



CITY OF DONNELLY  
P.O. Box 725  
169 Halferty Street  
Donnelly, ID 83615  
Telephone (208) 325-8859

# AGENDA CITY COUNCIL MEETING

**Monday, Feb. 26<sup>th</sup>, 2024, at 6 PM**  
**Donnelly Community Center**

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## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIENCE**

## **CONSENT AGENDA:** *(one motion needed for the Consent Agenda)*

City Council Minutes – January 22, 2024

Vouchers –January 18 thru February 21, 2024

Treasurer Report – January 2024

Payroll Summary – January 25, February 5, 8 and 22, 2024

## **PUBLIC COMMENT:**

The public may wish to bring forward and discuss any subject whether on the agenda or not. Please limit comments to three (3) minutes. **The City Council will not take any action or make any comments.** To request Council action during the Business portion, contact the City Clerk at least one week in advance of a meeting.

## **DISCUSSION ITEM:**

## **BUSINESS AGENDA (Action Items)**

AB 24-07 Request to Adopt Resolution 2024-001 Fair Housing Month Proclamation

AB 24-08 Request to Adopt Resolution 2024-002 Arbor Day Proclamation

AB 24-09 Local Option Tax FY23 – Valley County Award

AB 24-10 Donnelly Farmers Market Signage

## **STAFF REPORTS:**

## **ADJOURNMENT:**

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at, 208-325-8859, at least 24 hours in advance of the meeting date.



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**CITY COUNCIL**  
**Monday, January 22<sup>nd</sup>, 2024, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

Meeting called to order by Mayor Dorris at 6:00 p.m.

**Roll Call:** Mayor Dorris, Councilmember Davenport, Councilmember Minshall, Councilmember Spade, Councilmember Henggeler, and Clerk Clemens present.

Mayor Dorris lead Pledge of Allegiance.

**CONSENT AGENDA**

**Motion by Davenport, 2<sup>nd</sup> by Spade** to accept the consent agenda as written. No further discussion, Davenport (yes), Minshall (yes), Henggeler (yes), Spade (yes). Motion carried.

**PUBLIC COMMENT**

Mayor Dorris asked for any public comment.  
No public comment

**DISCUSSION ITEMS:**

No discussion item.

**BUSINESS AGENDA (Action Items)**

**AB 24-01 Appointment of City Council President**

- Councilmember Davenport was nominated.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** to appoint Councilmember Davenport, 2024 City Council President. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 24-02 Stibnite Foundation Board – Donnelly Seat**

- Liz Jones to continue as Stibnite Foundation Board as Donnelly Representative.

**Motion by Minshall, 2<sup>nd</sup> by Spade** to accept, approve, and authorize Mayor to sign necessary documents for Liz Jones, Stibnite Foundation Board Member. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.



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**Donnelly Community Center**  
**MINUTES**

**AB 24-03 Stibnite Advisory Council Community Representative**

- John Sommerwerck gave an update on the Stibnite Advisory Council for 2023.
- John Sommerwerck to continue as Stibnite Advisory Council Community Representative.

**Motion by Henggeler, 2<sup>nd</sup> by Davenport** to accept, approve, and authorize the Mayor to sign necessary documents for John Sommerwerck, City Representative Stibnite Advisory Council. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 24-04 DDC Rental Agreements**

- Unit 1, 2, 3 (office space), and 4, to continue lease agreement for 2024.
- Unit 5, no longer to continue lease. Remaining in unit at 2023 lease agreement rate for the month of February 2024.
- Discussed options for Unit 1.

**Motion by Davenport, 2<sup>nd</sup> by Spade** to Accept, Approve, Adopt, and Authorize the Mayor to sign DDC Rental Agreements for the term of one year beginning February 1, 2024. Allow Unit 5, one month to move out at 2023 rates. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 24-05 General Fund Transfer to LGIP Account**

- Transfer of funds for General to LGIP Water and Sewer Bond Accounts.

**Motion by Henggeler, 2<sup>nd</sup> by Minshall** approve transfer of funds. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

**AB 24-06 Snow Storage on City Property**

- Discussion of Businesses/Contractors depositing snow on city property.
- Possibility of Agreements
- Contact City Attorney for recommendations

**No further discussion. No action taken.**

**STAFF REPORT**

Staff report was included with packet.





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**CITY COUNCIL**  
**Monday, January 22<sup>nd</sup>, 2024, at 6:00 PM**  
**Donnelly Community Center**  
**MINUTES**

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**ADJOURNMENT**

**Motion by Henggeler, 2<sup>nd</sup> by Spade** to adjourn meeting. No further discussion, Davenport (yes), Minshall (yes), Spade (yes), Henggeler (yes). Motion carried.

Adjourned at 7:05 p.m.

ATTEST: Lori Clemens, City Clerk

**DRAFT**

02/21/24  
12:10:12

CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/18/24 to 02/21/24

Page: 1 of 7  
Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6355	14944S	352 4 CORNERS COMMUNICATION	316.25						
		Office Computer Repairs/Storage transfer							
1	3588	11/07/23 Computer Repairs/Storage	316.25			10 41100	613		10100
		Total for Vendor:	316.25						
6385	-99308E	170 ADOBE SYSTEMS INC.	19.99						
		Adobe Service							
1	2677649067	02/08/24 Service	19.99			10 41100	620		10190
		Total for Vendor:	19.99						
6386	-99307E	6 AMAZON	217.97						
		Supplies							
1	9892210	02/07/24 Vacuum Accessories	30.23			10 43010	432		10190
2	3682611	02/07/24 Arbor Day Supplies	140.05			15 41100	922		10190
3	1090626	02/07/24 Copy Paper	47.69			10 41100	605		10190
		Total for Vendor:	217.97						
6371	14957S	8 ANALYTICAL LABORATORIES, INC	54.00						
		Routine Testing							
1	2400567	01/31/24 Routine Testing	54.00			51 43400	560		10100
		Total for Vendor:	54.00						
6372	14958S	257 CASCADE HARDWARE	146.75						
		Billing							
1	2401-18344	01/25/24 Batteries office	38.98			10 41100	605		10100
2	2401-18216	01/16/24 Water Supplies	21.70			51 43400	463		10100
3	2401-18344	01/25/24 Streets Supplies	9.12			10 43010	460		10100
4	2401-17985	01/02/24 Shope Supplies	76.95			10 43010	461		10100
		Total for Vendor:	146.75						
6356	14945S	999999 CHRISTY PAPPAS	100.00						
		Refund Balance to Utility Billing 0120 271 Halferty Street							
1	271 Halfer	01/29/24 Refund Utility Billing 012	100.00			51 22900			10100
		Total for Vendor:	100.00						

02/21/24  
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6367	-99312E	29 CITY OF DONNELLY - WATER	479.00						
Utilities									
1	2024.01	01/29/24 249 N J Corbet Lane	430.00			10 44300	415		10100
2	2024.01	01/29/24 370 N Main Street	49.00			10 44300	415		10100
Total for Vendor:			479.00						
6374	14959S	349 CITY OF KETCHUM	275.00						
2024 Resort Cities Lobbyist Contributions									
1	7456	12/07/23 2024 Dues	275.00			10 41100	520		10100
Total for Vendor:			275.00						
6373	14960S	240 CONSOLIDATED ELECTRICAL	395.43						
Shop Lights									
1	4438-10325	01/22/24 Maintenance Shop Lights	395.43			10 43010	432		10100
Total for Vendor:			395.43						
6357	14946S	38 DIG LINE, INC.	97.50						
contract fee									
1	0073359-IN	01/10/24 Fee	5.00			51 41100	520		10100
Monthly CONTRACT FEE									
2	0073359-IN	01/10/24 Annual 50 Contract Fee	92.50			51 41100	520		10100
Total for Vendor:			97.50						
6363	14952S	42 DONNELLY ELEMENTARY SCHOOL	8,939.00						
Local Option Tax Award 24-15 PE & PACE 5th Grade									
1	24-15	01/29/24 FY24 24-15 Award	8,939.00			15 41100	922		10100
ski scholarships for 5th grade									
Total for Vendor:			8,939.00						
6375	14961S	357 DONNELLY PTO	2,500.00						
Local Option Tax Award 24-08 Snowshoes									
1	24-08	02/07/24 LOT Award	2,500.00			15 41100	922		10100
ski scholarships for 5th grade									
Total for Vendor:			2,500.00						

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6376	14962S	272 DRAKE DIVERSIFIED LLC	375.00						
		Monthly Water System Operational Services							
1	1889	02/01/24 Water System Services	375.00			51 41100	360		10100
		Monthly CONTRACT FEE							
		Total for Vendor:	375.00						
6368	-99311E	306 ENABLING ELEMENTS, INC	34.00						
		Services							
1	D181969	02/06/24 Broad Band Pump House	34.00			51 41100	437		10190
		Total for Vendor:	34.00						
6366	-99313E	53 GO-DADDY	203.88						
		website hosting							
1	23864148	01/31/24 website hosting 12 months 20	203.88			10 41100	620		10190
		Total for Vendor:	203.88						
6377	14963S	223 HAGEN PRINTING	263.00						
		utility billing cards							
1	14012	01/24/24 utility billing cards	197.25			51 41100	605		10100
2	14012	01/24/24 utility billing cards	65.75			52 41100	605		10100
		Total for Vendor:	263.00						
6369	-99310E	325 Idaho Division Occupational	60.00						
		Ken License #DWT1-21680							
		Bruce License #DWT-19407							
1	2024	02/06/24 License Renewal	30.00			51 41100	520		10190
2	2024	02/06/24 License Renewal	30.00			51 41100	520		10190
		Total for Vendor:	60.00						
6358	14947S	66 IDAHO POWER	1,265.31						
		Power Billing							
1	2205677988	01/18/24 City Hall / Maintenance	127.92			10 41100	416		10100
2	2205677988	01/18/24 City Hall / Maintenance	59.04			51 41100	416		10100
3	2205677988	01/18/24 City Hall / Maintenance	9.84			52 41100	416		10100
4	2204034223	01/18/24 Community Center	152.88			10 41100	416		10100
5	2201629405	01/23/24 Kiosk / Rest Area	20.12			10 43010	416		10100

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6	2206076560 01/18/24	Fire Pump	378.39			51 41100	416		10100
7	2200223291 01/18/24	Water Supply	15.53			51 41100	416		10100
8	2201910078 01/12/04	Street Lights	133.46			10 43010	416		10100
9	2206228211 01/18/24	Main Street Lights	40.25			10 43010	416		10100
10	2207365186 01/18/24	NW Pump	310.47			51 41100	416		10100
11	2207493590 01/22/24	Camp Host Site	17.41			10 44100	451		10100
		Total for Vendor:	1,265.31						
6378	14964S	165 LAKESHORE DISPOSAL	1,841.70						
		Trash Services							
1	2024.01 01/29/24	Trash Collection	1,648.20			51 41100	414		10100
2	26589868S2 02/01/24	DDC Trash	133.20			10 44300	414		10100
3	2024.01 01/29/24	Overage	60.30			10 44300	414		10100
		Total for Vendor:	1,841.70						
6370	-99309E	216 MICROSOFT	67.50						
		Internet							
1	E0100QTC3R 02/04/24	Email Service	37.50			10 41100	620		10190
2	E0100QTGTN 02/04/24	office 365	30.00			10 41100	620		10190
		Total for Vendor:	67.50						
6359	14948S	263 MID STATE FIRE PROTECTION	162.50						
		annual extinguisher services/ new extinguishers							
1	24-2381 01/09/24	extinguisher service	162.50			10 43010	434		10100
		Total for Vendor:	162.50						
6360	14949S	999999 MOUNTAIN COMMUNITY SCHOOL	4,610.97						
		FY24 LOT Award							
1	24-03 01/29/24	24-03 Back Packing Equipment	4,042.50			15 41100	922		10100
3	24-31 01/29/24	24-31 Playground Equipment	568.47			15 41100	922		10100
		Total for Vendor:	4,610.97						
6379	14965S	154 NORTH LAKE RECREATIONAL SEWER &	8,976.00						
		Contract Sewer Service							
1	95-10-00 02/01/24	Contract Services	8,976.00			52 41100	541		10100
		Total for Vendor:	8,976.00						



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CITY OF DONNELLY  
Claim Details by Posted Date  
For Claims from 01/18/24 to 02/21/24

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6361	14950S	115 ROCKY MOUNTAIN SIGNS	127.50						
2024		Boat Dock Passes							
1	25651	01/16/24 Boat Dock Passes	127.50			10 44100	451		10100
		Total for Vendor:	127.50						
6365	14953S	202 SILVER STAR COMMUNICATIONS	83.93						
		telephone							
1	035401	01/29/24 telephone	54.56			10 41100	437		10100
2	035401	01/29/24 telephone	25.18			51 41100	437		10100
3	035401	01/29/24 telephone	4.19			52 41100	437		10100
		Total for Vendor:	83.93						
6381	14966S	120 SINCLAIR FLEET TRACK (STINKER)	1,007.38						
		Fuel							
1	181867	01/04/24 F150	52.51			10 43010	481		10100
2	2024.01	01/31/24 Dodge 350	273.19			10 43010	481		10100
3	2024.01	01/31/24 Backhoe	535.01			10 43010	482		10100
4	2024.01	01/31/24 Credit	-7.56			10 43010	481		10100
5	2024.01	01/31/24 Skidsteer	131.18			10 43010	482		10100
6	179665	01/02/24 Small Engine	23.05			10 43010	481		10100
		Total for Vendor:	1,007.38						
6380	14967S	150 SPARKLIGHT	95.40						
		Internet Services							
1	112446547	02/01/24 internet	62.01			10 41100	437		10100
2	112446547	02/01/24 internet	28.62			51 41100	437		10100
3	112446547	02/01/24 internet	4.77			52 41100	437		10100
		Total for Vendor:	95.40						
6364	14954S	128 TREASURE VALLEY TRANSIT	5,000.00						
FY24		Local Option Tax Award 24-02 Green Line							
1	24-02	01/29/24 FY24 LOT Award 24-02	5,000.00			15 41100	922		10100
		Total for Vendor:	5,000.00						

02/21/24  
12:10:12

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6382	14968S	237 USA BLUE BOOK	1,089.22						
Billing									
1	INV0025586	01/24/24 Hydrant Marker/Flag	1,089.22			51 43400	463		10100
Total for Vendor:			1,089.22						
6387	-99306E	162 USDA Rural Development	13,012.00						
Annual Loan Payment #91-02									
1	91-02.24	02/01/24 Interest Payment	1,766.53			51 41100	810		10100
USDA Bond Payment									
2	91-02.24	02/01/24 Principle Payment	11,245.47			51 22400			10100
USDA Bond Payment									
6388	-99305E	162 USDA Rural Development	13,349.00						
Annual Bond Payment #92-04									
1	92-04.24	02/01/24 Interest Payment	1,645.13			52 41100	810		10100
USDA Loan Payment									
2	92-04.24	02/01/24 Principle Payment	11,703.87			52 22410			10100
USDA Loan Payment									
Total for Vendor:			26,361.00						
6389	-99304E	138 USPS	174.00						
Postage									
1	018961	02/08/24 Forever Stamps	68.00			10 41100	614		10190
2	018961	02/08/24 Post Card Stamps	53.00			52 41100	614		10190
3	018961	02/08/24 Post Card Stamps	53.00			51 41100	614		10190
Total for Vendor:			174.00						
6383	14969S	297 VALLEY COUNTY PATHWAYS	4,500.00						
FY24 LOT Award									
1	24-04	02/07/24 24-04 Donnelly Pathway Phase I	4,500.00			15 41100	922		10100
Total for Vendor:			4,500.00						
6362	14951S	351 XEROX FINANCIAL SERVICES	219.26						
Copier Maintenance									
1	5324959	01/15/24 copier maintenace	142.52			10 41100	611		10100
2	5324959	01/15/24 copier maintenace	65.78			51 41100	611		10100

02/21/24  
12:10:12

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3	5324959	01/15/24 copier maintenace	10.96			52 41100	611		10100
		Total for Vendor:	219.26						
6384	14970S	209 YORGASON LAW OFFICES PLLC	280.00						
Correspondence/Emails									
1	2024-Jan	02/01/24 Legal Fees	280.00			10 41100	320		10100
		Total for Vendor:	280.00						
		# of Claims	35	Total:	70,338.44	# of Vendors	25		
		Total Electronic Claims	27,617.34						
		Total Non-Electronic Claims	42721.10						

\*\* This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. \*\*

02/20/24  
15:00:24

CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 24

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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	3,114.07	13,433.40	64,220.00	64,220.00	50,786.60	21%
111	Council Wages	780.00	3,120.00	9,360.00	9,360.00	6,240.00	33%
112	Mayor Wages	260.00	1,040.00	3,120.00	3,120.00	2,080.00	33%
210	Health	462.90	1,864.76	16,042.00	16,042.00	14,177.24	12%
211	Vision	8.43	33.79	432.00	432.00	398.21	8%
220	Social Security/Medicare	317.74	1,345.76	7,589.00	7,589.00	6,243.24	18%
230	PERSI	436.16	1,888.05	8,974.00	8,974.00	7,085.95	21%
250	Unemployment Insurance	21.87	61.56	630.00	630.00	568.44	10%
260	Workers Compensation	0.00	285.50	639.00	639.00	353.50	45%
290	Dental	26.00	104.01	1,044.00	1,044.00	939.99	10%
961	Taxes	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
Account Total:		5,427.17	23,176.83	113,050.00	113,050.00	89,873.17	21%
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	5,070.00	5,070.00	5,070.00	0%
320	Attorney/Legal Fees	315.00	1,487.50	28,500.00	28,500.00	27,012.50	5%
321	Economic Development	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
330	Contract - Planning & Zoning	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
340	Contract Labor	0.00	3,920.00	10,000.00	10,000.00	6,080.00	39%
341	Pass Thru Charges	-28,750.00	-28,750.00	75,000.00	75,000.00	103,750.00	-38%
414	Solid Waste Collection	0.00	0.00	250.00	250.00	250.00	0%
416	Electric & Gas	817.32	1,531.94	5,200.00	5,200.00	3,668.06	29%
431	City Hall Repair & Maint	0.00	0.00	8,500.00	8,500.00	8,500.00	0%
436	Cell Phone Mayor/Maintenance	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
437	Telephone, Telecommunications	171.13	519.98	1,850.00	1,850.00	1,330.02	28%
456	Signs	0.00	90.00	1,000.00	1,000.00	910.00	9%
510	Insurance - Liability	0.00	3,037.13	6,075.00	6,075.00	3,037.87	50%
520	Dues & Fees	0.00	46.34	1,250.00	1,250.00	1,203.66	4%
530	Publications- Newspaper	0.00	359.48	900.00	900.00	540.52	40%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
551	Training & Education	0.00	0.00	2,650.00	2,650.00	2,650.00	0%
552	Meals & Entertainment	0.00	0.00	450.00	450.00	450.00	0%
605	Office Supplies	94.72	550.74	2,500.00	2,500.00	1,949.26	22%
611	Copier Maintenance	285.04	576.38	4,800.00	4,800.00	4,223.62	12%
613	IT - Computer	316.25	485.00	5,000.00	5,000.00	4,515.00	10%
614	Postage	0.00	76.20	500.00	500.00	423.80	15%
615	Grant Writing	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
620	Software - New	291.37	486.34	2,000.00	2,000.00	1,513.66	24%
621	Software Maintenance Fees	0.00	309.60	7,500.00	7,500.00	7,190.40	4%
700	Capital Improvements	0.00	93.17	4,000.00	4,000.00	3,906.83	2%
930	Reconciliation Discrepancies	0.00	0.00	25.00	25.00	25.00	0%
970	Grant Expense	0.00	0.00	500.00	500.00	500.00	0%
Account Total:		-26,459.17	-15,180.20	213,320.00	213,320.00	228,500.20	-7%
Account Group Total:		-21,032.00	7,996.63	326,370.00	326,370.00	318,373.37	2%



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CITY OF DONNELLY  
Statement of Expenditure - Budget vs. Actual Report  
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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
42000 Public Safety							
42000 Public Safety							
456 Signs		0.00	0.00	500.00	500.00	500.00	0%
900 Public Safety		0.00	0.00	5,000.00	5,000.00	5,000.00	0%
Account Total:		0.00	0.00	5,500.00	5,500.00	5,500.00	0%
Account Group Total:		0.00	0.00	5,500.00	5,500.00	5,500.00	0%
43000 Public Works							
43000 Public Works							
700 Capital Improvements		0.00	0.00	7,500.00	7,500.00	7,500.00	0%
Account Total:		0.00	0.00	7,500.00	7,500.00	7,500.00	0%
43010 Roads and Streets							
116 Roads & Street Wages		3,049.98	20,891.72	63,392.00	63,392.00	42,500.28	33%
118 Snow Removal Wages		4,618.38	8,024.89	37,682.00	37,682.00	29,657.11	21%
210 Health		1,077.93	4,056.88	9,084.00	9,084.00	5,027.12	45%
211 Vision		19.67	69.36	180.00	180.00	110.64	39%
220 Social Security/Medicare		586.65	2,212.16	6,625.00	6,625.00	4,412.84	33%
230 PERSI		729.17	2,929.78	8,040.00	8,040.00	5,110.22	36%
250 Unemployment Insurance		53.88	121.18	526.00	526.00	404.82	23%
260 Workers Compensation		0.00	618.50	2,556.00	2,556.00	1,937.50	24%
290 Dental		60.56	227.48	435.00	435.00	207.52	52%
340 Contract Labor		0.00	0.00	48,000.00	48,000.00	48,000.00	0%
416 Electric & Gas		193.83	706.31	3,500.00	3,500.00	2,793.69	20%
429 Snow Removal Maintenance		0.00	20.32	4,250.00	4,250.00	4,229.68	0%
430 Road & Street Maintenance		0.00	10,110.54	35,000.00	35,000.00	24,889.46	29%
432 Building Repairs & Maintenance		0.00	114.60	2,750.00	2,750.00	2,635.40	4%
434 Equip. Maintenance		326.51	5,309.44	12,500.00	12,500.00	7,190.56	42%
435 Equipment Lease Payment		0.00	0.00	10,000.00	10,000.00	10,000.00	0%
454 Street Scape		0.00	0.00	3,000.00	3,000.00	3,000.00	0%
455 Sidewalk, Curb, Gutter Maintenance		0.00	0.00	4,000.00	4,000.00	4,000.00	0%
456 Signs		0.00	0.00	1,750.00	1,750.00	1,750.00	0%
460 Small Tools, Equipmen		0.00	66.84	9,750.00	9,750.00	9,683.16	1%
461 Shop Misc Supplies		0.00	0.00	750.00	750.00	750.00	0%
470 Dust Abatement		0.00	0.00	16,000.00	16,000.00	16,000.00	0%
481 Fuel Gas		265.33	747.68	3,250.00	3,250.00	2,502.32	23%
482 Diesel - Winter		104.19	279.54	4,750.00	4,750.00	4,470.46	6%
483 Diesel - Summer		0.00	0.00	4,250.00	4,250.00	4,250.00	0%
520 Dues & Fees		0.00	0.00	100.00	100.00	100.00	0%
530 Publications- Newspaper		73.01	73.01	175.00	175.00	101.99	42%
553 Clothing Reimbursement		0.00	0.00	1,500.00	1,500.00	1,500.00	0%
700 Capital Improvements		0.00	0.00	20,000.00	20,000.00	20,000.00	0%
900 Public Safety		0.00	0.00	500.00	500.00	500.00	0%
970 Grant Expense		0.00	0.00	15,000.00	15,000.00	15,000.00	0%
Account Total:		11,159.09	56,580.23	329,295.00	329,295.00	272,714.77	17%
Account Group Total:		11,159.09	56,580.23	336,795.00	336,795.00	280,214.77	17%

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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 GENERAL							
44000 OTHER							
44100 Parks and Recreation							
117	Park & Rec Wages	21.73	2,410.79	23,215.00	23,215.00	20,804.21	10%
119	Airport Maint Wages	988.96	4,833.39	5,738.00	5,738.00	904.61	84%
210	Health	137.95	953.67	3,565.00	3,565.00	2,611.33	27%
211	Vision	2.52	16.53	96.00	96.00	79.47	17%
220	Social Security/Medicare	77.32	554.19	1,496.00	1,496.00	941.81	37%
230	PERSI	95.99	651.99	2,869.00	2,869.00	2,217.01	23%
250	Unemployment Insurance	7.10	25.20	183.00	183.00	157.80	14%
260	Workers Compensation	0.00	235.00	978.00	978.00	743.00	24%
290	Dental	7.75	53.38	232.00	232.00	178.62	23%
438	City Park Improvements	0.00	45.73	5,000.00	5,000.00	4,954.27	1%
450	Racquet Court Maintenance	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
451	Campground/Boatdock Maintenance	144.91	266.00	3,750.00	3,750.00	3,484.00	7%
452	City Park Maintenance	0.00	116.91	1,250.00	1,250.00	1,133.09	9%
453	Rest Area/Kiosk Maintenance	0.00	0.00	500.00	500.00	500.00	0%
456	Signs	0.00	0.00	500.00	500.00	500.00	0%
460	Small Tools, Equipmen	0.00	20.97	16,250.00	16,250.00	16,229.03	0%
700	Capital Improvements	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
900	Public Safety	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
925	Aiport Maintenance	340.00	340.00	3,500.00	3,500.00	3,160.00	10%
Account Total:		1,824.23	10,523.75	96,122.00	96,122.00	85,598.25	11%
44300 Depot							
414	Solid Waste Collection	191.70	467.64	2,000.00	2,000.00	1,532.36	23%
415	Water and Sewer	479.00	1,437.00	5,700.00	5,700.00	4,263.00	25%
416	Electric & Gas	0.00	10.60	1,250.00	1,250.00	1,239.40	1%
432	Building Repairs & Maintenance	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
700	Capital Improvements	0.00	0.00	50,000.00	50,000.00	50,000.00	0%
960	Solid Waste Transfer Site Tax	0.00	0.00	500.00	500.00	500.00	0%
Account Total:		670.70	1,915.24	66,950.00	66,950.00	65,034.76	3%
Account Group Total:		2,494.93	12,438.99	163,072.00	163,072.00	150,633.01	8%
Fund Total:		-7,377.98	77,015.85	831,737.00	831,737.00	754,721.15	9%
15 LOT FUND							
41000 GENERAL GOVERNMENT							
41100 Administration							
922	Local Option Tax Expense	18,549.97	40,240.04	350,000.00	350,000.00	309,759.96	11%
Account Total:		18,549.97	40,240.04	350,000.00	350,000.00	309,759.96	11%
Account Group Total:		18,549.97	40,240.04	350,000.00	350,000.00	309,759.96	11%
Fund Total:		18,549.97	40,240.04	350,000.00	350,000.00	309,759.96	11%

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## CITY OF DONNELLY

## Statement of Expenditure - Budget vs. Actual Report

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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51 WATER							
41000 GENERAL GOVERNMENT							
41010 Personnel							
110	Office Wages	1,437.00	6,199.32	29,640.00	29,640.00	23,440.68	21%
111	Council Wages	360.00	1,440.00	4,320.00	4,320.00	2,880.00	33%
112	Mayor Wages	120.00	480.00	1,440.00	1,440.00	960.00	33%
115	Water & Sewer Wages	2,109.83	10,691.99	42,224.00	42,224.00	31,532.01	25%
210	Health	406.95	1,882.63	11,586.00	11,586.00	9,703.37	16%
211	Vision	7.45	33.02	312.00	312.00	278.98	11%
220	Social Security/Medicare	308.09	1,439.17	5,933.00	5,933.00	4,493.83	24%
230	PERSI	344.85	1,644.02	9,268.00	9,268.00	7,623.98	18%
250	Unemployment Insurance	24.94	70.61	501.00	501.00	430.39	14%
260	Workers Compensation	0.00	402.00	1,652.00	1,652.00	1,250.00	24%
290	Dental	22.86	104.94	754.00	754.00	649.06	14%
	Account Total:	5,141.97	24,387.70	107,630.00	107,630.00	83,242.30	23%
41100 Administration							
310	Audit & Accounting Services	0.00	0.00	2,340.00	2,340.00	2,340.00	0%
320	Attorney/Legal Fees	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
351	Maintenance Contractor	0.00	930.00	6,500.00	6,500.00	5,570.00	14%
360	Water Operator	375.00	1,125.00	6,750.00	6,750.00	5,625.00	17%
414	Solid Waste Collection	1,599.00	4,875.00	20,000.00	20,000.00	15,125.00	24%
416	Electric & Gas	763.43	2,655.13	8,500.00	8,500.00	5,844.87	31%
435	Equipment Lease Payment	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
436	Cell Phone Mayor/Maintenance	0.00	0.00	240.00	240.00	240.00	0%
437	Telephone, Telecommunications	112.98	375.99	1,250.00	1,250.00	874.01	30%
481	Fuel Gas	0.00	0.00	600.00	600.00	600.00	0%
510	Insurance - Liability	0.00	1,401.75	2,804.00	2,804.00	1,402.25	50%
520	Dues & Fees	101.40	124.80	950.00	950.00	825.20	13%
530	Publications- Newspaper	0.00	0.00	400.00	400.00	400.00	0%
550	Travel Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
551	Training & Education	325.00	325.00	1,500.00	1,500.00	1,175.00	22%
590	Late Fee	0.00	0.00	25.00	25.00	25.00	0%
605	Office Supplies	43.72	153.76	750.00	750.00	596.24	21%
611	Copier Maintenance	131.56	263.12	1,000.00	1,000.00	736.88	26%
614	Postage	0.00	61.20	450.00	450.00	388.80	14%
615	Grant Writing	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
620	Software - New	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
621	Software Maintenance Fees	0.00	2,558.43	5,580.00	5,580.00	3,021.57	46%
810	Bond Payments	0.00	0.00	21,931.00	21,931.00	21,931.00	0%
	Account Total:	3,452.09	14,849.18	111,570.00	111,570.00	96,720.82	13%
	Account Group Total:	8,594.06	39,236.88	219,200.00	219,200.00	179,963.12	18%
42000 Public Safety							
42000 Public Safety							
900	Public Safety	0.00	0.00	125.00	125.00	125.00	0%
	Account Total:	0.00	0.00	125.00	125.00	125.00	0%
	Account Group Total:	0.00	0.00	125.00	125.00	125.00	0%



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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
51	WATER						
43000	Public Works						
43400	Water System						
433	Repairs & Maint to Water	0.00	28,761.18	85,000.00	85,000.00	56,238.82	34%
434	Equip. Maintenance	0.00	2,692.82	6,500.00	6,500.00	3,807.18	41%
462	Chemicals	0.00	272.88	7,500.00	7,500.00	7,227.12	4%
463	Small tools and supplies for Water	150.36	555.42	5,250.00	5,250.00	4,694.58	11%
560	Tests	54.00	162.00	3,250.00	3,250.00	3,088.00	5%
700	Capital Improvements	0.00	0.00	25,000.00	25,000.00	25,000.00	0%
710	Meter Equipment Purchased	0.00	0.00	6,500.00	6,500.00	6,500.00	0%
	Account Total:	204.36	32,444.30	139,000.00	139,000.00	106,555.70	23%
	Account Group Total:	204.36	32,444.30	139,000.00	139,000.00	106,555.70	23%
49000							
49999	Depreciation Expense						
910	Depreciation	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Account Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Account Group Total:	0.00	0.00	100,500.00	100,500.00	100,500.00	0%
	Fund Total:	8,798.42	71,681.18	458,825.00	458,825.00	387,143.82	16%
52	SEWER						
41000	GENERAL GOVERNMENT						
41010	Personnel						
110	Office Wages	238.93	1,031.68	4,940.00	4,940.00	3,908.32	21%
111	Council Wages	60.00	240.00	720.00	720.00	480.00	33%
112	Mayor Wages	20.00	80.00	240.00	240.00	160.00	33%
115	Water & Sewer Wages	93.50	304.18	927.00	927.00	622.82	33%
210	Health	50.27	183.06	663.00	663.00	479.94	28%
211	Vision	0.93	3.30	60.00	60.00	56.70	6%
220	Social Security/Medicare	31.55	126.69	927.00	927.00	800.31	14%
230	PERSI	43.95	179.07	1,785.00	1,785.00	1,605.93	10%
250	Unemployment Insurance	2.35	6.09	59.00	59.00	52.91	10%
260	Workers Compensation	0.00	0.00	132.00	132.00	132.00	0%
290	Dental	2.83	10.19	145.00	145.00	134.81	7%
	Account Total:	544.31	2,164.26	10,598.00	10,598.00	8,433.74	20%
41100	Administration						
310	Audit & Accounting Services	0.00	0.00	390.00	390.00	390.00	0%
320	Attorney/Legal Fees	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
340	Contract Labor	0.00	0.00	750.00	750.00	750.00	0%
416	Electric & Gas	9.84	30.56	250.00	250.00	219.44	12%
435	Equipment Lease Payment	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
437	Telephone, Telecommunications	13.15	39.95	200.00	200.00	160.05	20%
481	Fuel Gas	0.00	0.00	50.00	50.00	50.00	0%
510	Insurance - Liability	0.00	233.62	468.00	468.00	234.38	50%
520	Dues & Fees	0.00	0.00	30.00	30.00	30.00	0%
530	Publications- Newspaper	0.00	0.00	50.00	50.00	50.00	0%
541	Monthly Service Agreement-NLSD	8,976.00	26,928.00	115,500.00	115,500.00	88,572.00	23%



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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
52 SEWER							
	605 Office Supplies	7.28	25.61	100.00	100.00	74.39	26%
	611 Copier Maintenance	21.92	43.84	150.00	150.00	106.16	29%
	614 Postage	0.00	30.60	150.00	150.00	119.40	20%
	620 Software - New	0.00	0.00	100.00	100.00	100.00	0%
	621 Software Maintenance Fees	0.00	23.81	1,050.00	1,050.00	1,026.19	2%
	810 Bond Payments	0.00	0.00	2,200.00	2,200.00	2,200.00	0%
	Account Total:	9,028.19	27,355.99	134,438.00	134,438.00	107,082.01	20%
	Account Group Total:	9,572.50	29,520.25	145,036.00	145,036.00	115,515.75	20%
49000							
	49999 Depreciation Expense						
	910 Depreciation	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Account Group Total:	0.00	0.00	34,000.00	34,000.00	34,000.00	0%
	Fund Total:	9,572.50	29,520.25	179,036.00	179,036.00	149,515.75	16%
65 PARKS/RECREATION - DES							
41000 GENERAL GOVERNMENT							
	41100 Administration						
	341 Pass Thru Charges	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Account Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Account Group Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Fund Total:	0.00	476.95	5,000.00	5,000.00	4,523.05	10%
	Grand Total:	29,542.91	218,934.27	1,824,598.00	1,824,598.00	1,605,663.73	12%

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CITY OF DONNELLY  
Payroll Summary For Payrolls from 01/25/24 to 02/22/24

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Total for Payroll Checks  
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	Employee	Employer	Amount
	-----	-----	-----
COMA HOURS (Comp Time Accumulated)	37.50		
COMP HOURS (Comp Time Used)	17.00		472.44
HOL HOURS (Holiday Pay)	24.00		653.92
J001 HOURS (ROAD&STREET)	152.00		3,912.92
J003 HOURS (WATER OPERATOR)	103.50		2,659.01
J006 HOURS (SNOW REMOVAL)	218.50		5,455.17
J015 HOURS (SHOP/OFFICE)	107.00		2,967.79
MCC HOURS (Mayor & City Council)	400.00		1,600.00
REG HOURS (Regular Time)	261.00		6,583.70
SICK HOURS (Sick Time)	34.50		886.50
 GROSS PAY	25,191.45	0.00	
NET PAY	18,909.58	0.00	
NET PAY (CHECKS)	581.79		
NET PAY (DIRECT DEPOSIT)	18,327.79		
DENTAL INS	0.00	180.00	
FIT	1,577.55	0.00	
HEALTH INS	0.00	3,204.00	
IDAHO SIT	1,123.00	0.00	
MEDICARE	365.28	365.28	
PERSI	1,383.44	2,305.07	
PERSI CHOICE 40	225.00	0.00	
PERSI-3	45.72	76.14	
SOCIAL SECURITY	1,561.88	1,561.88	
UNEMPL. INSUR.	0.00	165.85	
VISION	0.00	58.50	
GDB	980.94	0.00	
ID FIRST BANK	4,396.44	0.00	
JP MORGAN CHASE	1,500.00	0.00	
STERLING SAVING	4,003.30	0.00	
UMPQUA	342.56	0.00	
US BANK	7,104.55	0.00	
FIT/SIT BASE	23,537.29	0.00	
MEDICARE BASE	25,191.45	0.00	
PERS BASE	20,617.60	0.00	
SOC SEC BASE	25,191.45	0.00	
UN BASE	23,591.45	0.00	
WC BASE	25,191.45	0.00	
 Total		7,916.72	
Total Payroll Expense (Gross Pay + Employer Contributions):		33,108.17	

Check Summary  
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Payroll Checks Prev. Out.	\$3,514.88
Payroll Checks Issued	\$4,473.79
Payroll Checks Redeemed	\$4,511.81
Payroll Checks Outstanding	\$3,476.86
Electronic Checks	\$29,796.40

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## CITY OF DONNELLY

Payroll Summary For Payrolls from 01/25/24 to 02/22/24

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Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	3123.76	1165.20	4288.96		21702
Medicare	730.56	272.50	1003.06		21702
Unempl. Insur.	165.85	110.17		276.02	21713
Workers' Comp	0.00				21700
FIT	1577.55	563.67	2141.22		21701
IDAHO SIT	1123.00	474.00	1597.00		21703
PERSI	3688.51		3688.51		21704
DENTAL INS	180.00		120.00	60.00	21706
HEALTH INS	3204.00		2136.00	1068.00	21705
VISION	58.50		39.00	19.50	21705
PERSI CHOICE 40	225.00		225.00		21704
PERSI-3	121.86		121.86		21704
Total Ded.	14198.59	2585.54	15360.61	1423.52	

\*\*\*\* Carried Forward column only correct if report run for current period.

**DONNELLY CITY COUNCIL  
AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number AB 24-07**

**Meeting Date 02/26/24**

***Action Item***

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Resolution 2024-001 Fair Housing Month Proclamation</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>	n/a			
<b>FUNDING SOURCE:</b>				
<b>TIMELINE:</b>	APRIL			

**SUMMARY STATEMENT:**

City of Donnelly Resolution proclaiming April to be Fair Housing Month.

**RECOMMENDED ACTION:**

*Approve, Adopt and Authorize Mayor to sign Resolution 2024-001 Fair Housing Proclamation*

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>



CITY OF DONNELLY  
RESOLUTION 2024-001  
FAIR HOUSING MONTH PROCLAMATION

WHEREAS, April 2024 marks the 56th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human Rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all-regardless of race, color, religion, sex, disability, familial status or national origin-is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal-as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving housing; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principles, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW, THEREFORE, I, Susan Dorris, Mayor of the City of Donnelly, do hereby proclaim April 2024 to be

**FAIR HOUSING MONTH**

In the City of Donnelly, Valley County, Idaho.

**PASSED by the City Council this 26<sup>th</sup> day of February 2024.**

---

Susan Dorris, Mayor

Attest:

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Lori Clemens, City Clerk/Treasurer

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** **AB 24-08**

**Meeting Date** **02/26/2024**

***Action Item***

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i><b>Resolution 2024-002</b></i> <i><b>Arbor Day Proclamation</b></i>		<i><b>Department Approvals</b></i>	<i><b>Initials</b></i>	<i><b>Originator or Supporter</b></i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<i><b>COST IMPACT:</b></i>	n/a			
<i><b>FUNDING SOURCE:</b></i>				
<i><b>TIMELINE:</b></i>	APRIL 26, 2024			

**SUMMARY STATEMENT:**

Each year the City proclaims a day to celebrate Arbor Day. Suggestion to proclaim April 26<sup>th</sup>, 2024, as City of Donnelly Arbor Day Celebration.

**RECOMMENDED ACTION:**

***Approve, Adopt and Authorize Mayor to sign Resolution 2024-002 Arbor Day Proclamation***

**RECORD OF COUNCIL ACTION**

<i><b>MEETING DATE</b></i>	<i><b>ACTION</b></i>

CITY OF DONNELLY  
RESOLUTION 2024-002  
ARBOR DAY PROCLAMATION

WHEREAS, In 1872, J Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the Holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving up paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Susan Dorris, Mayor of the City of Donnelly, do hereby proclaim **April 26, 2024**, as Arbor Day in the City of Donnelly and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Susan Dorris, Mayor

Attest:

\_\_\_\_\_  
Lori Clemens, City Clerk/Treasurer

**DONNELLY CITY COUNCIL**  
**AGENDA BILL**

169 Halferty Street  
Donnelly, Idaho 83615

**Number** AB 24-09

**Meeting Date** 02/26/2024

***Action Item***

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Local Option Tax FY23 Valley County Award</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>	n/a			
<b>FUNDING</b>				
<b>SOURCE:</b>				
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

Valley County was awarded \$20,000 from the FY23 LOT Funding. Valley County has declined these funds.

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>



**DONNELLY CITY COUNCIL  
AGENDA BILL**

**Number** AB 24-10  
**Meeting Date** 02/26/2024

169 Halferty Street  
Donnelly, Idaho 83615

*Action Item*

**AGENDA ITEM INFORMATION**

<b>SUBJECT:</b>  <i>Donnelly Farmers Market Signage</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		Clerk/Treasurer		
		Public Works		
<b>COST IMPACT:</b>	n/a			
<b>FUNDING SOURCE:</b>				
<b>TIMELINE:</b>				

**SUMMARY STATEMENT:**

Seasonal sign on private property. Similar to the other city signs; shape and colors

**RECOMMENDED ACTION:**

**RECORD OF COUNCIL ACTION**

<b>MEETING DATE</b>	<b>ACTION</b>



## City of Donnelly

169 Halferty Street  
P.O. Box 725  
Donnelly, ID 83615  
Telephone (208) 325-8859

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To: Mayor & City Council  
From: Lori Clemens, City Clerk  
Re: Staff Report  
Date: February 21, 2024

**Utility Billings:** As of Wednesday, February 21, 2024, there is \$1,064.27 (7) past due 30 days or more, in water billings.

**Local Option Tax:** January Receipts (December Tax) \$11,248.66.

**Airport:** CLOSED SEASON

**Clerk:** New Businesses  
City Property – Fulton Pathway

**Donnelly Depot Center:** Unit #1

**Parks & Recreation:** CLOSED SEASON

**Planning & Zoning:**

**Road & Streets:**

**Water:**

**Office Closures:**

**Upcoming Meeting Dates:** March 18, 2024, City Council Meeting