Contract - Planning & Zoning	1,275.00	1,890.00	6,200.00	6,200.00	4,310.00	30 %
340	Contract Labor	0.00	3,832.50	13,000.00	13,000.00	9,167.50	29 %
341	Pass Thru Charges	0.00	24,870.24	5,000.00	5,000.00	-19,870.24	497 %
	Solid Waste Collection	18.00	18.00	100.00	100.00	82.00	18 %
	Electric & Gas	132.53	3,094.24	3,500.00	3,500.00	405.76	88 %
431	City Hall Repair & Maint	469.04	802.49	3,600.00	3,600.00	2,797.51	22 %
436	Cell Phone Mayor/Maintenance	1,560.00	1,560.00	1,800.00	1,800.00	240.00	87 %
437	Telephone, Telecommunications	178.61	1,475.97	1,450.00	1,450.00	-25.97	102 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	5,030.36	5,030.00	5,030.00	-0.36	100 %
520	Dues & Fees	0.00	491.34	750.00	750.00	258.66	66 %
530	Publications- Newspaper	634.80	696.36	900.00	900.00	203.64	77 %
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	255.00	1,000.00	1,000.00	745.00	26 %
552	Meals & Entertainment	0.00	0.00	300.00	300.00	300.00	%
605	Office Supplies	461.47	1,443.95	2,500.00	2,500.00	1,056.05	58 %
611	Copier Maintenance	0.00	862.30	600.00	600.00	-262.30	144 %
613	IT - Computer	0.00	342.99	500.00	500.00	157.01	69 %
614	Postage	0.00	536.70	500.00	500.00	-36.70	107 %
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	%
620	Software - New	77.87	1,114.32	2,000.00	2,000.00	885.68	56 %
621	Software Maintenance Fees	309.60	5,776.95	5,850.00	5,850.00	73.05	99 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.00	9.00	10.00	10.00	1.00	90 %
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	7,551.92	63,312.71	80,010.00	80,010.00	16,697.29	79 %
	Account Group Total:	12,806.67	131,118.69	161,508.00	161,508.00	30,389.31	81 %

10/11/22
12:35:57

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 22

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000 Public Safety							
42000 Public Safety							
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	0.00	4,648.00	1,000.00	1,000.00	-3,648.00	465 %
	Account Total:	0.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
	Account Group Total:	0.00	4,648.00	1,500.00	1,500.00	-3,148.00	310 %
43000 Public Works							
43000 Public Works							
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010 Roads and Streets							
116	Roads & Street Wages	1,662.56	24,310.41	32,764.00	32,764.00	8,453.59	74 %
118	Snow Removal Wages	38.93	7,886.91	16,822.00	16,822.00	8,935.09	47 %
210	Health	188.12	3,398.47	8,968.00	8,968.00	5,569.53	38 %
211	Vision	3.78	29.88	0.00	0.00	-29.88	%
220	Social Security/Medicare	130.19	2,463.10	3,795.00	3,795.00	1,331.90	65 %
230	PERSI	155.69	2,984.18	6,149.00	6,149.00	3,164.82	49 %
250	Unemployment Insurance	9.41	150.89	823.00	823.00	672.11	18 %
260	Workers Compensation	0.00	702.00	1,401.00	1,401.00	699.00	50 %
290	Dental	12.55	224.37	582.00	582.00	357.63	39 %
	Contract Labor	572.17	7,444.67	5,000.00	5,000.00	-2,444.67	149 %
416	Electric & Gas	323.54	1,927.98	3,500.00	3,500.00	1,572.02	55 %
429	Snow Removal Maintenance	186.02	447.39	6,500.00	6,500.00	6,052.61	7 %
430	Road & Street Maintenance	627.21	4,489.95	6,500.00	6,500.00	2,010.05	69 %
432	Building Repairs & Maintenance	0.00	307.58	2,750.00	2,750.00	2,442.42	11 %
434	Equip. Maintainance	0.00	5,569.67	5,000.00	5,000.00	-569.67	111 %
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	0.00	11,045.86	2,500.00	2,500.00	-8,545.86	442 %
455	Sidewalk, Curb, Gutter	0.00	0.00	3,000.00	3,000.00	3,000.00	%
456	Signs	354.90	441.35	2,300.00	2,300.00	1,858.65	19 %
460	Small Tools, Equipmen	124.25	1,286.74	2,500.00	2,500.00	1,213.26	51 %
461	Shop Misc Supplies	5.58	333.75	750.00	750.00	416.25	45 %
470	Dust Abatement	0.00	10,000.00	10,000.00	10,000.00	0.00	100 %
481	Fuel Gas	548.40	1,402.00	1,500.00	1,500.00	98.00	93 %
482	Diesel - Winter	0.00	1,044.34	2,750.00	2,750.00	1,705.66	38 %
483	Diesel - Summer	120.44	1,710.75	1,500.00	1,500.00	-210.75	114 %
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	77.00	100.00	100.00	23.00	77 %
553	Clothing Reimbursement	0.00	315.68	500.00	500.00	184.32	63 %
700	Capital Improvements	0.00	900.31	23,500.00	23,500.00	22,599.69	4 %
900	Public Safety	0.00	0.00	2,500.00	2,500.00	2,500.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	5,063.74	90,895.23	175,200.00	175,200.00	84,304.77	52 %
	Account Group Total:	5,063.74	90,895.23	193,200.00	193,200.00	102,304.77	47 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	1,503.28	11,521.86	16,076.00	16,076.00	4,554.14	72 %
119	Airport Maint Wages	930.31	2,845.04	2,205.00	2,205.00	-640.04	129 %
210	Health	256.45	1,311.67	3,537.00	3,537.00	2,225.33	37 %
211	Vision	5.14	21.07	0.00	0.00	-21.07	%
220	Social Security/Medicare	186.16	1,099.03	1,255.00	1,255.00	155.97	88 %
230	PERSI	212.25	1,198.76	2,057.00	2,057.00	858.24	58 %
250	Unemployment Insurance	13.46	76.41	506.00	506.00	429.59	15 %
260	Workers Compensation	0.00	312.00	482.00	482.00	170.00	65 %
290	Dental	17.13	87.28	256.00	256.00	168.72	34 %
438	City Park Improvements	0.00	101.71	12,500.00	12,500.00	12,398.29	1 %
450	Racquet Court Maintenance	189.80	538.06	10,000.00	10,000.00	9,461.94	5 %
451	Campground/Boatdock	294.64	2,749.87	4,250.00	4,250.00	1,500.13	65 %
452	City Park Maintenance	483.16	783.30	1,000.00	1,000.00	216.70	78 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	0.00	672.86	500.00	500.00	-172.86	135 %
460	Small Tools, Equipmen	0.00	175.37	1,500.00	1,500.00	1,324.63	12 %
700	Capital Improvements	0.00	5,618.79	10,000.00	10,000.00	4,381.21	56 %
900	Public Safety	0.00	605.99	3,000.00	3,000.00	2,394.01	20 %
925	Aiport Maintenance	1,753.50	1,753.50	3,500.00	3,500.00	1,746.50	50 %
	Account Total:	5,845.28	31,472.57	73,124.00	73,124.00	41,651.43	43 %
44300 Depot							
414	Solid Waste Collection	122.65	1,338.95	1,250.00	1,250.00	-88.95	107 %
415	Water and Sewer	381.00	4,151.00	4,500.00	4,500.00	349.00	92 %
416	Electric & Gas	0.00	506.44	650.00	650.00	143.56	78 %
432	Building Repairs & Maintenance	0.00	466.00	7,500.00	7,500.00	7,034.00	6 %
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	503.65	6,462.39	17,900.00	17,900.00	11,437.61	36 %
	Account Group Total:	6,348.93	37,934.96	91,024.00	91,024.00	53,089.04	42 %
	Fund Total:	24,219.34	264,596.88	447,232.00	447,232.00	182,635.12	59 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	68,163.90	142,559.67	162,000.00	162,000.00	19,440.33	88 %
	Account Total:	68,163.90	142,559.67	162,000.00	162,000.00	19,440.33	88 %
	Account Group Total:	68,163.90	142,559.67	162,000.00	162,000.00	19,440.33	88 %
	Fund Total:	68,163.90	142,559.67	162,000.00	162,000.00	19,440.33	88 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,401.14	18,507.85	20,593.00	20,593.00	2,085.15	90 %
111	Council Wages	360.00	4,320.00	4,320.00	4,320.00	0.00	100 %
112	Mayor Wages	120.00	1,440.00	1,440.00	1,440.00	0.00	100 %
115	Water & Sewer Wages	1,735.01	23,777.64	20,515.00	20,515.00	-3,262.64	116 %
210	Health	329.45	4,649.18	8,244.00	8,244.00	3,594.82	56 %
211	Vision	6.59	49.74	0.00	0.00	-49.74	%
220	Social Security/Medicare	276.66	3,675.77	3,424.00	3,424.00	-251.77	107 %
230	PERSI	320.93	4,784.10	5,469.00	5,469.00	684.90	87 %
250	Unemployment Insurance	17.32	217.42	428.00	428.00	210.58	51 %
260	Workers Compensation	0.00	611.00	754.00	754.00	143.00	81 %
290	Dental	22.01	307.68	507.00	507.00	199.32	61 %
	Account Total:	4,589.11	62,340.38	65,694.00	65,694.00	3,353.62	95 %
41100 Administration							
310	Audit & Accounting Services	0.00	2,040.00	2,040.00	2,040.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	2,000.00	2,000.00	2,000.00	%
351	Maintenance Contractor	0.00	65.52	2,000.00	2,000.00	1,934.48	3 %
360	Water Operator	1,005.00	4,755.00	5,000.00	5,000.00	245.00	95 %
414	Solid Waste Collection	1,509.61	16,026.81	13,250.00	13,250.00	-2,776.81	121 %
416	Electric & Gas	1,173.91	6,369.34	7,000.00	7,000.00	630.66	91 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	240.00	240.00	240.00	240.00	0.00	100 %
437	Telephone, Telecommunications	116.15	1,088.62	975.00	975.00	-113.62	112 %
481	Fuel Gas	0.00	0.00	250.00	250.00	250.00	%
510	Insurance - Liability	0.00	2,321.70	2,322.00	2,322.00	0.30	100 %
520	Dues & Fees	650.00	1,151.00	950.00	950.00	-201.00	121 %
530	Publications- Newspaper	194.40	194.40	400.00	400.00	205.60	49 %
550	Travel Reimbursement	0.00	352.94	500.00	500.00	147.06	71 %
551	Training & Education	0.00	709.00	500.00	500.00	-209.00	142 %
605	Office Supplies	0.00	126.58	750.00	750.00	623.42	17 %
611	Copier Maintenance	58.45	199.67	300.00	300.00	100.33	67 %
614	Postage	0.00	363.40	450.00	450.00	86.60	81 %
615	Grant Writing	0.00	0.00	2,000.00	2,000.00	2,000.00	%
620	Software - New	0.00	2,000.00	250.00	250.00	-1,750.00	800 %
621	Software Maintenance Fees	142.89	3,866.58	4,250.00	4,250.00	383.42	91 %
810	Bond Payments	0.00	22,445.03	22,931.00	22,931.00	485.97	98 %
910	Depreciation	0.00	0.00	47,500.00	47,500.00	47,500.00	%
	Account Total:	5,090.41	64,315.59	118,934.00	118,934.00	54,618.41	54 %
	Account Group Total:	9,679.52	126,655.97	184,628.00	184,628.00	57,972.03	69 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
	Account Total:	0.00	0.00	125.00	125.00	125.00	%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	202.83	5,976.30	9,500.00	9,500.00	3,523.70	63 %
434	Equip. Maintainance	0.00	2,974.60	3,500.00	3,500.00	525.40	85 %
462	Chemicals	1,920.72	4,252.04	5,000.00	5,000.00	747.96	85 %
463	Small tools and supplies for	428.45	4,033.47	6,225.00	6,225.00	2,191.53	65 %
560	Tests	582.00	1,917.00	5,000.00	5,000.00	3,083.00	38 %
700	Capital Improvements	0.00	8,142.47	7,800.00	7,800.00	-342.47	104 %
710	Meter Equipment Purchased	257.43	4,900.70	7,800.00	7,800.00	2,899.30	63 %
	Account Total:	3,391.43	32,196.58	44,825.00	44,825.00	12,628.42	72 %
	Account Group Total:	3,391.43	32,196.58	44,825.00	44,825.00	12,628.42	72 %
	Fund Total:	13,070.95	158,852.55	229,578.00	229,578.00	70,725.45	69 %

CITY OF DONNELLY
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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	233.21	3,080.69	3,432.00	3,432.00	351.31	90 %
111	Council Wages	60.00	720.00	720.00	720.00	0.00	100 %
112	Mayor Wages	20.00	240.00	240.00	240.00	0.00	100 %
115	Water & Sewer Wages	32.44	519.08	560.00	560.00	40.92	93 %
210	Health	34.61	433.13	823.00	823.00	389.87	53 %
211	Vision	0.69	4.62	0.00	0.00	-4.62	%
220	Social Security/Medicare	26.42	348.89	767.00	767.00	418.11	45 %
230	PERSI	36.67	516.21	849.00	849.00	332.79	61 %
250	Unemployment Insurance	1.46	18.56	185.00	185.00	166.44	10 %
260	Workers Compensation	0.00	0.00	102.00	102.00	102.00	%
290	Dental	2.31	28.65	100.00	100.00	71.35	29 %
	Account Total:	447.81	5,909.83	7,778.00	7,778.00	1,868.17	76 %
41100 Administration							
310	Audit & Accounting Services	0.00	340.00	340.00	340.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	%
340	Contract Labor	0.00	372.36	750.00	750.00	377.64	50 %
416	Electric & Gas	5.67	64.62	400.00	400.00	335.38	16 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	13.38	113.01	150.00	150.00	36.99	75 %
438	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	386.94	387.00	387.00	0.06	100 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	32.40	32.40	50.00	50.00	17.60	65 %
541	Monthly Service Agreement-NLSD	8,400.00	100,800.00	100,800.00	100,800.00	0.00	100 %
605	Office Supplies	0.00	14.53	75.00	75.00	60.47	19 %
611	Copier Maintenance	56.49	80.00	80.00	80.00	0.00	100 %
614	Postage	0.00	129.90	150.00	150.00	20.10	87 %
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	23.81	445.07	950.00	950.00	504.93	47 %
810	Bond Payments	0.00	2,631.42	3,500.00	3,500.00	868.58	75 %
910	Depreciation	0.00	0.00	33,500.00	33,500.00	33,500.00	%
	Account Total:	8,531.75	105,410.25	143,340.00	143,340.00	37,929.75	74 %
	Account Group Total:	8,979.56	111,320.08	151,118.00	151,118.00	39,797.92	74 %
	Fund Total:	8,979.56	111,320.08	151,118.00	151,118.00	39,797.92	74 %

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60 WATER SYSTEM IMPROVEMENT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	354 Grant Administrator	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
	Account Group Total:	0.00	9,500.00	0.00	0.00	-9,500.00	%
43000 Public Works							
43400 Water System							
	358 Water System Construction	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Total:	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Account Group Total:	0.00	42,124.03	265,000.00	265,000.00	222,875.97	16 %
	Fund Total:	0.00	51,624.03	265,000.00	265,000.00	213,375.97	19 %
	Grand Total:	114,433.75	0.00	728,953.21	1,254,928.00	525,974.79	58 %

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	11.25		
COMP HOURS (Comp Time Used)	9.00		233.55
HOL HOURS (Holiday Pay)	16.00		402.56
J001 HOURS (ROAD&STREET)	90.50		2,114.08
J002 HOURS (PARKS)	44.00		1,087.31
J003 HOURS (WATER OPERATOR)	77.00		1,785.60
J009 HOURS (AIRPORT)	20.50		450.23
J015 HOURS (SHOP/OFFICE)	1.00		25.95
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	181.50		4,121.04
SICK HOURS (Sick Time)	9.50		231.52
VACA HOURS (Vacation Time Used)	12.50		314.11
GROSS PAY	12,365.95	0.00	
NET PAY	9,258.23	0.00	
NET PAY (CHECKS)	323.22		
NET PAY (DIRECT DEPOSIT)	8,935.01		
DENTAL INS	0.00	80.00	
FIT	735.70	0.00	
HEALTH INS	0.00	1,342.00	
ID CARD	572.00	0.00	
MEDICARE	179.30	179.30	
PERSI	691.02	1,152.36	
PERSI CHOICE 40	150.00	0.00	
SOCIAL SECURITY	766.70	766.70	
UNEMPL. INSUR.	0.00	59.54	
VISION	13.00	26.00	
GDB	745.02	0.00	
STERLING SAVING	3,166.81	0.00	
UMPQUA	340.76	0.00	
US BANK	4,682.42	0.00	
FIT/SIT BASE	11,524.93	0.00	
MEDICARE BASE	12,365.95	0.00	
PERS BASE	9,651.23	0.00	
SOC SEC BASE	12,365.95	0.00	
UN BASE	10,765.95	0.00	
WC BASE	12,365.95	0.00	
Total		3,605.90	
Total Payroll Expense (Gross Pay + Employer Contributions):		15,971.85	

Check Summary

Payroll Checks Prev. Out.	\$1,314.00
Payroll Checks Issued	\$2,511.26
Payroll Checks Redeemed	\$2,218.81
Payroll Checks Outstanding	\$1,606.45
Electronic Checks	\$13,506.59

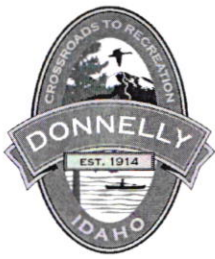
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CITY OF DONNELLY
Payroll Summary For Payrolls from 09/22/22 to 10/06/22

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Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	1533.40	839.26	1509.48	863.18	21702
Medicare	358.60	196.28	353.02	201.86	21702
Unempl. Insur.	59.54	145.15	175.04	29.65	21713
Workers' Comp	0.00				21700
FIT	735.70	370.35	715.70	390.35	21701
IDAHO SIT	572.00	326.00	552.00	346.00	21703
PERSI	1843.38		1843.38		21704
DENTAL INS	80.00		80.00		21706
HEALTH INS	1342.00		1342.00		21705
VISION	39.00		39.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	6713.62	1877.04	6759.62	1831.04	

**** Carried Forward column only correct if report run for current period.



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: October 12, 2022

Utility Billings: As of Wednesday, October 12th, 2022, there is \$1,806.36 (13) past due 30 days or more, in water billings.

Local Option Tax: September Receipts (August Tax) \$18,656.18

Airport: Maintenance

Clerk: LGIP Funds

Donnelly Depot Center: Rental Agreements 2023

Parks & Recreation: Racquet Court Amended Survey
Trash/dumpster

Road & Streets: Winter preparations

Water: Fence installation

Office Closures: November 11th, 2022, Veterans Day

Upcoming Meeting Dates: City Council November 21st, 2022