



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

**CITY COUNCIL**  
**Monday, November 20<sup>th</sup>, 2023, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Spade, Councilmember Henggeler, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.

Durena Farr-Valley Soil and Water District, spoke on the North Fork Payette River (NFPR) Watershed Coalition and its mission. Tentative meeting for Donnelly, January 11, 2024, and combined meeting with presentations on February 15, 2024.

**DISCUSSION ITEMS:**

Donnelly Public Library – Sherry Scheline, Donnelly Public Library Director. Sherry received the Innovator of the Year Award: she credited the City of Donnelly’s Local Option Tax funding for two teepees.

Urgent Care Clinic in Donnelly – Tom Reinhardt. Cascade Medical Clinic will be opening an urgent care/family practice medical clinic in Donnelly. Days/hours of operation will depend on the needs of the community. Discussion on best ways for community outreach.



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**PUBLIC HEARING**

**Comprehensive Plan 2023**

- City Council to consider Adopting a new Comprehensive Plan, in accordance with the Purpose Statement of Idaho Code Section 67-6502, including, in part, chapters as follows: Introduction, History, Property Rights, Population and Community Profile, Land Use (with Future Land Use Map), Community Design, Housing, Transportation (with Street Classification Map), Natural Resources, Parks and Recreation, Economic Development, Public Services, Utilities, and Schools, Special Areas or Sites, Hazardous Areas, Public Airport Facilities and Implementation.
- Mayor Dorris opened the Public Hearing at 6:22pm.
- Staff Report given by Mark Butler, Land Consultants, Inc. Mark Butler spoke on the purpose of the comprehensive plan, stating requirements of Idaho State Statute in accordance with the plan.
- No written comments received.
- Mayor Dorris asked for public comment.
  - Durena Farr, Valley Soil and Water District, would like to see the North Fork Payette River Watershed in plan.
  - Sarah Porter, Donnelly, in favor of the plan. Would like to see the Donnelly Public Library in plan.
  - No further comments
- Mayor Dorris closed the Public Hearing at 6:43pm.
- Council deliberations

**AB 23-43 Comprehensive Plan 2023 Resolution (Action Item)**

**Resolution 2023-009 – Approving and Adopting the City of Donnelly Comprehensive Plan 2023**

- Consider and approve a Resolution adopting City of Donnelly Comprehensive Plan 2023.

**Motion by Spade, 2<sup>nd</sup> by Minshall** to approve Resolution 2023-009 adopting the City of Donnelly Comprehensive Plan with the discussed changes to include the Donnelly Public Library and the NFPRW. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.



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# CITY COUNCIL

## Monday, November 20<sup>th</sup>, 2023, at 6:00 PM

### Donnelly Community Center

### MINUTES

#### **PUBLIC HEARING**

##### Amending Title 18 “Zoning”

- City Council to consider amending Title 18 “Zoning”, Chapter 18.10 “Definitions”; Chapter 18.135 “Design Review”, section 18.135.020 and 18.135.050; Chapter 18.140 “Planned Unit Developments (PUD)”, section 18.040.20; adding Chapter 18.165 “Mixed -Use District (MU)”; and adding Chapter 18.170 “Development Agreement”; Providing for Severability Clause; and providing an effective date.
- Mayor Dorris opened the Public Hearing at 6:45pm.
- Staff Report given by Mark Butler, Land Consultants, Inc.
- No written comments received.
- Mayor Dorris asked for public comment.
  - No public comment.
- Mayor Dorris closed the Public Hearing at 6:50pm.
- Council deliberations

##### **AB 23-44 Ordinance No.263, Amending Title 18 “Zoning” (Action Item)**

Ordinance No. 263 – Amending Title 18 “Zoning” - Adopting the amendment to Title 18 “Zoning” to include Chapter 18.10 “Definitions”; Chapter 18.135 “Design Review”, section 18.135.020 and 18.135.050; Chapter 18.140 “Planned Unit Developments (PUD)”, section 18.040.20; adding Chapter 18.165 “Mixed -Use District (MU)”; and adding Chapter 18.170 “Development Agreement”; Providing for Severability Clause; and providing an effective date.

- Consider Ordinance to amend Title 18 “Zoning.”

**Motion by Minshall, 2<sup>nd</sup> by Davenport** pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 263 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

City Clerk read Ordinance No. 263 by title only into record.

**Motion by Minshall, 2<sup>nd</sup> by Henggeler** pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 263 be considered read, passed, and adopted after being read by title only. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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**BUSINESS AGENDA (Action Items)**

**AB 23-45 Airport Easement – Rob Bish**

- Rob Bish requesting an easement on the Donald Coski Memorial Airport for installation of a private drain field.

**Motion by Davenport, 2<sup>nd</sup> by Henggeler** to deny Rob Bish’s request for an easement on airport property. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 23-46 Design Review – 377 N Main Street**

- Placement of a Yurt behind the Casa Rossa for additional seating.
- Recommended conditions of approval include dust control, permitting from Donnelly Rural Fire District, city utilities required, current shed to be moved to the gravel parking lot or grass area.

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to allow placement of Yurt behind Casa Rossa, with the conditions of approval stated. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 23-47 Request to Approve 2024 City Calendar**

- Review of 2024 City Calendar with set Council Meeting dates.
- January and February will be on the 4<sup>th</sup> Monday of the month.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to approve 2024 City Calendar. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 23-48 Request to Approve FY23 Annual Road & Streets Financial Report**

- Annual Road & Streets Financial Report showing the funding and disbursements allocated to City Streets.



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**Motion by Davenport, 2<sup>nd</sup> by Spade** to Approve and Authorize Mayor and Council to sign report. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 23-49 Airport Access – Andrea Eldridge**

- Andrea Eldridge requesting access to Donald Coski Memorial Airport from bordering property.
- Residential through the fence agreement.

**Motion by Davenport, 2<sup>nd</sup> by Spade** to table until next City Council Meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**STAFF REPORT**

Staff report was included with packet.

**ADJOURNMENT**

**Motion by Minshall, 2<sup>nd</sup> by Spade** to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

Adjourned at 7:45 p.m.

ATTEST: Lori Clemens, City Clerk