

**AGENDA
CITY COUNCIL
MEETING**

**Monday, May 15, 2023, at 6:00 PM
Donnelly Community Center**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – April 17, 2023

Vouchers – April 13 thru May 10, 2023

Treasurer Report – April 2023

Payroll Summary – April 20, May 4, and May 5, 2023

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

BUSINESS AGENDA (Action Items)

AB 23-16 TBD West Roseberry Road – Food Truck Proposal

AB 23-17 Agreement for Planning Services

AB 23-18 Professional Services & Consulting Agreement Valley County – Weed Control Donnelly

AB 23-19 Donnelly Public Library – Conditional Use Permit 22-03DR Extension

AB 23-20 Donnelly Public Library – Grant Support Letter

AB 23-21 Local Option Tax Applications FY24 Award

BUDGET/FEES WORKSHOP

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

CITY COUNCIL
Monday, April 17th, 2023, at 5:30 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 5:30 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

WORKSHOP

Discussion on the Donnelly Impact Area

Valley County Commissioners Neil Thompson, Sherry Maupin, and Elt Hasbrouck, Planning and Zoning Cynda Herrick, and Valley County Chief Deputy Prosecutor Brian Oakey

Areas of impact should be considered for annexation within ten years, water/sewer supplied within five years. Area of Impact meant to put landowners on notice that they could be annexed into the city. Future growth/boundaries of city.

CONSENT AGENDA

Motion by Minshall, 2nd by Henggeler to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

Perpetua - Belinda Provancher, June 19th, 2023, Council Stibnite site visit.

Valley County Soil and Water – Durena Farr, North Fork Payette River Watershed Coalition Restoration Plan & Priorities

DISCUSSION ITEM

Stibnite Advisory Council

- John Sommerwerck reviewed the 2022 Annual Report.
- Quarterly reports to Council-next June 26th, 2023



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BUSINESS AGENDA: (Action Items)

AB 23-12 Budget Public Hearing – August 21, 2023

- Public Hearing on FY2024 Budget

Motion by Minshall, 2nd by Henggeler to hold public hearing on FY24 City of Donnelly Budget on August 21, 2023. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 23-13 Comprehensive Plan – Bid Award

- Received two (2) bids for Request for Proposal for the City Comprehensive Plan.
- NW Land Planning & Consulting, LLC, estimated fee proposal total \$80,385.
- Clearwater Financial, LLC, proposed compensation total \$60,000.

Motion by Henggeler, 2nd by Davenport to reject all bids. City Staff to review comprehensive plan. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

AB 23-14 General Fund Transfer to LGIP Account

- Quarterly transfer of funds to LGIP account

Motion by Henggeler, 2nd by Spade to transfer funds. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

AB 23-15 23-04DR Trading Post

- The Trading Post, 235 N Main Street, is applying for a permit to put a façade on the front-upper portion of the building to enhance appearance.

Motion by Davenport, 2nd by Henggeler to approve 23-04DR as presented. Review sign permit for hanging liquor sign. Davenport (yes), Minshall (yes), Henggeler (yes), and Spade (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Davenport, 2nd by Minshall to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:12 p.m.

ATTEST: Lori Clemens, City Clerk