



**CITY COUNCIL**  
**Monday, March 13<sup>th</sup>, 2023, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

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Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.

No public comment

**DISCUSSION ITEM**

**Valley County Pathways-Donnelly Flyway Trail Project**

- Brett Shepherd discussed the signing of the original Memorandum of Understanding between the City of Donnelly and Valley County Pathways.
- The pathway is viewed in three (3) separate parts:
  - 1. West Roseberry Road – Donnelly to the city Airport-working with Valley County to decide if path will run along north or south side of West Roseberry Road
  - 2. Donnelly Airport – the pathway realignment will be along the east property line, providing the current fence and the trees as a buffer from the airport. Placing the pathway further from the airstrip.
  - 3. Dawn Drive – crossing and pathway discussion with Valley County.
- The city requests placement of barriers and signage to keep motorized vehicles off the trail.



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West Central Mountain Economic Development Council

- Lindsey Harris
  - IRON/IIG Middle Mile Project for Broadband
  - City of Donnelly representation on the EDC
  - Regional Housing Needs Assessment
  - Any workforce development opportunities for Donnelly residents/businesses
  - West Central Mountains Creative District-virtual event on March 29<sup>th</sup>
  - Regional Youth Council exploring with the Youth Advocacy Coalition better connect young adults.
- Trace McKellips, Early Childhood Program Expansion Manager
  - Update on work to expand early childhood preschool and education access.

Comprehensive Plan Consultant Service – Bid Opening

- Clerk received two (2) proposals for Comprehensive Plan Consultant Services
- Proposals
  - NW Land Planning and Consulting, LLC
  - Clearwater Financial
- Proposals will be reviewed by the appointed committee and recommendations will be presented to City Council during the regularly scheduled April 17<sup>th</sup>, 2023, meeting.

**BUSINESS AGENDA: (Action Items)**

**AB 23-09 Annual Audit Presentation – Zwygart John & Associates, PLLC**

- Jordan Zwygart presented the 2022 Annual Audit Report

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to accept the FY 2022 Annual Audit Report as presented.

No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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**AB 23-10 Resolution 23-003 – Arbor Day Proclamation**

- City of Donnelly Resolution Proclaiming April 28<sup>th</sup>, 2023, as City of Donnelly Arbor Day Celebration.

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to Approve, Adopt and Authorize Mayor to sign Resolution 23-003 Arbor Day Proclamation. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**AB 23-11 Appointment of City Council President**

- Councilmember Henggeler began the discussion for the selection of the 2023 City Council President.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to appoint Councilmember Davenport as City Council President for 2023. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

**STAFF REPORT**

Staff report was included with packet.

**ADJOURNMENT**

**Motion by Minshall, 2<sup>nd</sup> by Davenport** to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:21 p.m.

ATTEST: Lori Clemens, City Clerk