



# AGENDA CITY COUNCIL MEETING

**Monday, January 23<sup>rd</sup>, 2023, at 6:00 PM**  
**Donnelly Community Center**

CITY OF DONNELLY

P.O. Box 725

169 Halferty Street

Donnelly, ID 83615

Telephone (208) 325-8859

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIENCE**

### **CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

City Council Minutes – December 19, 2022

Vouchers – December 15, 2022, thru January 19, 2023

Treasurer Report – December 2022

Payroll Summary – December 29, 2022, January 5, and January 12, 2023

## **PUBLIC COMMENT:**

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. Please limit comments to three (3) minutes. **The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact City Clerk at least one week in advance of a meeting.

## **DISCUSSION ITEM:**

### **BUSINESS AGENDA (Action Items)**

AB 23-01 Stibnite Foundation Board-Donnelly Seat

AB 23-02 Stibnite Advisory Council-Donnelly Representative

AB 23-03 Idaho Resort Cities Coalition

## **WORKSHOP**

Water Rates 101, Infrastructure Funding

## **STAFF REPORTS:**

## **ADJOURNMENT:**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

**CITY COUNCIL**  
**Monday, December 19<sup>th</sup>, 2022, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to accept the consent agenda as written. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.  
No public comment

**PUBLIC HEARING AMENDING DESIGN REVIEW**

- City Council taking testimony on amending current Design Review Ordinance  
Mayor Dorris opened the Public Hearing at 6:03 p.m.  
City Clerk Clemens presented Design Review  
No written comments received  
Mayor Dorris asked for public comment.  
No public comment.

Mayor Dorris closed the Public Hearing at 6:04 p.m.

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to approve Design Review Ordinance. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 22-40 City of Donnelly Ordinance No. 259-Design Review

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 259 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

# CITY COUNCIL

## Monday, December 19<sup>th</sup>, 2022, at 6:00 PM

### Donnelly Community Center

### MINUTES

**Motion by Minshall, 2<sup>nd</sup> by Davenport** pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 259 be considered read, passed, and adopted after being read by title only.

City Clerk read Ordinance No. 259 by title only into record.

Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

#### DISCUSSION ITEMS

- Donnelly Fire Protection District Draft Impact Fee Report  
Chief Bonilla (in person) and Anne Wescott (via Zoom meeting) presented the draft Impact Fee Report for Donnelly Rural Fire Protection District (DRFPD) including their Capital Improvement Plan.  
DRFPD Impact Fee Advisory Committee reviewed the reports on December 8, 2022, and agrees with the report's assumptions and recommends unanimously that the City Council proceed towards the adoption of the fees within Donnelly City Limits.
- Stibnite Advisory Council – John Sommerwerck  
Review of Representative Responsibilities  
Report to City Council minimum of three times per year  
Onsite visit to Stibnite summer 2023

#### BUSINESS AGENDA: (Action Items)

##### AB 22-41 Resolution 22-004 City Calendar 2023

- City of Donnelly 2023 Calendar declaring the dates of City Council Meetings and Holiday closures.

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to approve, adopt, and authorize the Mayor to sign Resolution 22-004. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.





CITY OF DONNELLY

P.O. Box 725

169 Halferty Street

Donnelly, ID 83615

Telephone (208) 325-8859

# CITY COUNCIL

## Monday, December 19<sup>th</sup>, 2022, at 6:00 PM

### Donnelly Community Center

### MINUTES

#### AB 22-42 Request to Approve FY22 Annual Road & Streets Financial Report

- Annual report showing the funding and disbursements allocated to City Streets.

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** approve and authorize Mayor and Council to sign FY22 Annual Road & Streets Financial Report. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

#### AB 22-43 Valley County Pickleball Club-Letter of Support

- Valley County Pickleball Club is applying for LWCF 50:50 grant to build pickleball courts in Lake Fork, ID. Asking for a support letter from the City. The Pickleball Club provided letters of support for city to review.
- City has provided pickleball courts on the city racquet courts.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to deny request for letter of support. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

#### AB 22-44 Noise Complaint – Joseph Callahan

- Northwest Passage Apartments, dog barking.
- City has one dog license issued within the apartments, reached out to apartment manager to get dog owners to register their dogs and explain dog ordinance.
- Reach out to apartment owner

#### **No Action Taken**

#### **STAFF REPORT**

Staff report was included with packet.

#### **ADJOURNMENT**

**Motion by Davenport, 2<sup>nd</sup> by Minshall** to adjourn meeting. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:48 p.m.

ATTEST: Lori Clemens, City Clerk

01/19/23  
09:51:08

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 12/15/22 to 01/19/23

Page: 1 of 5  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5909	-99422E	170 ADOBE SYSTEMS INC.	14.99						
Service									
1	2328873283	12/08/22 November Service	14.99			10 41100	620		10190
5932	-99418E	170 ADOBE SYSTEMS INC.	14.99						
Service									
1	2352090661	01/08/23 December Service	14.99			10 41100	620		10190
		Total for Vendor:	29.98						
5937	14589S	314 ALLISON HATZENBUHLER	540.00						
Planning and Zoning Administration									
1	11023	01/11/23 Administration	540.00			10 41100	330		10100
		Total for Vendor:	540.00						
5927	-99420E	6 AMAZON	121.68						
Trail camera racquet courts									
1	3627468	12/19/22 Trail Camera	121.68			10 44100	700		10190
5933	-99417E	6 AMAZON	29.52						
office supplies									
1	2177045	01/05/23 Report Cover	29.52			51 41100	605		10190
		Total for Vendor:	151.20						
5938	14590S	8 ANALYTICAL LABORATORIES, INC	54.00						
Total Coliform Bacteria									
1	96179	12/31/22 Total Coliform Bacteria	19.00			51 43400	560		10100
2	96179	12/31/22 Sample Collection	35.00			51 43400	560		10100
		Total for Vendor:	54.00						
5925	14577S	14 BOISE OFFICE EQUIPMENT	133.74						
Copier Maintenance									
1	IN3110457	12/01/22 copier maintenace Dec	86.94			10 41100	611		10100
2	IN3110457	12/01/22 copier maintenace Dec	46.80			51 41100	611		10100
		Total for Vendor:	133.74						

01/19/23  
09:51:08

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 12/15/22 to 01/19/23

Page: 2 of 5  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5934	-99416E	29 CITY OF DONNELLY - WATER	381.00						
Utilities									
1	Dec2022	01/10/23 December	345.00			10 44300	415		10100
2	Dec2023	01/10/23 Dec 370 N Main Street	36.00			10 44300	415		10100
		Total for Vendor:	381.00						
5939	14591S	326 CORE & MAIN	1,760.00						
Neptune Software									
1	S102921	12/20/22 Annual Cost	1,280.00			51 41100	621		10100
2	S102921	12/20/22 Hardware	480.00			51 41100	620		10100
		Total for Vendor:	1,760.00						
5929	14583S	202 CTC BUSINESS	84.42						
telephone									
1	035401	01/01/23 telephone- Dec	55.10			10 41100	437		10100
2	035401	01/01/23 telephone- Dec	25.26			51 41100	437		10100
3	035401	01/01/23 telephone- Dec	4.06			52 41100	437		10100
		Total for Vendor:	84.42						
5926	14580S	38 DIG LINE, INC.	7.48						
contract fee									
1	0069638-IN	11/30/22 Fee	7.48			51 41100	520		10100
Monthly CONTRACT FEE									
		Total for Vendor:	7.48						
5940	14592S	272 DRAKE DIVERSIFIED LLC	375.00						
Monthly Water System Operational Services									
1	1540	01/01/23 Water System Services December	375.00			51 41100	360		10100
Monthly CONTRACT FEE									
		Total for Vendor:	375.00						
5941	14593S	311 DYRUD CONSTRUCTION	4,828.50						
DDC Snow Removal									
Hwy 55/Roseberry									
Pile Removal									
1	2022.773	01/11/23 Snow Removal	4,828.50			10 43010	340		10100
		Total for Vendor:	4,828.50						

\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5924	14578S	46 ED STAUB & SONS	731.65						
Propane									
1	8461830	12/01/22 propane-169 Halferty	477.73			10 41100	416		10100
2	8475471	12/07/22 propane-265 N Corbet Ln	253.92			10 44300	416		10100
		Total for Vendor:	731.65						
5935	-99415E	306 ENABLING ELEMENTS, INC	34.00						
Broad Band Internet Service/Pump System									
1	D175681	01/10/23 January Services	34.00			51 41100	437		10190
		Total for Vendor:	34.00						
5930	14584S	66 IDAHO POWER	1,096.25						
Power Billing									
1	2205677988	12/19/22 City Hall / Maintenance	97.03			10 41100	416		10100
2	2205677988	12/19/22 City Hall / Maintenance	44.79			51 41100	416		10100
3	2205677988	12/19/22 City Hall / Maintenance	7.45			52 41100	416		10100
4	2204034223	12/19/22 Community Center	170.50			10 41100	416		10100
5	2201629405	12/22/22 Kiosk / Rest Area	7.56			10 43010	416		10100
6	2206076560	12/19/22 Fire Pump	336.63			51 41100	416		10100
7	2200223291	12/19/22 Water Supply	5.21			51 41100	416		10100
8	2201910078	12/19/22 Street Lights	131.07			10 43010	416		10100
9	2206228211	12/19/22 Main Street Lights	33.60			10 43010	416		10100
10	2207365186	12/19/22 NW Pump	257.25			51 41100	416		10100
11	2207493590	12/21/22 Camp Host Site	5.16			10 44100	451		10100
		Total for Vendor:	1,096.25						
5923	14579S	204 LAKE FORK FENCE SUPPLY	21,922.20						
Fence around Water System									
1	BD214	12/14/22 Water System Protection Fence	10,000.00			15 41100	922		10100
2	BD214	12/14/22 Water System Protection Fence	11,922.20			51 43400	700		10100
		Total for Vendor:	21,922.20						
5942	14594S	165 LAKESHORE DISPOSAL	1,647.33						
Trash Services									
1	22Dec	12/31/22 Trash Collection	1,503.13			51 41100	414		10100
2	26029485S2	12/31/22 DDC Trash	133.20			10 44300	414		10100

01/19/23  
09:51:08

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 12/15/22 to 01/19/23

Page: 4 of 5  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3	26029506S2	12/31/22 Overage	11.00			51 41100	414		10100
		Total for Vendor:	1,647.33						
5936	-99414E	216 MICROSOFT	67.88						
Internet									
1	E0100LJUGA	01/04/23 Email Service	37.88			10 41100	620		10190
2	E0100LK8DH	01/04/23 office 365	30.00			10 41100	620		10190
		Total for Vendor:	67.88						
5943	14595S	154 NORTH LAKE RECREATIONAL SEWER &	8,400.00						
Contract Sewer Service									
1	95-10-00	01/01/23 Contract December	8,400.00			52 41100	541		10100
		Total for Vendor:	8,400.00						
5944	14596S	120 SINCLAIR FLEET TRACK (STINKER)	1,007.52						
Fuel									
1	Dec22	12/31/22 Skid Steer	230.51			10 43010	482		10100
2	Dec22	12/31/22 Dodge 3500	175.43			10 43010	481		10100
3	Dec22	12/31/22 Backhoe	607.58			10 43010	482		10100
4	Credit	12/31/22 Credit	-6.00			10 43010	481		10100
		Total for Vendor:	1,007.52						
5945	14597S	150 SPARKLIGHT	218.80						
Internet Services									
1	112446547	01/01/23 internet- Nov/Dec	142.22			10 41100	437		10100
2	112446547	01/01/23 internet- Nov/Dec	65.64			51 41100	437		10100
3	112446547	01/01/23 internet- Nov/Dec	10.94			52 41100	437		10100
		Total for Vendor:	218.80						
5931	14585S	122 STAR NEWS	22.80						
Publications									
1	59229	12/28/22 Council Hearing Design Review	22.80			10 41100	530		10100
		Total for Vendor:	22.80						



01/19/23  
09:51:08

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 12/15/22 to 01/19/23

Page: 5 of 5  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5928	-99419E	138 USPS	148.00						
Postage									
1	556/016392	12/29/22 Postcard	88.00			51 41100	614		10190
2	556/016392	12/29/22 Forever Stamps	60.00			10 41100	614		10190
Total for Vendor:			148.00						
5946	14598S	209 YORGASON LAW OFFICES PLLC	75.00						
Legal Services									
1	2022-Dec	12/28/22 Email/Correspondence	75.00			10 41100	320		10100
Total for Vendor:			75.00						
# of Claims			25	Total:	43,716.75	# of Vendors		17	
Total Electronic Claims					812.06				
Total Non-Electronic Claims					42904.69				

\*\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	4,597.48	10,548.75	57,460.00	57,460.00	46,911.25	18 %
111	Council Wages	780.00	2,340.00	9,360.00	9,360.00	7,020.00	25 %
112	Mayor Wages	260.00	780.00	3,120.00	3,120.00	2,340.00	25 %
210	Health	436.19	1,331.99	15,120.00	15,120.00	13,788.01	9 %
211	Vision	8.45	25.68	432.00	432.00	406.32	6 %
220	Social Security/Medicare	431.26	1,045.64	7,439.00	7,439.00	6,393.36	14 %
230	PERSI	578.12	1,431.74	11,611.00	11,611.00	10,179.26	12 %
250	Unemployment Insurance	14.69	47.62	573.00	573.00	525.38	8 %
260	Workers Compensation	0.00	123.50	581.00	581.00	457.50	21 %
290	Dental	26.00	78.01	1,044.00	1,044.00	965.99	7 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		7,132.19	17,752.93	107,740.00	107,740.00	89,987.07	16 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	4,810.00	4,810.00	4,810.00	%
320	Attorney/Legal Fees	570.00	780.00	25,000.00	25,000.00	24,220.00	3 %
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	0.00	12,500.00	12,500.00	12,500.00	%
340	Contract Labor	0.00	0.00	23,000.00	23,000.00	23,000.00	%
341	Pass Thru Charges	0.00	0.00	16,500.00	16,500.00	16,500.00	%
414	Solid Waste Collection	0.00	67.44	250.00	250.00	182.56	27 %
416	Electric & Gas	745.26	1,019.48	4,800.00	4,800.00	3,780.52	21 %
431	City Hall Repair & Maint	364.80	364.80	4,500.00	4,500.00	4,135.20	8 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	110.24	302.42	1,750.00	1,750.00	1,447.58	17 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	2,640.95	5,282.00	5,282.00	2,641.05	50 %
520	Dues & Fees	0.00	0.00	1,250.00	1,250.00	1,250.00	%
530	Publications- Newspaper	22.80	22.80	900.00	900.00	877.20	3 %
550	Travel Reimbursement	0.00	0.00	750.00	750.00	750.00	%
551	Training & Education	0.00	0.00	1,500.00	1,500.00	1,500.00	%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	%
605	Office Supplies	255.48	499.28	2,500.00	2,500.00	2,000.72	20 %
611	Copier Maintenance	86.94	173.94	1,500.00	1,500.00	1,326.06	12 %
613	IT - Computer	0.00	0.00	500.00	500.00	500.00	%
614	Postage	60.00	120.00	500.00	500.00	380.00	24 %
615	Grant Writing	0.00	0.00	7,500.00	7,500.00	7,500.00	%
620	Software - New	82.87	248.61	2,000.00	2,000.00	1,751.39	12 %
621	Software Maintenance Fees	0.00	73.62	6,250.00	6,250.00	6,176.38	1 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.00	0.00	25.00	25.00	25.00	%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		2,298.39	6,313.34	133,317.00	133,317.00	127,003.66	5 %
Account Group Total:		9,430.58	24,066.27	241,057.00	241,057.00	216,990.73	10 %

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	%
	Account Group Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	%
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010	Roads and Streets						
116	Roads & Street Wages	1,758.36	5,640.97	36,696.00	36,696.00	31,055.03	15 %
118	Snow Removal Wages	5,345.88	6,827.11	18,841.00	18,841.00	12,013.89	36 %
210	Health	515.42	1,294.80	6,300.00	6,300.00	5,005.20	21 %
211	Vision	9.99	25.06	180.00	180.00	154.94	14 %
220	Social Security/Medicare	543.48	953.83	4,251.00	4,251.00	3,297.17	22 %
230	PERSI	618.11	1,185.89	4,890.00	4,890.00	3,704.11	24 %
250	Unemployment Insurance	10.84	40.54	478.00	478.00	437.46	8 %
260	Workers Compensation	0.00	456.00	2,324.00	2,324.00	1,868.00	20 %
290	Dental	30.72	76.49	435.00	435.00	358.51	18 %
340	Contract Labor	412.50	412.50	22,500.00	22,500.00	22,087.50	2 %
416	Electric & Gas	172.23	499.37	3,500.00	3,500.00	3,000.63	14 %
429	Snow Removal Maintenance	0.00	127.22	5,500.00	5,500.00	5,372.78	2 %
430	Road & Street Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	%
432	Building Repairs & Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
434	Equip. Maintainance	10.96	143.95	12,500.00	12,500.00	12,356.05	1 %
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	0.00	0.00	3,750.00	3,750.00	3,750.00	%
455	Sidewalk, Curb, Gutter	0.00	0.00	6,000.00	6,000.00	6,000.00	%
456	Signs	0.00	0.00	2,300.00	2,300.00	2,300.00	%
460	Small Tools, Equipmen	0.00	171.54	3,750.00	3,750.00	3,578.46	5 %
461	Shop Misc Supplies	0.00	0.00	750.00	750.00	750.00	%
470	Dust Abatement	0.00	0.00	13,000.00	13,000.00	13,000.00	%
481	Fuel Gas	-0.62	262.18	3,250.00	3,250.00	2,987.82	8 %
482	Diesel - Winter	104.89	104.89	5,250.00	5,250.00	5,145.11	2 %
483	Diesel - Summer	0.00	0.00	6,000.00	6,000.00	6,000.00	%
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	250.00	250.00	250.00	%
553	Clothing Reimbursement	0.00	0.00	600.00	600.00	600.00	%
700	Capital Improvements	0.00	0.00	25,000.00	25,000.00	25,000.00	%
900	Public Safety	0.00	0.00	5,000.00	5,000.00	5,000.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	9,532.76	18,222.34	233,041.00	233,041.00	214,818.66	8 %
	Account Group Total:	9,532.76	18,222.34	251,041.00	251,041.00	232,818.66	7 %

01/19/23  
09:51:30

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 22

Page: 3 of 7  
Report ID: B100

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	61.50	1,171.38	17,684.00	17,684.00	16,512.62	7 %
119	Airport Maint Wages	0.00	1,516.51	4,156.00	4,156.00	2,639.49	36 %
210	Health	0.00	278.53	3,360.00	3,360.00	3,081.47	8 %
211	Vision	0.00	5.29	96.00	96.00	90.71	6 %
220	Social Security/Medicare	4.70	205.61	1,671.00	1,671.00	1,465.39	12 %
230	PERSI	0.00	193.67	2,608.00	2,608.00	2,414.33	7 %
250	Unemployment Insurance	0.34	14.83	166.00	166.00	151.17	9 %
260	Workers Compensation	0.00	202.50	885.00	885.00	682.50	23 %
290	Dental	0.00	15.64	232.00	232.00	216.36	7 %
438	City Park Improvements	0.00	0.00	12,500.00	12,500.00	12,500.00	%
450	Racquet Court Maintenance	0.00	0.00	20,000.00	20,000.00	20,000.00	%
451	Campground/Boatdock	5.16	132.45	4,250.00	4,250.00	4,117.55	3 %
452	City Park Maintenance	0.00	195.28	1,250.00	1,250.00	1,054.72	16 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	0.00	0.00	725.00	725.00	725.00	%
460	Small Tools, Equipmen	0.00	0.00	1,000.00	1,000.00	1,000.00	%
700	Capital Improvements	121.68	1,621.68	10,000.00	10,000.00	8,378.32	16 %
900	Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
925	Aiport Maintenance	0.00	375.00	3,500.00	3,500.00	3,125.00	11 %
	Account Total:	193.38	5,928.37	87,583.00	87,583.00	81,654.63	7 %
44300 Depot							
414	Solid Waste Collection	133.20	399.60	2,250.00	2,250.00	1,850.40	18 %
415	Water and Sewer	381.00	1,143.00	4,750.00	4,750.00	3,607.00	24 %
416	Electric & Gas	253.92	263.92	1,000.00	1,000.00	736.08	26 %
432	Building Repairs & Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	%
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	768.12	1,806.52	19,500.00	19,500.00	17,693.48	9 %
	Account Group Total:	961.50	7,734.89	107,083.00	107,083.00	99,348.11	7 %
	Fund Total:	19,924.84	50,023.50	604,681.00	604,681.00	554,657.50	8 %



15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	10,000.00	13,200.00	227,500.00	227,500.00	214,300.00	6 %
	Account Total:	10,000.00	13,200.00	227,500.00	227,500.00	214,300.00	6 %
	Account Group Total:	10,000.00	13,200.00	227,500.00	227,500.00	214,300.00	6 %
	Fund Total:	10,000.00	13,200.00	227,500.00	227,500.00	214,300.00	6 %

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 22

51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,121.66	4,868.08	26,520.00	26,520.00	21,651.92	18 %
111	Council Wages	360.00	1,080.00	4,320.00	4,320.00	3,240.00	25 %
112	Mayor Wages	120.00	360.00	1,440.00	1,440.00	1,080.00	25 %
115	Water & Sewer Wages	2,439.76	5,955.70	38,220.00	38,220.00	32,264.30	16 %
210	Health	353.53	1,075.92	10,920.00	10,920.00	9,844.08	10 %
211	Vision	6.85	20.72	312.00	312.00	291.28	7 %
220	Social Security/Medicare	385.70	938.24	5,394.00	5,394.00	4,455.76	17 %
230	PERSI	445.55	1,061.09	8,418.00	8,418.00	7,356.91	13 %
250	Unemployment Insurance	12.06	46.68	459.00	459.00	412.32	10 %
260	Workers Compensation	0.00	398.00	1,496.00	1,496.00	1,098.00	27 %
290	Dental	21.08	62.97	754.00	754.00	691.03	8 %
Account Total:		6,266.19	15,867.40	98,253.00	98,253.00	82,385.60	16 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	2,220.00	2,220.00	2,220.00	%
320	Attorney/Legal Fees	0.00	0.00	15,000.00	15,000.00	15,000.00	%
351	Maintenance Contractor	0.00	0.00	6,500.00	6,500.00	6,500.00	%
360	Water Operator	375.00	750.00	7,250.00	7,250.00	6,500.00	10 %
414	Solid Waste Collection	1,485.02	4,481.77	17,500.00	17,500.00	13,018.23	26 %
416	Electric & Gas	643.88	1,654.25	7,000.00	7,000.00	5,345.75	24 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	84.54	241.00	1,000.00	1,000.00	759.00	24 %
481	Fuel Gas	0.00	0.00	600.00	600.00	600.00	%
510	Insurance - Liability	0.00	1,218.90	2,438.00	2,438.00	1,219.10	50 %
520	Dues & Fees	7.48	41.14	950.00	950.00	908.86	4 %
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	0.00	0.00	500.00	500.00	500.00	%
551	Training & Education	0.00	0.00	1,500.00	1,500.00	1,500.00	%
605	Office Supplies	87.97	158.06	750.00	750.00	591.94	21 %
611	Copier Maintenance	46.80	93.64	1,000.00	1,000.00	906.36	9 %
614	Postage	88.00	176.00	450.00	450.00	274.00	39 %
615	Grant Writing	0.00	0.00	15,000.00	15,000.00	15,000.00	%
620	Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	%
621	Software Maintenance Fees	0.00	33.98	4,650.00	4,650.00	4,616.02	1 %
810	Bond Payments	0.00	0.00	22,445.00	22,445.00	22,445.00	%
Account Total:		2,818.69	8,848.74	111,969.00	111,969.00	103,120.26	8 %
Account Group Total:		9,084.88	24,716.14	210,222.00	210,222.00	185,505.86	12 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
Account Total:		0.00	0.00	125.00	125.00	125.00	%
Account Group Total:		0.00	0.00	125.00	125.00	125.00	%

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 22

51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	148.09	45,000.00	45,000.00	44,851.91	%
434	Equip. Maintenance	2,697.88	2,697.88	4,750.00	4,750.00	2,052.12	57 %
462	Chemicals	0.00	239.36	7,500.00	7,500.00	7,260.64	3 %
463	Small tools and supplies for	0.00	132.00	6,225.00	6,225.00	6,093.00	2 %
560	Tests	54.00	108.00	5,000.00	5,000.00	4,892.00	2 %
700	Capital Improvements	11,922.20	11,922.20	28,500.00	28,500.00	16,577.80	42 %
710	Meter Equipment Purchased	0.00	454.83	10,500.00	10,500.00	10,045.17	4 %
	Account Total:	14,674.08	15,702.36	107,475.00	107,475.00	91,772.64	15 %
	Account Group Total:	14,674.08	15,702.36	107,475.00	107,475.00	91,772.64	15 %
49000							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Account Total:	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Account Group Total:	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Fund Total:	23,758.96	40,418.50	365,572.00	365,572.00	325,153.50	11 %

01/19/23  
09:51:30

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 22

Page: 7 of 7  
Report ID: B100

52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	353.05	810.13	4,420.00	4,420.00	3,609.87	18 %
111	Council Wages	60.00	180.00	720.00	720.00	540.00	25 %
112	Mayor Wages	20.00	60.00	240.00	240.00	180.00	25 %
115	Water & Sewer Wages	42.51	113.88	819.00	819.00	705.12	14 %
210	Health	36.86	116.76	625.00	625.00	508.24	19 %
211	Vision	0.71	2.25	60.00	60.00	57.75	4 %
220	Social Security/Medicare	36.39	89.06	1,038.00	1,038.00	948.94	9 %
230	PERSI	49.50	123.61	1,621.00	1,621.00	1,497.39	8 %
250	Unemployment Insurance	1.13	4.05	91.00	91.00	86.95	4 %
260	Workers Compensation	0.00	0.00	265.00	265.00	265.00	%
290	Dental	2.20	6.89	145.00	145.00	138.11	5 %
Account Total:		602.35	1,506.63	10,044.00	10,044.00	8,537.37	15 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	370.00	370.00	370.00	%
320	Attorney/Legal Fees	0.00	0.00	3,500.00	3,500.00	3,500.00	%
340	Contract Labor	0.00	0.00	2,225.00	2,225.00	2,225.00	%
416	Electric & Gas	7.45	17.80	400.00	400.00	382.20	4 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	8.12	22.70	200.00	200.00	177.30	11 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	203.15	407.00	407.00	203.85	50 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,400.00	25,200.00	100,800.00	100,800.00	75,600.00	25 %
605	Office Supplies	15.14	21.79	75.00	75.00	53.21	29 %
611	Copier Maintenance	0.00	0.00	100.00	100.00	100.00	%
614	Postage	0.00	0.00	150.00	150.00	150.00	%
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	0.00	5.65	875.00	875.00	869.35	1 %
810	Bond Payments	0.00	0.00	2,600.00	2,600.00	2,600.00	%
Account Total:		8,430.71	25,471.09	112,960.00	112,960.00	87,488.91	23 %
Account Group Total:		9,033.06	26,977.72	123,004.00	123,004.00	96,026.28	22 %
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	33,750.00	33,750.00	33,750.00	%
Account Total:		0.00	0.00	33,750.00	33,750.00	33,750.00	%
Account Group Total:		0.00	0.00	33,750.00	33,750.00	33,750.00	%
Fund Total:		9,033.06	26,977.72	156,754.00	156,754.00	129,776.28	17 %
Grand Total:		62,716.86	0.00				
			130,619.72	1,354,507.00	1,354,507.00	1,223,887.28	10 %



01/19/23  
09:52:08

CITY OF DONNELLY  
Payroll Summary For Payrolls from 12/29/22 to 01/12/23

Page: 1 of 2  
Report ID: P130

Total for Payroll Checks  
-----

	Employee -----	Employer -----	Amount -----
COMP HOURS (Comp Time Used)	7.50		182.78
HOL HOURS (Holiday Pay)	32.00		853.92
J001 HOURS (ROAD&STREET)	22.00		385.00
J003 HOURS (WATER OPERATOR)	54.00		1,345.00
J006 HOURS (SNOW REMOVAL)	112.50		2,871.50
J014 HOURS (EQUIP MAINT)	4.00		82.00
J015 HOURS (SHOP/OFFICE)	28.50		826.50
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	148.00		3,513.81
VACA HOURS (Vacation Time Used)	38.00		927.02
GROSS PAY	12,587.53	0.00	
NET PAY	9,371.12	0.00	
NET PAY (CHECKS)	355.55		
NET PAY (DIRECT DEPOSIT)	9,015.57		
DENTAL INS	0.00	40.00	
FIT	768.98	0.00	
HEALTH INS	0.00	671.00	
IDAHO SIT	602.00	0.00	
MEDICARE	182.53	182.53	
PERSI	725.96	1,210.62	
PERSI CHOICE 40	150.00	0.00	
SOCIAL SECURITY	780.44	780.44	
UNEMPL. INSUR.	0.00	33.49	
VISION	6.50	13.00	
GDB	466.65	0.00	
STERLING SAVING	3,507.57	0.00	
UMPQUA	340.76	0.00	
US BANK	4,700.59	0.00	
FIT/SIT BASE	11,711.57	0.00	
MEDICARE BASE	12,587.53	0.00	
PERS BASE	10,139.22	0.00	
SOC SEC BASE	12,587.53	0.00	
UN BASE	10,987.53	0.00	
WC BASE	12,587.53	0.00	

Total 2,931.08  
Total Payroll Expense (Gross Pay + Employer Contributions): 15,518.61

Check Summary  
-----

Payroll Checks Prev. Out.	\$1,654.93
Payroll Checks Issued	\$2,800.27
Payroll Checks Redeemed	\$1,654.93
Payroll Checks Outstanding	\$2,800.27
Electronic Checks	\$15,040.62

	Carried Forward	Deduction	Difference	Liab Account
Deductions Accrued	From Previous Month	Checks Issued		

Social Security	1560.88	1567.18	2271.74	856.32	21702
Medicare	365.06	366.54	531.32	200.28	21702
Unempl. Insur.	33.49	145.91	153.72	25.68	21713
Workers' Comp	0.00				21700
FIT	768.98	762.88	1135.41	396.45	21701
IDAHO SIT	602.00	589.00	830.00	361.00	21703
PERSI	1936.58		1936.58		21704
DENTAL INS	40.00	40.00	80.00		21706
HEALTH INS	671.00	671.00	1342.00		21705
VISION	19.50	19.50	39.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	6147.49	4162.01	8469.77	1839.73	

\*\*\*\* Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL  
AGENDA BILL**

**Number**

**AB 23-01**

**Meeting Date 01/23/2023**

169 Halferty Street  
Donnelly, Idaho 83615

***Action Item***

**AGENDA ITEM INFORMATION**

**SUBJECT:**

***Stibnite Foundation Board- Donnelly Seat***

***Department Approvals***

***Initials***

***Originator  
or  
Supporter***

Mayor / Council

Clerk/Treasurer

Public Works

***COST IMPACT:*** n/a

***FUNDING  
SOURCE:***

***TIMELINE:***

***SUMMARY STATEMENT:***

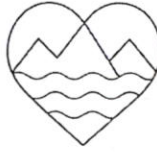
Appoint Liz Jones for the City Seat on the Stibnite Foundation Board for the term of February 1, 2023 through January 31, 2024

***RECOMMENDED ACTION:***

***Accept, Approve and Authorize Mayor to sign necessary documents for Liz Jones, Stibnite Foundation Board Member***

**RECORD OF COUNCIL ACTION**

***MEETING DATE ACTION***



## STIBNITE FOUNDATION

Donnelly City Council  
Donnelly, Idaho 83615

Dear Mayor & City Council,

Thank you for your participation with the Stibnite Foundation for another year. Over the past three years, the Stibnite Foundation has given \$148,200 to non-profit organizations in our region. Our ability to impact the region with funding for local projects is made possible because of your involvement.

As per the signed Community Agreement, we are requesting you to present the Foundation with your choice for a Foundation board member who will represent the needs and ideas of your community at each meeting. This is a reminder that you will need to select a board member to serve in 2023 or ratify the current selection.

Currently, Liz Jones is the board member representing your City. If she is still your choice for this position and wishes to remain on the foundation board for another year, or if someone else will be your selected representative, please fill out the attached form and return it to the foundation at the email address noted on the form.

Please complete and return the attached form by January 30, 2023 so the board members can be officially appointed to the board at our February 2023 meeting.

Thank you for being part of the Stibnite Foundation's vision for our region.

Sincerely,

Bob Crump  
President, Stibnite Foundation Co.





## STIBNITE FOUNDATION

On \_\_\_\_\_, \_\_\_\_\_, the Donnelly City Council. voted to  
appoint \_\_\_\_\_ as Donnelly's choice for a seat on  
the Stibnite Foundation Board for the term of February 1, 2023 through January  
30, 2024.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

---

Please return this form to the Stibnite Foundation Secretary at  
[juliegcitynm@gmail.com](mailto:juliegcitynm@gmail.com).

**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number AB 23-02**

**Meeting Date 01/23/2023**

*Action Item*

**AGENDA ITEM INFORMATION**

**SUBJECT:**

*Stibnite Advisory Council Community  
Representative*

**Department Approvals**

**Initials**

**Originator  
or  
Supporter**

Mayor / Council

Clerk/Treasurer

Public Works

**COST IMPACT:** n/a

**FUNDING  
SOURCE:**

**TIMELINE:**

**SUMMARY STATEMENT:**

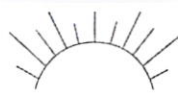
Nomination for City Representative on the Stibnite Advisory Council, John Sommerwerck.

**RECOMMENDED ACTION:**

*Accept, Approve and Authorize Mayor to sign necessary documents for John Sommerwerck, City  
Representative Stibnite Advisory Council*

**RECORD OF COUNCIL ACTION**

**MEETING DATE ACTION**



# STIBNITE ADVISORY COUNCIL

## Representatives

**Julie Good, Chair**  
*New Meadows*  
Newmeadows@stibniteadvisorycouncil.com

**John Sommerwerck**  
*Donnelly*  
jonnelly@stibniteadvisorycouncil.com

**Lynn Inel, Treasurer**  
*Village of Yellow Pine*  
yellowpine@stibniteadvisorycouncil.com

**Glenna Young**  
*Cascade*  
gscade@stibniteadvisorycouncil.com

**Barry Crandle**  
*Adams County*  
adamscounty@stibniteadvisorycouncil.com

**Council**  
council@stibniteadvisorycouncil.com

**Denis Duman**  
*Idaho County*  
idahocounty@stibniteadvisorycouncil.com

**Bob Crump**  
*Riggins*  
jiggins@stibniteadvisorycouncil.com

**Laurel Sayer**  
*Perpetua Resources, Corp*  
lperpetua.us@stibniteadvisorycouncil.com

**Belinda Provancher,**  
*secretary*  
*Perpetua Resources Idaho*  
lperpetua.us@stibniteadvisorycouncil.com

Mayor Susan Dorris  
Donnelly, ID 83615

Dear Susan,

The Stibnite Advisory Council has completed our fourth year of meeting together to discuss and learn more about the Stibnite Gold Project.

2022 proved to be an exciting year for SAC. We worked with leaders and community members to focus on comments and concerns received throughout the region and continued to educate ourselves on the project.

- SAC continued our Independent Water Monitoring Program with the University of Idaho and shared our first year's sampling results showing Perpetua Resources results are actually what is happening in the region.
- We are now participating in transit conversations with the New Meadows Transit committee to research strategies around expanding transit into Adams and Idaho Counties with the Idaho Mountain Transit group. Surveys are being prepared to study if there is interest in the program and then study needs throughout the region.
- Perpetua has continued to keep us updated on the early action Administrative Settlement and Order on Consent (ASAOC) work that started this summer and will continue through summer of 2023. In the first phase of implementation, Perpetua has agreed to remove and safely store 325,000 tons of legacy tailings & waste, improve streams channels to help keep clean water clean and investigate adits remaining on site from legacy activity.
- We are currently working with Dr. Chris Anderson, President of Yirri Global to create a strategic plan and a future path as we progress towards Operations of the Stibnite Gold Project if it is permitted.
- We will continue to receive presentations from Perpetua and other local organizations to educate ourselves on community issues, concerns or questions.
- Several communities and organizations throughout the region took tours of the Stibnite Gold Project.

We will continue to represent each community that signed the Community Agreement by listening to presentations and having

---

conversations regarding the impact of the proposed Stibnite Gold Project on our region. Your representative will share our annual report by the end of the first quarter of 2023.

As per the Community Agreement, each community representative serves an annual term as per appointment by the Community they represent. The new term will begin February 1, 2023.

Your current representative is John Sommerwerck. If he is still your choice for this position, **please review the attached responsibilities** with him and complete the enclosed form, sign, scan and email this letter to Belinda, our secretary.

If your current representative will no longer be representing your community after January 2023, please review the **attached responsibilities with your new appointee** and fill out and sign the attached form, scan and email to our secretary, Belinda.

Please respond with your representative selection by January 25, 2023 so we can contact the representative regarding February's annual meeting.

Thank you for being part of this endeavor which is bringing our communities together for much needed dialogue.

Stibnite Advisory Council



Our representative will be John Sommerwerck and he is appointed for the term from February 1, 2023 through January 31, 2024.

---

Susan Dorris, Mayor  
Donnelly City Council

---

Date

We would appreciate your comments on the feedback you are receiving from your appointed representative.

- ☐ We are receiving information on a regular basis from our representative.
- ☐ We would appreciate more frequent updates from our representative.
- ☐ We would like specific information regarding the project.

Comments/Explanation:

---

---

---

---

# Stibnite Advisory Council Member List

Name	Representing	Position	Phone	Email
Lynnea (Lynn) Imel	Yellow Pine	Treasurer	208-633-4635 H 208-830-5587 C	yellowpine@stibnite advisory council.com limel@ruralnetwork.net
Glenna Young	Cascade		208-861-4200	Cascade@stibniteadvisorycouncil.com gkyoung6@gmail.com
John Sommerwerck	Donnelly		208-270-0349	donnelly@stibniteadvisorycouncil.com jpsommerwerck@msn.com
Julie Good	New Meadows	Chair	208-315-0437	newmeadows@stibniteadvisorycouncil.com juliegcitynm@gmail.com
Bob Crump	Riggins		208-628-3698 H 520-238-2831 C	riggins@stibniteadvisorycouncil.com Chevbob502@yahoo.com
Kim Mahon	Council			council@stibniteadvisorycouncil.com
Barry Crandle	Adams County		208-870-1056	adamscounty@stibniteadvisorycouncil.com barcran@zoho.com
Denis Duman	Idaho County		208-451-3537	idahocounty@stibniteadvisorycouncil.com denisduman76@gmail.com
Laurel Sayer	Perpetua Resources Corp		208-901-3050 Of 208-521-2987 C	lsayer@midasgoldinc.com
Belinda Provancher	Perpetua Resources Idaho	Secretary	208-440-5163	Belinda.provancher@perpetua.us

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 23-03

**Meeting Date** 01/23/2023

*Action Item*

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Idaho Resort Cities Coalition</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>	\$250.00			
<b>FUNDING SOURCE:</b>	General Funds			
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

Idaho Resort Cities Coalition Membership Memorandum of Understanding

**RECOMMENDED ACTION:**

*Approve and Authorize Mayor to sign MOU with City of Ketchum for Idaho Resort Cities Coalition*

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>

# IDAHO RESORT CITIES COALITION

## **2022 | Year One Accomplishments:**

- Helped Ketchum fund lobbying firm: Sullivan & Reberger, Pat Sullivan (lead)
- Held weekly legislative updates with Sullivan & Reberger
- Created new relationships with people/communities with similar challenges
- Shared information on short-term rental (STR) management among members
- Discovered Lava Hot Springs was in litigation over STR licensing
- Explored modest liquor license legislation draft
- Per Cascade's request, wrote a RCC support letter for grant application
- Submitted a RCC objection to Division of Occupational and Professional Licensing re: opposition to gutting energy codes
- Supported \$50 million legislative appropriation for workforce housing
- Created breakout for RCC at June AIC conference
- Continued to keep AIC leadership up-to-date on activities
- Interviewed and selected new lobbying firm to represent RCC at 2023 legislature: McClure Policy, LLC

## **2023 | Year Two Priorities – approved November 16, 2022**

- Protecting the current Resort Cities/LOT legislation from legislative action
  - Protecting the current STR legislation to ensure no further constraints from legislative action; supporting STR legislation to provide more flexibility to cities' management of STRs at the local level
  - Obtaining more workforce housing funding; looking at a real estate transfer tax as one funding option
  - Considering a modest liquor license expansion for Resort Cities
  - Working with ITD to create understanding about transportation initiatives that are important to Resort Cities such as roundabouts
  - Exploring ways to keep RCC cities LOT eligible as they approach 10,000 population cap
-



## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (MOU) is entered into between the City of Ketchum, an Idaho municipal corporation, and the City of \_\_\_\_\_, an Idaho municipal corporation.

1. Background: The City of Ketchum has entered into a Professional Services Agreement with the government relations and lobbying firm of McClure Policy, LLC. That Agreement provides for lobbying, advocacy, and policy services related to the particular interests of resort cities in the State of Idaho. Other Idaho resort cities with mutual and shared interests have indicated their desire to participate and help fund the costs of these services.
2. Purpose: The purpose of this MOU is to affirm the mutual benefits and interests of the cities and confirm the participation and terms of funding by the City of \_\_\_\_\_ in cooperation with the City of Ketchum for these resort cities advocacy efforts.
3. The City of Ketchum will:
  - a. Serve as the primary point of contact with McClure Policy, LLC, manage the Professional Services Agreement, and be the party responsible for the terms of such Professional Services Agreement.
  - b. Coordinate and communicate with the coalition of participating resort cities to provide updates on the advocacy efforts and state policy and legislative efforts.
4. The City of \_\_\_\_\_ will:
  - a. Coordinate, communicate, and participate with the City of Ketchum in providing input, feedback, and direction for resort cities advocacy efforts.
  - b. Contribute to the City of Ketchum in the amount of \_\_\_\_\_ dollars (\$\_\_\_\_\_) for reimbursement as a designated contribution to the costs of the Professional Services Agreement. This payment will be made within thirty (30) days of entering into this MOU.
5. Term: This MOU will be effective upon signature and for a five-month period, December 2022 through April of 2023. This MOU may be extended or otherwise amended in writing by the Parties. A party may withdraw from this MOU upon thirty (30) days written notice.
6. Responsibility of Parties: Each party will bear its own responsibility and liability, including insurance coverage, related to respective responsibilities. Each party will carry out its separate activities in a coordinated and mutually beneficial manner.

7. Principal Contacts:

City of Ketchum: Jade Riley, City Administrator  
PO Box 2315  
Ketchum, ID 83340  
(208) 727-5084  
jriley@ketchumidaho.org

City of \_\_\_\_\_:

8. Nonexclusive: It is understood that additional Idaho resort cities intend to participate in and contribute to this advocacy effort and will enter similar MOUs with the City of Ketchum. This MOU is not exclusive, and the mutual responsibilities, benefits, and interests are intended to be shared within all participating resort cities.

**CITY OF KETCHUM, IDAHO**

\_\_\_\_\_  
Neil Bradshaw  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Trent Donat  
City Clerk & Business Manager

**CITY OF \_\_\_\_\_, IDAHO**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest:  
City Clerk

**CITY OF KETCHUM**

P.O. Box 2315  
Ketchum ID 83340  
Phone: (208) 726-7801  
Fax: (208) 726-7812

**INVOICE**

Date	Number	Page
11/22/2022	6201	1

**Bill To:** CITY OF DONNELLY  
PO BOX 725  
DONNELLY ID 83615

**Customer No.** 1971

**Project:**

**Terms:** Due Upon Receipt

**Invoice Due Date:** 11/22/2022

Quantity	Description	Unit Price	Net Amount
1	2023 RESORT CITIES LOBBYIST CONTRIBUTIONS	250.00	250.00

Please remit payment via:  
<https://www.ketchumidaho.org/administration/page/online-payments>  
OR  
City of Ketchum  
PO Box 2315  
Ketchum, ID 83340

**Amount** 250.00

**Balance Due** 250.00



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859

---

To: Mayor & City Council

From: Lori Clemens

Re: Staff Report

Date: January 19, 2023

**Utility Billings:** As of Thursday, January 19<sup>th</sup>, 2023, there is \$428.64(4) past due 30 days or more, in water billings.

**Local Option Tax:** December Receipts (November Tax) \$11,503.94

**Airport:** Closed for Season

**Clerk:** 2022 Audit  
Alcohol License  
Comprehensive Plan

**Donnelly Depot Center:** Rental Agreements

**Parks & Recreation:** Closed for Season

**Road & Streets:**

**Water:** Source Water Protection Fence  
Drinking Water Improvements Letter of Interest Consideration

**Office Closures:** February 20<sup>th</sup>, 2023, President's Day

**Upcoming Meeting Dates:** City Council February 27<sup>th</sup>, 2023