



CITY OF DONNELLY
P.O. Box 725
169 Halferty Street
Donnelly, ID 83615
Telephone (208) 325-8859

AGENDA CITY COUNCIL MEETING

Monday, Dec 18th, 2023, at 6 PM
Donnelly Community Center

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: *(one motion needed for the Consent Agenda)*

City Council Minutes – November 20, 2023

Vouchers – November 15 thru December 11, 2023

Treasurer Report – November 2023

Payroll Summary – November 30, December 5, and December 14, 2023

PUBLIC COMMENT:

The public may wish to bring forward and discuss any subject except for public hearings listed on the agenda or any pending land use applications. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

DISCUSSION ITEM:

BUSINESS AGENDA (Action Items)

AB 23-50 North Fork Payette River Watershed Coalition – Durena Farr

AB 23-51 Donnelly Elementary School/Educational Theatre of Idaho

AB 23-52 DDC Rental Agreement Rates

AB 23-53 Request for Approval of Resolution 2023-010 Ratification of General Election Results

AB 23-54 Request to Adopt Resolution 23-011, City Council Calendar 2024

AB 23-55 Retail Alcohol License Fees

AB 23-56 Airport Access – Andrea Eldridge

STAFF REPORTS:

ADJOURNMENT:

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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CITY COUNCIL
Monday, November 20th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

Meeting called to order by Mayor Dorris at 6:00 p.m.

Roll Call: Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Spade, Councilmember Henggeler, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

CONSENT AGENDA

Motion by Minshall, 2nd by Henggeler to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

PUBLIC COMMENT

Mayor Dorris asked for any public comment.

Durena Farr-Valley Soil and Water District, spoke on the North Fork Payette River (NFPR) Watershed Coalition and its mission. Tentative meeting for Donnelly, January 11, 2024, and combined meeting with presentations on February 15, 2024.

DISCUSSION ITEMS:

Donnelly Public Library – Sherry Scheline, Donnelly Public Library Director. Sherry received the Innovator of the Year Award; she credited the City of Donnelly's Local Option Tax funding for two teepees.

Urgent Care Clinic in Donnelly – Tom Reinhardt. Cascade Medical Clinic will be opening an urgent care/family practice medical clinic in Donnelly. Days/hours of operation will depend on the needs of the community. Discussion on best ways for community outreach.



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CITY COUNCIL
Monday, November 20th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

PUBLIC HEARING

Comprehensive Plan 2023

- City Council to consider Adopting a new Comprehensive Plan, in accordance with the Purpose Statement of Idaho Code Section 67-6502, including, in part, chapters as follows: Introduction, History, Property Rights, Population and Community Profile, Land Use (with Future Land Use Map), Community Design, Housing, Transportation (with Street Classification Map), Natural Resources, Parks and Recreation, Economic Development, Public Services, Utilities, and Schools, Special Areas or Sites, Hazardous Areas, Public Airport Facilities and Implementation.
- Mayor Dorris opened the Public Hearing at 6:22pm.
- Staff Report given by Mark Butler, Land Consultants, Inc. Mark Butler spoke on the purpose of the comprehensive plan, stating requirements of Idaho State Statue in accordance with the plan.
- No written comments received.
- Mayor Dorris asked for public comment.
 - Durena Farr, Valley Soil and Water District, would like to see the North Fork Payette River Watershed in plan.
 - Sarah Porter, Donnelly, in favor of the plan. Would like to see the Donnelly Public Library in plan.
 - No further comments
- Mayor Dorris closed the Public Hearing at 6:43pm.
- Council deliberations

AB 23-43 Comprehensive Plan 2023 Resolution (Action Item)

Resolution 2023-009 – Approving and Adopting the City of Donnelly Comprehensive Plan 2023

- Consider and approve a Resolution adopting City of Donnelly Comprehensive Plan 2023.

Motion by Spade, 2nd by Minshall to approve Resolution 2023-009 adopting the City of Donnelly Comprehensive Plan with the discussed changes to include the Donnelly Public Library and the NFPRW. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.



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CITY COUNCIL
Monday, November 20th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

PUBLIC HEARING

Amending Title 18 "Zoning"

- City Council to consider amending Title 18 "Zoning", Chapter 18.10 "Definitions"; Chapter 18.135 "Design Review", section 18.135.020 and 18.135.050; Chapter 18.140 "Planned Unit Developments (PUD)", section 18.040.20; adding Chapter 18.165 "Mixed -Use District (MU)"; and adding Chapter 18.170 "Development Agreement"; Providing for Severability Clause; and providing an effective date.
- Mayor Dorris opened the Public Hearing at 6:45pm.
- Staff Report given by Mark Butler, Land Consultants, Inc.
- No written comments received.
- Mayor Dorris asked for public comment.
 - No public comment.
- Mayor Dorris closed the Public Hearing at 6:50pm.
- Council deliberations

AB 23-44 Ordinance No.263, Amending Title 18 "Zoning" (Action Item)

Ordinance No. 263 – Amending Title 18 "Zoning"– Adopting the amendment to Title 18 "Zoning" to include Chapter 18.10 "Definitions"; Chapter 18.135 "Design Review", section 18.135.020 and 18.135.050; Chapter 18.140 "Planned Unit Developments (PUD)", section 18.040.20; adding Chapter 18.165 "Mixed -Use District (MU)"; and adding Chapter 18.170 "Development Agreement"; Providing for Severability Clause; and providing an effective date.

- Consider Ordinance to amend Title 18 "Zoning."

Motion by Minshall, 2nd by Davenport pursuant to Idaho Code Section 50-902, that the proposed Ordinance No. 263 pass its first reading by title only. Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

City Clerk read Ordinance No. 263 by title only into record.

Motion by Minshall, 2nd by Henggeler pursuant to Idaho Code Section 50-902, that the rule requiring ordinances to be read on three different days with one reading to be in full to be dispensed with and that proposed Ordinance No. 263 be considered read, passed, and adopted after being read by title only. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.



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MINUTES

BUSINESS AGENDA (Action Items)

AB 23-45 Airport Easement – Rob Bish

- Rob Bish requesting an easement on the Donald Coski Memorial Airport for installation of a private drain field.

Motion by Davenport, 2nd by Henggeler to deny Rob Bish's request for an easement on airport property. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

AB 23-46 Design Review – 377 N Main Street

- Placement of a Yurt behind the Casa Rossa for additional seating.
- Recommended conditions of approval include dust control, permitting from Donnelly Rural Fire District, city utilities required, current shed to be moved to the gravel parking lot or grass area.

Motion by Henggeler, 2nd by Davenport to allow placement of Yurt behind Casa Rossa, with the conditions of approval stated. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

AB 23-47 Request to Approve 2024 City Calendar

- Review of 2024 City Calendar with set Council Meeting dates.
- January and February will be on the 4th Monday of the month.

Motion by Henggeler, 2nd by Minshall to approve 2024 City Calendar. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

AB 23-48 Request to Approve FY23 Annual Road & Streets Financial Report

- Annual Road & Streets Financial Report showing the funding and disbursements allocated to City Streets.



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CITY COUNCIL
Monday, November 20th, 2023, at 6:00 PM
Donnelly Community Center
MINUTES

Motion by Davenport, 2nd by Spade to Approve and Authorize Mayor and Council to sign report. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

AB 23-49 Airport Access – Andrea Eldridge

- Andrea Eldridge requesting access to Donald Coski Memorial Airport from bordering property.
- Residential through the fence agreement.

Motion by Davenport, 2nd by Spade to table until next City Council Meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

STAFF REPORT

Staff report was included with packet.

ADJOURNMENT

Motion by Minshall, 2nd by Spade to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

Adjourned at 7:45 p.m.

ATTEST: Lori Clemens, City Clerk

12/11/23
11:55:45

CITY OF DONNELLY
Claim Details by Posted Date
For Claims from 11/15/23 to 12/11/23

Page: 1 of 7
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6282	-99329E	170 ADOBE SYSTEMS INC.	19.99						
Adobe Service									
1	2599043695	11/08/23 Service	19.99			10 41100	620		10190
6310	-99324E	170 ADOBE SYSTEMS INC.	19.99						
Adobe Service									
1	2625211632	12/08/23 Service	19.99			10 41100	620		10190
Total for Vendor:			39.98						
6288	14884S	8 ANALYTICAL LABORATORIES, INC	54.00						
Routine Testing									
1	2307851	10/31/23 Routine Testing	54.00			51 43400	560		10100
6312	14904S	8 ANALYTICAL LABORATORIES, INC	54.00						
Routine Testing									
1	2308428	11/29/23 Routine Testing	54.00			51 43400	560		10100
Total for Vendor:			108.00						
6299	14893S	257 CASCADE HARDWARE	42.94						
Billing									
1	2311-16933	11/01/23 Boat Docks	32.11			10 44100	451		10100
2	2311-16933	11/01/23 Tools	5.49			10 43010	460		10100
3	2311-16933	11/01/23 Snow Removal	5.34			10 43010	429		10100
Total for Vendor:			42.94						
6297	-99326E	29 CITY OF DONNELLY - WATER	479.00						
Utilities									
1	2023.11	11/28/23 November	430.00			10 44300	415		10100
2	2023.11	11/28/23 370 N Main Street	49.00			10 44300	415		10100
Total for Vendor:			479.00						
6284	14880S	240 CONSOLIDATED ELECTRICAL	45.32						
Water Meter Tower									
1	4438-10289	09/27/23 Water Meter Tower	45.32		2	51 43400	433		10100

12/11/23
11:55:45

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For Claims from 11/15/23 to 12/11/23

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6313	14905S	240 CONSOLIDATED ELECTRICAL	114.60						
Shop Lights									
1	4438-10309	11/25/23 Maintenance Shop Lights	114.60		2	10 43010	432		10100
Total for Vendor:			159.92						
6300	14894S	326 CORE & MAIN	2,415.54						
Neptune Gateway Tower-cable									
1	T880973	11/07/23 NEPTUNE Annual Fee	2,415.54			51 41100	621		10100
6314	14906S	326 CORE & MAIN	305.80						
Meter Antenna									
1	T830181	11/30/23 Meter Antenna	305.80			51 43400	433		10100
Total for Vendor:			2,721.34						
6301	14895S	202 CTC BUSINESS	83.93						
telephone									
1	035401	12/01/23 telephone	54.56			10 41100	437		10100
2	035401	12/01/23 telephone	25.18			51 41100	437		10100
3	035401	12/01/23 telephone	4.19			52 41100	437		10100
Total for Vendor:			83.93						
6285	14881S	38 DIG LINE, INC.	19.50						
contract fee									
1	0072760-IN	10/31/23 Fee	19.50			51 41100	520		10100
Monthly CONTRACT FEE									
6315	14907S	38 DIG LINE, INC.	3.90						
contract fee									
1	0072986-IN	11/30/23 Fee	3.90			51 41100	520		10100
Monthly CONTRACT FEE									
Total for Vendor:			23.40						
6289	14885S	999999 DITCH WITCH OF THE ROCKIES	37,588.00						
FX20 150/80 / S4S Vac Trailer									
1	E01223	11/03/23 FX20 150/80 S4S Vac Trailer	27,588.00			51 43400	433		10100
2	E01223	11/03/23 FX20 150/80 S4S Vac Trailer	10,000.00			10 43010	430		10100
Total for Vendor:			37,588.00						

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6303	14896S	272 DRAKE DIVERSIFIED LLC	375.00						
		Monthly Water System Operational Services							
1	1843	12/01/23 Water System Services	375.00			51 41100	360		10100
		Monthly CONTRACT FEE							
		Total for Vendor:	375.00						
6316	14908S	46 ED STAUB & SONS	10.60						
		ShopTank Rental-155024							
4	9917253	11/30/23 Tank Rental-Shop	10.60			10 44300	416		10100
		Total for Vendor:	10.60						
6283	-99328E	306 ENABLING ELEMENTS, INC	34.00						
		Services							
1	D180425	11/10/23 Broad Band Pump House	34.00			51 41100	437		10190
6311	-99323E	306 ENABLING ELEMENTS, INC	34.00						
		Services							
1	D181028	12/10/23 Broad Band Pump House	34.00			51 41100	437		10190
		Total for Vendor:	68.00						
6286	14882S	277 FIREWORKS & STAGE FX AMERICA	9,500.00						
		Fireworks Display July 4th 2024							
1	21805	10/18/23 FY24 Lot Award Fireworks	9,500.00			15 41100	922		10100
		Total for Vendor:	9,500.00						
6291	14887S	58 HONEY DIPPERS	495.00						
		Vault Northend Town - Payette Street							
1	66083	11/15/23 Vault	495.00			51 43400	433		10100
		Total for Vendor:	495.00						
6292	14888S	66 IDAHO POWER	1,000.92						
		Power Billing							
1	2205677988	11/17/23 City Hall / Maintenance	92.26			10 41100	416		10100
2	2205677988	11/17/23 City Hall / Maintenance	42.58			51 41100	416		10100
3	2205677988	11/17/23 City Hall / Maintenance	7.09			52 41100	416		10100
4	2204034223	11/17/23 Community Center	81.55			10 41100	416		10100

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5	2201629405	11/22/23 Kiosk / Rest Area	7.54			10 43010	416		10100
6	2206076560	11/17/23 Fire Pump	362.24			51 41100	416		10100
7	2200223291	11/17/23 Water Supply	5.21			51 41100	416		10100
8	2201910078	11/17/23 Street Lights	131.78			10 43010	416		10100
9	2206228211	11/17/23 Main Street Lights	29.50			10 43010	416		10100
10	2207365186	11/17/23 NW Pump	236.01			51 41100	416		10100
11	2207493590	11/21/23 Camp Host Site	5.16			10 44100	451		10100
		Total for Vendor:	1,000.92						
6294	14889S	95 JERRY'S AUTO PARTS	189.30						
Billing									
1	546-366528	11/02/23 Coupler	143.99			10 43010	434		10100
2	546-368651	11/15/23 Antifreeze/wiper fluid	43.53			10 43010	434		10100
3	546-369711	11/22/23 Tail Light Lamp	1.78			10 43010	434		10100
		Total for Vendor:	189.30						
6287	14883S	165 LAKESHORE DISPOSAL	1,780.74						
Trash Services									
1	2023.10	10/26/23 Trash Collection	1,638.00			51 41100	414		10100
2	26466674S2	11/01/23 DDC Trash	133.20			10 44300	414		10100
3	26466694S2	11/01/23 Overage	9.54			10 44300	414		10100
6317	14909S	165 LAKESHORE DISPOSAL	1,771.20						
Trash Services									
1	2023.11	11/28/23 Trash Collection	1,638.00			51 41100	414		10100
2	26495484S2	12/01/23 DDC Trash	133.20			10 44300	414		10100
		Total for Vendor:	3,551.94						
6318	14910S	999999 LAND CONSULTANTS, INC	13,799.23						
Comprehensive Plan									
Mixed Use/Storage Facility Ordinance									
1	2023-133	12/11/23 Comprehensive Plan	9,879.23			15 41100	922		10100
2	2023-134	12/11/23 Mixed Use/Storage Facility O	3,920.00			10 41100	340		10100
		Total for Vendor:	13,799.23						

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6290	-99327E	82 LONG VALLEY FARM SERVICE	79.92						
	North End Park Fence								
1	2023.Nov 11/17/23 T Posts		79.92			10 44100	452		10190
		Total for Vendor:	79.92						
6293	14890S	85 MAY HARDWARE	36.99						
	Billing								
1	88481 11/17/23 T Post Driver		36.99			10 44100	452		10100
		Total for Vendor:	36.99						
6298	-99325E	216 MICROSOFT	67.50						
	Internet								
1	E0100Q1N3W 12/04/23 Email Service		37.50			10 41100	620		10190
2	E0100Q1GXA 12/04/23 office 365		30.00			10 41100	620		10190
		Total for Vendor:	67.50						
6304	14897S	154 NORTH LAKE RECREATIONAL SEWER &	8,976.00						
	Contract Sewer Service								
1	95-10-00 12/01/23 Contract Services		8,976.00			52 41100	541		10100
		Total for Vendor:	8,976.00						
6305	14898S 999999	POWER SYSTEMS WEST, IDAHO	2,692.82						
	Generator Maintenance								
1	SI23620048 11/30/23 KG 40REOZK Generator		1,567.59			51 43400	434		10100
2	SI23620048 11/30/23 kg 60REOZK Generator		1,125.23			51 43400	434		10100
		Total for Vendor:	2,692.82						
6295	14891S	115 ROCKY MOUNTAIN SIGNS	975.84						
	Snow Route Signs								
1	25476 11/22/23 Snow Route Signs		975.84			15 41100	922		10100
6319	14911S	115 ROCKY MOUNTAIN SIGNS	85.00						
	No Overnight Parking								
1	25525 11/30/23 No Overnight Parking Signs		85.00			15 41100	922		10100
		Total for Vendor:	1,060.84						

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6320	14912S	199 SHRED-IT/STERICYCLE, INC	146.78						
shredding service									
1	8005387727	11/25/23 shredding	95.41			10 41100	605		10100
2	8005387727	11/25/23 shredding	44.04			51 41100	605		10100
3	8005387727	11/25/23 shredding	7.33			52 41100	605		10100
Total for Vendor:			146.78						
6306	14899S	120 SINCLAIR FLEET TRACK (STINKER)	400.86						
Fuel									
1	2023.11	11/22/23 F150	68.39			10 43010	481		10100
2	2023.11	11/13/23 Dodge 350	160.12			10 43010	481		10100
3	2023.11	11/27/23 Skid Steer	55.04			10 43010	482		10100
4	2023.11	11/21/23 Backhoe	120.31			10 43010	482		10100
5	2023.11	11/30/23 Credit	-3.00			10 43010	481		10100
Total for Vendor:			400.86						
6307	14900S	150 SPARKLIGHT	95.40						
Internet Services									
1	112446547	12/01/23 internet	62.01			10 41100	437		10100
2	112446547	12/01/23 internet	28.62			51 41100	437		10100
3	112446547	12/01/23 internet	4.77			52 41100	437		10100
Total for Vendor:			95.40						
6308	14901S	237 USA BLUE BOOK	230.11						
Billing									
1	INV0020377	11/22/23 Freeze Plate Gasket	42.24			51 43400	463		10100
2	INV0020357	11/22/23 Hose Coupler	187.87			51 43400	463		10100
Total for Vendor:			230.11						
6296	14892S	351 XEROX FINANCIAL SERVICES	219.26						
Copier Maintenance									
1	5077458	11/14/23 copier maintenace	142.52			10 41100	611		10100
2	5077458	11/14/23 copier maintenace	65.78			51 41100	611		10100
3	5077458	11/14/23 copier maintenace	10.96			52 41100	611		10100
Total for Vendor:			219.26						

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6309	14902S	209 YORGASON LAW OFFICES PLLC	525.00						
Emails									
MOU/Comp Plan/Election Canvas									
1	2023-Nov 12/01/23 Legal Fees		525.00			10 41100	320		10100
Total for Vendor:			525.00						
# of Claims			38	Total:	84,767.98	# of Vendors		28	
Total Electronic Claims					734.40				
Total Non-Electronic Claims					84033.58				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

12/11/23
11:56:34

CITY OF DONNELLY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 23

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	4,408.20	7,511.33	64,220.00	64,220.00	56,708.67	12 %
111	Council Wages	780.00	1,560.00	9,360.00	9,360.00	7,800.00	17 %
112	Mayor Wages	260.00	520.00	3,120.00	3,120.00	2,600.00	17 %
210	Health	462.90	939.07	16,042.00	16,042.00	15,102.93	6 %
211	Vision	8.46	16.91	432.00	432.00	415.09	4 %
220	Social Security/Medicare	416.78	733.71	7,589.00	7,589.00	6,855.29	10 %
230	PERSI	593.15	1,015.79	8,974.00	8,974.00	7,958.21	11 %
250	Unemployment Insurance	21.31	36.33	630.00	630.00	593.67	6 %
260	Workers Compensation	0.00	285.50	639.00	639.00	353.50	45 %
290	Dental	26.02	52.02	1,044.00	1,044.00	991.98	5 %
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	%
Account Total:		6,976.82	12,670.66	113,050.00	113,050.00	100,379.34	11 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	5,070.00	5,070.00	5,070.00	%
320	Attorney/Legal Fees	647.50	647.50	28,500.00	28,500.00	27,852.50	2 %
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	%
330	Contract - Planning & Zoning	0.00	0.00	30,000.00	30,000.00	30,000.00	%
340	Contract Labor	0.00	0.00	10,000.00	10,000.00	10,000.00	%
341	Pass Thru Charges	0.00	0.00	75,000.00	75,000.00	75,000.00	%
414	Solid Waste Collection	0.00	0.00	250.00	250.00	250.00	%
416	Electric & Gas	173.81	299.00	5,200.00	5,200.00	4,901.00	6 %
431	City Hall Repair & Maint	0.00	0.00	8,500.00	8,500.00	8,500.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	%
437	Telephone, Telecommunications	90.57	232.28	1,850.00	1,850.00	1,617.72	13 %
456	Signs	0.00	90.00	1,000.00	1,000.00	910.00	9 %
510	Insurance - Liability	0.00	3,037.13	6,075.00	6,075.00	3,037.87	50 %
520	Dues & Fees	0.00	46.34	1,250.00	1,250.00	1,203.66	4 %
530	Publications- Newspaper	76.91	272.54	900.00	900.00	627.46	30 %
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	%
551	Training & Education	0.00	0.00	2,650.00	2,650.00	2,650.00	%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	%
605	Office Supplies	5.49	217.61	2,500.00	2,500.00	2,282.39	9 %
611	Copier Maintenance	142.52	285.04	4,800.00	4,800.00	4,514.96	6 %
613	IT - Computer	0.00	168.75	5,000.00	5,000.00	4,831.25	3 %
614	Postage	0.00	76.20	500.00	500.00	423.80	15 %
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	%
620	Software - New	87.49	107.48	2,000.00	2,000.00	1,892.52	5 %
621	Software Maintenance Fees	0.00	309.60	7,500.00	7,500.00	7,190.40	4 %
700	Capital Improvements	93.17	93.17	4,000.00	4,000.00	3,906.83	2 %
930	Reconciliation Discrepancies	0.00	0.00	25.00	25.00	25.00	%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	%
Account Total:		1,317.46	5,882.64	213,320.00	213,320.00	207,437.36	3 %
Account Group Total:		8,294.28	18,553.30	326,370.00	326,370.00	307,816.70	6 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
42000	Public Safety						
42000	Public Safety						
456	Signs	0.00	0.00	500.00	500.00	500.00	%
900	Public Safety	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	%
	Account Group Total:	0.00	0.00	5,500.00	5,500.00	5,500.00	%
43000	Public Works						
43000	Public Works						
700	Capital Improvements	0.00	0.00	7,500.00	7,500.00	7,500.00	%
	Account Total:	0.00	0.00	7,500.00	7,500.00	7,500.00	%
43010	Roads and Streets						
116	Roads & Street Wages	8,827.48	13,868.31	63,392.00	63,392.00	49,523.69	22 %
118	Snow Removal Wages	1,132.08	1,439.48	37,682.00	37,682.00	36,242.52	4 %
210	Health	975.88	2,113.66	9,084.00	9,084.00	6,970.34	23 %
211	Vision	17.81	33.89	180.00	180.00	146.11	19 %
220	Social Security/Medicare	761.93	1,171.07	6,625.00	6,625.00	5,453.93	18 %
230	PERSI	1,033.31	1,609.35	8,040.00	8,040.00	6,430.65	20 %
250	Unemployment Insurance	28.03	52.27	526.00	526.00	473.73	10 %
260	Workers Compensation	0.00	618.50	2,556.00	2,556.00	1,937.50	24 %
290	Dental	54.82	118.32	435.00	435.00	316.68	27 %
340	Contract Labor	0.00	0.00	48,000.00	48,000.00	48,000.00	%
416	Electric & Gas	168.82	335.63	3,500.00	3,500.00	3,164.37	10 %
429	Snow Removal Maintenance	14.98	14.98	4,250.00	4,250.00	4,235.02	%
430	Road & Street Maintenance	10,110.54	10,110.54	35,000.00	35,000.00	24,889.46	29 %
432	Building Repairs & Maintenance	0.00	0.00	2,750.00	2,750.00	2,750.00	%
434	Equip. Maintenance	2,574.20	4,894.78	12,500.00	12,500.00	7,605.22	39 %
435	Equipment Lease Payment	0.00	0.00	10,000.00	10,000.00	10,000.00	%
454	Street Scape	0.00	0.00	3,000.00	3,000.00	3,000.00	%
455	Sidewalk, Curb, Gutter	0.00	0.00	4,000.00	4,000.00	4,000.00	%
456	Signs	0.00	0.00	1,750.00	1,750.00	1,750.00	%
460	Small Tools, Equipmen	36.99	61.35	9,750.00	9,750.00	9,688.65	1 %
461	Shop Misc Supplies	0.00	0.00	750.00	750.00	750.00	%
470	Dust Abatement	0.00	0.00	16,000.00	16,000.00	16,000.00	%
481	Fuel Gas	256.84	256.84	3,250.00	3,250.00	2,993.16	8 %
482	Diesel - Winter	0.00	0.00	4,750.00	4,750.00	4,750.00	%
483	Diesel - Summer	0.00	0.00	4,250.00	4,250.00	4,250.00	%
520	Dues & Fees	0.00	0.00	100.00	100.00	100.00	%
530	Publications- Newspaper	0.00	0.00	175.00	175.00	175.00	%
553	Clothing Reimbursement	0.00	0.00	1,500.00	1,500.00	1,500.00	%
700	Capital Improvements	0.00	0.00	20,000.00	20,000.00	20,000.00	%
900	Public Safety	0.00	0.00	500.00	500.00	500.00	%
970	Grant Expense	0.00	0.00	15,000.00	15,000.00	15,000.00	%
	Account Total:	25,993.71	36,698.97	329,295.00	329,295.00	292,596.03	11 %
	Account Group Total:	25,993.71	36,698.97	336,795.00	336,795.00	300,096.03	11 %

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10 GENERAL

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	1,611.26	2,389.06	23,215.00	23,215.00	20,825.94	10 %
119	Airport Maint Wages	513.72	1,213.21	5,738.00	5,738.00	4,524.79	21 %
210	Health	211.38	406.32	3,565.00	3,565.00	3,158.68	11 %
211	Vision	3.86	6.54	96.00	96.00	89.46	7 %
220	Social Security/Medicare	162.55	275.59	1,496.00	1,496.00	1,220.41	18 %
230	PERSI	181.70	281.26	2,869.00	2,869.00	2,587.74	10 %
250	Unemployment Insurance	3.82	10.88	183.00	183.00	172.12	6 %
260	Workers Compensation	0.00	235.00	978.00	978.00	743.00	24 %
290	Dental	11.88	22.63	232.00	232.00	209.37	10 %
438	City Park Improvements	0.00	45.73	5,000.00	5,000.00	4,954.27	1 %
450	Racquet Court Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	%
451	Campground/Boatdock	78.66	83.82	3,750.00	3,750.00	3,666.18	2 %
452	City Park Maintenance	116.91	116.91	1,250.00	1,250.00	1,133.09	9 %
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	%
456	Signs	0.00	0.00	500.00	500.00	500.00	%
460	Small Tools, Equipmen	20.97	20.97	16,250.00	16,250.00	16,229.03	%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	%
900	Public Safety	0.00	0.00	2,000.00	2,000.00	2,000.00	%
925	Aiport Maintenance	0.00	0.00	3,500.00	3,500.00	3,500.00	%
Account Total:		2,916.71	5,107.92	96,122.00	96,122.00	91,014.08	5 %
44300 Depot							
414	Solid Waste Collection	142.74	142.74	2,000.00	2,000.00	1,857.26	7 %
415	Water and Sewer	479.00	479.00	5,700.00	5,700.00	5,221.00	8 %
416	Electric & Gas	0.00	0.00	1,250.00	1,250.00	1,250.00	%
432	Building Repairs & Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	%
700	Capital Improvements	0.00	0.00	50,000.00	50,000.00	50,000.00	%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	%
Account Total:		621.74	621.74	66,950.00	66,950.00	66,328.26	1 %
Account Group Total:		3,538.45	5,729.66	163,072.00	163,072.00	157,342.34	4 %
Fund Total:		37,826.44	60,981.93	831,737.00	831,737.00	770,755.07	7 %

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15 LOT FUND

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	922 Local Option Tax Expense	11,725.84	11,725.84	350,000.00	350,000.00	338,274.16	3 %
	Account Total:	11,725.84	11,725.84	350,000.00	350,000.00	338,274.16	3 %
	Account Group Total:	11,725.84	11,725.84	350,000.00	350,000.00	338,274.16	3 %
	Fund Total:	11,725.84	11,725.84	350,000.00	350,000.00	338,274.16	3 %

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	2,034.24	3,466.32	29,640.00	29,640.00	26,173.68	12 %
111	Council Wages	360.00	720.00	4,320.00	4,320.00	3,600.00	17 %
112	Mayor Wages	120.00	240.00	1,440.00	1,440.00	1,200.00	17 %
115	Water & Sewer Wages	3,451.77	6,761.25	42,224.00	42,224.00	35,462.75	16 %
210	Health	445.45	1,115.65	11,586.00	11,586.00	10,470.35	10 %
211	Vision	8.15	18.99	312.00	312.00	293.01	6 %
220	Social Security/Medicare	456.42	855.87	5,933.00	5,933.00	5,077.13	14 %
230	PERSI	518.74	986.62	9,268.00	9,268.00	8,281.38	11 %
250	Unemployment Insurance	17.72	39.84	501.00	501.00	461.16	8 %
260	Workers Compensation	0.00	402.00	1,652.00	1,652.00	1,250.00	24 %
290	Dental	25.03	61.83	754.00	754.00	692.17	8 %
Account Total:		7,437.52	14,668.37	107,630.00	107,630.00	92,961.63	14 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	2,340.00	2,340.00	2,340.00	%
320	Attorney/Legal Fees	0.00	0.00	7,500.00	7,500.00	7,500.00	%
351	Maintenance Contractor	0.00	0.00	6,500.00	6,500.00	6,500.00	%
360	Water Operator	375.00	375.00	6,750.00	6,750.00	6,375.00	6 %
414	Solid Waste Collection	1,638.00	1,638.00	20,000.00	20,000.00	18,362.00	8 %
416	Electric & Gas	646.04	1,247.80	8,500.00	8,500.00	7,252.20	15 %
435	Equipment Lease Payment	0.00	0.00	5,000.00	5,000.00	5,000.00	%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	%
437	Telephone, Telecommunications	75.80	175.21	1,250.00	1,250.00	1,074.79	14 %
481	Fuel Gas	0.00	0.00	600.00	600.00	600.00	%
510	Insurance - Liability	0.00	1,401.75	2,804.00	2,804.00	1,402.25	50 %
520	Dues & Fees	19.50	19.50	950.00	950.00	930.50	2 %
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	%
551	Training & Education	0.00	0.00	1,500.00	1,500.00	1,500.00	%
590	Late Fee	0.00	0.00	25.00	25.00	25.00	%
605	Office Supplies	0.00	0.00	750.00	750.00	750.00	%
611	Copier Maintenance	65.78	131.56	1,000.00	1,000.00	868.44	13 %
614	Postage	0.00	61.20	450.00	450.00	388.80	14 %
615	Grant Writing	0.00	0.00	15,000.00	15,000.00	15,000.00	%
620	Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	%
621	Software Maintenance Fees	0.00	142.89	5,580.00	5,580.00	5,437.11	3 %
810	Bond Payments	0.00	0.00	21,931.00	21,931.00	21,931.00	%
Account Total:		2,820.12	5,192.91	111,570.00	111,570.00	106,377.09	5 %
Account Group Total:		10,257.64	19,861.28	219,200.00	219,200.00	199,338.72	9 %
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	%
Account Total:		0.00	0.00	125.00	125.00	125.00	%
Account Group Total:		0.00	0.00	125.00	125.00	125.00	%

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51 WATER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
43000 Public Works							
43400 Water System							
433	Repairs & Maint to Water	28,128.32	28,455.38	85,000.00	85,000.00	56,544.62	33 %
434	Equip. Maintenance	0.00	0.00	6,500.00	6,500.00	6,500.00	%
462	Chemicals	0.00	0.00	7,500.00	7,500.00	7,500.00	%
463	Small tools and supplies for	21.98	21.98	5,250.00	5,250.00	5,228.02	%
560	Tests	54.00	54.00	3,250.00	3,250.00	3,196.00	2 %
700	Capital Improvements	0.00	0.00	25,000.00	25,000.00	25,000.00	%
710	Meter Equipment Purchased	0.00	0.00	6,500.00	6,500.00	6,500.00	%
	Account Total:	28,204.30	28,531.36	139,000.00	139,000.00	110,468.64	21 %
	Account Group Total:	28,204.30	28,531.36	139,000.00	139,000.00	110,468.64	21 %
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	100,500.00	100,500.00	100,500.00	%
	Account Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	%
	Account Group Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	%
	Fund Total:	38,461.94	48,392.64	458,825.00	458,825.00	410,432.36	11 %

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52 SEWER

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	338.36	576.75	4,940.00	4,940.00	4,363.25	12 %
111	Council Wages	60.00	120.00	720.00	720.00	600.00	17 %
112	Mayor Wages	20.00	40.00	240.00	240.00	200.00	17 %
115	Water & Sewer Wages	78.51	193.39	927.00	927.00	733.61	21 %
210	Health	40.39	94.30	663.00	663.00	568.70	14 %
211	Vision	0.72	1.67	60.00	60.00	58.33	3 %
220	Social Security/Medicare	38.00	71.14	927.00	927.00	855.86	8 %
230	PERSI	54.31	99.65	1,785.00	1,785.00	1,685.35	6 %
250	Unemployment Insurance	1.80	3.43	59.00	59.00	55.57	6 %
260	Workers Compensation	0.00	0.00	132.00	132.00	132.00	%
290	Dental	2.25	5.20	145.00	145.00	139.80	4 %
Account Total:		634.34	1,205.53	10,598.00	10,598.00	9,392.47	11 %
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	390.00	390.00	390.00	%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	%
340	Contract Labor	0.00	0.00	750.00	750.00	750.00	%
416	Electric & Gas	7.09	12.28	250.00	250.00	237.72	5 %
435	Equipment Lease Payment	0.00	0.00	3,000.00	3,000.00	3,000.00	%
437	Telephone, Telecommunications	6.96	17.84	200.00	200.00	182.16	9 %
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	%
510	Insurance - Liability	0.00	233.62	468.00	468.00	234.38	50 %
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	%
541	Monthly Service Agreement-NLSD	8,976.00	8,976.00	115,500.00	115,500.00	106,524.00	8 %
605	Office Supplies	0.00	0.00	100.00	100.00	100.00	%
611	Copier Maintenance	10.96	21.92	150.00	150.00	128.08	15 %
614	Postage	0.00	30.60	150.00	150.00	119.40	20 %
620	Software - New	0.00	0.00	100.00	100.00	100.00	%
621	Software Maintenance Fees	0.00	23.81	1,050.00	1,050.00	1,026.19	2 %
810	Bond Payments	0.00	0.00	2,200.00	2,200.00	2,200.00	%
Account Total:		9,001.01	9,316.07	134,438.00	134,438.00	125,121.93	7 %
Account Group Total:		9,635.35	10,521.60	145,036.00	145,036.00	134,514.40	7 %
49000							
49999 Depreciation Expense							
910	Depreciation	0.00	0.00	34,000.00	34,000.00	34,000.00	%
Account Total:		0.00	0.00	34,000.00	34,000.00	34,000.00	%
Account Group Total:		0.00	0.00	34,000.00	34,000.00	34,000.00	%
Fund Total:		9,635.35	10,521.60	179,036.00	179,036.00	168,514.40	6 %

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65 PARKS/RECREATION - DES

Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Commit
41000 GENERAL GOVERNMENT							
41100 Administration							
	341 Pass Thru Charges	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Account Group Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Fund Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	%
	Grand Total:	97,649.57	0.00	131,622.01	1,824,598.00	1,692,975.99	7 %

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CITY OF DONNELLY
Payroll Summary For Payrolls from 11/30/23 to 12/14/23

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Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	5.50		
COMP HOURS (Comp Time Used)	3.00		81.00
HOL HOURS (Holiday Pay)	48.00		1,307.84
J001 HOURS (ROAD&STREET)	175.00		4,484.72
J002 HOURS (PARKS)	8.00		245.92
J003 HOURS (WATER OPERATOR)	61.50		1,584.17
J006 HOURS (SNOW REMOVAL)	40.50		1,121.31
J009 HOURS (AIRPORT)	56.00		1,447.16
J015 HOURS (SHOP/OFFICE)	20.00		578.76
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	151.00		3,995.00
VACA HOURS (Vacation Time Used)	3.00		72.00
GROSS PAY	16,517.88	0.00	
NET PAY	12,230.77	0.00	
DENTAL INS	0.00	60.00	
FIT	1,080.10	0.00	
HEALTH INS	0.00	1,068.00	
IDAHO SIT	803.00	0.00	
MEDICARE	239.51	239.51	
PERSI	944.66	1,573.98	
PERSI CHOICE 40	150.00	0.00	
PERSI-3	45.72	76.14	
SOCIAL SECURITY	1,024.12	1,024.12	
UNEMPL. INSUR.	0.00	43.11	
VISION	0.00	19.50	
GDB	173.61	0.00	
ID FIRST BANK	2,969.42	0.00	
JP MORGAN CHASE	1,000.00	0.00	
STERLING SAVING	2,721.25	0.00	
UMPQUA	342.56	0.00	
US BANK	5,023.93	0.00	
FIT/SIT BASE	15,377.50	0.00	
MEDICARE BASE	16,517.88	0.00	
PERS BASE	14,078.40	0.00	
SOC SEC BASE	16,517.88	0.00	
UN BASE	14,917.88	0.00	
WC BASE	16,517.88	0.00	

Total	4,104.36
Total Payroll Expense (Gross Pay + Employer Contributions):	20,622.24

Check Summary

Payroll Checks Prev. Out.	\$2,295.00
Payroll Checks Issued	\$3,427.00
Payroll Checks Redeemed	\$2,295.00
Payroll Checks Outstanding	\$3,427.00
Electronic Checks	\$20,265.28

12/11/23
11:57:24

CITY OF DONNELLY
Payroll Summary For Payrolls from 11/30/23 to 12/14/23

Page: 2 of 2
Report ID: P130

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	2048.24	2038.90	2975.48	1111.66	21702
Medicare	479.02	476.84	695.88	259.98	21702
Unempl. Insur.	43.11	142.75		185.86	21713
Workers' Comp	0.00				21700
FIT	1080.10	1080.10	1572.65	587.55	21701
IDAHO SIT	803.00	803.00	1132.00	474.00	21703
PERSI	2518.64		2518.64		21704
DENTAL INS	60.00	60.00	120.00		21706
HEALTH INS	1068.00	1068.00	2136.00		21705
VISION	19.50	19.50	39.00		21705
PERSI CHOICE 40	150.00		150.00		21704
PERSI-3	121.86		121.86		21704
Total Ded.	8391.47	5689.09	11461.51	2619.05	

**** Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL
AGENDA BILL**

Number AB 23-50

Meeting Date 12/18/2023

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>North Fork Payette River Watershed Coalition Durena Farr</i>		Department Approvals	Initials	Originator or Supporter
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

NFPRWC Donnelly Kickoff, January 11, 2024 4pm-6pm
Converstation surrounding water quality and a restoration plan for our North Fork Payette Watershed.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**DONNELLY CITY COUNCIL
AGENDA BILL**

169 Halferty Street
Donnelly, Idaho 83615

Number AB 23-51

Meeting Date 12/18/2023

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donnelly Elementary School Educational Theatre of Idaho</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

The Educational Theatre of Idaho would like to have the City of Donnelly manage the funding for this project.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

Number AB 23-52
Meeting Date 12/18/2023

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Donnelly Depot Center Rental Rates</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Review current rates and discuss 2024 rates.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 23-53

Meeting Date 12/18/2023

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Resolution 2023-010</i> <i>Ratification General Election Results</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	Clerk/Treasurer		
	Public Works		
COST IMPACT:	n/a		
FUNDING			
SOURCE:			
TIMELINE:			

SUMMARY STATEMENT:

Ratify the Valley County Commissioners canvass of the November 7, 2023 General Election.

RECOMMENDED ACTION:

Accept, Approve, Adopt, and Authorize Mayor to sign Resolution 23-010 Ratification of General Election Results.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

CITY OF DONNELLY
RESOLUTION NO. 2023-010
RATIFICATION OF GENERAL ELECTION RESULTS

A RESOLUTION OF THE COUNCIL OF THE CITY OF DONNELLY, COUNTY OF VALLEY, STATE OF IDAHO, RATIFYING THE CANVASS RESULTS OF THE MUNICIPAL ELECTION HELD ON NOVEMBER 7, 2023, FOR THE PURPOSE OF FILLING FOUR YEAR TERMS FOR TWO OPEN CITY COUNCIL SEATS AND THE MAYOR SEAT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a municipal election was duly held on November 7, 2023, for filling four-year terms for two open City Council seats and the Mayor seat for the City of Donnelly; and

WHEREAS, the City Council of the City of Donnelly now desires to ratify the County Commissioner's canvass of the votes and to declare the results of the election.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE COUNCIL OF THE CITY OF DONNELLY, COUNTY OF VALLEY, STATE OF IDAHO, as follows:

Section 1: The municipal election of November 7, 2023, was duly and regularly called, noticed, held, and conducted, the votes cast, received and canvassed, and the returns thereof made in the time, form and manner required by law and by the ordinances, resolutions and proceedings taken by the City.

Section 2: Notice of the municipal election was duly and legally given prior to said election by the publication of appropriate notice in the official newspaper of the City of Donnelly prior to the election.

Section 3: The polls of the municipal election were opened at 8:00 o'clock A.M. on November 7, 2023, and remained open continuously until closed at the hour of 8:00 o'clock P.M. at the polling place designated by the County Clerk.

Section 4: Only persons who were, on November 7, 2023, qualified electors of the City, within the meaning of Article 6, Section 2, Idaho Constitution, and Section 50-413, Idaho Code, eighteen (18) years of age or older, citizens of the United States and the State of Idaho and who had been residents of the City for at least thirty (30) days preceding the election, duly registered to vote therein, were permitted to vote at the municipal election, and no person qualified to vote at said election was refused the right to vote.

Section 5: The ballots used at the municipal election were in the form prescribed by law. A Sample Ballot was duly and legally printed prior to said election. A Sample Ballot was duly and legally published in the official newspaper of the City prior to the election.

Section 6: After the polls were closed, the election officials immediately proceeded to count the ballots cast at the election. The counting continued without adjournment until completed and the result declared. The election judge and clerks thereupon certified the returns of the election to the County Clerk, who presented the results to the County Commissioners on November 13,

2023. The Valley County Commissioners have examined the returns of the election and have canvassed the returns and declared the results of the election.

For the four-year term for Mayor:

Susan Dorris	unopposed
--------------	-----------

For the four-year terms for two open City Council seats:

Total number of votes cast at said election for Sarah Porter:

For Sarah Porter	09
Total Ballots (people voted)	58

Total number of votes cast at said election for Leslie Minshall:

For Leslie Minshall	26
Total Ballots (people voted)	58

Total number of votes cast at said election for Brenna L. Spade:

For Brenna L. Spade	18
Total Ballots (people voted)	58

Section 7: Upon canvass, it was found that the results for the four-year terms for two open City Council seats are:

Leslie Minshall	Elected
Brenna L. Spade	Elected

The result for the four-year term for Mayor is:

Susan Dorris	Elected
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In accordance with the provisions of Idaho State Law, Leslie Minshall is hereby declared to be elected to the position of City Council Member.

In accordance with the provisions of Idaho State Law, Brenna L. Spade is hereby declared to be elected to the position of City Council Member.

In accordance with the provisions of Idaho State Law, Susan Dorris is hereby declared to be elected to the position of Mayor.

Section 8: The officers of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Resolution.

Section 9: The Council met following the election at the meeting place for the City Council for ratifying the canvass results of the election. Thereupon, the results were entered in the minutes of the Council and proclaimed as final. The City hereby ratified all actions taken by the County about the election, the publication of notice, the preparation and printing of ballots and sample ballots used at the election and all other matters connected therewith, are hereby in all respects ratified, approved and confirmed.

PASSED and Approved by the City Council of the City of Donnelly, this 18th day of December 2023.

Susan Dorris, Mayor

Attest:

Lori Clemens, City Clerk Treasurer

STATE OF IDAHO

COUNTY OF VALLEY

} ss.

We, the commissioners of the county and state aforesaid, acting as a Board of Canvassers of Election, convened on November 13, 2023, do hereby state that the attached is a true and complete abstract of all votes cast within this county for the candidates and/or questions as they appeared at the election held on November 7, 2023, as shown by the records now on file in the County Clerk's office.

Sherry M. Anderson

Ned Thompson

County Board of Canvassers

Attest:

Wanda A. Hill
County Clerk

City of Donnelly
Election Results
November 7, 2023

City Council - 2 Seats

Sarah Porter	9	16.98%
Leslie Minshall	26	49.06%
Brenna L. Spade	18	33.96%
	53	

Ballots Voted: 58
Eligible Voters: 106
Voter Turnout: 27.36%

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number AB 23-54

Meeting Date 12/18/23

Action Item

AGENDA ITEM INFORMATION				
SUBJECT: <i>Resolution 23-011</i> <i>City Calendar 2024</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<i>COST IMPACT:</i>	n/a			
<i>FUNDING SOURCE:</i>				
<i>TIMELINE:</i>				
SUMMARY STATEMENT: 2024 City Calendar identifying City Council Meetings and Holiday Closures.				
RECOMMENDED ACTION: <i>Accept, Approve, Adopt, and Authorize Mayor to sign Resolution 23-011 2024 City Calendar</i>				
RECORD OF COUNCIL ACTION				
<i>MEETING DATE</i>	<i>ACTION</i>			

CITY OF DONNELLY
RESOLUTION NO. 2023-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DONNELLY, IDAHO, ADOPTING THE DONNELLY CITY COUNCIL 2024 REGULAR MEETING SCHEDULE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, THE Donnelly City Code §2.05.010 states that regular meetings of the Council shall be held on the third Monday of each and every month at the Donnelly Community Center, 169 Halferty, Donnelly, Idaho, unless otherwise fixed by the Council; and

WHEREAS, the purpose of the Donnelly City Council meetings is to make a decision or to deliberate toward a decision for the business of the City of Donnelly in accordance to the Open Meeting Law described in Idaho Code Title 67.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Donnelly that:

Section 1: The Schedule for the regular meetings of the Donnelly City Council for the months of March through December 2024 will be the third Monday of each month at 6:00 p.m. at the Donnelly Community Center.

Section 2: The Schedule for the regular meeting of the Donnelly City Council for the months of January and February, will be held the fourth Monday of the month, to accommodate for holidays. All meetings will take place at the Donnelly Community Center

Section 3: This resolution shall be in full force and effect on January 1, 2024.

PASSED by the City Council this 18th day of December 2023.

CITY OF DONNELLY
Valley County, Idaho

By _____
Susan Dorris, Mayor

ATTEST:

Lori Clemens, City Clerk/Treasurer

(S E A L)



CITY OF DONNELLY 2024

IMPORTANT DATES *Office Closures

NEW YEAR'S DAY *Monday, January 01

MARTIN LUTHER KING DAY *Monday, January 15

PRESIDENTS' DAY *Monday, February 19

MEMORIAL DAY *Monday, May 27

JUNETEENTH *Wednesday, June 19

INDEPENDENCE DAY *Thursday, July 04

LABOR DAY *Monday, September 02

COLUMBUS DAY *Monday, October 14

VETERANS DAY *Monday, November 11

THANKSGIVING *Thursday, November 28

CHRISTMAS *Wednesday, December 25

****CITY COUNCIL MEETINGS****

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

DONNELLY CITY COUNCIL
AGENDA BILL

169 Halferty Street
Donnelly, Idaho 83615

Number **AB 23-55**

Meeting Date 12/18/23

AGENDA ITEM INFORMATION

SUBJECT: <i>Retail Alcohol License Fees</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Review current Alcohol License fees and fees allowed by State.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DONNELLY CITY COUNCIL
AGENDA BILL

Number

AB 23-56

Meeting Date 12/18/23

169 Halferty Street
Donnelly, Idaho 83615

Action Item

AGENDA ITEM INFORMATION

SUBJECT: <i>Airport Access</i> <i>Andrea Eldridge</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
COST IMPACT:	n/a			
FUNDING SOURCE:				
TIMELINE:				

SUMMARY STATEMENT:

Airport access to Donnelly's Coski Memorial Airport from bordering property off Roseberry, continued from November 20, 2023, meeting.

RECOMMENDED ACTION:

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of Donnelly

169 Halferty Street
P.O. Box 725
Donnelly, ID 83615
Telephone (208) 325-8859

To: Mayor & City Council
From: Lori Clemens, City Clerk
Re: Staff Report
Date: December 13, 2023

Utility Billings: As of Wednesday, December 13, 2023, there is \$1,384.54 (10) past due 30 days or more, in water billings.

Local Option Tax: November Receipts (October Tax) \$12,963.99, Correction on September Tax \$17,685.55

Airport: Damage caused by snowmobiles
Cleanup

Clerk: Valley County Sheriff Department
Light Pole Damage – Main Street

Donnelly Depot Center: Renewal Leases due February 1, 2024

Parks & Recreation: CLOSED SEASON

Planning & Zoning: Reviewing

Road & Streets: Valley County – East Roseberry Road

Water: Neptune System – readings/warnings

Office Closures: December 25-28, 2023, Christmas/Vacation
January 1, 2024, New Year's Day
January 15, 2024, Martin Luther King Day

Upcoming Meeting Dates: January 22, 2024, City Council Meeting