



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, August 21st, 2023, at 6:00 PM
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIENCE

AB 23-28 Amendment Proposed City Budget

- City Budget Property Tax Revenue to be levied has increased from \$141,184 to \$141,190, Cash Carryover has decreased from \$226,838 to \$226,832. No change to Revenue Balance.

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – July 17, 2023

Vouchers – July 13 thru August 15, 2023

Treasurer Report – July 2023

Payroll Summary – July 27, August 5, and August 10, 2023

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

Valley County Sheriff – Kevin Copperi

Donnelly Rural Fire District – Impact Fees, Chief Bonilla

Lakeshore Disposal – Mountain West Division, Mark Fulwiler

Perpetua Resources/Stibnite – Belinda Provancher

BUSINESS AGENDA (Action Items)

AB 23-29 Donnelly Public Library, Heather Larronde

AB 23-30 Horizon Tower Estoppel

**AGENDA
CITY COUNCIL
MEETING**

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PUBLIC HEARING

FY24 Budget Hearing-published in the Star News August 3rd and August 10th, 2023

- City Council will take testimony on the tentatively approved budget, with proposed amendment, for Fiscal Year 2023-2024

AB 23-31 FY24 Budget Ordinance Adoption (Action Item)

- Adopting the FY23/24 Budget

PUBLIC HEARING

Proposed City Fee Increase-published in the Star News August 3rd and August 10th, 2023

- City Council will take testimony on City Fees

AB 23-32 Proposed City Fees (Action Item)

AB 23-33 City Fees Resolution (Action Item)

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL
Monday, July 17th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Henggeler, Councilmember Spade, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Minshall, 2nd by Davenport to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

Heather Larronde with the Donnelly Public Library gave an update on the Expansion Project. Summer Library camp in full swing. Preparations for the Huck Trot, August 12th.

DISCUSSION ITEM

Brundage Realty is adding approx. 20' of additional parking on the east side of the Alley directly behind their building, the alley would be incorporated into the project.

Valley County has contracted the work to be done on East Roseberry Road grinding and paving from hwy. 55 to city limits.

North Lake Sewer and Water District, \$2 rate increase as of July 1, 2023.

Donnelly Elementary School Community Open House, August 24th

BUSINESS AGENDA: (Action Items)

AB 23-26 General Fund Transfer to LGIP Account

- Quarterly transfer of funds

Motion by Minshall, 2nd by Henggeler to authorize the transfer of funds. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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CITY COUNCIL
Monday, July 17th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

BUDGET/FEES WORKSHOP

BUSINESS AGENDA: (Action Items cont.)

AB 23-27 Fiscal Year 2024 Proposed Budget

- Review proposed FY24 budget.

Motion by Henggeler, 2nd by Spade to approve the proposed FY24 budget. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Henggeler, 2nd by Minshall to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

Adjourned at 7:01 p.m.

ATTEST: Lori Clemens, City Clerk

08/15/23
10:17:23

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 07/13/23 to 08/15/23

Page: 1 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6167	-99359E	170 ADOBE SYSTEMS INC.	19.99						
	Adobe Service								
1	2522408924	08/08/23 Service	19.99			10 41100	620		10190
		Total for Vendor:	19.99						
6168	-99358E	6 AMAZON	394.72						
	Streets office supplies								
1	9471425	08/08/23 Paper towels/ toilet paper	89.47			10 41100	605		10190
2	6781853	08/08/23 Bat Repelling System	127.18			10 41100	605		10190
3	1621008	08/08/23 Speed Light Battery	178.07			10 43010	900		10190
		Total for Vendor:	394.72						
6158	14776S	8 ANALYTICAL LABORATORIES, INC	454.00						
	Total Coliform Bacteria								
1	2305252	07/31/23 Total Coliform Bacteria	19.00			51 43400	560		10100
2	2305252	07/31/23 Sample Collection	35.00			51 43400	560		10100
3	2305252	07/31/23 School Tap Collection	400.00			51 43400	560		10100
		Total for Vendor:	454.00						
6137	14760S	10 ASSOCIATION OF IDAHO CITIES	445.00						
	2024 AIC MEMBERSHIP DUES								
	2024 ICCTFOA MEMBERSHIP DUES								
1	11812	07/01/23 FY24 AIC Membership dues	400.00			10 41100	520		10100
2	12018	07/11/23 FY24 ICCTFOA Membership dues	45.00			10 41100	520		10100
		Total for Vendor:	445.00						
6138	14761S	257 CASCADE HARDWARE	197.77						
	Billing								
1	misc	07/31/23 Parks	88.90			10 44100	452		10100
2	misc	07/31/23 office	37.89			10 41100	605		10100
3	2307-13923	07/31/23 Tools	70.98			10 43010	460		10100
		Total for Vendor:	197.77						

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CITY OF DONNELLY
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6162	14777S	353 CHERRYROAD MEDIA, INC	210.00						
Publications									
1	0001318510	07/31/23 Budget Hearing	136.50			10 41100	530		10100
2	0001318510	07/31/23 Budget Hearing	63.00			51 41100	530		10100
3	0001318510	07/31/23 Budget Hearing	10.50			52 41100	530		10100
Total for Vendor:			210.00						
6155	-99360E	29 CITY OF DONNELLY - WATER	393.00						
Utilities									
1	2023.08	07/25/23 July	355.00			10 44300	415		10100
2	2023.08	07/25/23 370 N Main Street	38.00			10 44300	415		10100
Total for Vendor:			393.00						
6153	-99362E	350 COLUMN SOFTWARE PBC	51.59						
Publications									
1	35F3C404-0	08/07/23 Resolution Fee Change	51.59			10 41100	530		10190
6169	-99357E	350 COLUMN SOFTWARE PBC	21.74						
Publications									
1	35F3C404-0	08/15/23 Legal notice	21.74			10 41100	530		10190
Total for Vendor:			73.33						
6139	14762S	202 CTC BUSINESS	84.53						
telephone									
1	035401	07/31/23 telephone- Aug	54.96			10 41100	437		10100
2	035401	07/31/23 telephone- Aug	25.32			51 41100	437		10100
3	035401	07/31/23 telephone- Aug	4.25			52 41100	437		10100
Total for Vendor:			84.53						
6163	14778S	276 DONNELLY FARMERS MARKET	700.00						
Contingency Nutrition Incentive Program FY23									
1	23-01Con	08/15/23 Contingency 23-01	700.00			15 41100	922		10100
Total for Vendor:			700.00						

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6156	14779S	272 DRAKE DIVERSIFIED LLC	615.00						
		Monthly Water System Operational Services							
1	1711 08/01/23	Water System Services	375.00			51 41100	360		10100
		Monthly CONTRACT FEE							
2	1711 08/01/23	6 1/4" Water Pit insulating Pa	120.00			51 43400	463		10100
3	1711 08/01/23	30" Water Pit Insulating Pads	66.00			51 43400	463		10100
4	1711 08/01/23	24 1/2" Insulating Pads	54.00			51 43400	463		10100
		Total for Vendor:	615.00						
6132	14755S	149 DUBOIS	272.88						
		sodhypo							
1	IN-3015711 07/18/23	chemical	272.88			51 43400	462		10100
6157	14780S	149 DUBOIS	272.88						
		sodhypo							
1	IN-3001678 08/11/23	chemical	272.88			51 43400	462		10100
		Total for Vendor:	545.76						
6133	14756S	46 ED STAUB & SONS	117.29						
		Propane							
1	9386239 07/12/23	propane-265 N Corbet Ln	117.29			10 41100	416		10100
		Total for Vendor:	117.29						
6170	-99356E	306 ENABLING ELEMENTS, INC	34.00						
		Services							
1	D178953 08/10/23	Broad Band Pump House	34.00			51 41100	437		10190
		Total for Vendor:	34.00						
6140	14763S	151 H.D. FOWLER COMPANY	4,051.40						
		Fire Hydrant School							
1	I6465721 07/27/23	Fire Hydrant	4,051.40			51 43400	710		10100
		Total for Vendor:	4,051.40						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6152	-99363E	338 HOME DEPOT	52.97						
Billing									
1	WJ37972327	08/03/23 Brush Blade Conversion Kit	52.97			10 43010	460		10190
Total for Vendor:			52.97						
6142	14764S	66 IDAHO POWER	1,005.55						
Power Billing									
1	2205677988	07/19/23 City Hall / Maintenance	55.35			10 41100	416		10100
2	2205677988	07/19/23 City Hall / Maintenance	25.55			51 41100	416		10100
3	2205677988	07/19/23 City Hall / Maintenance	4.25			52 41100	416		10100
4	2204034223	07/20/23 Community Center	24.50			10 41100	416		10100
5	2201629405	07/24/23 Kiosk / Rest Area	7.41			10 43010	416		10100
6	2206076560	07/19/23 Fire Pump	305.89			51 41100	416		10100
7	2200223291	07/19/23 Water Supply	5.21			51 41100	416		10100
8	2201910078	07/19/23 Street Lights	131.78			10 43010	416		10100
9	2206228211	07/19/23 Main Street Lights	20.56			10 43010	416		10100
10	2207365186	07/19/23 NW Pump	285.66			51 41100	416		10100
11	2207493590	07/21/23 Camp Host Site	139.39			10 44100	451		10100
Total for Vendor:			1,005.55						
6141	14765S	166 IDAHO RURAL WATER ASSOCIATION	400.00						
FY24 Membership									
1	1747 06/30/23	annual membership	400.00			51 41100	520		10100
Total for Vendor:			400.00						
6159	14781S	165 LAKESHORE DISPOSAL	1,797.91						
Trash Services									
1	2023.08 07/27/23	Trash Collection	1,638.00			51 41100	414		10100
2	26343906S2	08/01/23 DDC Trash	133.20			10 44300	414		10100
3	26344343S2	08/01/23 Campground Host	26.71			10 44300	414		10100
Total for Vendor:			1,797.91						
6143	14766S	85 MAY HARDWARE	48.73						
Billing									
1	misc 07/18/23	Batteries/keys	48.73			10 41100	605		10100
Total for Vendor:			48.73						

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6154	-99361E	216 MICROSOFT	67.50						
Internet									
1	EO100OFEI1	08/04/23 Email Service	37.50			10 41100	620		10190
2	EO100OFJDZ	08/04/23 office 365	30.00			10 41100	620		10190
Total for Vendor:			67.50						
6160	14782S	97 NORTH AMERICAN DUST CONTROL LLC	14,615.00						
Dust Abatement on 06.21.23									
1	6633	08/14/23 Dust Abatement	14,615.00			15 41100	922		10100
Total for Vendor:			14,615.00						
6144	14767S	154 NORTH LAKE RECREATIONAL SEWER &	8,800.00						
Contract Sewer Service									
1	95-10-00	08/01/23 Contract Services	8,800.00			52 41100	541		10100
Total for Vendor:			8,800.00						
6134	14758S	999999 PAUL VAWTER	500.00						
Fireworks Transportation									
1	3	09/15/23 2021 Firework Transportation	500.00			15 41100	922		10100
Total for Vendor:			500.00						
6166	14783S	253 PAYETTE LAKES SKI CLUB	2,000.00						
FY23 LOCAL OPTION TAX AWARD 23-12									
1	23-12	08/15/23 FY23 LOT 23-12	2,000.00			15 41100	922		10100
Total for Vendor:			2,000.00						
6145	14768S	105 PRINTSHOP MCCALL	210.00						
Campground Envelopes									
1	7150	07/31/23 Envelopes	210.00			10 44100	451		10100
Total for Vendor:			210.00						
6146	14769S	115 ROCKY MOUNTAIN SIGNS	1,494.00						
signs									
1	24950	07/28/23 City Park	498.00			10 44100	456		10100
2	24950	07/28/23 Water Hydrant	996.00			10 43010	456		10100
Total for Vendor:			1,494.00						

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6161	14784S	199 SHRED-IT/STERICYCLE, INC	139.65						
shredding service									
1	8004352750	07/25/23 shredding	90.78			10 41100	605		10100
2	8004352750	07/25/23 shredding	41.90			51 41100	605		10100
3	8004352750	07/25/23 shredding	6.97			52 41100	605		10100
Total for Vendor:			139.65						
6147	14770S	120 SINCLAIR FLEET TRACK (STINKER)	57.18						
Fuel									
1	555480	07/31/23 Skid Steer	57.54			10 43010	482		10100
2	Credit	07/31/23 Credit	-0.36			10 43010	481		10100
Total for Vendor:			57.18						
6148	14771S	150 SPARKLIGHT	105.40						
Internet Services									
1	112446547	07/31/23 internet	68.51			10 41100	437		10100
2	112446547	07/31/23 internet	31.62			51 41100	437		10100
3	112446547	07/31/23 internet	5.27			52 41100	437		10100
Total for Vendor:			105.40						
6164	14785S	128 TREASURE VALLEY TRANSIT	5,000.00						
FY23 Local Option Tax Award 23-05									
1	23-05	08/15/23 FY LOT Award 23-05	5,000.00			15 41100	922		10100
Total for Vendor:			5,000.00						
6135	-99365E	136 UNITED GRAPHIC DESIGN LLC	654.84						
City Shirts									
1	2258	07/26/23 Shirts-Maintenance	654.84			10 42000	900		10190
Total for Vendor:			654.84						
6149	14772S	138 USPS	210.00						
post office box 1 year									
1	725	08/01/23 post office box	136.00			10 41100	614		10100
2	725	08/01/23 post office box	63.00			51 41100	614		10100
3	725	08/01/23 post office box	11.00			52 41100	614		10100
Total for Vendor:			210.00						

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account
6165	14786S	194 VALLEY COUNTY SEARCH & RESCUE	6,200.00						
FY23 Local Option Tax Award 23-11									
1	23-11	08/15/23 23-11 LOT Award	6,200.00			15 41100	922		10100
Total for Vendor:			6,200.00						
6136	-99364E	343 VISTAPRINT	33.91						
Business Cards Lori Clemens									
1	VP_DBC0Q17	07/13/23 business cards	22.05			10 41100	605		10190
2	VP_DBC0Q17	07/13/23 busienss cards	10.18			51 41100	605		10190
3	VP_DBC0Q17	07/13/23 business cards	1.68			52 41100	605		10190
Total for Vendor:			33.91						
6150	14773S	351 XEROX FINANCIAL SERVICES	252.54						
Copier Maintenance									
1	4575128	07/15/23 copier maintenace	164.16			10 41100	611		10100
2	4575128	07/15/23 copier maintenace	75.77			51 41100	611		10100
3	4575128	07/15/23 copier maintenace	12.61			52 41100	611		10100
Total for Vendor:			252.54						
6151	14774S	209 YORGASON LAW OFFICES PLLC	315.00						
Legal Services									
1	2023-Jul	08/01/23 Email/Correspondence	315.00			10 41100	320		10100
Total for Vendor:			315.00						
# of Claims			39	Total:	52,295.97	# of Vendors		28	
Total Electronic Claims					1,724.26				
Total Non-Electronic Claims					50571.71				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

08/14/23
14:20:35

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 23

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	3,322.78	33,841.76	57,460.00	57,460.00	23,618.24	59 %
111	Council Wages	780.00	7,800.00	9,360.00	9,360.00	1,560.00	83 %
112	Mayor Wages	260.00	2,600.00	3,120.00	3,120.00	520.00	83 %
210	Health	436.14	4,385.19	15,120.00	15,120.00	10,734.81	29 %
211	Vision	8.43	84.78	432.00	432.00	347.22	20 %
220	Social Security/Medicare	333.75	3,384.36	7,439.00	7,439.00	4,054.64	45 %
230	PERSI	446.27	4,626.65	11,611.00	11,611.00	6,984.35	40 %
250	Unemployment Insurance	16.07	160.34	573.00	573.00	412.66	28 %
260	Workers Compensation	0.00	237.00	581.00	581.00	344.00	41 %
290	Dental	26.00	260.00	1,044.00	1,044.00	784.00	25 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		5,629.44	57,380.08	107,740.00	107,740.00	50,359.92	53 %
41100 Administration							
310	Audit & Accounting Services	0.00	4,810.00	4,810.00	4,810.00	0.00	100 %
320	Attorney/Legal Fees	345.00	2,865.00	25,000.00	25,000.00	22,135.00	11 %
321	Economic Development	0.00	2,000.00	2,000.00	2,000.00	0.00	100 %
330	Contract - Planning & Zoning	0.00	540.00	12,500.00	12,500.00	11,960.00	4 %
340	Contract Labor	0.00	0.00	23,000.00	23,000.00	23,000.00	%
341	Pass Thru Charges	0.00	0.00	16,500.00	16,500.00	16,500.00	%
414	Solid Waste Collection	0.00	117.44	250.00	250.00	132.56	47 %
416	Electric & Gas	117.29	4,157.76	4,800.00	4,800.00	642.24	87 %
431	City Hall Repair & Maint	0.00	373.17	4,500.00	4,500.00	4,126.83	8 %
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	68.51	1,191.28	1,750.00	1,750.00	558.72	68 %
456	Signs	0.00	0.00	1,000.00	1,000.00	1,000.00	%
510	Insurance - Liability	0.00	5,281.90	5,282.00	5,282.00	0.10	100 %
520	Dues & Fees	0.00	250.00	1,250.00	1,250.00	1,000.00	20 %
530	Publications- Newspaper	0.00	52.06	900.00	900.00	847.94	6 %
550	Travel Reimbursement	0.00	705.14	750.00	750.00	44.86	94 %
551	Training & Education	0.00	315.00	1,500.00	1,500.00	1,185.00	21 %
552	Meals & Entertainment	0.00	65.42	450.00	450.00	384.58	15 %
605	Office Supplies	22.05	1,268.58	2,500.00	2,500.00	1,231.42	51 %
611	Copier Maintenance	0.00	933.43	1,500.00	1,500.00	566.57	62 %
613	IT - Computer	0.00	255.00	500.00	500.00	245.00	51 %
614	Postage	0.00	262.95	500.00	500.00	237.05	53 %
615	Grant Writing	0.00	0.00	7,500.00	7,500.00	7,500.00	%
620	Software - New	87.49	1,702.93	2,000.00	2,000.00	297.07	85 %
621	Software Maintenance Fees	0.00	5,571.32	6,250.00	6,250.00	678.68	89 %
700	Capital Improvements	0.00	0.00	4,000.00	4,000.00	4,000.00	%
930	Reconciliation Discrepancies	0.00	0.00	25.00	25.00	25.00	%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		640.34	32,718.38	133,317.00	133,317.00	100,598.62	25 %
Account Group Total:		6,269.78	90,098.46	241,057.00	241,057.00	150,958.54	37 %

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	654.84	912.17	5,000.00	5,000.00	4,087.83	18 %
	Account Total:	654.84	912.17	5,500.00	5,500.00	4,587.83	17 %
	Account Group Total:	654.84	912.17	5,500.00	5,500.00	4,587.83	17 %
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	18,000.00	18,000.00	18,000.00	%
	Account Total:	0.00	0.00	18,000.00	18,000.00	18,000.00	%
43010	Roads and Streets						
116	Roads & Street Wages	1,952.86	16,163.13	36,696.00	36,696.00	20,532.87	44 %
118	Snow Removal Wages	0.00	18,690.67	18,841.00	18,841.00	150.33	99 %
210	Health	243.49	3,975.21	6,300.00	6,300.00	2,324.79	63 %
211	Vision	4.71	76.94	180.00	180.00	103.06	43 %
220	Social Security/Medicare	149.39	2,666.28	4,251.00	4,251.00	1,584.72	63 %
230	PERSI	206.27	3,538.09	4,890.00	4,890.00	1,351.91	72 %
250	Unemployment Insurance	9.45	148.89	478.00	478.00	329.11	31 %
260	Workers Compensation	0.00	826.00	2,324.00	2,324.00	1,498.00	36 %
290	Dental	14.51	236.25	435.00	435.00	198.75	54 %
340	Contract Labor	0.00	23,211.08	22,500.00	22,500.00	-711.08	103 %
416	Electric & Gas	0.00	1,502.56	3,500.00	3,500.00	1,997.44	43 %
429	Snow Removal Maintenance	0.00	127.22	5,500.00	5,500.00	5,372.78	2 %
430	Road & Street Maintenance	0.00	731.74	15,000.00	15,000.00	14,268.26	5 %
432	Building Repairs & Maintenance	0.00	712.24	3,500.00	3,500.00	2,787.76	20 %
434	Equip. Maintainance	0.00	5,064.46	12,500.00	12,500.00	7,435.54	41 %
435	Equipment Lease Payment	0.00	0.00	6,146.00	6,146.00	6,146.00	%
454	Street Scape	0.00	33.13	3,750.00	3,750.00	3,716.87	1 %
455	Sidewalk, Curb, Gutter	0.00	0.00	6,000.00	6,000.00	6,000.00	%
456	Signs	0.00	0.00	2,300.00	2,300.00	2,300.00	%
460	Small Tools, Equipmen	0.00	525.88	3,750.00	3,750.00	3,224.12	14 %
461	Shop Misc Supplies	27.57	88.93	750.00	750.00	661.07	12 %
470	Dust Abatement	13,000.00	13,000.00	13,000.00	13,000.00	0.00	100 %
481	Fuel Gas	334.98	1,652.13	3,250.00	3,250.00	1,597.87	51 %
482	Diesel - Winter	0.00	2,440.41	5,250.00	5,250.00	2,809.59	46 %
483	Diesel - Summer	0.00	0.00	6,000.00	6,000.00	6,000.00	%
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	250.00	250.00	250.00	%
553	Clothing Reimbursement	0.00	300.00	600.00	600.00	300.00	50 %
700	Capital Improvements	0.00	0.00	25,000.00	25,000.00	25,000.00	%
900	Public Safety	0.00	0.00	5,000.00	5,000.00	5,000.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	15,943.23	95,711.24	233,041.00	233,041.00	137,329.76	41 %
	Account Group Total:	15,943.23	95,711.24	251,041.00	251,041.00	155,329.76	38 %

10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000	OTHER						
44100	Parks and Recreation						
117	Park & Rec Wages	2,163.46	7,883.34	17,684.00	17,684.00	9,800.66	45 %
119	Airport Maint Wages	470.64	2,674.56	4,156.00	4,156.00	1,481.44	64 %
210	Health	231.18	912.31	3,360.00	3,360.00	2,447.69	27 %
211	Vision	4.49	17.58	96.00	96.00	78.42	18 %
220	Social Security/Medicare	201.52	807.70	1,671.00	1,671.00	863.30	48 %
230	PERSI	200.87	864.03	2,608.00	2,608.00	1,743.97	33 %
250	Unemployment Insurance	12.76	52.93	166.00	166.00	113.07	32 %
260	Workers Compensation	0.00	343.00	885.00	885.00	542.00	39 %
290	Dental	13.78	53.43	232.00	232.00	178.57	23 %
438	City Park Improvements	0.00	0.00	12,500.00	12,500.00	12,500.00	%
450	Racquet Court Maintenance	0.00	419.90	20,000.00	20,000.00	19,580.10	2 %
451	Campground/Boatdock	2,000.00	2,265.90	4,250.00	4,250.00	1,984.10	53 %
452	City Park Maintenance	282.74	840.28	1,250.00	1,250.00	409.72	67 %
453	Rest Area/Kiosk Maintenance	0.00	209.66	500.00	500.00	290.34	42 %
456	Signs	0.00	0.00	725.00	725.00	725.00	%
460	Small Tools, Equipmen	96.38	155.40	1,000.00	1,000.00	844.60	16 %
700	Capital Improvements	0.00	1,621.68	10,000.00	10,000.00	8,378.32	16 %
900	Public Safety	0.00	0.00	3,000.00	3,000.00	3,000.00	%
925	Aiport Maintenance	0.00	375.00	3,500.00	3,500.00	3,125.00	11 %
	Account Total:	5,677.82	19,496.70	87,583.00	87,583.00	68,086.30	22 %
44300	Depot						
414	Solid Waste Collection	159.91	1,390.30	2,250.00	2,250.00	859.70	62 %
415	Water and Sewer	381.00	3,810.00	4,750.00	4,750.00	940.00	80 %
416	Electric & Gas	0.00	586.21	1,000.00	1,000.00	413.79	59 %
432	Building Repairs & Maintenance	0.00	4,600.00	7,500.00	7,500.00	2,900.00	61 %
700	Capital Improvements	0.00	0.00	3,500.00	3,500.00	3,500.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
	Account Total:	540.91	10,386.51	19,500.00	19,500.00	9,113.49	53 %
	Account Group Total:	6,218.73	29,883.21	107,083.00	107,083.00	77,199.79	28 %
	Fund Total:	29,086.58	216,605.08	604,681.00	604,681.00	388,075.92	36 %

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CITY OF DONNELLY

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Statement of Expenditure - Budget vs. Actual Report

Report ID: B100

For the Accounting Period: 7 / 23

15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	2,115.00	65,176.24	227,500.00	227,500.00	162,323.76	29 %
	Account Total:	2,115.00	65,176.24	227,500.00	227,500.00	162,323.76	29 %
	Account Group Total:	2,115.00	65,176.24	227,500.00	227,500.00	162,323.76	29 %
	Fund Total:	2,115.00	65,176.24	227,500.00	227,500.00	162,323.76	29 %

51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,533.61	15,617.95	26,520.00	26,520.00	10,902.05	59 %
111	Council Wages	360.00	3,600.00	4,320.00	4,320.00	720.00	83 %
112	Mayor Wages	120.00	1,200.00	1,440.00	1,440.00	240.00	83 %
115	Water & Sewer Wages	2,185.57	20,064.79	38,220.00	38,220.00	18,155.21	52 %
210	Health	390.25	3,834.47	10,920.00	10,920.00	7,085.53	35 %
211	Vision	7.57	74.24	312.00	312.00	237.76	24 %
220	Social Security/Medicare	321.24	3,097.18	5,394.00	5,394.00	2,296.82	57 %
230	PERSI	359.64	3,718.55	8,418.00	8,418.00	4,699.45	44 %
250	Unemployment Insurance	17.99	167.02	459.00	459.00	291.98	36 %
260	Workers Compensation	0.00	736.00	1,496.00	1,496.00	760.00	49 %
290	Dental	23.27	227.45	754.00	754.00	526.55	30 %
	Account Total:	5,319.14	52,337.65	98,253.00	98,253.00	45,915.35	53 %
41100 Administration							
310	Audit & Accounting Services	0.00	2,220.00	2,220.00	2,220.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	15,000.00	15,000.00	15,000.00	%
351	Maintenance Contractor	0.00	0.00	6,500.00	6,500.00	6,500.00	%
360	Water Operator	375.00	3,375.00	7,250.00	7,250.00	3,875.00	47 %
414	Solid Waste Collection	1,641.18	15,749.08	17,500.00	17,500.00	1,750.92	90 %
416	Electric & Gas	0.00	5,138.42	7,000.00	7,000.00	1,861.58	73 %
435	Equipment Lease Payment	0.00	0.00	3,076.00	3,076.00	3,076.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	65.62	889.28	1,000.00	1,000.00	110.72	89 %
481	Fuel Gas	0.00	0.00	600.00	600.00	600.00	%
510	Insurance - Liability	0.00	2,437.80	2,438.00	2,438.00	0.20	100 %
520	Dues & Fees	0.00	164.64	950.00	950.00	785.36	17 %
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	0.00	461.04	500.00	500.00	38.96	92 %
551	Training & Education	0.00	325.00	1,500.00	1,500.00	1,175.00	22 %
590	Late Fee	0.00	5.00	0.00	0.00	-5.00	%
605	Office Supplies	10.18	339.72	750.00	750.00	410.28	45 %
611	Copier Maintenance	0.00	445.15	1,000.00	1,000.00	554.85	45 %
614	Postage	0.00	320.00	450.00	450.00	130.00	71 %
615	Grant Writing	0.00	0.00	15,000.00	15,000.00	15,000.00	%
620	Software - New	0.00	480.00	1,500.00	1,500.00	1,020.00	32 %
621	Software Maintenance Fees	0.00	3,851.38	4,650.00	4,650.00	798.62	83 %
810	Bond Payments	0.00	21,928.72	22,445.00	22,445.00	516.28	98 %
	Account Total:	2,091.98	58,130.23	111,969.00	111,969.00	53,838.77	52 %
	Account Group Total:	7,411.12	110,467.88	210,222.00	210,222.00	99,754.12	53 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	174.50	125.00	125.00	-49.50	140 %
	Account Total:	0.00	174.50	125.00	125.00	-49.50	140 %
	Account Group Total:	0.00	174.50	125.00	125.00	-49.50	140 %

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CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 7 / 23

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	10,660.53	45,000.00	45,000.00	34,339.47	24 %
434	Equip. Maintenance	0.00	3,571.88	4,750.00	4,750.00	1,178.12	75 %
462	Chemicals	272.88	2,836.96	7,500.00	7,500.00	4,663.04	38 %
463	Small tools and supplies for	0.00	514.53	6,225.00	6,225.00	5,710.47	8 %
560	Tests	154.00	586.00	5,000.00	5,000.00	4,414.00	12 %
700	Capital Improvements	0.00	16,422.20	28,500.00	28,500.00	12,077.80	58 %
710	Meter Equipment Purchased	0.00	454.83	10,500.00	10,500.00	10,045.17	4 %
	Account Total:	426.88	35,046.93	107,475.00	107,475.00	72,428.07	33 %
	Account Group Total:	426.88	35,046.93	107,475.00	107,475.00	72,428.07	33 %
49000							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Account Total:	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Account Group Total:	0.00	0.00	47,750.00	47,750.00	47,750.00	%
	Fund Total:	7,838.00	145,689.31	365,572.00	365,572.00	219,882.69	40 %

52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	255.61	2,599.91	4,420.00	4,420.00	1,820.09	59 %
111	Council Wages	60.00	600.00	720.00	720.00	120.00	83 %
112	Mayor Wages	20.00	200.00	240.00	240.00	40.00	83 %
115	Water & Sewer Wages	54.40	361.25	819.00	819.00	457.75	44 %
210	Health	40.94	384.82	625.00	625.00	240.18	62 %
211	Vision	0.80	7.46	60.00	60.00	52.54	12 %
220	Social Security/Medicare	29.83	287.77	1,038.00	1,038.00	750.23	28 %
230	PERSI	39.04	396.92	1,621.00	1,621.00	1,224.08	24 %
250	Unemployment Insurance	1.51	13.94	91.00	91.00	77.06	15 %
260	Workers Compensation	0.00	0.00	265.00	265.00	265.00	%
290	Dental	2.44	22.87	145.00	145.00	122.13	16 %
	Account Total:	504.57	4,874.94	10,044.00	10,044.00	5,169.06	49 %
41100 Administration							
310	Audit & Accounting Services	0.00	370.00	370.00	370.00	0.00	100 %
320	Attorney/Legal Fees	0.00	0.00	3,500.00	3,500.00	3,500.00	%
340	Contract Labor	0.00	0.00	2,225.00	2,225.00	2,225.00	%
416	Electric & Gas	0.00	57.37	400.00	400.00	342.63	14 %
435	Equipment Lease Payment	0.00	0.00	1,028.00	1,028.00	1,028.00	%
437	Telephone, Telecommunications	5.27	91.10	200.00	200.00	108.90	46 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	406.30	407.00	407.00	0.70	100 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,800.00	84,400.00	100,800.00	100,800.00	16,400.00	84 %
605	Office Supplies	1.68	47.10	75.00	75.00	27.90	63 %
611	Copier Maintenance	0.00	69.49	100.00	100.00	30.51	69 %
614	Postage	0.00	48.00	150.00	150.00	102.00	32 %
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	0.00	428.55	875.00	875.00	446.45	49 %
810	Bond Payments	0.00	2,143.23	2,600.00	2,600.00	456.77	82 %
	Account Total:	8,806.95	88,061.14	112,960.00	112,960.00	24,898.86	78 %
	Account Group Total:	9,311.52	92,936.08	123,004.00	123,004.00	30,067.92	76 %
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	33,750.00	33,750.00	33,750.00	%
	Account Total:	0.00	0.00	33,750.00	33,750.00	33,750.00	%
	Account Group Total:	0.00	0.00	33,750.00	33,750.00	33,750.00	%
	Fund Total:	9,311.52	92,936.08	156,754.00	156,754.00	63,817.92	59 %
	Grand Total:	48,351.10					
			0.00				
			520,406.71	1,354,507.00	1,354,507.00	834,100.29	38 %

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CITY OF DONNELLY
Payroll Summary For Payrolls from 07/27/23 to 08/10/23

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Total for Payroll Checks

	Employee	Employer	Amount
J001 HOURS (ROAD&STREET)	83.50		2,306.41
J002 HOURS (PARKS)	82.50		2,194.70
J003 HOURS (WATER OPERATOR)	65.50		1,700.66
J009 HOURS (AIRPORT)	16.00		347.68
J015 HOURS (SHOP/OFFICE)	2.00		44.73
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	194.50		4,726.68
SICK HOURS (Sick Time)	8.00		206.72
VACA HOURS (Vacation Time Used)	35.50		1,091.27
GROSS PAY	14,218.85	0.00	
NET PAY	10,683.26	0.00	
DENTAL INS	0.00	80.00	
FIT	836.13	0.00	
HEALTH INS	0.00	1,342.00	
IDAHO SIT	665.00	0.00	
MEDICARE	206.18	206.18	
PERSI	783.72	1,293.85	
PERSI CHOICE 40	150.00	0.00	
SOCIAL SECURITY	881.56	881.56	
UNEMPL. INSUR.	0.00	61.07	
VISION	13.00	26.00	
GDB	737.88	0.00	
ID FIRST BANK	737.89	0.00	
STERLING SAVING	3,722.63	0.00	
UMPQUA	340.76	0.00	
US BANK	5,144.10	0.00	
FIT/SIT BASE	13,285.13	0.00	
MEDICARE BASE	14,218.85	0.00	
PERS BASE	11,572.80	0.00	
SOC SEC BASE	14,218.85	0.00	
UN BASE	12,618.85	0.00	
WC BASE	14,218.85	0.00	

Total 3,890.66
Total Payroll Expense (Gross Pay + Employer Contributions): 18,109.51

Check Summary

Payroll Checks Prev. Out.	\$2,553.25
Payroll Checks Issued	\$2,081.00
Payroll Checks Redeemed	\$2,553.25
Payroll Checks Outstanding	\$2,081.00
Electronic Checks	\$15,748.01

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security 1763.12	939.64	1678.82	1023.94	21702

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CITY OF DONNELLY
Payroll Summary For Payrolls from 07/27/23 to 08/10/23

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Medicare	412.36	219.74	392.64	239.46	21702
Unempl. Insur.	61.07	57.78		118.85	21713
Workers' Comp	0.00				21700
FIT	836.13	435.33	765.72	505.74	21701
IDAHO SIT	665.00	386.00	620.00	431.00	21703
PERSI	2077.57		2077.57		21704
DENTAL INS	80.00		80.00		21706
HEALTH INS	1342.00		1342.00		21705
VISION	39.00		39.00		21705
PERSI CHOICE 40	150.00		150.00		21704
Total Ded.	7426.25	2038.49	7145.75	2318.99	

**** Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 23-29

Meeting Date 08/21/2023

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donnelly Public Library</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Donnelly Public Library to discuss proper location of the greenhouse and fence

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number

AB 23-30

Meeting Date 08/21/2023

Action Item

AGENDA ITEM INFORMATION

SUBJECT:

***Horizon Tower, LLC
Estoppel***

Department Approvals

Initials

**Originator
or
Supporter**

Mayor / Council

Clerk/Treasurer

Public Works

COST IMPACT: n/a

**FUNDING
SOURCE:**

TIMELINE:

SUMMARY STATEMENT:

Horizon Tower requesting for the Estoppel which is pursuant to Section 21(g) of the lease, which states:

(g) **Estoppel.** Either party will, at any time upon twenty (20) business days prior written notice from the other, execute, acknowledge and deliver to the other a statement in writing (i) certifying that this Agreement is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying this Agreement, as so modified, is in full force and effect) and the date to which the Rent and other charges are paid in advance, if any, and (ii) acknowledging that there are not, to such party's knowledge, any uncured defaults on the part of the other party hereunder, or specifying such defaults if any are claimed. Any such statement may be conclusively relied upon by any prospective purchaser or encumbrancer of the Premises. The requested party's failure to deliver such a statement within such time will be conclusively relied upon by the requesting party that (i) this Agreement is in full force and effect, without modification except as may be properly represented by the requesting party, (ii) there are no uncured defaults in either party's performance, and (iii) no more than one month's Rent has been paid in advance.

RECOMMENDED ACTION:

Approve and Authorize Mayor to sign documents for the Estoppel.

RECORD OF COUNCIL ACTION

MEETING DATE ACTION



July 24, 2023

VIA OVERNIGHT MAIL

Susan Dorris, Mayor
City of Donnelly
P. O. Box 725
Donnelly, ID 83615

RE: Lease Agreement, dated March 23, 2018, by and between City of Donnelly ("Landlord") and Horizon Tower Limited Partnership-II ("Tenant") (the "Ground Lease") with respect to that certain real property located in Valley County, Idaho ("Property").

Site ID: DONNELLY – ID4300

Dear Mayor Dorris:

CBRE Caledon CS Holdings, LP or an affiliate ("CBRE-CCSH") may take an assignment of the Ground Lease and purchase certain of Tenant's assets located on the Property including the communications tower. As part of CBRE-CCSH's due diligence review in determining whether to consummate this transaction, and as a representation upon which CBRE-CCSH intends to rely on, we would ask that you certify and confirm to CBRE-CCSH that the following is true and accurate:

1. Attached as Exhibit "A" is a true and complete copy of the Ground Lease and all amendments or modifications thereto. The Ground Lease constitutes the entire agreement between you and Tenant with respect to the subject matter thereof. Tenant is the current tenant under the terms of the Ground Lease.
2. The Ground Lease commenced on April 22, 2019, and the expiration date of the initial term of the Ground Lease is April 21, 2024. Tenant has the option to extend the term of the Ground Lease for an additional six terms of five years each.
3. The rent commencement date under the Ground Lease is April 22, 2019. Tenant's current monthly rent is \$750.00 and shall escalate in accordance with Paragraph 3(b) of the Ground Lease. Tenant pays no additional rent. All rent, additional rent, and other charges due and payable under the Ground Lease have been paid through July 31, 2023.
4. The amount of the security deposit paid under the terms of the Ground Lease is \$_____ (\$0.00 if left blank).
5. Tenant shall remit all rental payments to Landlord at the address stated above unless otherwise indicated below:

Phone: _____

6. Neither Landlord nor Tenant is in default under the Ground Lease and there is no event which, with the giving of notice and/or the passage of time, would constitute such a default and Landlord has no claim or defense of any nature whatsoever against Tenant with respect to the Ground Lease and there is no event which, with the giving of notice and/or the passage of time, would constitute the basis of such a claim or defense.
7. To the extent that any consent is required under the terms of the Ground Lease to the assignment of the Ground Lease in connection with the transaction, Landlord consents to the proposed transaction with the understanding that this consent will be effective only if the transaction closes.
8. Effective upon the closing of the transaction, CBRE-CCSH, as the Tenant under the Ground Lease, will expressly agree to be bound by the terms of the Ground Lease and will expressly assume all of Tenant's obligations under the Ground Lease and the performance of all terms, obligations, covenants, and conditions of the Ground Lease from and after the closing of the transaction.
9. If requested by CBRE-CCSH, Landlord will execute a Memorandum of Lease to be recorded in the public records containing the metes and bounds description.
10. Landlord (i) has not assigned its interest in the Ground Lease, and (ii) is not under agreement to or negotiating an agreement to assign its interest in the Ground Lease.

***[THE BALANCE OF THE PAGE IS LEFT BLANK INTENTIONALLY-SIGNATURE PAGE
FOLLOWS]***

We would appreciate you reviewing and signing this letter at your earliest possible convenience as we would like to conclude this transaction as quickly as possible. If you could either fax or email a copy of this signed letter to my attention at (925)-314-1114 or john@horizontower.com, as appropriate, and promptly return the original in the enclosed pre-paid return Federal Express envelope it would be greatly appreciated. Please do not hesitate to contact me at (925)-314-1113 extension #241, or via the foregoing email address, if you have any concerns or questions.

Sincerely,

HORIZON TOWER LIMITED PARTNERSHIP-II
By Horizon Tower, LLC, its Operations Partner

John V. Kapulica
CEO

ACKNOWLEDGED AND CONFIRMED:

City of Donnelly

By: _____
Name: _____
Title: _____
FEIN: _____
Date: _____

{Printed Name}

Date: _____

**DONNELLY CITY COUNCIL
AGENDA BILL**

Number AB 23-31

Meeting Date 08/21/2023

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>FY24 Budget Ordinance Adoption</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	1,819,598			
FUNDING SOURCE:	All Funds			
TIMELINE:	October 1, 2023 – September 30, 2024			

SUMMARY STATEMENT:

Adoption of City Annual Budget for FY24 (October 1, 2023 – September 30, 2024)

RECOMMENDED ACTION:

Adopt and Authorize the Mayor to sign Ordinance #260

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

City of Donnelly Ordinance #260

AN ORDINANCE TO BE TERMED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF DONNELLY, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, APPROPRIATING SUMS OF MONEY IN THE AGGREGATE AMOUNT OF **\$1,819,598** TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF DONNELLY FOR SAID FISCAL YEAR; SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE; AUTHORIZING THE CERTIFICATION TO THE COUNTY COMMISSIONERS OF VALLEY COUNTY, IDAHO, THE AMOUNT OF **\$141,190** IN PROPERTY TAXES TO BE LEVIED AND ASSESSED UP THE TAXABLE PROPERTY IN THE CITY; PROVIDING FOR THE FILING OF A COPY OF THIS ORDINANCE WITH THE OFFICE OF THE IDAHO SECRETARY OF STATE AS PROVIDED BY LAW; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE MAYOR AN COUNCIL OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, AS FOLLOWS:

Section 1: That the sum of **\$1,819,598** is hereby appropriated to defray all necessary expenses and liabilities of the City of Donnelly, Valley County, Idaho, for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

Section 2: The objects and purposes for which such appropriation is made, and the amount appropriated for each object and purpose, are as follows:

AMOUNT APPROPRIATED FOR EXPENDITURES

GENERAL FUND

Personnel	\$113,050	
Administrative	\$213,320	
Public Safety	\$5,500	
Roads & Streets	\$336,795	
Parks & Recreation	\$96,122	
Donnelly Depot Center	\$66,950	
TOTAL GENERAL FUNDS		\$831,737

LOCAL OPTION TAX FUND	\$350,000
WATER FUND	\$458,825
WATER IMPROVEMENT FUND	\$0
SEWER FUND	\$179,036

TOTAL BUDGET FOR FISCAL YEAR 2023-2024 **\$1,819,598**

Section 3: The amount of **\$141,190** is hereby authorized to be certified by the City of Donnelly to the Board of Commissioners and Valley County, Idaho, in accordance with Section 50-1007, Idaho Code, to be levied and assessed as a property tax on the taxable property within the City of Donnelly for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

Section 4: The City Clerk is hereby authorized and directed to cause a certified copy of this ordinance to be filed with the Office of the Secretary of State of the State of Idaho, as required by Section 50-1003, Idaho Code.

Section 5: This ordinance shall be published once in full in the official newspaper of the City and shall take effect and be in force from and after its passage, approval, and publication.

Passed and approved by the Mayor and City Council of the City of Donnelly, Valley County, Idaho, this 21st day of August 2023.

Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 23-32

Meeting Date 08/21/2023

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Proposed City Fees</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Public Hearing to review fee rates				
RECOMMENDED ACTION: <i>Approved City Fee</i>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			



CITY OF DONNELLY

169 Halferty Street
PO BOX 725
Donnelly, Idaho 83615
Tel: 208.325.8859

ADMINISTRATIVE		
Administrative Processing		11%
Copies/Faxes	Per Page	.25
Dishonored Checks		35.00
Notary		5.00
LICENSES/PERMITS		
Alcohol License	Maximum Allowed by State	
Business License	New	75.00
Business License	Renewal	25.00
Dog License	Neutered/Spayed	5.00
Dog License	Not Neutered/Spayed	15.00
Fireworks Stand		11.00
Peddler Permit		16.50
Vendor Permit	Daily	25.00
Vendor Permit	Six (6) Month	300.00
FACILITIES/RESERVATIONS		
Boat Dock Pass	Annual	25.00
Boat Dock Pass	Day Use	5.00
Campground	Overnight	15.00 10.00
City Park/Boat Dock Pavilion		50.00
City Park/Boat Dock Pavilion	Refundable Deposit	100.00
Community Center	4 Hours or Less / More than 4 Hours	25.00 / 50.00 10.00
Racquet Courts	Two (2) Hours	10.00
Racquet Courts	Six (6) Hours	25.00
UTILITIES		
Water Base Rate	Per EDU	32.00 28.00
Water Improvement Fund	Per EDU	5.00
Water Usage	Gallon	2.50 per 1,000 gal
Water Load Fee	Gallon	10.00 per 1,000 gal
Sewer Base Rate	Per EDU	34.00
Sewer Improvement Fund	Per EDU	5.00
LAND USE PLANNING		
Pre-Application Meeting	One (1) Hour Maximum	88.00
Legal Review		Cost + 10%
Engineer Review		Cost + 10%
Legal Publication		Cost + 10%
Public Mailing	Per Mailing	1.00
Design Review (DR)		330.00 + 11.00/lot or unit
Development Agreement		500.00
Conditional Use Permit (CUP)		330.00 + 11.00/lot or unit
Planned Unit Development (PUD)		770.00 + 22.00/lot or unit
Annexation		1,100.00
Demolition Permit	structure	16.50
Lot Combination		132.00
Lot Split		220.00
Occupancy Permit	Valley County Fee + 11.00	Valley County + 11.00
Rezone		385.00
Variance		440.00
Master Sign Plan		165.00
Sign Permit		55.00

Adopted August 21, 2023

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 23-33
Meeting Date 08/21/23

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>City Fees Resolution</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING				
SOURCE:				
TIMELINE:				
SUMMARY STATEMENT: Resolution to set new City Fees.				
RECOMMENDED ACTION: <i>Adopt and Authorize Mayor to sign Resolution 2023-005</i>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

CITY OF DONNELLY
RESOLUTION No. 2023-005

A RESOLUTION OF THE DONNELLY CITY COUNCIL, DONNELLY, VALLEY COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO DELETE CERTAIN FEES, ADD NEW FEES FOR COMMUNITY CENTER AND CAMPGROUND, AND UPDATING SEWER CONNECTION FEES, AND WATER CONNECTION FEES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, 50-307 Idaho Code authorizes a municipality to collect fees pertaining to services offered/performed by the City; and

WHEREAS, the Mayor and City Council have reviewed the City's fee schedule; and

WHEREAS, the Mayor and Council of the City of Donnelly believe that it is in the City's best interest to delete certain fees and modify other fees to reflect the adequately reflect current costs incurred by the City of Donnelly;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DONNELLY, VALLEY COUNTY, IDAHO, as follows:

Section 1: The City of Donnelly hereby establishes the following fees and charges for the water and sewer systems:

SEE ATTACHED EXHIBIT A

Section 2: This Resolution shall be effective immediately.

PASSED BY THE COUNCIL OF THE CITY OF DONNELLY, IDAHO THIS 21st day of August, 2023.

DATED this _____ day of August 2023.

CITY OF DONNELLY

Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk

(SEAL)



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council
From: Lori Clemens, City Clerk
Re: Staff Report
Date: August 15, 2023

Utility Billings: As of Tuesday, August 15, 2023, there is \$1,066.78 (9) past due 30 days or more, in water billings.

Local Option Tax: July Receipts (June Tax) \$21,139.81

Airport: Upgrades

Clerk: Huckleberry Festival – City Park
Fly Trap Antiques – Staining/Painting

Donnelly Depot Center:

Parks & Recreation:

Road & Streets:

Water: Facilities Plan

Office Closures: September 4, 2023, Labor Day

Upcoming Meeting Dates: September 18, 2023